



IF YOU WISH TO ADDRESS THE CITY COUNCIL,
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

AGENDA - CITY COUNCIL MEETING

July 12, 2016

6:30 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE** - Invocation by Invocation by Reverend Kerry Taylor-Snyder, First Congregational Church, UCC.
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **CITIZEN COMMENTS (3-Minute Limit).**
6. **PRESENTATIONS/PROCLAMATIONS.**
7. **PETITIONS & COMMUNICATION (Accept & Place on File).**
8. **CONSENT CALENDAR.**
 - A. **Minutes of the Regular Meeting of June 28, 2016:**
Approve the minutes of the regular City Council meeting of June 28, 2016.
 - B. **Civil Service Commission Reappointment:**
Mayor's recommendation to reappoint Alice J. Lewis to the Civil Service Commission for a three year term beginning September 1, 2016, and ending August 31, 2019.
 - C. **Public Arts Commission Appointment (Commissioner):**
Mayor's recommendation to appoint Brenda C. Pilgrim to serve as a Commissioner on the Public Arts Commission for a three year term beginning immediately, and ending May 28, 2019. (In accordance with the Public Arts Commission recommendation.)

- D. Public Arts Commission Appointment (Statutory Ex-Officio):**
Mayor's recommendation to appoint Katherine A. Gigliotti to represent Ella Sharp Museum of Art and History, to serve as an Ex-Officio, filling a current vacancy, beginning immediately and ending May 28, 2018.
- E. Removal of Jeannette Woodard from City Boards and Commissions:**
Mayor's recommendation to remove Jeannette Woodard from the Downtown Development Authority and the Historic District Commission in accordance with City Code, Chapter 2, Section 2-261.
- F. Charity Car Show:**
Approve a request from Nautique LLC/McThirsty's Pub to conduct its Annual Charity Car Show event on Saturday, August 6, 2016, from 11:00 a.m. to 4:00 p.m. at North Horton St., between Ganson St. and Leroy St.
- G. Juvenile Diabetes Research Foundation - JDRF One Walk:**
Approve a request from Juvenile Diabetes Research Foundation to conduct its 18th Annual JDRF One Walk event on Saturday, September 10, 2016, from 10:00 a.m. to 12:00 p.m., at Ella Sharp Park, near the playground.
- H. Jackson Family Fall Festival:**
Approve a request from St. John Elementary School to conduct its 13th Annual Family Fall Festival event on Friday, September 16; Saturday, September 17, and Sunday, September 18, 2016, at St. John's school grounds, and fireworks at Nixon Park.
- I. Amazing Race Jackson:**
Approve a request from Think Jackson, LLC, to conduct its 3rd Annual Amazing Race Jackson event on Saturday, August 13, 2016, from 7:00 a.m. to 10:00 p.m., at Riverwalk Amphitheatre, One Energy Plaza.

9. PUBLIC HEARINGS.

- A. Public Hearing - 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program:**
Public hearing regarding the use of approximately \$24,899.00 in FY 2016-2017 JAG funds by the City for the purchase of a new canine and necessary associated equipment.
- B. Meterless Parking System:**
Public hearing on the necessity of continuing the meterless parking system in the downtown area for the City for Fiscal Year 2016-17.

- *C. **Obsolete Property Rehabilitation Act (OPRA) District:**
Public hearing regarding the creation of an Obsolete Property Rehabilitation Act (OPRA) District in an area with the boundaries of Louis Glick Highway to the north and W. Washington Avenue to the south.

10. **OTHER BUSINESS.**

- A. **Ordinance No. 2016-16 - Chapter 18 (Second/Final Reading).**
Recommendation: Final adoption of Ordinance No. 2016-16, amending Chapter 18, City Code, to eliminate language no longer applicable for the health, safety, and welfare of the citizens of the City of Jackson, Michigan.
- B. **Ordinance No. 496 - 2016-17 Non-Union Pay Scale (Second/Final Reading).**
Recommendation: Final adoption of Ordinance No. 496, establishing compensation rates for non-union administrative and supervisory employees of the City of Jackson.
- C. **2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.**
Recommendation: Approve a Memorandum of Understanding for the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, and authorize the City Manager to sign the appropriate document.
- D. **Corrective Resolutions for Special Assessment Roll Nos. 4235, 4239, 4260 and 4267.**
Recommendation: Consider the following Corrective Resolutions for: Special Assessment Roll No. 4235, Delinquent Miscellaneous CDBG Fund; Special Assessment Roll No. 4239, Delinquent Miscellaneous Code Enforcement Fund; Special Assessment Roll No. 4260, Delinquent Miscellaneous Code Enforcement Fund, and Special Assessment Roll No. 4267, Delinquent Miscellaneous Public Works Fund.
- E. **Meterless Parking System.**
Recommendation: Consider a resolution determining the necessity of continuing the meterless parking system, ordering the City Assessor to prepare Special Assessment Roll No. 4268, and establishing August 23, 2016, at the City Council meeting as the time and place to hold a public hearing confirming the meterless parking system assessment roll.
- F. **High Service Pumping Station Engineering Professional Services Agreement.**
Recommendation: Amend the Professional Services Agreement with Hubbell, Roth and Clark (HRC) for an additional \$35,170.00, increasing the total engineering cost from \$136,330.00 to \$171,500.00 for added design work on the Water Treatment Plant high service pumping station.

- G. **Amendment 4 - 2014 Major Street Design and Engineering Contract.**
Recommendation: Approve Amendment 4 to the contract for 2014 Major Street Design and Engineering with Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, at a not-to-exceed cost of \$87,000.00, and authorize the City Manager and City Engineer to sign the contract documents.

11. **NEW BUSINESS.**

- A. **Resolution Creating an Obsolete Property Rehabilitation Act (OPRA) District.**
Recommendation: Approve a resolution creating an Obsolete Property Rehabilitation Act (OPRA) District in an area with the boundaries of Louis Glick Highway to the north and W. Washington Avenue to the south.
- B. **Ordinance - Repealing Section 14.91, and Portions of Section 14.42.1 (First Reading).**
Recommendation: Consider an ordinance amending Chapter 14, Sections 14-9.1 and 14-42.1, City Code, to eliminate the optional three year non-owner occupied residential property registration and inspection cycle.
- C. **MML Annual Convention - Voting Delegate.**
Recommendation: Nominate and elect Mayor Bill Jors to serve as the voting delegate, and Vice Mayor Derek Dobies to serve as the alternate voting delegate to represent the City at the Annual Michigan Municipal League Convention to be held on Mackinac Island, from September 14 -16, 2016.
- D. **Jackson Public Arts Commission Public Arts Panels Project.**
Recommendation: Consider a request from the Jackson Public Arts Commission to use nine (9) vacant lots within the City limits to install Public Arts Panels.
- E. **Lease-Purchase of 2017 Ford F-550 Bucket Truck.**
Recommendation: Approve the lease-purchase of a new 2017 Ford F-550 bucket truck from Cannon Truck Equipment, Shelby Township, through the State of Michigan MiDeal purchasing contract #071B2200263 for a proposed lease period of four (4) annual payments of \$30,417.00 per year.
- F. **Wastewater Treatment Rate Study Professional Services Agreement.**
Recommendation: Approve a Professional Services Agreement with Burton and Associates, to conduct a rate study and design a rate structure to recover wastewater treatment costs in accordance with service agreements between the City of Jackson and the Township customer communities serviced by the City's Wastewater Treatment Plant.
- G. **2016 Downtown Streets and Parking Lot Rehabilitation Project.**

Recommendation: Approve an award for the 2016 Downtown Streets and Parking Lot Rehabilitation project to Bailey Excavating, at a cost of \$1,648,650.96, and authorize the Mayor and City Treasurer/Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.

H. Jackson Area Association of Realtors, Inc., Purchase Agreement.

Recommendation: Approve the Purchase Agreement with the Jackson Area Association of Realtors, Inc., for 124 W. Mason, 126 W. Mason, and 127 W. Mason Street, authorize the City Manager to sign the Agreement, and authorize the City Manager and City Attorney to make minor modifications to the Agreement if needed.

I. Jackson Area Association of Realtors, Inc., Development Agreement.

Recommendation: Approve a Development Agreement with the Jackson Area Association of Realtors, Inc., for 124 W. Mason, 126 W. Mason, and 127 W. Mason Street, authorize the City Manager to sign the agreement, and authorize the City Manager and City Attorney to make minor modifications to the Agreement if needed.

J. Award of Glidden Parker Mural Building Construction Contract.

Recommendation: Award a contract to O'Harrow Construction Company, Jackson, in the amount of \$624,330.00 for the construction of a building to display the Glidden Parker Mural, also known as the CP Federal City Square.

K. Award of Demolition Contract for 16 Properties.

Recommendation: Award two Demolition Contracts in the total amount of \$244,110.00 through the Help for Hardest Hit Blight Elimination Program as follows:

Smalley Construction, 15 properties, \$220,120.00, and
Lester Brothers, one (1) property, \$23,990.00.

L. PILOT Ordinance for Future Owners of Otsego Apartments.

Recommendation:

1. Repeal Ordinance No. 492 which granted a PILOT to Otsego Elderly Limited Dividend Housing Association, LLC; and
2. Approve a new PILOT Ordinance for the future owners of the Otsego Apartments.

M. Addendum to Development Agreement for the Otsego Apartments.

Recommendation: Approve an addendum to a Development Agreement with the Otsego Elderly Limited Dividend Housing Association LLC for the Otsego Apartments.

12. EXECUTIVE SESSION to discuss a written legal opinion and pending litigation.
13. RETURN TO OPEN SESSION.
14. CITY COUNCILMEMBERS' COMMENTS.
15. MANAGER'S COMMENTS.
16. ADJOURNMENT.