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AGENDA - CITY COUNCIL MEETING

January 30, 2018

6:30 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE - Invocation will be given by the guest of 3rd Ward City Councilmember Jeromy Alexander.**
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **STREETLIGHTING PRESENTATION.**
6. **CITIZEN COMMENTS. (3-Minute Limit)**
7. **PRESENTATIONS/PROCLAMATIONS.**
 - A. **Resolution and Presentation to Elwyn "Rab" Rider for his many years of service to the City of Jackson on the Ella W. Sharp Park Board of Trustees and Parks and Recreation Commission.**
8. **PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES. (Accept & Place on File).**
 - A. **HRC Ex-Officio Appointments.**
Recommendation: Accept and place on file the Human Relations Commission notification of the appointment of two ex-officio members, Cheryl Lynn Ragland, and Krissy Kerwin.
 - B. **CDBG and HOME Financial Summaries through December 31, 2017.**
Accept and place on file the Community Development Block Grant (CDBG) and HOME Financial Summaries through December 31, 2017.

9. **CONSENT CALENDAR.**

A. Minutes of the Regular Meeting of January 16, 2018:

Approve the minutes of the regular City Council meeting of January 16, 2018.

B. Board of Review Appointment:

Mayor's recommendation to appoint Cory Latocki to the Board of Review for a three year term beginning February 1, 2018, and ending January 31, 2021.

C. Ella Sharp Park Board or Trustees Appointment:

Mayor's recommendation to appoint Cheryl Ennis to the Ella W. Sharp Park Board of Trustees for a three-year term, beginning February 1, 2018, and ending January 31, 2021.

D. Public Arts Commission Appointment:

Mayor's recommendation to appoint Karysa L. Trombley to serve as a Commissioner on the Public Arts Commission, filling a current vacancy beginning immediately and ending May 28, 2020.

E. Charter Review Committee:

Consider residency of the Charter Review Committee members and possible removal of Michael Swope (non-resident) from the Charter Review Committee to make room for a City Resident.

F. Charter Review Committee Appointment:

Consider the appointment of Laura Schlecte.

G. Board Resignation - Andrew Dotterweich:

Receipt with regret the resignation of Andrew Dotterweich from the Building Code Board of Examiners and Appeals, Zoning Board of Appeals, and Region 2 Planning Commission effective February 1, 2018.

***H. LOCC - Appointment**

Mayor's recommendation to appoint Stephen Rajzer to the Local Officers Compensation Commission for a seven year term beginning March 1, 2018, and ending February 28, 2025.

10. **PUBLIC HEARINGS.**

A. Receive Citizen Comment on Housing and Community Development Needs in the City Specific to CDBG and HOME Funding.

Public Hearing to receive citizen comment on housing and community development needs in the City specific to Community Development Block Grant (CDBG) and HOME funding.

11. OTHER BUSINESS.

- A. **Amendment 3 to the Contract for Engineering and Design of Kibby Road – West Avenue to City Limits.**
Recommendation: Approve Amendment 3 to the contract for Kibby Road Design and Engineering with Mannik & Smith Group, Inc., Monroe, at a not-to-exceed cost of \$69,775.00, and authorize the City Manager and City Engineer to sign the contract documents.
- B. **Second Extension of the 2016 Pavement Marking Contract.**
Recommendation: Approve the second extension of the 2016 Pavement Marking contract with RS Contracting, Casco, in the estimated amount of \$62,050.00, and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.
- C. **Amendment 4 to the Fourth Street and Trail Design and Engineering Contract with Mannick & Smith Group, Inc.**
Recommendation: Approve Amendment 4 to the Fourth Street and Trail Design and Engineering contract with Mannik & Smith Group, Inc., (MSG), Monroe, at a not-to-exceed cost of \$71,716.00, and authorize the City Manager and City Engineer to sign the appropriate document.
- D. **Interim Balancing Change Order 10 to the Downtown Street and Parking Lot Rehabilitation Contract with Bailey Excavating, Inc.**
Recommendation: Approve Interim Balancing Change Order 10 to the contract with Bailey Excavating, Inc., for Downtown Street and Parking Lot Rehabilitation in the increased amount of \$81,348.41 to balance contract quantities for various items that are substantially complete to match quantities placed in the field, remove items for work that has been deferred, add new items for various extra work, and to authorize the City Manager and City Engineer to execute the appropriate document.
- E. **Amendment to the City Investment Policy Conflicts of Interest.**
Recommendation: Approve the amendment to the City of Jackson Investment Policy.
- F. **Ordinance No. 2018-01, Amendment – Environmental Commission. (Second/Final Reading)**
Recommendation: Final Adoption of Ordinance No. 2018-01, amending Division 10, Sections 2-366 through 2-380, Article II, Chapter 2, City Code, to establish the Jackson Environmental Commission, and set the powers and duties thereof.
- G. **Amendment 11 to the 2014 Major Street Design and Engineering Contract.**
Recommendation: Approve Amendment 11 to the 2014 Major Street Design and Engineering contract with Hubbell, Roth & Clark, Inc. (HRC),

Bloomfield Hills, at a not-to-exceed cost of \$10,610.00, and authorization for the City Manager and City Engineer to sign the appropriate document.

H. Personnel Policy Revisions.

Recommendation: Approve the Personnel Policy revisions.

12. NEW BUSINESS.

A. Ordinance Amendment for the Addition of Section 2-553.1 - Depositing and Safekeeping of City Funds, Money and Securities; Conflict. (First Reading)

Recommendation: Consider an ordinance amending Article VII, Chapter 2, City Code, to designate the Chief Financial Officer as the individual responsible for decisions concerning the depositing and investing of City funds in the case of a conflict of the City Treasurer under Article VIII of Chapter 2.

B. Ordinance Amendment to Section 14-7 - Lead Risk Assessment. (First Reading)

Recommendation: Consider an ordinance amending Section 14-7, Article 1, Chapter 14, City Code, to require that a property owner submit a lead risk assessment before a property owner is allowed to register his or her property under this Article to protect the safety of the citizens of Jackson.

C. USAR Response Vehicle Support.

Recommendation: Approve the financial contribution of \$10,726.39 for the Urban Search and Rescue (USAR) response vehicle purchased by Summit Township.

D. 2018 Contract for Engineering for Lighting Improvements on Morrell St.

Recommendation: Approve the award of the 2018 Engineering for Lighting Improvements on Morrell Street contract to Hubbell, Roth & Clark Inc., Bloomfield Hills, at a not-to exceed cost of \$10,610.00, and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.

E. 2018 Contract for Engineering for Lighting Improvements Adrian Avenue.

Recommendation: Approve the award of the 2018 Engineering for Lighting Improvements on Adrian Avenue et al Contract to Hubbell, Roth & Clark, Inc., Bloomfield Hills, at the not-to-exceed cost of \$19,040.00, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.

- F. 2018 Contract for Engineering for Lighting Improvements on MLK Equality Trail.**
Recommendation: Approve the award of the 2018 Engineering for Lighting Improvements on Martin Luther King Equality Trail Contract to The Mannik Smith Group, Monroe, at the not-to-exceed cost of \$18,000.00, and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.
- G. 2018 Contract for Engineering for Lighting Improvements at Exchange Park.**
Recommendation: Approve the award of the 2018 Engineering for Lighting Improvements at Exchange Park Contract to the lowest responsible bidder, at the not-to-exceed cost of the \$10,000.00, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.
- H. 2018 Contract for Engineering for Lighting Improvements at Loomis Park.**
Recommendation: Approve the award of the 2018 Engineering for Lighting Improvements at Loomis Park Contract to the lowest responsible bidder, at the not-to-exceed cost of \$12,000.00, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.
- I. Authorize the City Manager to Award a CDBG Contract for the Reconstruction of a Home and Garage at 1308 E. Ganson St.**
Recommendation: Authorize the City Manager to award a Community Development Block Grant (CDBG) contract to the lowest responsible bidder in an amount not-to-exceed \$260,000.00 for the reconstruction of a home and garage at 1308 E. Ganson St.

13. CITY COUNCILMEMBERS' COMMENTS.

14. MANAGER'S COMMENTS.

15. ADJOURNMENT.

***Agenda Item Added**