



IF YOU WISH TO ADDRESS THE CITY COUNCIL,  
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

## **AGENDA - CITY COUNCIL MEETING**

April 24, 2018

6:30 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE - Invocation will be given by the guest of Second Ward City Councilmember Freddie Dancy.**
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **NEW BUSINESS.**
  - A. **Bond Authorizing Resolution for the 2018 Capital Improvement Bonds.**  
**Recommendation:** Adopt a Resolution authorizing issuance of 2018 Capital Improvement Bonds (Limited Tax General Obligation).
6. **CITIZEN COMMENTS. (3-Minute Limit)**
7. **PRESENTATIONS/PROCLAMATIONS.**
8. **PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES. (Accept & Place on File).**
  - A. **CDBG and HOME Financial Summaries through March 31, 2018.**  
Accept and place on file the Community Development Block Grant (CDBG) and HOME Financial Summaries through March 31, 2018.
  - B. **City Summary of Revenue and Expenditures:**  
Accept and place on file the City of Jackson's summary of revenue and expenditures for nine (9) months ended, March 31, 2018.

9. **CONSENT CALENDAR.**

**A. Minutes of the Regular Meeting of April 10, 2018:**

Approve the minutes of the regular City Council meeting of April 10, 2018.

**B. Jackson Housing Commission Resignation:**

Receipt with regret the resignation of Daniel P. Greer from the Jackson Housing Commission.

**C. 2018 Jackson City Trail Ride:**

Approve a request from James Farr to conduct the 2018 Jackson City Trail Ride event on May 5, 2018, at 10 a.m., starting at the Martin Luther King, Jr., Center.

**D. Spring Fling Event:**

Approve a request from Sisters 1 to conduct their Spring Fling event on Saturday, May 19, 2018, at 11 a.m., at Kiwanis Park.

**E. Aux SUVCW Austin Blair #7 Luminaries:**

Approve a request from Aux Sons Union Veterans Civil War #7 to conduct their Aux SUVCW Austin Blair #7 Luminaries event on May 27, 2018, at 11 a.m. to May 29, 2018, at 11 a.m., at Mount Evergreen Cemetery.

**F. Annual Memorial Day Procession and Ceremony:**

Approve a request from Jackson County Veteran's Council to conduct their annual Memorial Day Procession and Ceremony event on Monday, May 28, 2018, from 10 a.m. to 12 p.m., in downtown Jackson.

**G. Paws in the Park:**

Approve a request from Cascades Humane Society to conduct their Paws in the Park event on Saturday, June 2, 2018, from 9 a.m. to 2 p.m., at Cascades Falls Park.

**H. Juneteenth:**

Approve a request from Jackson College Multicultural Affairs to conduct its 8<sup>th</sup> Annual Juneteenth event on Saturday, June 16, 2018, from 9 a.m. to 10 p.m., at the CP Federal City Square and Horace Blackman Park.

**I. Wyngaert Wedding Ceremony:**

Approve a request from Bill Wyngaert to conduct his Wyngaert Wedding Ceremony event on Saturday, June 16, 2018, from 2 p.m. to 4 p.m., at the Consumers Energy 1 Amphitheater.

**J. Independence Day Celebration:**

Approve a request from Jackson County Parks Department to conduct their annual Independence Day Celebration event on Tuesday, July 3, 2018, from 9 a.m. to 11 p.m., at Cascades Falls Park.

**K. Hot Air Jubilee:**

Approve a request from Jackson Hot Air Jubilee to conduct their annual Hot Air Jubilee starting on July 20, 2018, at 8 a.m., until July 21, 2018, at 6 p.m., in Ella Sharp Park.

**10. OTHER BUSINESS.**

**A. Resolution to Establish Rules for Public Comments.**

**Recommendation:** Approve a resolution to establish rules for Public Comment at City Council meetings. (Postponed at April 24, 2018 City Council meeting.)

**11. NEW BUSINESS.**

**A. Resolution for Application for Local Bridge Program Funding - Preventative Maintenance Bridge over Sparks Pond and Four Bridges over the Grand River.**

**Recommendation:** Approve a resolution for application to the Michigan Department of Transportation (MDOT) for Local Bridge Program Funding, authorize the City Clerk to execute the resolution, and authorize the City Engineer to file an application for Preventative Maintenance on five bridges in the City.

**B. Resolution for Local Bridge Program Funding - High Street Bridge Over The Grand River.**

**Recommendation:** Approve a resolution for application to the Michigan Department of Transportation (MDOT) for Local Bridge Program Funding, authorize the City Clerk to execute the resolution, and authorize the City Engineer to file an application for the E. High Street Bridge over the Grand River.

**C. Resolution for Local Bridge Program Funding - E. Washington Street Bridge over the Grand River.**

**Resolution:** Approve a resolution for application to the Michigan Department of Transportation (MDOT) for Local Bridge Program Funding, authorize the City Clerk to execute the resolution, and authorize the City Engineer to file an application for the E. Washington Street Bridge over the Grand River.

**D. Funding Letters for Pension Systems.**

**Recommendation:** Receive the actuarial valuations as of June 30, 2017, for the Act 345 Policemen's & Firemen's Retirement Plan, the Employees Retirement System and the Policemen's and Firemen's Retirement System, and approve the actuarial funding necessary for the fiscal year 2018-2019.

- E. Ordinance Amendment to Rezone 212 E. Biddle Street. (First Reading)**  
**Recommendation:** Consider an Ordinance amending Chapter 28, Section 28-32, City Code, to rezone 212 E. Biddle Street from R-3 (Multiple Family Residential) to R-4 (High Density Apartment and Office). (City Planning Commission recommends approval.)
- F. Ordinance Allowing Up To Two Alternate Members To The Jackson Board of Review. (First Reading)**  
**Recommendation:** Consider an Ordinance to allow up to two alternate members to the City of Jackson's Board of Review.
- G. Amendment 12 to the 2014 Major Street Design and Engineering Contract.**  
**Recommendation:** Approve Amendment 12 to the 2014 Major Street Design and Engineering contract with Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, MI, at a not-to-exceed cost of \$67,700.00, and authorize the City Manager and City Engineer to sign the appropriate document.
- H. Amendment 1 to the 2018 Engineering for Lighting Improvements on Morrell Street Contract.**  
**Recommendation:** Approve Amendment 1 to the 2018 Engineering for Lighting Improvements on Morrell Street contract with Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, at a not-to-exceed cost of \$52,170.00, and authorize the City Manager and City Engineer to sign the appropriate document.
- I. Contract for Water and Wastewater Treatment Plants Lawn Care.**  
**Recommendation:** Award a contract to ABC Lawn Maintenance and Snowplowing, Jackson, for lawn care maintenance of the Water and Wastewater Treatment Plant properties at a cost of \$32,060.00.
- J. Parks, Recreation and Cemeteries Department's Ella Sharp Park Golf Course Irrigation System Contract.**  
**Recommendation:** Approve the City of Jackson Parks, Recreation and Cemeteries Department's Ella Sharp Park Golf Course irrigation system contract to Spartan Distributors Irrigation Division, Sparta, Michigan, at a total cost of \$222,954.11.
- K. Parks, Recreation and Cemeteries Department's Ella Sharp Park Golf Course Pump House Components Replacement Bid.**  
**Recommendation:** Approve the City of Jackson Parks, Recreation and Cemeteries Department's Ella Sharp Park Golf Course Pump House Components Replacement bid to Control Dynamics, Inc., Hudsonville, Michigan, in the amount of \$30,990.00.
- L. Allocation of CDBG and HOME Funds for Fiscal Year 2018-2019.**  
**Recommendation:** Confirm funding allocations for the 2018-2019 Community Development Block Grant (CDBG) and HOME Investment

Partnerships Program (HOME) grants as determined by City Council, and receive and respond to any oral or written communication regarding the Annual Action Plan.

**M. Resolution - State of Michigan Department of Environmental Quality Pilot Drinking Water Infrastructure Grant.**

**Recommendation:** Approve a resolution naming Todd Knepper, Director of Public Works, the authorized representative for the State of Michigan Department of Environmental Quality Pilot Drinking Water Infrastructure Grant.

**N. Resolution Amending the Special Assessment Policy.**

**Recommendation:** Adopt the proposed resolution amending the Special Assessment Policy.

**\*O. Proposed Employment Contract for the City Clerk.**

**Recommendation:** Consider the proposed employment contract for the City Clerk.

**\*12. EXECUTIVE SESSION to discuss pending litigation.**

**13. RETURN TO OPEN SESSION.**

**14. CITY COUNCILMEMBERS' COMMENTS.**

**15. MANAGER'S COMMENTS.**

**16. ADJOURNMENT.**

\*Items added to the agenda.