



IF YOU WISH TO ADDRESS THE CITY COUNCIL,  
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

## AGENDA - CITY COUNCIL MEETING

August 14, 2018

6:30 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE - Invocation will be given by the guest of Mayor Derek Dobies**
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **EXECUTIVE SESSION to discuss a written legal opinion.**
6. **RETURN TO OPEN SESSION.**
7. **PRESENTATIONS/PROCLAMATIONS.**
  - A. **Presentation by Edward Thayer regarding a sculpture for the Martin Luther King Trailhead located on the corner of Washington Avenue and Cooper Street.**
    1. **Recommendation:** *Approve a contract for the creation and installation of a sculpture at the Martin Luther King Trailhead located on the corner of Washington Avenue and Cooper Street to Edward Thayer, Jackson, in the amount of \$30,000.00, in accordance with the recommendation of the Jackson Public Arts Commission.*
8. **PUBLIC HEARINGS.**

**Recess as a City Council and convene as a Board of Review.**

- A. **Meterless Parking for 2018-2019:**  
*Public hearing on Special Assessment Roll No. 4282 for Meterless Parking 2018-2019.*

1. Consider a resolution confirming Roll No. 4282.

**Adjourn as a Board of Review and reconvene as a City Council.**

*Individuals speaking at a Public Hearing must be property owners of the affected district and not speak multiple times.*

**B. Public Hearing for the Necessity of Street Resurfacing Thompson Street from South End to Wildwood Avenue.**

*Hold a public hearing for the necessity of street resurfacing on Thompson Street from south end to Wildwood Avenue.*

1. Resolution ordering construction and preparation of the special assessment roll.

**C. Public Hearing for the Necessity of Street Resurfacing on Higby Street from the South End to Daniel Road.**

*Hold a public hearing for the necessity of street resurfacing on Higby Street from south end to Daniel Road.*

1. Resolution ordering construction and preparation of the special assessment roll.

**D. Public Hearing for the Necessity of Street Resurfacing on Durand Street from Morrell Street to Wildwood Avenue.**

*Hold a public hearing for the necessity of street resurfacing on Durand Street from Morrell Street to Wildwood Avenue.*

1. Resolution ordering construction and preparation of the special assessment roll.

**E. Public Hearing for the Necessity of Street Resurfacing on Grinnell Street from Gettysburg Avenue to Michigan Avenue.**

*Hold a public hearing for the necessity of street resurfacing on Grinnell Street from Gettysburg Avenue to Michigan Avenue.*

1. Resolution ordering construction and preparation of the special assessment roll.

**9. CITIZEN COMMENTS. (3-Minute Limit)**

**10. PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES. (Accept & Place on File).**

**A. 2018 July Board of Review Minutes.**

**Recommendation:** *Accept and place on file the 2018 July Board of Review Minutes.*

- B. City Summary of Revenue and Expenditures.**  
*Recommendation: Accept and place on file the City of Jackson's summary of revenue and expenditures for twelve (12) months ended, June 30, 2018.*
- C. CDBG and HOME Financial Summaries through June 30, 2018.**  
*Recommendation: Accept and place on file the Community Development Block Grant (CDBG) and HOME Financial Summaries through June 30, 2018.*

**11. CONSENT CALENDAR.**

- A. Minutes of the Regular Meeting of July 17, 2018:**  
*Approve the minutes of the regular City Council meeting of July 17, 2018.*
- B. Minutes of the Special Meeting of July 31, 2018:**  
*Approve the minutes of the special City Council meeting of July 31, 2018.*
- C. Minutes of the Special Meeting of August 6, 2018:**  
*Approve the minutes of the special City Council meeting of August 6, 2018.*
- D. DDA Resignation:**  
*Receipt with regret the resignation of Karen Bunnell from the Downtown Development Authority.*
- E. Public Arts Commission Resignation:**  
*Receipt with regret the resignation of Karysa Trombley from the Public Arts Commission.*
- F. Public Arts Commission Resignation:**  
*Receipt with regret the resignation of Stacy Harrison from the Public Arts Commission.*
- G. Ella W. Sharp Park Board of Trustees Resignation:**  
*Receipt with regret the resignation of Timothy Kelly from the Ella W. Sharp Park Board of Trustees.*
- H. Civil Service Commission Reappointment:**  
*Mayor's recommendation to reappoint Sheila Patterson to the Civil Service Commission for a three year term, beginning September 1, 2018, and ending August 31, 2021.*
- I. Human Relations Commission Appointments:**  
*Mayor's recommendation to appoint Cheryl Ragland to the Human Relations Commission, filling a current vacancy, beginning immediately, and ending December 31, 2018, and to appoint Julia Josling to the Human Relations Commission, filling a current vacancy, beginning immediately and ending December 31, 2020, in accordance with the Human Relations Commission recommendation.*

- J. Ella W. Sharp Park Board of Trustees Appointments:**  
*Mayor's recommendation to appoint Russell Davis to serve as Trustee to the Ella Sharp Park Board of Trustees to fulfill an existing vacancy with a term ending October 31, 2018, and to appoint Danielle Dobies to serve as Trustee to the Ella Sharp Park Board of Trustees to fulfill an existing vacancy with a term ending January 31, 2020.*
- K. Good News Event:**  
*Approve a request from Jackson Gospel Hall to conduct their Good News event on Saturday, August 25, 2018, from 5:45 p.m. to 6:45 p.m. at CP Federal Square and Horace Blackman Park.*
- L. PCG Sunday Service to the City:**  
*Approve a request from Pentecostal Church of God to conduct their PCG Sunday Service to the City on Sunday, August 19, 2018, from 10:00 a.m. to 3:00 p.m. at Horace Blackman Park and CP Federal City Square.*
- M. AARP Shred Event:**  
*Approve a request from AARP Michigan to conduct their AARP Shred event on Thursday, August 30, 2018, from 2:00 p.m. to 6:30 p.m. in City Lot #3.*
- N. Cascades End of Summer Celebration:**  
*Approve a request from Jackson County Parks Department to conduct its Annual End of Summer Celebration event on Saturday, September 1, 2018, from 9:00 a.m. to 11:00 p.m. at Cascades Falls Park.*
- O. Annual Grand River Clean-up:**  
*Approve a request from Grand River Environmental Action Team (GREAT) to conduct their Annual Grand River Clean-up on September 8, 2018, at 7:00 a.m. at the Consumers Energy's Amphitheatre and Parking Garage, Lions Park, and R.A. Greene Park.*
- P. Juvenile Diabetes Research Foundation - JDRF One Walk:**  
*Approve a request from Juvenile Diabetes Research Foundation to conduct its 20<sup>th</sup> Annual JDRF One Walk event on Saturday, September 8, 2018, from 8:00 a.m. to 12:00 p.m., at Ella Sharp Park near the Carters Corner.*
- Q. Walk to End Alzheimer's:**  
*Approve a request from the Alzheimer's Association to conduct their Walk to End Alzheimer's event on Friday, September 14, 2018, from 1:00 p.m. to 7:30 p.m., at the CP Federal Square and Horace Blackman Park in downtown Jackson.*
- R. Prince Hall Americanism Day:**  
*Approve a request from St. Nicholas Lodge #12 to conduct their Prince Hall Americanism Day event on September 16, 2018, from 1:15 p.m. to 6:00 p.m., at the MLK Center, and Second Missionary Baptist Church.*

**S. Heart of a Lion 5k Run:**

*Approve a request from the Jackson Area 19 Special Olympics to conduct their Heart of a Lion 5k Run event on October 16, 2018, in Ella Sharp Park from 6:00 a.m. to 12:00 p.m.*

**12. OTHER BUSINESS.**

**A. Ordinance No. 2018-09, Revisions to Section 2-368, Article II, Chapter 2, Division 10, City Code, of the Environmental Commission Ordinance (Second/Final Reading).**

**Recommendation:** *Adopt Ordinance No. 2018-09, amending Section 2-368, Article II, Chapter 2, Division 10, City Code, to clarify the voting powers statutory ex-officio members and appointed ex-officio members of the Jackson Environmental Commission.*

**B. Amendment 1 to the 2019 Street Engineering Contract to Provide for a Continuation of Preliminary and Construction Engineering Services for Various Projects.**

**Recommendation:** *Approve Amendment 1 to the 2019 Street Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills, MI, to provide for a continuation of preliminary and construction engineering services for various projects at a not-to-exceed cost of \$153,001.50, and authorize the City Manager and City Engineer to sign the appropriate document.*

**C. Amendment 6 to the 2017 Water Main Replacement Program Engineering Contract with Northwest Consultants, Inc., adding Construction Engineering for Lead Service Replacements.**

**Recommendation:** *Approve Amendment 6 to the 2017 Water Main Replacement Engineering contract with Northwest Consultants, Inc., (NCI), Canton, Michigan, at a not-to-exceed cost of \$20,988.28, adding construction engineering for lead service replacements, and authorize the City Manager and City Engineer to sign the appropriate document.*

**D. Contract Renewal for As-Needed Sidewalk Snow and Ice Removal.**

**Recommendation:** *Approve the third renewal of the contract with ABC Lawn and Snowplowing for services to include private property and other city-owned sidewalk snow removal at a cost of \$0.12 per lineal foot snowplowing, and \$0.12 per lineal foot deicer/salt application in areas to include private property and City owned sidewalks in areas outside the immediate downtown.*

**E. Personnel Policy Revisions.**

**Recommendation:** *Approve a Personnel Policy change related to years of service for retirement eligibility.*

**F. Corrective Resolution for Special Assessment Roll No. 4280.**

**Recommendation:** *Approve a Corrective Resolution for Special Assessment 4280 for Delinquent Miscellaneous Public Works Fund Accounts Receivable, confirmed June 12, 2018.*

- G. Extension of the Leaf Pickup Program General Services Contract with United Waste for the 2018 Season.**  
**Recommendation:** *Approve an extension of the General Services Agreement with United Waste of Jackson to conduct the 2018 Curbside Leaf Pickup Program in the amount of \$126,882.08.*
- H. Contract Renewal to Provide Snow and Ice Removal Services on Downtown Sidewalks and the Police Department Facility.**  
**Recommendation:** *Approve a contract renewal with Executive Property Management, Jackson, to provide snow and ice removal services on the downtown sidewalks and the City of Jackson Police Department parking lots and sidewalks at a cost of \$43,600.00 for the downtown sidewalks, and \$1,505.00 for the Police Department Facility.*
- \*I. Resolution Confirming Special Assessment Roll No. 3395, Essex Heights.**  
**Recommendation:** *Approve a Resolution confirming Special Assessment Roll No. 3395– Street resurfacing and water main replacement in Essex Heights. (Postponed at the July 31, 2018 Special City Council meeting.)*

**13. NEW BUSINESS.**

- A. Resolution for Approval of Contract with MDOT for \$404,950.00 (City Share) for Fourth Street at Stonewall Road and Horton Road Intersection.**  
**Recommendation:** *Approve a resolution to enter into a contract with the Michigan Department of Transportation (MDOT) in the amount of \$404,950.00 (City share) for reconstruction where Fourth Street meets Stonewall Road and Horton Road, along with traffic signal replacement, and authorize the Mayor and City Clerk to execute the appropriate documents.*
- B. Kiwanis Club of Jackson Playground Rebuild at Kiwanis Park, September 21, 2018.**  
**Recommendation:** *Approve the Kiwanis Club of Jackson request to rebuild a community built playground at Kiwanis Park on September 21, 2018.*
- C. Request for Qualifications and Proposals (RFQP) for an Architect to Design Upgrades for the Martin Luther King Facility.**  
**Recommendation:** *Approve the City of Jackson Parks, Recreation and Cemeteries Department to move forward on a request for qualifications and proposals (RFQP) for an architect to design upgrade for the Martin Luther King Center Facility.*

- D. Purchase of a 2019 Freightliner Service Body Truck from D & K Truck Company.**  
**Recommendation:** *Approve the purchase of a 2019 Freightliner M2 106 Service Body Truck from D&K Truck Company, Lansing, in the amount of \$110,456.63 through the State of Michigan MiDEAL program.*
- E. Purchase of a 2019 Freightliner 108SD Dump Truck and Snow Plow.**  
**Recommendation:** *Approve the purchase of a 2019 Freightliner 108SD Dump Truck and Snow Plow from D&K Truck Company, Lansing, and outfitted for snow plow use by Truck and Trailer Specialties, Howell, in the amount of \$157,817.00 through the State of Michigan MiDEAL program, and authorize the financing of the purchase over a two (2) year period with annual payments.*
- F. Receipt of Street Vacation Petition.**  
**Recommendation:** *Receipt of a petition circulated by Jeff Kirkpatrick of 401 S. Jackson Street, to vacate a portion of Johnson Street.*
- G. Installation of New Energy Efficient Lights and Fixtures in City Hall.**  
**Recommendation:** *Approve the installation of new energy efficient lights and fixtures in City Hall by Energy Reduction Coalition, Troy, at no cost to the City.*
- \*H. Designation of the City Attorney as the City's Representative in Regards to the Protective Order in the Opioid Lawsuit.**  
**Recommendation:** *Approve designating the City Attorney as the City's Representative in regards to a Protective Order in the Opioid Lawsuit.*
- \*I. Fifth Ward City Councilmember Appointment.**

**14. CITY COUNCILMEMBERS' COMMENTS.**

**15. MANAGER'S COMMENTS.**

**16. ADJOURNMENT.**

**\*Agenda Item Added.**