



IF YOU WISH TO ADDRESS THE CITY COUNCIL,
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

AGENDA - CITY COUNCIL MEETING

September 3, 2019

6:30 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE - Invocation will be given by the guest of Mayor Derek Dobies.**
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **PRESENTATIONS/PROCLAMATIONS.**
6. **PUBLIC HEARINGS.**

Recess as a City Council and convene as a Board of Review.

A. Meterless Parking for 2019-2020:

Public hearing on Special Assessment Roll No. 4290 for Meterless Parking 2019-2020.

1. *Consider a resolution confirming Roll No. 4290.*

Adjourn as a Board of Review and reconvene as a City Council.

Individuals speaking at a Public Hearing must be property owners of the affected district and not speak multiple times.

7. **CITIZEN COMMENTS. (3-Minute Limit)**

8. **PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES. (Accept & Place on File).**
 - A. **Downtown Development Authority Meeting Minutes for May 19, 2019:**
Accept and place on file the May 19, 2019 Downtown Development Authority Meeting Minutes.
 - B. **Downtown Development Authority Term End Dates:**
Accept and place on file the corrected term end dates of Kelly Sharrer and Jessica Webb to serve on the Downtown Development Authority to March 31, 2023 and March 29, 2020, respectively.
 - C. **CDBG and HOME Financial Summaries through July 31, 2019.**
Accept and place on file the Community Development Block Grant and HOME Financial Summaries through July 31, 2019.

9. **CONSENT CALENDAR.**
 - A. **Minutes of the Regular Meeting of August 13, 2019:**
Approve the minutes of the regular City Council meeting of August 13, 2019.
 - B. **Administrative Hearings Bureau Reappointment:**
Approve the Mayor's recommendation to reappoint John Kane as an administrative hearings bureau officer for the City of Jackson's Administrative Hearings Bureau for a two-year term, beginning September 23, 2019, and ending September 22, 2021.
 - C. **Juvenile Diabetes Research Foundation – JDRF One Walk:**
Approve a request from Juvenile Diabetes Research Foundation to conduct its 21st Annual JDRF One Walk event on Saturday, September 7, 2019, from 8 a.m. to 12 p.m., at Ella Sharp Park, near the Carters Corner.
 - D. **Heart of a Lion 5k Run:**
Approve a request from the Jackson Area 19 Special Olympics to conduct their heart of a Lion 5k Run event on September 15, 2019, in Ella Sharp Park from 7:30 a.m. to 12:00 p.m.
 - E. **2019 Cornhole Tournament:**
Approve a request from The Hub Teen Center to conduct their 2019 Cornhole Tournament event on Sunday, September 15, 2019, at 10 a.m. to 6 p.m., at Grand River Brewery, Farmers Market and the parking row in the front of the pavilion.
 - F. **Pentecostal Church of God – Crusade for Jackson:**
Approve a request from Pentecostal Church of God to conduct their Crusade to Jackson event on Sunday, September 15, and Sunday, September 29, 2019, from 11 a.m. to 3 p.m. at Horace Blackman Park and CP Federal City Square.

- G. Dirty Bird Brew Fest:**
Approve a request from The Dirty Bird to conduct their Dirty Bird Brew Fest event on Saturday, September 21, 2019, from 10:00 a.m. to 10:30 p.m., on W. Michigan Avenue, in front of The Dirty Bird restaurant.
- H. Public Rosary:**
Approve a request from Queen of the Miraculous Medal Church to conduct its 12th Annual Public Rosary event on Sunday, October 13, 2019, from 12:30 p.m. to 3:00 p.m., at CP Federal City Square and Horace Blackman Park.
- I. Pearl Street – the bend of the road to Louis Glick Highway, Conversion to Two-Way Traffic:**
Approve Traffic Control Orders 2310-2311 to convert Pearl Street from the bend of the road to Louis Glick Highway from one-way southbound to two-way traffic.
- J. Elizabeth Street – Park Avenue, VanDorn Street, Perrine Street and State Street Establish Traffic Control:**
Approve Traffic Control Orders 2312-2315 to establish traffic control on Elizabeth Street at the intersections of Park Avenue, VanDorn Street, Perrine Street and State Street.
- K. Resolutions to Adopt and Implement a Local Agency Pavement Warranty Program as Approved by the Michigan Department of Transportation:**
Approve a resolution to adopt a Local Agency Pavement Warranty Program, and a resolution to implement a Local Agency Pavement Warranty Program, and authorize the Mayor and City Clerk to sign the appropriate documents.
- L. Resolution to enter into a contract with MDOT for Maintenance of State Trunklines:**
Approve a resolution to enter into a contract with the Michigan Department of Transportation (MDOT) for maintenance of State Trunklines from October 1, 2019, through September 30, 2024, and authorize the City Manager and City Engineer to sign the appropriate contract documents.
- M. Establish a Public Hearing for Justice Assistance Grant (JAG) Program:**
Schedule a public hearing at the September 17, 2019, City Council meeting regarding the use of \$31,165.00 in FY2019 Justice Assistance Grant (JAG) funds by the City for the purchase of a TruNarc narcotics analyzer.
- N. Resignation from the Environmental Commission and Ella W. Sharp Park Board of Trustees/Parks & Recreation Commission:**
Receipt with regret the resignation of Alaina Sharp from the Environmental Commission and Ella W. Sharp Park Board of Trustees/Parks & Recreation Commission.

- O. **Receive Draft CAPER, Authorize Dissemination for Public Comment, and Reaffirm the September 17, 2019 Public Hearing:**
Receive the draft Consolidated Annual Performance and Evaluation Report (CAPER), authorize dissemination for public comment, and reaffirm the September 17, 2019, Public Hearing.

10. **OTHER BUSINESS.**

- A. **EFM Limited Dividend Housing Association LLC - Revised PILOT Ordinance No. 506. (Second/Final Reading)**
Recommendation: *Final adoption of Ordinance No. 506, to provide a service charge in lieu of taxes to EFM Limited Dividend Housing Association, LLC, for a housing project for low income persons and families to be financed with a federally-aided mortgage loan pursuant to the provisions of the State Housing Development Authority Act of 1966.*
- B. **Ordinance No. 507 - FY 2019-2020 Non-Union Pay Scale (Second/Final Reading).**
Recommendation: *Final adoption of Ordinance No. 507, establishing compensation rates for administrative and supervisory employees of the City of Jackson.*
- C. **Ordinance No. 2019-12, Amending Chapter 28 - Zoning (Second/Final Reading).**
Recommendation: *Final adoption of Ordinance No. 2019-12, amending Chapter 28, City Code, to permit metal roofing within all zoning districts, to permit sliding doors with balconies in the upper floors of building within the C-3 zoning district, and to allow metal awnings as outlined in Sec. 28-115. (City Planning Commission unanimously recommends approval.)*
- D. **Changes to the Standard Lighting Contract for LED streetlights with Consumers Energy.**
Recommendation: *Approve the Resolutions for Changes to the Standard Lighting Contract for LED streetlights with Consumers Energy, and authorize the Mayor and City Clerk to execute the appropriate documents.*
- E. **Changes to the Standard Lighting Contract for streetlights with Consumers Energy for Removal of Four Street Lights and Three Wooden Utility Poles.**
Recommendation: *Approve the Resolutions for Changes to the Standard Lighting Contract for streetlights with Consumers Energy for the removal of four street lights and three wooden utility poles, and authorize the Mayor and City Clerk to execute the appropriate documents.*

11. NEW BUSINESS.

A. Lease to Purchase of a 2018 Elgin Megawind Street Sweeper - Department of Public Works.

Recommendation: *Approve the lease to purchase of a 2018 Elgin Megawind Street Sweeper from Bell Equipment Company, Lake Orion, MI, in the amount of \$265,000.00.*

B. Purchase of a 2020 Freightliner 108SD Dump Truck and Snow Plow.

Recommendation: *Approve the purchase of a 2020 Freightliner 108SD Dump Truck and Snow Plow from D&K Truck Company, Lansing, and outfitted for snow plow use by Truck and Trailer Specialties, Howell, in the amount of \$163,318.00, through the State of Michigan MiDEAL program, and authorize the financing of the purchase over a two (2) year period with annual payments.*

C. Proposed Renaming of Victory Lane to Emma Nichols Garden.

Recommendation: *Approve the renaming of Victory Lane to Emma Nichols Garden, and authorize the City Manager to take the steps necessary to effectuate the name change.*

12. EXECUTIVE SESSION to discuss a personnel matter.

13. RETURN TO OPEN SESSION.

14. CITY COUNCILMEMBERS' COMMENTS.

15. MANAGER'S COMMENTS.

16. ADJOURNMENT.