



IF YOU WISH TO ADDRESS THE CITY COUNCIL,
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

AGENDA - CITY COUNCIL MEETING

October 9, 2018

6:30 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE - Invocation will be given by the guest of Third Ward City Councilmember Jeromy Alexander.**
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **PRESENTATIONS/PROCLAMATIONS.**
6. **PUBLIC HEARINGS.**
 - A. **Public Hearing on Industrial Facilities Tax Exemption Certificate Application.**

Public hearing on the application filed by Elm Plating Company, Inc., located at 533 Hupp Avenue, for an Industrial Facilities Tax Exemption Certificate.

 1. *Adopt a resolution approving an application for 12 years after the project completion, and direct the City Clerk to so certify.*
7. **CITIZEN COMMENTS. (3-Minute Limit)**
8. **PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES. (Accept & Place on File).**
9. **CONSENT CALENDAR.**
 - A. **Minutes of the Regular Meeting of September 18, 2018:**

Approve the minutes of the regular City Council meeting of September 18, 2018.

- B. Minutes of the Special Meeting of September 17, 2018:**
Approve the minutes of the special City Council meeting of September 17, 2018.
- C. Boards and Commissions Appointments:**
Mayor's recommendation to appoint 5th Ward City Councilmember Kelsey Heck to various boards, commissions and authority serving as a City Councilmember on each.
- D. Jackson Housing Commission Reappointment:**
Mayor's recommendation to reappoint Michelle L. Woods to the Jackson Housing Commission for a five year term, beginning October 31, 2018, and ending October 30, 2023.
- E. Environmental Commission Ex-Officio Appointments:**
Mayor's recommendation to appoint Alaina Sharp to the Environmental Commission as an ex-officio for a one-year term beginning immediately, and ending September 30, 2019.
- F. Election Commission Resignation:**
Receipt with regret the resignation of Kelsey Heck from the Election Commission.
- G. Jackson Area CROP Walk:**
Approve a request from Church World Service to conduct their Jackson Area CROP Walk event on October 14, 2018, from 1:00 p.m. to 4:30 p.m. at First United Methodist Church.
- H. Community Pet Blessing:**
Approve a request from St. Paul's Episcopal Church to conduct their Community Pet Blessing event on Sunday, October 21, 2018, at 4:00 p.m., at CP Federal City Square and Horace Blackman Park.
- I. Most Teens Don't Zombie Walk:**
Approve a request from Most Teens Don't to conduct their Most Teens Don't Zombie Walk event on Wednesday, October 24, 2018, from 4:00 p.m. to 6:00 p.m. in Downtown Jackson starting at Michigan Theatre of Jackson.
- J. TCO 2298 - Pringle Avenue, east of South Elm Avenue:**
Approve Traffic Control Order 2298 to establish the parking regulation to prohibit parking on the north side of Pringle Avenue from South Elm Avenue to 125 feet east of the crosswalk.
- K. TCO 2299 - Griswold Street, west of Fourth Street:**
Approve Traffic Control Order 2299 to establish the parking regulation extending the existing No Parking zone on the north side of Griswold Street from Fourth Street to 285 feet west of the crosswalk, due to traffic lane assignments and related pavement markings.

- L. TCO 2300 – 165 W. Michigan Ave., On-street Electric Charging Station:**
Approve Traffic Control Order 2300 to revise the parking regulation at the on-street electric charging station to allow for two (2) hour parking only when an electric vehicle is plugged into the charging station. All other vehicles parked in the on-street electric charging station spaces will have a 30 minute parking time limit.
- M. Halloween Resolution:**
Approve a resolution establishing Halloween hours between 6:00 p.m. and 8:00 p.m. on Wednesday, October 31, 2018.
- N. Resolution Opposing SB 637:**
Approve a Resolution to oppose SB 637, and direct the City Manager to communicate the City's opposition to elected officials at the State government who represent the City's residents.
- O. Parking Permit Purchase Agreement with the Jackson District Library:**
Approve a Parking Permit Purchase Agreement with the Jackson District Library, and authorize the City Manager to make necessary changes to the agreement and execute the agreement.
- P. Resolution – Petition to Vacate a portion of Johnson Street:**
Approve a resolution vacating a portion of Johnson Street.
- Q. Template Purchase and Development Agreement for Sales of Vacant Lots in the City of Jackson:**
Approve a template Purchase and Development Agreement for sales of vacant lots in the City of Jackson, authorize the City Manager to sign the agreements, and authorize the City Attorney to make necessary changes.
- R. Changes to the Standard Lighting Contract for streetlights with Consumer Energy for the addition of a new streetlight at 110 E. Porter St.:**
Approve the Resolution for Changes to the Standard Lighting Contract for streetlights with Consumers Energy, and authorize the Mayor and City Clerk to execute the appropriate documents.
- S. Resolution of Support – Safe Routes to School Grant Application:**
Adopt a Resolution of Support for the Safe Routes to School Grant Application for a path in Ella Sharp Park along Elmdale Road.

10. OTHER BUSINESS.

- A. Change Order 3 to the 2017 First Street Enhancement and Repaving Contract with Rieth-Riley Construction Company, Inc.**
Recommendation: *Approve Change Order 3 to the 2017 First Street Enhancement and Repaving from Franklin to Washington contract with Rieth-Riley Construction Company, Inc., in the increased amount of \$6,745.95 to*

balance contract quantities to match quantities placed in the field, to add items that were necessary to complete work in the field, and authorize the City Manager and City Engineer to execute the appropriate document.

B. First Extension of 2016 Sewer Rehabilitation Contract with Insituform Technologies USA, Inc.

Recommendation: *Approve the first extension of the 2016 Sewer Rehabilitation Contract with Insituform Technologies USA, Inc., Chesterfield, MO, in the amount of \$374,538.56, and authorize the Mayor and City Clerk to execute the appropriate document(s).*

C. Change Order 13 to the Downtown Street and Parking Lot Rehabilitation Contract with Bailey Excavating, Inc.

Recommendation: *Approve and authorize the City Manager and City Engineer to execute Change Order 13 to the contract with Bailey Excavating, Inc., for Downtown Street and Parking Lot Rehabilitation in the increased amount of \$111,856.58 to add items for a) right-of-way enhancements on Francis and Cooper adjacent to the Family Dollar store at 805 N. Francis Street, and b) retaining wall and sidewalk reconstruction in front of the former Masonic Temple building at 145 W. Cortland St.*

D. Youth Council Ordinance No. 2018-10 (Second/Final Reading).

Recommendation: *Approve the final adoption of Ordinance No. 2018-10 to amend Chapter 15, City Code, to create a Youth Council to work in cooperation with the Human Relations Commission in regards to issues affecting youth population in the City and to foster greater civic engagement with the youth population of the City.*

11. NEW BUSINESS.

A. Presentation by City Engineer Jon Dowling regarding Contract Award for Downtown District Sign Modernization Project.

Recommendation: *Approve an award of the contract for the Downtown District Street Sign Modernization project to J. Ranck Electric, Inc., Mt. Pleasant, MI, at a cost of \$198,660.31, of which \$134,480.81 is from Major Streets, and \$64,179.50 is from the Parking system, and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent. (Postponed from the City Council meeting on September 4, 2018.)*

B. Presentation by Police and Fire Services Director Elmer Hitt regarding an Amendment Article XVIII of Chapter 16 to Prohibit Recreational Marihuana Establishments in the City of Jackson (First Reading).

Recommendation: *Approve an ordinance amending Article XVIII, Chapter 16, City Code, to prohibit recreational marihuana establishments within the City of Jackson, and authorize the City Attorney to make minor modifications.*

12. EXECUTIVE SESSION to discuss pending litigation.
13. RETURN TO OPEN SESSION.
14. CITY COUNCILMEMBERS' COMMENTS.
15. MANAGER'S COMMENTS.
16. ADJOURNMENT.