IF YOU WISH TO ADDRESS THE CITY COUNCIL,
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

AGENDA – CITY COUNCIL MEETING

May 24, 2016
6:30 p.m.

1. **CALL TO ORDER.**

2. **PLEDGE OF ALLEGIANCE** – Invocation by Arlene Robinson, 1st Ward City Councilmember.

3. **ROLL CALL**.

4. **ADOPTION OF AGENDA**.

5. **CITIZEN COMMENTS** (3-Minute Limit).

6. **PRESENTATIONS/PROCLAMATIONS**.

   A. **Special Tribute Recognizing Years of Service on the DDA - Robert L. Simmons:**
   The Mayor will present a Special Tribute to Robert L. Simmons for his dedicated service to the City of Jackson on the Downtown Development Authority.

7. **PETITIONS & COMMUNICATION (Accept & Place on File)**.

8. **CONSENT CALENDAR**.

   A. **Minutes of the Regular Meeting of May 10, 2016:**
   Approve the minutes of the regular City Council meeting of May 10, 2016.

   B. **Minutes of the Special Meeting of May 17, 2016:**
   Approve the minutes of the Special City Council meeting of May 17, 2016.

   C. **DDA Resignation:**
   Receipt with regret the resignation from Robert L. Simmons from the Downtown Development Authority effective May 1, 2016.

D. City of Jackson Building Authority Reappointment:
Mayor's recommendation to reappoint Philip Hones to the City of Jackson Building Authority for a three-year term, beginning July 1, 2016, and ending June 30, 2019.

E. Juneteenth:
Approve a request from Jackson College Multicultural Affairs to conduct its 6th Annual Juneteenth event on Saturday, June 18, 2016, from 4:00 p.m. to 10:00 p.m., at the Consumers Energy Amphitheater, One Energy Plaza. (Contingent upon receipt of proper insurance coverage.)

F. 3rd Annual How Bazaar:
Approve a request from Midtown Association to conduct its 3rd Annual How Bazaar Jackson Street Festival event on Saturday, July 30, 2016, and July 31, 2016, in downtown Jackson on S. Jackson Street between Cortland Street and Pearl Street. Electricity will be used in Bucky Harris Park for live entertainment. (Contingent upon receipt of proper insurance coverage.)

G. Cascades End of Summer Celebration:
Approve a request from Jackson County Parks Department to conduct its Annual End of Summer Celebration event on Saturday, September 3, 2016, from 9:00 a.m. to 11:00 p.m. at Cascades Falls Park. (Contingent upon receipt of proper insurance coverage.)

H. Jackson Freedom Run:
Approve a request from Jackson Freedom Run to conduct its Jackson Freedom Run event on Saturday, September 24, 2016, from 5:00 a.m. to 12:00 p.m., with start and finish on Michigan Avenue by Horace Blackman Park. (Contingent upon receipt of proper insurance coverage.)

I. Sabin-Maples Wedding:
Approve a request from Sarah Sabin to conduct her wedding event on October 8, 2016, from 11:00 a.m. to 6:00 p.m., at the Consumers Energy Amphitheater, One Energy Plaza. (Contingent upon receipt of proper insurance coverage.)

J. City Summary of Revenue and Expenditures:
Receive the City of Jackson's summary of revenue and expenditures for ten (10) months ended, April 30, 2016.

K. CDBG and HOME Financial Statements through April 30, 2016:
Receive the Community Development Block Grant (CDBG) and HOME Financial Summaries through April 30, 2016.

9. PUBLIC HEARINGS.

Recess as City Council and convene as a Board of Review:

A. Public Hearing on Special Assessment Roll No. 4263 – Delinquent Miscellaneous General Fund Accounts Receivable.

1. Resolution confirming Roll No. 4263.

B. Public Hearing on Special Assessment Roll No. 4264 – Delinquent Miscellaneous Building Department Fund Accounts Receivable.

1. Resolution confirming Roll No. 4264.

C. Public Hearing on Special Assessment Roll No. 4267 – Delinquent Miscellaneous Public Works Fund Accounts Receivable.

1. Resolution confirming Roll No. 4267.

Adjourn as a Board of Review and reconvene as City Council.

10. OTHER BUSINESS.

A. Ordinance No. 2016-11 – Removal of Refuse in Public Right-of-Way (Second/Final Reading).
Recommendation: Final adoption of Ordinance No. 2016-11, adding Chapter 12, Section 12-9.1, and amending Chapter 12, Section 12-10, City Code, to provide for a five (5) day notice period for property owners and occupants to remove trash and refuse debris in a public right-of-way on their private property.

B. Corrective Resolution for 2016 City Council Meeting Dates.
Recommendation: Consider a Corrective Resolution that serves as the calendar for the regularly scheduled City Council meeting dates for 2016.

C. 2015 Michigan Avenue Sidewalk Restoration Contract.
Recommendation: Approve Change Order 5 to the 2015 Michigan Avenue Sidewalk Restoration contract with Dunigan Brothers, Inc., in the amount of $235,733.51, and authorize the City Manager and City Engineer to execute the appropriate documents.

D. Parking Lot Construction Change Order 6.
Recommendation: Approve Change Order 6 to the contract with Bailey Excavating, Inc., for Parking Lot Construction in the increased amount of $61,612.00 to add items necessary to complete the work in the field and

authorize the City Manager and City Engineer to execute the appropriate document.

11. NEW BUSINESS.

A. Ordinance – Building Code Board of Examiners and Appeals Membership (First Reading).

Recommendation: Consider an ordinance amending Chapter 5, Article 2, City Code, to reduce the minimum number of members on the Building Code Board of Examiners and Appeals (BCBEA) from seven (7) to five (5), to change some of the requirements to be a member on the board, and to permit the Building Code Board of Examiners and Appeals to act as the City's Construction Board of Appeals.

B. Resolution – 2016-17 Annual City of Jackson Budget.

Recommendation: Approve a resolution adopting the fiscal year 2016-17 annual budget providing appropriations for various funds (except for the CDBG funds which are adopted separately), amending the current fiscal year 2015-16 budget to those amounts projected, and ordering a tax levy.

C. DDA 2016-17 Annual Budget.

Recommendation: Approve the fiscal year 2016-2017 Budget for the Downtown Development Authority pursuant to Act 197 of the Public Acts of 1975 as last amended.

D. Resolution to amend the HOME Investment Partnerships budget for 2012/2013 and 2015/2016.

Recommendation: Approve a resolution amending the HOME Investment Partnerships budget for fiscal years 2012/2013 and 2015/2016 allocating unutilized Community Housing Development Organization (CHDO) operating expenses for use in 2015/2016 CHDO operating expenses.

E. Resolution – Right of First Refusal.

Recommendation: Approve a resolution to exercise the City of Jackson's Right of First Refusal under PA 123 of 1999, to acquire 25 tax foreclosed properties for inclusion in the Help for Hardest Hit Blight Elimination Program.

F. Resolution – Water and Sewer Rate.

Recommendation: Approve the 2016-2017 and 2017-2018 Water and Sewer Rate Resolution.

G. Construction Bid for a Primary Clarifier at the WWTP.
Recommendation: Award the contract for construction of a new primary clarifier at the Wastewater Treatment Plant to Davis Construction, Kentwood, in the amount of $1,893,470.00.

H. M.L. King Community Center 2016 Spring/Summer Programs.
Recommendation: Approve the M.L. King Community Center 2016 Spring and Summer Programs.

I. Jackson Housing Commission Employee Healthcare.
Recommendation: Mayor's recommendation to approve the Jackson Housing Commission's selection of employee healthcare services as recommended by the Executive Director.

J. Hold Harmless Agreement and Insurance Requirement Policy - American 1 Credit Union Kids' Fest.
Recommendation: Approve the Hold Harmless Agreement and Insurance Requirement Policy as presented, and authorize the Mayor to sign the Agreement.

K. Historic District Commission Appeal – 756 W. Michigan Avenue.
Recommendation: Consider the appeal of the Jackson Historic District Commission decision to deny the requested demolition of the home and two garages at 756 W. Michigan Avenue.

***L. City Employee Retirement Board Vacancy.**
Recommendation: Mayor's recommendation to fill a current vacancy on the City Employee Retirement Board beginning immediately and ending August 31, 2018.

12. CITY COUNCILMEMBERS' COMMENTS.

13. MANAGER'S COMMENTS.

14. ADJOURNMENT.

***Agenda Item Added.**