



# Neighborhood & Economic Operations

## Building a Stronger Jackson

161 W. Michigan Avenue • Jackson, MI 49201-1303  
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### MEETING MINUTES

#### City of Jackson Zoning & Sign Board of Appeals

City Hall, 161 W. Michigan Avenue, 2<sup>nd</sup> Floor in Council Chambers  
Monday, April 11, 2016

MEMBERS PRESENT: Andrew Dotterweich, Karl Grieve, Kyle Jansen, Jeanne Kubish, and Gerald Montgomery

MEMBERS ABSENT: Elaine Crawford

STAFF PRESENT: Jennifer Morris

#### 1. Call to Order

Chairperson Dotterweich called the meeting to order at 10:17 a.m.

#### 2. Pledge of Allegiance

Those in attendance rose for the Pledge of Allegiance.

#### 3. Roll Call

#### 4. Adoption of Agenda

Staff member, Jennifer Morris recommended the agenda for item 6 refer to January 28, 2016 meeting minutes and replace item 7A with an Interpretive discussion on accessory structures in an I-2 zoning district.

*Board Member Jansen moved, with support from Board Member Montgomery, to approve the agenda as amended.*

**The motion passed unanimously on a voice vote**

#### 5. Zoning & Sign Board of Appeal Public Comment and Correspondence

None.

#### 6. Approval of the January 28, 2016, Zoning & Sign Board of Appeals Regular Meeting Minutes

*Board Member Kubish moved, with support from Board Member Grieve, to approve the minutes as presented.*

**The motion passed unanimously on a voice vote**

#### 7. Interpretive Discussion on accessory structures in an I-2 zoning district

The commission discussed and asked staff questions in regards to the current conforming and non-conforming structures, as well as guidelines and limitations of the ordinance.

#### 8. Old Business

None.

#### 9. Board Member Comments

None.



**10. Meeting Reminder: Next Regular Meeting Scheduled is April 28, 2016**

**11. Adjournment**

Chairperson Dotterweich adjourned the meeting at 10:48 a.m.

*Board Member Jansen moved to approve the adjournment, Board Member Montgomery supported.*

**The motion passed unanimously on a voice vote**

Respectfully submitted,

Jennifer L. Morris, AICP  
Director of Neighborhood and Economic Operations

*These Minutes of the City of Jackson Zoning & Sign Board of Appeals are not considered final until approved at a scheduled City of Jackson Zoning & Sign Board of Appeals meeting*