



CITY COUNCIL MEETING MINUTES

January 26, 2016

CALL TO ORDER:

The Jackson City Council met in regular session in the City Hall and was called to order at 6:30 p.m. by Mayor Bill Jors.

PLEDGE OF ALLEGIANCE - INVOCATION:

The Council joined in the Pledge of Allegiance. The Invocation was given by Andrew R. Frounfelker, 5th Ward City Councilmember.

ROLL CALL:

Present: Mayor Bill Jors, Councilmembers Arlene Robinson, Freddie Dancy, Daniel P. Greer, Craig Pappin, Andrew R. Frounfelker, and Derek J. Dobies.

Also present: City Manager Patrick Burtch, City Attorney Bethany Smith, City Clerk/Treasurer Andrew J. Wrozek, Jr., City Assessor David Taylor, Director of Police and Fire Matthew Heins, Director of Economic Operations Jennifer Morris, and Assistant City Manager/Operations Jonathan Greene.

ADOPTION OF AGENDA:

Motion was made by Councilmember Frounfelker to amend the Agenda slightly adding under Presentations and Proclamations a short question and answer or statement from the Manager regarding lead in the water system, seconded by Councilmember Dobies. Votes: all yeas. Amendment adopted. Moved to adopt the amended Agenda by Councilmember Dobies, seconded by Councilmember Robinson. Votes: all yeas. Agenda was adopted.

CITIZEN COMMENTS:

Public comment time was opened. Comments were heard and the meeting resumed.

PRESENTATIONS/PROCLAMATIONS:

The City Manager explained water and lead, and what the City is doing to ensure that lead does not become a problem in the City of Jackson water system as it

has in Flint. Actually we test now every year instead of the EPA and State mandated every three years for lead. We are doubling our testing efforts to twice the State and Federal standards, above and beyond what is mandated. Testing sites inside the City were 33 now 66 locations, Blackman Township sites were 20 now 40 locations: and the Prison still has 40 sites tested.

PETITIONS & COMMUNICATION: none.

CONSENT CALENDAR:

- A. Minutes of the Regular Meeting on January 12, 2016:**
Approve the minutes of the regular City Council meeting of January 12, 2016.
- B. 39th Annual Groundhog Gallup:**
Approve the request from Allegiance Health to conduct their 39th Annual Groundhog Gallup on Saturday, February 6, 2016, at 10:00 a.m., at Middle School of Parkside. (Contingent upon receipt of proper insurance coverage.)
- C. Engineer's Report for Edward Avenue - Wildwood Avenue to Winthrop Street & Winthrop Street - Edward Avenue to Withington Stadium:**
Receive the Engineer's Report for street reconstruction on Edward Avenue from Wildwood Avenue to Winthrop Street and on Winthrop Street from Edward Avenue to the east end at Withington Stadium, and establishment of February 9, 2016, at the City Council meeting as the time and place to hold a public hearing of necessity.
- D. Engineer's Report for Mechanic Street Reconstruction - Morrell Street to Washington Avenue:**
Receive the Engineer's Report for street reconstruction on Mechanic Street from Morrell Street to Washington Avenue and establishment of February 9, 2016, at the City Council meeting as the time and place to hold a public hearing of necessity.
- E. Engineer's Report for West Avenue Reconstruction - Michigan Avenue - Wildwood and Ganson Street to North Street:**
Receive the Engineer's Report for street reconstruction on West Avenue from Michigan Avenue to Wildwood Avenue and from Ganson Street to North Street, and establishment of February 9, 2016, at the City Council meeting as the time and place to hold a public hearing of necessity.
- F. Engineer's Report for Francis Street Resurfacing - Washington Avenue to Glick Highway:**
Receive the Engineer's Report for street resurfacing on Francis Street from Washington Avenue to Glick Highway, and establishment of February 9,

2016, at the City Council meeting as the time and place to hold a public hearing of necessity.

- G. Engineer's Report for Mechanic Street Resurfacing - Washington Avenue to Glick Highway:**
Receive the Engineer's Report for street resurfacing on Mechanic Street from Washington Avenue to Glick Highway, and establishment of February 9, 2016, at the City Council meeting as the time and place to hold a public hearing of necessity.
- H. Engineer's Report for Jackson Street Resurfacing - Washington Avenue to Glick Highway:**
Receive the Engineer's Report for street resurfacing on Jackson Street from Washington Avenue to Glick Highway, and establishment of February 9, 2016, at the City Council meeting as the time and place to hold a public hearing of necessity.
- I. CDBG and HOME Financial Statements through December 31, 2015:**
Receive the Community Development Block Grant (CDBG) and HOME Financial Summaries through December 31, 2015.
- J. Income Tax Board of Review Appointment:**
Approve the Mayor's recommendation to appoint Matt Swartzlander, Anthony Raduazo, and Irving French to the Income Tax Board of Review for a three-year term each, beginning February 1, 2016, and ending January 31, 2019.

Motion by Councilmember Dobies, seconded by Councilmember Greer to adopt the Consent Calendar. Mayor Jors declared the Consent Calendar adopted.

PUBLIC HEARINGS:

- A. Public Hearing to Receive Citizen Comments for 2016-2017 Annual Action Plan:**
Recommendation: Conduct a Public Hearing to receive citizen input on the City's housing and community development needs specific to Community Development Block Grant (CDBG) and HOME funding. All comments received will be incorporated into the 2016-2017 Annual Action Plan submitted to HUD in May 2016.

The Mayor closed the open meeting and opened the Public Hearing. Speakers: Susan Murdie, John Polaczyk, and Peter Bormuth. The Mayor asked for further comments. There were no further comments and moved back into the open meeting.

OTHER BUSINESS:

A. Balancing Change Order 3 for 2015 Michigan Avenue Utility Replacement Contract:

Recommendation: Approve Balancing Change Order 3 to the contract with Dunigan Brothers, Inc., in the decreased amount of \$292,427.54 to balance the contract quantities with the final quantities placed for original items, to add items that were necessary to complete the work in the field, and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Councilmember Greer, seconded by Councilmember Dobies to approve the Change Order. Votes: all yeas. Motion carried.

B. Interim Balancing Change Order 4 for 2015 Michigan Avenue Sidewalk Restoration Contract:

Recommendation: Approve Interim Balancing Change Order 4 to the contract with Dunigan Brothers, Inc., in the increased amount of \$59,058.22 to balance contract quantities for various original items that are substantially complete to match quantities placed in the field, to add items that were necessary to complete the work in the field, and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Councilmember Greer, seconded by Councilmember Dobies to approve the Change Order. Votes: all yeas. Motion carried.

NEW BUSINESS:

A. Sale of City-Owned Property - 1009 Martin Street:

Recommendation: Approve the sale of a City-owned vacant lot at 1009 Martin Street (PIN 5-100400000) for \$100.00 to Lane Memorial CME Church, and authorize the City Manager to sign the Offer to Purchase, and Purchase Agreement, subject to minor modifications and approval by the City Attorney.

Motion was made to approve the sale by Councilmember Dobies, seconded by Councilmember Dancy. Votes: all yeas. Motion carried.

B. Sale of City-Owned Property - 1125 Woodbridge:

Recommendation: Approve the sale of a City-owned vacant lot at 1125 Woodbridge Street (PIN 4-114800000) for \$100.00, and authorize the City

Manager to sign the Offer to Purchase, subject to minor modifications and approval by the City Attorney.

Motion was made to approve the sale by Councilmember Greer, seconded by Councilmember Robinson. Votes: all yeas. Motion carried.

C. Water Treatment Plant Hardware and Control Room Upgrade Project Contract:

Recommendation: Approve a contract for the Water Treatment Plant Supervisory Control and Data Acquisition (SCADA) Hardware and Room Upgrade Project to J. Ranck Electric, Mount Pleasant, MI, in the amount of \$755,055.00, and authorize the Mayor and City Treasurer/Clerk to execute the appropriate documents.

Motion was made to approve the contract by Councilmember Greer, seconded by Councilmember Dobies. Votes: all yeas. Motion carried.

EXECUTIVE SESSION to discuss purchase of real property:

Motion to suspend the Regular Open Meeting and go into Executive Session by Councilmember Greer, seconded by Councilmember Dobies. Roll call vote. Yeas: Mayor Jors, Councilmember Robinson, Dancy, Greer, Pappin, Frounfelker, and Dobies. Motion carried.

RETURN TO OPEN SESSION:

Motion to return to the Regular Open Meeting by Councilmember Greer, seconded by Councilmember Dobies. Votes: all yeas. Motion carried.

Motion to approve the recommendation in regards to Issue A of the City Manager by Councilmember Dobies, seconded by Greer. Votes: all yeas. Motion carried.

CITY COUNCILMEMBERS' COMMENTS.

MANAGER'S COMMENTS.

ADJOURNMENT:

No further business being presented, Councilmember Greer, seconded by Councilmember Pappin made the motion to adjourn the meeting. Motion carried. Mayor Jors closed the meeting at 7:43 p.m.