

## MEETING MINUTES

### City of Jackson Zoning Board of Appeals

City Hall, 161 W. Michigan Avenue, 2<sup>nd</sup> Floor in Council Chambers  
Thursday, April 28, 2016

MEMBERS PRESENT: Andrew Dotterweich, Karl Grieve, Kyle Jansen, Jeanne Kubish, and Gerald Montgomery

MEMBERS ABSENT: Elaine Crawford

STAFF PRESENT: Jennifer Morris and Adam East

#### 1. Call to Order

Chairperson Dotterweich called the meeting to order at 5:30 pm

#### 2. Pledge of Allegiance

Those in attendance rose for the Pledge of Allegiance.

#### 3. Roll Call

#### 4. Adoption of Agenda

*Board Member Grieve moved, with support from Board Member Montgomery, to approve the agenda as presented.*

**The motion passed unanimously on a voice vote**

#### 5. Zoning Board of Appeal Public Comment and Correspondence

None.

#### 6. Approval of the April 11, 2016, Zoning Board of Appeals Special Meeting Minutes

*Board Member Montgomery moved, with support from Board Member Kubish, to approve the minutes as presented.*

**The motion passed unanimously on a voice vote**

#### 7. Consideration of variance request

A. 2218 E. High St.

*Chairperson Dotterweich moved, with support from Board Member Jansen, to enter staff report and recommendation into record.*

**The motion passed unanimously on a voice vote**

*Board Member Montgomery moves, with support from Board Member Jansen, to approve the variance per staff recommendation.*

**The motion passed unanimously on a roll call vote**

**8. Old Business**

None.

**9. Board Member Comments**

None.

**10. Meeting Reminder: Next Special Meeting Scheduled is June 6, 2016 at 6:00**

**11. Adjournment**

Chairperson Dotterweich adjourned the meeting at 5:50 pm.

*Board Member Jansen moved to approve the adjournment, Board Member Montgomery supported.*

**The motion passed unanimously on a voice vote**

Respectfully submitted,

Jennifer L. Morris, AICP  
Director of Neighborhood and Economic Operations

*These Minutes of the City of Jackson Zoning & Sign Board of Appeals are not considered final until approved at a scheduled City of Jackson Zoning & Sign Board of Appeals meeting*