



CITY COUNCIL MEETING MINUTES

April 26, 2016

CALL TO ORDER:

The Jackson City Council met in regular session in the City Hall and was called to order at 6:30 p.m. by Mayor Bill Jors.

PLEDGE OF ALLEGIANCE - INVOCATION:

The Council joined in the Pledge of Allegiance. Invocation was given by Andrew R. Frounfelker, 5th Ward City Councilmember.

ROLL CALL:

Present: Mayor Bill Jors, Councilmembers Arlene Robinson, Freddie Dancy, Daniel P. Greer (arrived 6:40 p.m.), Craig Pappin, Andrew R. Frounfelker, and Derek J. Dobies.

Also present: City Manager Patrick Burtch, City Attorney Bethany Smith, City Treasurer/Clerk Andrew J. Wrozek, Jr., Director of Police and Fire Matthew Heins, Deputy Fire Chief Dave Wooden, City Assessor David Taylor, and Assistant City Manager/Operations Jonathan Greene, and Director of Neighborhood and Economic Operations Jennifer Morris.

ADOPTION OF AGENDA:

Motion was made by Councilmember Greer, seconded by Councilmember Dobies to adopt the Agenda. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none. Motion was made to modify the adoption of the agenda by the deletion of Item 11D by Councilmember Greer, seconded by Councilmember Robinson. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

CITIZEN COMMENTS:

Public comment time was opened. Comments were heard and the meeting resumed.

PRESENTATIONS/PROCLAMATIONS: none.

PETITIONS & COMMUNICATION (Accept & Place on File): none.

CONSENT CALENDAR:

- A. Minutes of the Regular Meeting on April 12, 2016:**
Approve the minutes of the regular City Council meeting of April 12, 2016.
- B. Minutes of the Special City Council Meeting of April 13, 2016:**
Approve the minutes of the Special City Council meeting of April 13, 2016.
- C. Public Arts Commission Resignation:**
Receipt with regret the resignation of Vice Mayor Derek Dobies from the Jackson Public Arts Commission effective April 20, 2016.
- D. Public Arts Commission Appointment:**
Mayor's recommendation that he be appointed as an ex-officio member of the Jackson Public Arts Commission filling a current vacancy beginning immediately and ending May 28, 2018.
- E. Historic District Commission Resignation:**
Receipt with regret the resignation of Grant E. Bauman from the Historic District Commission effective April 19, 2016.
- F. Lumen Christi Catholic High School Prom - Red Carpet Entrance:**
Approve a request from Lumen Christi Catholic High School Prom to conduct their prom event on May 6, 2016, from 5:00 p.m. to 11:00 p.m., on N. Mechanic Street, for their traditional red carpet entrance for their 2016 Prom. (Contingent upon receipt of proper insurance coverage.)
- G. Jackson Downtown Development Authority Downtown Summer Planting Day:**
Approve a request from the Jackson Downtown Development Authority to conduct their 16th annual Downtown Summer Planting Day event on May 21, 2016, from 9:00 a.m. to 12:00 p.m., in Bucky Harris Park for registration, and the Farmers Market lot for planting. (Proper insurance coverage has been received.)
- H. Jackson Downtown Development Authority Cruise-In:**
Approve a request from the Jackson Downtown Development Authority to conduct their 17th annual Cruise-In events on May 27, June 24, July 22, August 26, and September 23, 2016, from 4:00 p.m. to 9:00 p.m. in

downtown Jackson. (Proper insurance coverage has been received.)

- I. Jackson Downtown Development Authority Summer Film Series:**
Approve a request from the Jackson Downtown Development Authority to conduct their 2nd annual Summer Film Series events on July 8, July 15, July 22, July 29, August 5, and August 6, 2016, from 7:00 p.m. to 10:00 p.m., in Horace Blackman Park. (Proper insurance coverage has been received.)
- J. Veterans Day Ceremony:**
Approve a request from the Jackson County Veterans Council to conduct their annual Veterans Day Ceremony event on November 11, 2016, from 10:30 a.m. to 12:30 p.m., in Withington Park in downtown Jackson.
- K. CDBG and HOME Financial Statements through March 31, 2016:**
Receive the Community Development Block Grant (CDBG) and HOME Financial Summaries through March 31, 2016.
- L. City Summary of Revenue and Expenditures:**
Receive the City of Jackson's summary of revenue and expenditures for nine (9) months ended, March 31, 2016.
- M. Establishment of Public Hearings for Special Assessment Roll Nos. 4263 through 4267:**
Consider resolutions establishing May 24, 2016, at the City Council meeting as the time and place to hold public hearings on the following special assessment rolls, and directing the City Assessor to prepare the rolls, in accordance with the recommendation of the City Clerk.
1. Special Assessment Roll No. 4263 - Delinquent Miscellaneous 101 General Fund Accounts Receivable.
 2. Special Assessment Roll No. 4264 - Delinquent Miscellaneous Building Department Fund Accounts Receivable.
 3. Special Assessment Rolls No. 4265 and 4266 - No longer contain invoices for collection. Not necessary to confirm.
 4. Special Assessment Roll No. 4267 - Delinquent Miscellaneous 641 Public Works Fund Accounts Receivable.

Motion was made by Councilmember Dobies, seconded by Councilmember Robinson to approve the Consent Calendar. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

PUBLIC HEARINGS: none.

OTHER BUSINESS:

A. Repeal of former City of Jackson Sign Ordinance, Chapter 21.5, City Code (Second/Final Reading).

Recommendation: Final adoption of Ordinance No. 2016-10, repealing the provisions of City Code, Chapter 21.5, known as the "City of Jackson Sign Ordinance."

Motion was made by Councilmember Greer, seconded by Councilmember Frounfelker for final adoption of Ordinance 2016-10. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

B. Final Allocation of Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) Funds for Fiscal Year 2016-2017.

Recommendation: Approve final funding allocation for the 2016-2017 Community Development Block Grant (CDBG) and HOME grants as determined by the City Council, and receive and respond to any oral or written communication regarding the Annual Action Plan.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Greer to approve final funding allocation. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

NEW BUSINESS:

A. Authorize Submission of a Grant Application for Lead-Based Paint Hazard Control (LBPHC) Grant Funds and Healthy Homes Supplemental Funding.

Recommendation: Authorize submission of a grant application to HUD for \$2,500,000.00 in Lead-Based Paint Hazard Control (LBPHC) grant funds and \$400,000.00 Healthy Homes Supplemental funding.

Motion was made by Councilmember Dobies to authorize submission of a grant application for Lead-Based Paint Hazard Control Grant Funds and Healthy Homes Supplemental Funding, and Authorize the City Manager to Sign the Application, Match Commitment Letter, and any other Document Incidental to Submitting the Application, seconded by Councilmember Greer. It was mentioned the City Mayor has the authority to sign the document and is willing. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

B. Resolutions for Cost Agreements with MDOT.

Recommendation: Approve a resolution for cost agreements with the Michigan Department of Transportation (MDOT) for nine (9) past traffic signal modernizations at various locations, and authorize the Mayor and City Treasurer/Clerk to execute the appropriate documents.

Motion was made by Councilmember Greer, seconded by Councilmember Dancy to approve the resolution. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

C. Resolution - Establish Donation Box License Fees.

Recommendation: Approve a resolution to establish donation box license fees.

Motion was made by Councilmember Greer, seconded by Councilmember Dobies to approve the resolution. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

D. Ordinance - Fire Prevention and Protection (First Reading).

Recommendation: Consider an ordinance amending Chapter 10, City Code, to adopt language from the International Code Council's 2015 International Fire Code.

Item D was pulled from the Agenda.

E. Mowing and Turf Management Contract.

Recommendation: Award a contract for lawn mowing and turf maintenance as needed in the City Parks and Cemeteries from May 2 - October 30, 2016, to Vaquera Landscape and Construction, Chelsea, in the amount of \$110,664.40.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Greer to award the contract. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

F. Donation of Vacant Property Located at 509 Wilson and 521 Wilson St.

Recommendation: Approve a donation of vacant property located at 509 Wilson Street and 521 Wilson Street from Linda Nabozny, and for the Mayor to execute the appropriate documents in accordance with the City Attorney.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Greer to approve the donation of vacant properties to the city. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

EXECUTIVE SESSION to discuss a written legal opinion:

Motion was made by Councilmember Robinson, seconded by Councilmember Dobies to suspend Open Session and go into Executive Session. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

RETURN TO OPEN SESSION:

Motion was made by Councilmember Frounfelker, seconded by Councilmember Greer to return to Open Session. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

Motion was made by Councilmember Frounfelker to accept the recommendation of the City Attorney made in Executive Session on Issue B, seconded by Councilmember Greer. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

Motion was made by Councilmember Greer to accept the recommendation of the City Attorney made in Executive Session on Issue C, seconded by Councilmember Frounfelker. Votes - Yeas: Mayor Jors, Councilmembers Robinson, Dancy, Greer, Pappin, and Frounfelker, and Dobies, (7). Nays: none.

CITY COUNCILMEMBERS' COMMENTS.

MANAGER'S COMMENTS.

ADJOURNMENT:

No further business being presented, motion was made to adjourn by Councilmember Greer, seconded by Councilmember Robinson. Motion carried. Mayor Jors closed the meeting at 7:55 p.m.