

SPECIAL MEETING MINUTES

City of Jackson Zoning Board of Appeals

City Hall, 161 W. Michigan Avenue, 2nd Floor in Council Chambers
Monday, June 13, 2016

MEMBERS PRESENT: Karl Grieve, Kyle Jansen, Jeanne Kubish, and Shawn Christie

MEMBERS ABSENT: Elaine Crawford, Gerald Montgomery, Andrew Dotterweich

STAFF PRESENT: Jennifer Morris and Adam East

1. Call to Order

Vice-Chair Kubish called the meeting to order at 4:15 pm

2. Pledge of Allegiance

Those in attendance rose for the Pledge of Allegiance.

3. Roll Call

4. Adoption of Agenda

Board Member Jansen moved, with support from Board Member Grieve, to approve the agenda as presented.

The motion passed unanimously on a voice vote

5. Zoning Board of Appeal Public Comment and Correspondence

None.

6. Approval of the June 6, 2016, Zoning Board of Appeals Special Meeting Minutes

Board Member Christie moved, with support from Board Member Grieve, to approve the minutes as presented.

The motion passed unanimously on a voice vote

7. Consideration of variance request

A. 221 W. Prospect St. (Pryor's BBQ)

Board Member Jansen moved, with support from Board Member Christie, to enter staff report and recommendation into record.

The motion passed unanimously on a voice vote

Applicant Larry Pryor gave a description of the business and reason for choosing the T-111 building façade material. He also explained the need for easily accessible parking spaces near the drive through and the dimensional variance.

Board Member Grieve moved, with support from Board Member Christie, to approve the dimensional variance per staff recommendation.

The motion passed unanimously on a roll call vote

Board Member Christie moved, with support from Board member Grieve, to postpone consideration of the supplemental variance date-certain to the next ZBA meeting on June 23, 2016.

The motion passed unanimously on a roll call vote

8. Old Business

None.

9. Board Member Comments

None.

10. Meeting Reminder: Next Meeting Scheduled is June 23, 2016 at 5:30

11. Adjournment

Vice-Chair Kubish adjourned the meeting at 4:50 pm

Board Member Jansen moved to approve the adjournment, Board Member Grieve supported.

The motion passed unanimously on a voice vote

Respectfully submitted,



Jennifer L. Morris, AICP

Director of Neighborhood and Economic Operations

These Minutes of the City of Jackson Zoning & Sign Board of Appeals are not considered final until approved at a scheduled City of Jackson Zoning & Sign Board of Appeals meeting