

MEETING MINUTES

Jackson Historic District Commission

City Hall | 161 W. Michigan Avenue | 2nd Floor Council chambers
Monday, June 20, 2016 @ 6:00 PM

MEMBERS PRESENT: Lynn Fessel, Ric Scheele, Matt Swartzlander, John Schaub

MEMBERS ABSENT: Marilyn Guidinger

GUESTS PRESENT: Chris Colton

1. Call to Order

Chairperson Scheele called the meeting to order at 6:01 PM.

2. Public Comment

Citizen Chris Colton inquired about the approval process for buildings within the Historic District. He owns properties at 200-202 2nd St. and requested direction for work he would like to do on the properties.

3. Adoption of Agenda

Commissioner Schaub moved to approve the agenda, supported by Commissioner Fessel.

The motion passed unanimously on a voice vote.

4. Approval of Minutes

Commissioner Fessel moved, with support from Commissioner Schaub, to approve the May 16, 2016 minutes.

The motion passed unanimously on a voice vote.

5. Application(s) for Permission None.

6. Old Business None.

7. New Business

A. Discussion of Draft Standards and Guidelines for Jackson Historic District

Commissioner Fessel makes a motion, with support from Vice Chair Swartzlander, to approve the Draft Standards as presented with corrections

The motion passed unanimously on a voice vote.

Chairperson Scheele will meet with appropriate City Staff to discuss the Draft Standards

8. Final Comments:

B. Public Comment. None.

C. Commissioner Comment.

Vice Chair Swartzlander informed the Commission of upcoming collaboration opportunities with the Jackson District Library, specifically, a tour of the Mt. Evergreen Cemetery and a tour of Claire Allen buildings.

Commissioner Schaub added to the discussion of Claire Allens that North Construction Company may have blueprints of old buildings in their old office space that is now closed and locked.

Commissioners Fessel and Schaub wanted to publicly thank former Commissioner Woodard for her many years of service and commitment to the Historic District Commission.

9. Reminder: Next Regular Meeting

Chairperson Scheele reminded the Commission that the next regularly scheduled meeting will be Monday, July 18th, 2016 at 6:00 pm.

10. Adjournment

Chairperson Scheele adjourned the meeting at 6:46 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adam East". The signature is stylized and cursive.

Adam East
Planner/Zoning Enforcement Officer