

MEETING MINUTES

City of Jackson Planning Commission
City Hall, 161 W. Michigan Avenue, 2nd Floor
Wednesday, August 3, 2016

MEMBERS PRESENT: Derek Dobies, Martin Griffin, Jeanne Kubish, John Polaczyk, Sheila Troxel, and James Stark

MEMBERS ABSENT: Mayor Bill Jors, Patrick Burtch, Clyde Mauldin

STAFF PRESENT: Jennifer Morris, Adam East

1. Call to Order

Chairperson Troxel called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

Those in attendance rose for the Pledge of Allegiance

3. Adoption of Agenda

Commissioner Polaczyk moved, with support from Commissioner Kubish, to adopt the agenda as presented.

The motion passed unanimously on a voice vote.

4. Public Comment and Correspondence

None.

5. Consideration of the July 13, 2016 Planning Commission Meeting Minutes

Commissioner Griffin moved, with support from Commissioner Polaczyk, to approve the City Planning Commission meeting minutes as presented.

The motion passed unanimously on a voice vote.

6. Consideration of Applications

A. Petition for Alley Vacation at 116 W. Prospect St.

Applicant Sean Ketchens described the reasons for his request and his plans once the alley is vacated. He stated that neighbors had been using his private driveway to enter and exit the alley and that

the increased pedestrian and automobile traffic was a safety hazard for the immediately surrounding houses. He clarified that all neighbors will still have access to their garages and that the portion of the alley being vacated was supported by all property owners immediately adjacent to the alley. The applicant plans to fence off the driveway/yard to keep traffic from entering their property.

Commissioner Griffin moved, with support from Commissioner Dobies, to recommend approval of the alley vacation on the condition that it meets all zoning requirements.

The motion passed unanimously on a roll call vote. Yeas-6;
Nays-0

7. Business

A. Discussion of Zoning Ordinance Amendments

Commissioners and staff continued their discussion of proposed amendments to the Zoning Ordinance. Staff will make final revisions and present to Commission at the next meeting for public hearing.

8. Commissioner Comments- None.

9. Next Meeting Reminder

Chairperson Troxel reminded the Planning Commission of the next regularly scheduled meeting to be held on September 7, 2016 at 6:00 pm.

10. Adjournment

Commissioner Stark moved to adjourn with support by Commissioner Griffin at 7:00 pm.

The motion passed on a voice vote.

Jennifer L. Morris, AICP
Director of Neighborhood and Economic Operations