

MEETING MINUTES

Jackson Historic District Commission

City Hall | 161 W. Michigan Avenue | 10th Floor Conference Room
Monday, August 16, 2016 @ 6:00 PM

MEMBERS PRESENT: Lynn Fessel, Marilyn Guidinger, Ric Scheele, Matt Swartzlander

MEMBERS ABSENT: John Schaub

GUESTS PRESENT: Val Herr

1. Call to Order

Chairperson Scheele called the meeting to order at 6:03 pm

2. Public Comment None.

3. Adoption of Agenda

Commissioner Fessel moved to approve the agenda, supported by Vice Chair Swartzlander.

The motion passed unanimously on a voice vote.

4. Approval of Minutes

Commissioner Guidinger noted that she was not present at the June 20, 2016 meeting.

“Clare Allen” was amended to the correct spelling of Claire Allen.

Commissioner Fessel moved, with support from Chairperson Scheele, to approve the June 20, 2016 minutes as amended.

The motion passed unanimously on a voice vote.

5. Application(s) for Permission None.

6. Old Business

A. Discussion of Collaborations with the Jackson District Library

- i. Val Herr of the Jackson District Library informed the Commission of an upcoming walking tour of Mt. Evergreen Cemetery on Saturday, October 8th at 4, 5, and 6 pm. The District Library is partnering with Experience Jackson and the Ella Sharp Museum to produce the tour.

- ii. Those interested in volunteering or attending can contact Val at herrv@myjdl.com

B. Discussion of Claire Allen Tour

- i. The Commission discussed a similar tour that had previously occurred and identified potential buildings as stops on the tour. Commission members also identified potential partners to produce the tour. Val Herr noted that the District Library would participate and that Experience Jackson would be a great partner.
- ii. Vice Chair Swartzlander volunteered to research potential tour stops, a means of transportation along the route, and partnerships.

7. New Business

A. Amtrak Station Renovations- Roof and Chimney Repairs

Staff informed the Commission of Amtrak's plans to replace the old asphalt shingles with new asphalt shingles and replace the asphalt flashing with copper flashing. Additionally, dilapidated bricks in the chimney will be replaced to withstand heavy rain and winds. All bricks that can be salvaged will be salvaged to preserve the historic character of the building.

As a Federal Organization, the Railroad Administration does not require local approval for work, however Amtrak did include a letter from the SHPO indicating the work will have no adverse impact on the structure or its historic character.

8. Final Comments

B. Public Comment. None.

C. Commissioner Comment.

Vice Chair Swartzlander informed the Commission that the Chamber of Commerce and Experience Jackson are working to designate the house at 701 W. Washington as a historic site for its connection to the underground railroad.

9. Reminder: Next Regular Meeting

Chairperson Scheele reminded the Commission that the next regularly scheduled meeting will be Monday, September 19th, 2016 at 6:00 pm.

10. Adjournment

Chairperson Scheele adjourned the meeting at 6:40 pm.

Respectfully submitted,



Adam East
Planner/Zoning Enforcement Officer