



CITY COUNCIL MEETING MINUTES

January 16, 2018

CALL TO ORDER:

The Jackson City Council met in regular session in the City Hall and was called to order at 6:33 p.m. by Mayor Derek J. Dobies.

PLEDGE OF ALLEGIANCE AND INVOCATION:

The Council joined in the Pledge of Allegiance. Invocation was given by 2nd Ward City Councilmember Freddie Dancy.

ROLL CALL:

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexander, Craig Pappin, Andrew R. Frounfelker, and Colleen Sullivan
Absent: none.

Also present: City Manager Patrick Burtch, Assistant City Manager/Operations Jonathan Greene, City Attorney Bethany Smith, City Clerk Andrea Muray, Director of Neighborhood and Economic Operations Jennifer Morris, City Assessor Jason Yoakam, and City Engineer Jon Dowling

ADOPTION OF AGENDA:

Motion was made by Councilmember Frounfelker, seconded by Councilmember Robinson to adopt the agenda as presented. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

CITIZEN COMMENTS:

Public comment time was opened. Comments were heard and the meeting resumed.

PRESENTATIONS/PROCLAMATIONS:

A. City of Jackson’s Audit Report for Fiscal Year 2017

Presentation was made by Mark Kettner, Rehmann Robson, LLC, of the City of Jackson’s Audit Report for Fiscal Year ended June 30, 2017.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Robinson to receive the report. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

A. CDBG and HOME Financial Summaries through November 30, 2017.

Accept and place on file the Community Development Block Grant and HOME Financial Summaries through November 30, 2017.

Motion was made by Councilmember Pappin, seconded by Councilmember Frounfelker to accept and place on file. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

CONSENT CALENDAR:

A. Minutes of the Regular Meeting of December 19, 2017:

Approve the minutes of the regular City Council meeting of December 19, 2017.

B. City Planning Commission Appointments:

Mayor’s recommendation to appoint Sarah Ann Saucedo and Conner Wood to the City Planning Commission for a three-year term each beginning immediately and ending December 31, 2020.

C. Historic District Commission Reappointment:

Mayor’s recommendation to reappoint Matt Swartzlander to the Historic District Commission for a three-year term beginning immediately, and ending December 31, 2020.

D. Jackson Housing Commission Appointment:

Mayor’s recommendation to appoint Daniel P. Greer to the Jackson Housing Commission, filling a current vacancy, beginning immediately and ending October 30, 2022.

E. Election Commission Appointments:

Mayor's recommendation to appoint Kelsey Heck and James Grant to the Election Commission for a four-year term each, beginning immediately, and ending December 31, 2021.

F. Charter Review Committee Appointments:

Approve 14 members of the City of Jackson Charter Review Committee pursuant to Section 21.1, City Charter.

Motion was made by Councilmember Alexander to amend the consent calendar by removing Items 8B and 8E for separate consideration. Motion was made Councilmember Frounfelker, seconded by Councilmember Robinson to approve the consent calendar as amended. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Sullivan to approve Item B. Motion was made by Councilmember Alexander, seconded by Councilmember Pappin to amend the recommendation by striking out the words "and Conner Wood". Discussion occurred. Votes – Yeas: Councilmembers Alexander and Pappin (2). Nays: Mayor Dobies, Councilmembers Robinson, Dancy, Frounfelker, and Sullivan (5). Motion failed. Vote on motion to approve Item B. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Frounfelker, Sullivan (5). Nays: Councilmembers Alexander and Pappin (2). Motion carried.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Sullivan to approve Item 8E. Motion was made by Councilmember Alexander, seconded by Councilmember Pappin amend the recommendation by striking out the words "Kelsey Heck". Discussion occurred. Votes – Yeas: Councilmembers Alexander and Pappin (2). Nays: Mayor Dobies, Councilmembers Robinson, Dancy, Frounfelker, and Sullivan (5). Motion failed. Vote on motion to approve Item 8E. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Frounfelker, and Sullivan (5). Nays: Councilmembers Alexander and Pappin (2). Motion carried.

PUBLIC HEARINGS: none.

OTHER BUSINESS:

A. Final Balancing Change Order 1 to the 2017 Water Main Replacement Contract for Dewey Ave. and Fleming Ave. with Rothenberger Company, Inc.

Recommendation: Approve Final Balancing Change Order 1 to the contract with Rothenberger Company, Inc., for 2017 Water Main Replacement on Dewey Ave. and Fleming Ave. in the decreased amount of \$21,793.95 to balance contract quantities for various original items that are substantially complete to match quantities placed in the field, to add items that were necessary to complete the work in the field, to extend the completion date, and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Robinson to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

B. Final Balancing Change Order 1 to the 2017 Asphalt Pavement Crack Treatment Contract with Scodeller Construction, Inc.

Recommendation: Approve Final Balancing Change Order 1 to the contract with Scodeller Construction, Inc. for 2017 Asphalt Pavement Crack Treatment in the decreased amount of \$6,000.00 to balance contract quantities for original items that are complete to match quantities placed in the field, and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Sullivan to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

C. Amendment 4 to the 2017 Water Main Replacement Program Engineering Contract with Northwest Consultants, Inc.

Recommendation: Approve Amendment 4 to the 2017 Water Main Replacement Program Engineering contract with Northwest Consultants, Inc. (NCI), Canton, at a not-to-exceed cost of \$40,771.08, and authorize the City Manager and City Engineer to sign the appropriate document.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Pappin to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

D. Balancing Change Order 3 to the 2017 Water Main Replacement on Cortland Street and Michigan Avenue Contract with Dunigan Brothers, Inc.

Recommendation: Approve Balancing Change Order 3 to the 2017 Water Main Replacement on Cortland Street and Michigan Avenue contract with Dunigan Brothers, Inc. in the increased amount of \$20,405.05 to balance contract quantities to match quantities placed in the field, and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Pappin to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

E. Final Balancing Change Order 2 to the 2017 PAKA Connector Trail Contract with The Isabella Corporation.

Recommendation: Approve Final Balancing Change Order 2 to the PAKA Connector Trail contract with The Isabella Corporation for the decreased amount of \$61,313.65 to balance contract quantities to match quantities placed in the field, add items that were necessary to complete work in the field, and authorize the City Manager and City Engineer to execute the appropriate document.

Motion was made by Councilmember Sullivan, seconded by Councilmember Pappin to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

F. Amendment 10 to the 2014 Major Street Design and Engineering Contract.

Recommendation: Approve Amendment 10 to the 2014 Major Street Design and Engineering contract with Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, MI, at a not-to-exceed cost of \$199,300.00, and authorize the City Manager and City Engineer to sign the appropriate document.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Dancy to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

NEW BUSINESS:

- A. Deficit Elimination Plan Resolution as of June 30, 2017 for the Special Assessment Capital Project Fund.**

Recommendation: Deficit Elimination Plan Resolution for the Special Assessment Capital Project Fund Deficit as of June 30, 2017.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Dancy to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

- B. Corrective Action Plan as of June 30, 2017 for “Actual Expenditures Exceeding the Amounts Authorized in the Budget”.**

Recommendation: Approve a Corrective Action Plan as of June 30, 2017.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Robinson to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

- C. Region 2 Planning Commission Invoice - Local Share Cost of JACTS Unified Work Program FY 2018.**

Recommendation: Approve payment of the invoice from Region 2 Planning Commission for local share cost of Jackson Area Comprehensive Transportation Study (JACTS) Unified Work Program for FY 2018, in the amount of \$23,973.50, in accordance with the recommendation of the City Engineer, and authorize the City Engineer to sign the Local Funding Resolution.

Motion was made by Councilmember Robinson, seconded by Councilmember Frounfelker to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

- D. Resolution for Street Renaming As Part Of The Two-Way Conversion of Washington Avenue and Louis Glick Highway.**

Recommendation: Resolution to 1) rename Wildwood Avenue from West Michigan Avenue to Louis Glick Highway, to West Michigan Avenue, 2) establish Wildwood Avenue as an unopened right-of-way from Louis Glick Highway to Steward Avenue, 3) rename Louis Glick Highway from Wildwood Avenue to West Michigan Avenue, to West Michigan Avenue, 4) Steward Avenue shall end at Wildwood Avenue, 5) rename Washington Avenue NW from First Street to W. Michigan Avenue, to Wildwood Avenue, and authorize the Mayor and City Clerk to execute the resolution.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Robinson to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

E. Sale of City-owned Vacant Lot Located at 325 E. Euclid Ave. to Ms. Johnnie M. Edwards.

Recommendation: Approve the sale of city-owned vacant lot located at 325 E. Euclid Avenue for \$100.00 to Ms. Johnnie M. Edwards; authorize the City Manager to execute a Property Transfer and Development Agreement and Quit Claim Deed, and authorize the City Attorney to make minor modifications to the Property Transfer and Development Agreement.

Motion was made by Councilmember Robinson, seconded by Councilmember Dancy to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

F. Resolution – Animal Welfare in Extreme Weather.

Recommendation: Resolution encouraging pet owners to protect their animals during periods of extreme temperatures, and supports City staff in their continued efforts to ensure and enforce animal safety standards.

Motion was made by Councilmember Sullivan, seconded by Councilmember Alexander to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

***G. Resignation of City Treasurer.**

Recommendation: Receive the resignation of Andrew J. Wrozek, Jr., City Treasurer, effective January 19, 2018.

Motion was made by Councilmember Sullivan, seconded by Councilmember Dancy to receive the resignation. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

Motion was made by Councilmember Alexander, seconded by Councilmember Frounfelker to direct city staff to solicit applications to fill the vacancy of the Office of City Treasurer. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

EXECUTIVE SESSION: rescheduled.

CITY COUNCILMEMBERS' COMMENTS:

Mayor Dobies, Councilmembers Dancy, Alexander, Pappin, Frounfelker, and Sullivan offered comments. Councilmember Robinson declined to offer comments.

MANAGER'S COMMENTS:

City Manager Patrick Burtch offered comments.

ADJOURNMENT:

No further business being offered a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Alexander. Votes - Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Mayor Dobies adjourned the meeting at 8:21 p.m.