



## CITY COUNCIL MEETING MINUTES

February 13, 2018

### **CALL TO ORDER:**

The Jackson City Council met in regular session in the City Hall and was called to order at 6:30 p.m. by Mayor Derek J. Dobies.

### **PLEDGE OF ALLEGIANCE:**

The Council joined in the Pledge of Allegiance. A moment of silence to reflect was offered by 4th Ward City Councilmember Craig Pappin.

### **ROLL CALL:**

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexander, Craig Pappin, Andrew R. Frounfelker, and Colleen Sullivan.  
Absent: none.

Also present: City Manager Patrick Burtch, City Attorney Bethany Smith, City Assessor Jason Yoakam, City Clerk Andrea Muray, Assistant City Manager/Operations Jonathan Greene, Director of Police and Fire Services Elmer Hitt, Director of Neighborhood and Economic Operations Jennifer Morris, and City Engineer Jon Dowling.

### **ADOPTION OF AGENDA:**

Motion was made by Councilmember Pappin, seconded by Councilmember Robinson to adopt the agenda as presented. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

### **CITIZEN COMMENTS:**

Public comment time was opened. Comments were heard and the meeting resumed.

**PRESENTATIONS/PROCLAMATIONS:** none.

**PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:**

- A. **CDBG and HOME Financial Summaries through January 31, 2018.**  
Accept and place on file the Community Development Block Grant (CDBG) and HOME Financial Summaries through January 31, 2018.
- B. **City Planning Commission Annual Report (2017).**  
Accept and place on file the 2017 City Planning Commission Annual Report.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Pappin to accept and place on file. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

**CONSENT CALENDAR:**

- A. **Minutes of the Regular Meeting of January 30, 2018:**  
Approve the minutes of the regular City Council meeting of January 30, 2018.
- B. **Minutes of the Special Meeting of February 2, 2018:**  
Approve the minutes of the Special City Council meeting of February 2, 2018.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Pappin to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

**PUBLIC HEARINGS:** none.

**OTHER BUSINESS:**

- A. **Ordinance No. 2018-01, Amendment - Environmental Commission. (Second/Final Reading)**  
**Recommendation:** Final adoption of Ordinance No. 2018-01, amending Division 10, Sections 2-366 through 2-380, Article II, Chapter 2, City Code, to establish the Jackson Environmental Commission, and set the powers and duties thereof.

Motion was made by Councilmember Pappin, seconded by Councilmember Sullivan to adopt. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Pappin, Frounfelker, Sullivan (5). Nays: Councilmembers Dancy and Alexander (2). Motion carries.

**B. Ordinance No. 2018-02, Amending Article VII, Chapter 2, City Code. (Second/Final Reading)**

**Recommendation:** Final adoption of Ordinance No. 2018-02 amending Article VII, Chapter 2, City Code, to designate the Chief Financial Officer as the individual responsible for decisions concerning the depositing and investing of City funds in the case of a conflict of the City Treasurer under Article VIII of Chapter 2.

Motion was made by Councilmember Sullivan, seconded by Councilmember Robinson to adopt. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Pappin, Frounfelker, Sullivan (6). Nays: Councilmember Alexander (1). Motion carries.

**C. Fourth Addendum to Option Agreement for Vacant Land between the City and Commonwealth Associates, Inc.**

**Recommendation:** Approve execution of a Fourth Addendum to Option Agreement, authorize the City Manager to sign same, and authorize the City Attorney to make minor modifications and to take all actions necessary to finalize the Addendum.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Pappin to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

**NEW BUSINESS:**

**A. Resolution of Support – Aesthetics for a Gateway Treatment at I-94 and Cooper Road.**

**Recommendation:** Resolution of Support with Michigan Department of Transportation of the Aesthetics for a Gateway Treatment at I-94 and Cooper Road.

Motion was made by Councilmember Frounfelker to approve the resolution, supported for discussion by Councilmember Pappin. City Manager Patrick Burtch offered two renditions of the project with explanation of how the project is funded. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

- B. Contract for Construction of Ultraviolet Disinfection System at WWTP.**  
**Recommendation:** Approve a contract with Grand River Construction, Hudsonville, in the amount of \$1,370,000.00 for the construction of an Ultraviolet Disinfection System at the Wastewater Treatment Plant.

Motion was made by Councilmember Sullivan, seconded by Councilmember Robinson to approve. Public Utilities Director Todd Knepper gave an overview of the system which was followed by the vote. Votes - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

- C. Preliminary Allocation of CDBG and HOME Investment Partnerships Program (HOME) Funds for Fiscal Year 2018-2019.**  
**Recommendation:** Establish Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds preliminary allocations for Fiscal Year 2018-2019.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Sullivan to approve. Votes - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

- D. Downtown Investor-Owned Rehabilitation Construction Contract - 159 W. Michigan Ave.**  
**Recommendation:** Authorize the City Manager and Chief Building Official to award a Downtown Investor-Owned Rehabilitation construction contract for 159 W. Michigan Avenue for five (5) residential lofts to R.W. Mercer, a Jackson based contractor, in the amount of \$659,497.00 with a maximum City contribution of \$450,000.00, and approve subsequent change orders necessary to facilitate the project in timely manner.

Motion was made by Councilmember Frounfelker, seconded by Councilmember Sullivan to approve. Votes - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

- E. **Preliminary Architectural Analysis for the Martin Luther King Center.**  
**Recommendation:** Authorize the City Manager and City Attorney to award a preliminary architectural study for the King Center Renovation to Covalle Group Architects PLLC, at the not-to-exceed cost of \$10,000.00.

Motion was made by Councilmember Robinson, seconded by Councilmember Pappin to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

**EXECUTIVE SESSION to discuss a written legal opinion:**

Motion was made by Councilmember Robinson, seconded by Councilmember Pappin to suspend open session and go into executive session. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none. Motion carried.

**RETURN TO OPEN SESSION:**

Motion was made by Councilmember Pappin, seconded by Councilmember Robinson to return to open session. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Frounfelker, Sullivan (7). Nays: none.

**CITY COUNCILMEMBERS' COMMENTS:**

Mayor Dobies along with Councilmembers Dancy, Alexander, Frounfelker, and Sullivan offered comments. Councilmembers Robinson and Pappin declined.

**MANAGER'S COMMENTS:**

City Manager Patrick Burtch offered comments.

**ADJOURNMENT:**

No further business being offered a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Alexander. Mayor Dobies adjourned the meeting at 8:28 p.m.