

SPECIAL MEETING MINUTES

City of Jackson Planning Commission
City Hall, 161 W. Michigan Avenue, 2nd Floor
Wednesday, March 15, 2017

MEMBERS PRESENT: Jeanne Kubish, Sheila Troxel, Stephen Rajzer, Derek Dobies, Patrick Burtch

MEMBERS ABSENT: James Stark, Clyde Mauldin, John Polaczyk, Bill Jors

STAFF PRESENT: Jennifer Morris, Adam East

1. Call to Order

Chairperson Troxel called the meeting to order at 6:37 pm.

2. Pledge of Allegiance

Those in attendance rose for the Pledge of Allegiance

3. Adoption of Agenda

Commissioner Dobies moved, with support from Commissioner Burtch, to adopt the agenda as presented.

The motion passed unanimously on a voice vote.

4. Public Comment and Correspondence

None.

5. Consideration of the March 1, 2017 Planning Commission Meeting Minutes

Commissioner Kubish moved, with support from Commissioner Dobies, to approve the City Planning Commission meeting minutes as presented.

The motion passed unanimously on a voice vote.

6. Consideration of Applications

A. Conditional Use Permit Request- Francis St. Primary School- 1313 Chittock, 1320 Francis, and 1332 Francis St.

Staff presented the request from applicant Donald Tassie to develop a primary school along Francis St. The development would include a new parking lot for staff, a new four-classroom school building, and a fenced in play area for students. The development

would utilize the vacated Randolph St. for a ten (10) car drop-off lane.

Staff noted that the proposed use is consistent with the future land use for the area as a "neighborhood commercial node" and that the development would tie in an eclectic mix of parcels ranging from industrial to residential.

Commissioner Burtch moved, with support from Commissioner Dobies, to enter the report and recommendation into the record as if read in whole.

The motion passed unanimously on a voice vote.

Mr. Tassie stated that he plans to begin construction in April of 2017 and hopes to open the school by August of 2017.

Neighbor and nearby property owner, Mr. Elton Scott, spoke in favor of the development. He stated change begins with children and thought that the school would be a great addition to the neighborhood and a great start for the children in that area. Mr. Scott stated that he has known Mr. Tassie for years and believes that the project will be successful.

*Commissioner Burtch moved, with support from Commissioner Dobies, to **approve** the Conditional Use Permit Request per staff's recommendations in the staff report.*

The motion passed unanimously on a roll call vote.

Yeas-5 (Dobies-Y, Burtch-Y, Kubish-Y, Rajzer-Y, Troxel-Y); Nays-0

7. Business-None.

8. Commissioner Comments- None.

9. Next Meeting Reminder

Chairperson Troxel reminded the Planning Commission of the next regularly scheduled meeting to be held on April 5, 2017 at 6:00 pm.

10. Adjournment

Commissioner Burtch moved to adjourn with support by Commissioner Kubish at 6:44 pm.

The motion passed unanimously on a voice vote.

Jennifer L. Morris, AICP
Director of Neighborhood and Economic Operations