



CITY COUNCIL MEETING MINUTES

June 8 , 2021

CALL TO ORDER:

The Jackson City Council met in regular session, virtually, in accordance with City of Jackson Resolution No. 2021-17, and was called to order at 6:32 p.m. by Mayor Derek J. Dobies.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Vice Mayor Arlene Robinson in which she shared a quote by Maya Angelou encouraging others to be the rainbow in someone else's cloud.

ROLL CALL:

Present: Mayor Derek Dobies attended remotely from Jackson, MI; Vice Mayor Arlene Robinson attended remotely from Jackson, MI; Councilmember Freddie Dancy attended remotely from Jackson, MI; Councilmember Jeromy Alexander attended remotely from Jackson, MI; Councilmember Laura Dwyer Schlecte attended remotely from Jackson, MI; Councilmember Karen Bunnell attended remotely from Jackson, MI; and Councilmember Will Forgrave attended remotely from Jackson, MI.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, City Assessor Jason Yoakam, Director of Neighborhood and Economic Operations Shane LaPorte, Director of Parks and Recreation Kelli Hoover, Director of Public Works Mike Osborn, Director of Police and Fire Services Elmer Hitt, City Engineer Jon Dowling, and Public Information Officer Aaron Dimick.

ADOPTION OF AGENDA:

Motion was made by Councilmember Alexander, seconded by Councilmember Bunnell to adopt the agenda. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS: none.

PUBLIC HEARINGS:

A. A Public Hearing and Resolution to Adopt the Final Project Plan for the City's Application for the Drinking Water State Revolving Fund Loan

Allow for a public hearing as required by the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Drinking Water State Revolving Fund (DWSRF) loan with principal forgiveness for disadvantaged communities. Resolution for approval adopting the City of Jackson Drinking Water State Revolving Fund final project plan.

Comments submitted by the public were read into the record by City Clerk Andrea Muray and an application required presentation was made by Jeff Brown of Fishbeck, Thompson, Carr & Huber.

Motion was made by Councilmember Alexander, seconded by Councilmember Forgrave to approve the resolution adopting the City of Jackson Drinking Water State Revolving Fund final project plan. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

B. A Public Hearing on the Brownfield Plan for the Redevelopment of 769-811 East Washington Avenue (Objectiv E Washington LLC)

Hold a public hearing to receive public comment on the Brownfield Plan for the redevelopment of 769-811 East Washington Avenue - Objectiv E Washington LLC.

No comments were submitted for the public hearing.

Recess as a City Council and convene as a Board of Review

Motion was made by Councilmember Alexander, seconded by Councilmember Bunnell to recess a City Council and convene as a Board of Review. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

C. Public Hearing on Special Assessment Roll No. 4301, Delinquent Miscellaneous 101 General Fund Accounts Receivable

Patricia Thomas, owner of 1217 Barberry Street, submitted a protest that was read into the record by City Clerk Andrea Muray.

1. Resolution Confirming Roll No. 4301

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to confirm Special Assessment Roll No. 4301 after pulling that one item out and having it verified. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

D. Public Hearing on Special Assessment Roll No. 4302, Delinquent Miscellaneous 641 Public Works Fund Accounts Receivable

Nathan Williams, owner of 918 S. Jackson St, submitted a protest that was read into the record by City Clerk Andrea Muray.

1. Resolution Confirming Roll No. 4302

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to confirm Special Assessment Roll No. 4302 excluding that one item until the City can provide the person with photographs of the trash. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

E. Public Hearing on Special Assessment Roll No. 4303 Delinquent Miscellaneous 251 Housing Code Fund Accounts Receivable

No correspondence was submitted for the public hearing.

1. Resolution Confirming Roll No. 4303

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to confirm Special Assessment Roll No. 4303. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Adjourn as Board of Review and Reconvene as City Council

Motion was made by Councilmember Bunnell, seconded by Councilmember Alexander to adjourn as a Board of Review and reconvene as City Council. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

CITIZEN COMMENTS:

Citizen comments submitted were read into the record by City Clerk Andrea Muray.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

A. CDBG, HOME, and CDBG-CV Homeless Prevention Financial Summaries through April 30, 2021

Accept and place on file, the CDBG, HOME, and CDBG-CV Homeless Prevention Financial Summaries through April 30, 2021.

Motion was made by Councilmember Alexander, seconded by Councilmember Schlecte to accept and place on file the CDBG, HOME, and CDBG-CV Homeless Prevention Financial Summaries through April 30, 2021. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

CONSENT CALENDAR:

A. Minutes of the Regular Meeting of May 25, 2021

Approve the minutes of the regular City Council Meeting of May 25, 2021.

B. Approval of Traffic Control Order 2347 - McBride Street at First Street

Approval of Traffic Control Order 2347 to install "No Parking Any Time" signs with arrows the legal distance of 39 feet west of the stop sign on the south side of McBride and 20 feet west of the sidewalk along First Street on the north side of McBride.

C. Minutes of the Budget Workshop Meeting of May 18, 2021

Approve the minutes of the Budget Workshop Meeting of May 18, 2021.

D. Special Event Application for the Ella Sharp Museum Association Art, Beer, & Wine Festival

Approve a request from the Ella Sharp Museum Association to host their Art, Beer, & Wine Festival on Saturday, August 7 at the Ella Sharp Museum & Ella Sharp Park.

E. Special Event Application for the YMCA's Top Deck Group Exercise Class

Approve a request from the YMCA to host weekly Top Deck Group Exercise Classes in the Francis Street Parking Deck, Level 4B.

F. Special Event Application for the Pentecostal Church of God Outdoor Worship Services

Approve a request from the Pentecostal Church of God to host three outdoor worship services in Horace Blackman and Bloomfield Parks.

G. Local Government Unit Approval for Social District Permit

Consideration of a resolution approving the Social District Permit application for The Cowboy, LLC, dba The Crazy Cowboy.

H. Jackson Housing Commission Memorandum of Understanding

I. Accept the Resignation of Sheila Troxel from the City Planning Commission

Accept with regret, the resignation of Sheila Troxel from the City Planning Commission and express gratitude for her service to the City of Jackson.

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the consent calendar. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

OTHER BUSINESS: none.

NEW BUSINESS:

A. Award Contracts for the Fiscal Year 2021/2022 Purchase of Water and Wastewater Treatment Chemicals

Recommendation: *Award the various water and wastewater treatment chemical purchases, as presented, via the annual supply bids.*

Motion was made by Councilmember Alexander, seconded by Councilmember Dancy to award the various water and wastewater treatment chemical purchases, as presented, via the annual supply bids. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander,

Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

B. Approve the Sale of City Owned Property Located at 310 Union Street to Brown Floral Co. Inc.

Recommendation: *Approve the sale of City owned property located at 310 Union Street to Brown Floral Co. Inc.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the sale of City owned property located at 310 Union Street to Brown Floral Co., Inc. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

C. Approve a Resolution in Support for a Brownfield Plan and Approve a Redevelopment and Reimbursement Agreement for 769-811 East Washington Avenue (Objectiv E Washington LLC)

Recommendation: *Approve a resolution in support for a Brownfield Plan as well as the accompanying redevelopment and reimbursement agreement for 769-811 East Washington Avenue (Objectiv E Washington LLC).*

Motion was made by Councilmember Forgrave, seconded by Councilmember Bunnell to approve the resolution in support for a Brownfield Plan as well as the accompanying redevelopment and reimbursement agreement for 769-811 East Washington Avenue. Councilmember Schlecte informed Council that she would be abstaining from the vote due to a conflict of interest. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Alexander, Bunnell, and Forgrave (5). Nays: Councilmember Dancy (1). Abstention: Councilmember Schlecte. Motion carried.

D. Approve the Second Extension of the 2017 Bridge Consulting Services Contract

Recommendation: *Approval of the second extension of the 2017 Bridge Consulting Services Contract with Great Lakes Engineering of Lansing, Michigan in the amount of \$18,056.00, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the second extension of the 2017 Bridge Consulting Services Contract with Great Lakes Engineering of Lansing, MI in the amount of \$18,056.00 and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

E. Approve a Resolution to Amend the CDBG Budgets for Fiscal Years 2019/2020 & 2020/2021 for Rehabilitation Administration Activities

Recommendation: *Approve the resolution to amend the Community Development Block Grant (CDBG) budgets for fiscal years 2019/2020 and 2020/2021 to budget excess program income received in fiscal year 2019/2020 to the fiscal year 2020/2021 Rehabilitation Administration activities.*

Motion was made by Councilmember Alexander, seconded by Councilmember Schlecte to approve the resolution to amend the CDBG budget for fiscal years 2019/2020 and 2020/2021 to budget excess program income received in fiscal year 2019/2020 to the fiscal year 2020/2021 Rehabilitation Administration activities. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

F. Approve a Resolution to Amend the General Fund and Major Street Fund Budgets for the 2020/21 Fiscal Years

Recommendation: *Approve a budget resolution amending the General Fund and Major Street Fund budgets for fiscal year 2020/2021.*

Motion was made by Councilmember Alexander, seconded by Vice Mayor Robinson to approve a budget resolution amending the General Fund and Major Street Fund budgets for fiscal year 2020/2021. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

G. Approve the Downtown Development Authority 2021/22 Budget

Recommendation: *Approve the Downtown Development Authority's budget for the fiscal year 2021/2022.*

Motion was made by Councilmember Bunnell, seconded by Councilmember Alexander to approve the Downtown Development Authority's budget for the 2021/2022 fiscal year. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

H. Second Reading and Adoption of Ordinance No. 2021-02

Recommendation: *Adopt Ordinance No. 2021-02 amending Chapter 14 to provide for property registration exemptions for immediate family members of a non-owner occupied dwelling; to establish a three-year registration and certificate compliance cycle commencing in 2022; and to provide for rent abatement consistent with the provisions of the Michigan Housing Code.*

Motion was made by Councilmember Alexander, seconded by Councilmember Bunnell to adopt Ordinance No. 2021-02 amending Chapter 14 to provide for property registration exemptions for immediate family members of a non-owner occupied dwelling, to establish a three-year registration and certificate compliance cycle commencing in 2022, and to provide for rent abatement consistent with the provisions of the Michigan Housing Code. Councilmember Schlecte informed Council that she would be abstaining from the vote due to a conflict of interest.

A motion to amend was made by Councilmember Alexander, seconded by Councilmember Forgrave to change Section 14-5, item 5 by removing "father, mother, son, or daughter" and replacing it with "parent, child, or sibling." Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Bunnell, and Forgrave (6). Nays: none. Abstention: Councilmember Schlecte. Motion carried.

Vote was taken on the main motion as amended. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Bunnell, and Forgrave (6). Nays: none. Abstention: Councilmember Schlecte. Motion carried.

I. Second Reading and Adoption of Ordinance No. 2021-03

Recommendation: *Adopt Ordinance No. 2021-03 amending the Foreclosed, Vacant, and Abandoned Residential Property Registry Sections 14-400 through 14-420 of Chapter 14, Jackson Code of Ordinances.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Dancy to adopt Ordinance No. 2021-03 amending the Foreclosed, Vacant, and Abandoned Residential Property Registry Sections 14-400 through 14-420 of Chapter 14, Jackson Code of Ordinances. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Bunnell, and Forgrave (6). Nays: Councilmember Schlecte (1). Motion carried.

J. Second Reading and Adoption of Ordinance No. 2021-04

Recommendation: *Adopt Ordinance No. 2021-04 amending Sections 5-1 through 5-4 of Article 1 of Chapter 5 of the Code of Ordinances of the City of Jackson, Michigan to ensure contractors doing work in the city are properly identified and to provide a penalty for unregistered contractors.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to adopt Ordinance No. 2021-04 amending Sections 5-1 through 5-4 of Article 1 of Chapter 5 of the Code of Ordinances of the City of Jackson to ensure contractors doing work in the city are properly identified and provide a penalty

for unregistered contractors. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

K. Approve the Sale of City Owned Property located at 2101 E. Michigan Avenue Recommendation: venue to Brandon J. Riordan and Kirsten I. Schoster

Approve the sale of City owned property located at 2101 E. Michigan Avenue to Brandon J. Riordan and Kirsten I. Schoster.

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the sale of City-owned property located at 2101 E. Michigan Avenue to Brandon J. Riordan and Kirsten I. Schoster. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

L. Responsible Contractor Ordinance

Recommendation: *Motion approval of first reading and advance to a second reading and final adoption of a Responsible Contractor Ordinance for the City of Jackson to ensure that all work on public construction and maintenance contracts is performed by responsible, qualified firms that maintain the capacity, expertise, personnel and other qualifications and resources necessary to successfully perform public contracts in a timely, reliable and cost effective manner.*

Motion was made by Councilmember Forgrave, seconded for discussion by Mayor Dobies to approve the Responsible Contractor Ordinance and advance to a second reading after changing Section 5-156 subsection E to change the mention of two years to four years.

Motion was made by Mayor Dobies, seconded by Councilmember Forgrave to amend the main motion to move 5-156 item 5 to 5-157 under workforce safety, 5-156 item 7 to 5-157 under corporate accountability, and 5-156 item 18 to 5-157 as a new item under the price criteria. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Vote was taken on the main motion as amended. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Bunnell, and Forgrave (5). Nays: Councilmembers Alexander and Schlecte (2). Motion carried.

M. Approve the Sale of City Owned Property Located at 160 W. Prospect

Recommendation: *Approve the sale of City owned property located at 160 W. Prospect St. for \$35,000 and authorize the City Manager to sign all sale documents*

associated with the Property Transfer, and to make minor modifications as needed.

Motion was made by Vice Mayor Robinson, seconded by Councilmember Schlecte to approve the sale of City-owned property located at 160 W. Prospect St. for \$35,000 and authorize the City Manager to sign all documents associated with the Property Transfer and make minor modifications as needed. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

N. Approve the Sale of City Owned Property Located at 301 Bates

Recommendation: *Approve the sale of City owned property located at 301 Bates Street for \$30,000 and authorize the City manager to sign all sale documents associated with the Property Transfer, and to make minor modifications as needed.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to table the item. Vote - Yeas: Mayor Dobies, Vice Mayor Robinson, Councilmembers Dancy, Alexander, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Dobies, Vice Mayor Robinson, and Councilmembers Alexander, Schlecte, and Bunnell all offered comments. Councilmembers Forgrave and Dancy declined.

MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy, and was seconded Councilmember Alexander. Vote was done by voice with all in favor. Mayor Dobies adjourned the meeting at 8:54 p.m.