



CITY COUNCIL MEETING MINUTES

June 25, 2019

CALL TO ORDER:

The Jackson City Council met in regular session and was called to order at 6:30 p.m. by Mayor Derek J. Dobies.

PLEDGE OF ALLEGIANCE AND INVOCATION:

The Council joined in the Pledge of Allegiance. A moment of silence was offered by Fourth Ward City Councilmember Craig Pappin.

ROLL CALL:

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexander, Craig Pappin, Kelsey Heck, and Colleen Sullivan.

Absent: none.

Also present: City Manager Patrick Burtch, City Clerk Andrea, City Assessor Jason Yoakam, City Engineer Jon Dowling, Director of Public Works Jonathan Greene, and Deputy Director of Fire Services David Wooden.

ADOPTION OF AGENDA:

Motion was made by Councilmember Sullivan, seconded by Councilmember Alexander to adopt the agenda. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS: none.

PUBLIC HEARINGS: none.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

- A. CDBG and HOME Financial Summaries through May 31, 2019.**
Accept and place on file the Community Development Block Grant and HOME Financial Summaries through May 31, 2019.
- B. City Summary of Revenue and Expenditures.**
Recommendation: *Accept and place on file the City of Jackson's summary of revenue and expenditures for eleven (11) months ended, May 31, 2019.*

Motion was made by Councilmember Dancy, seconded by Councilmember Heck to accept and place on file. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

CONSENT CALENDAR:

- A. Minutes of the Regular Meeting of June 11, 2019:**
Approve the minutes of the regular City Council meeting of June 11, 2019.
- B. 50th Anniversary of Stonewall Candlelight Walk:**
Approve a request from Jackson Pride Center to conduct their 50th Anniversary of Stonewall Candlelight Walk event on Friday, June 28, 2019, at 7:30 p.m. on the sidewalks of downtown Jackson.
- C. South Side Summer Fest:**
Approve a request from United Center 4 Caring at St. Johns UCC fiduciary for JCAC to conduct their South Side Summer Fest event on Saturday, August 3, 2019, from 10 a.m. to 7 p.m. on the MLK Equality Trail between MLK Dr. and Prospect Street.
- D. Receipt of Street Vacation Petition:**
Receipt of a petition circulated by M. Lynn Miller to vacate a public alley on Cleveland Place, and referral to City Administration for appropriate action.

Motion was made by Councilmember Sullivan, seconded by Councilmember Heck to approve the consent calendar. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

OTHER BUSINESS:

A. Change Order 1 to the Cooper Street Lighting Installation Contract with J. Ranck Electric.

Recommendation: *Approve Change Order 1 to the Cooper Street Lighting Installation contract with J. Rank Electric, Inc. in the increased amount of \$20,757.00 to add items necessary to complete the project, and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Councilmember Sullivan, seconded by Councilmember Heck to approve Change Order 1 to the Cooper Street Lighting Installation contract with J. Rank Electric. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

B. Change Order 1 to the 2019 Michigan Avenue Reconstruction Contract with Bailey Excavating Inc.

Recommendation: *Approve Change Order 1 to the 2019 Michigan Avenue Reconstruction contract with Bailey Excavating, Inc. in the increased amount of \$60,767.61 to a) add curb and sidewalk improvements on Pearl Street, b) add drive approach improvements on Elizabeth Street, and c) add curb, sidewalk and drive approach improvements on N. Martin Luther King Jr. Drive and Cooper Street adjacent to the Family Dollar store property, and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Councilmember Heck, seconded by Councilmember Sullivan to approve Change Order 1 to the 2019 Michigan Avenue contract with Bailey Excavating, Inc. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

C. Balancing Change Order 1 to the 2019 Local Street Repaving Contract with Michigan Paving and Materials Company.

Recommendation: *Approve Balancing Change Order 1 to the contract with Michigan Paving and Materials Company for the 2019 Local Street Repaving contract in the decreased amount of \$38,431.75 to balance contract quantities for original items to match quantities placed in the field and add an extra item for the repair of antiquated storm sewer features that were in disrepair, and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Councilmember Sullivan, seconded by Councilmember Alexander to approve Balancing Change Order 1 to the 2019 Local Street Repaving Contract with Michigan Paving and Materials Company. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

D. Renewal Liability and Property Insurance with MML Liability & Property Pool.

Recommendation: *Approve payment of the Invoice for Renewal of the City of Jackson's Liability and Property Insurance through the Michigan Municipal League's Liability & Property Pool in the amount of \$529,669.00, and authorize the City Attorney to take any actions necessary to effectuate the policy.*

Motion was made by Councilmember Alexander, seconded by Councilmember Sullivan to approve payment of the Invoice for Renewal of the City of Jackson's Liability and Property Insurance through the Michigan Municipal League's Liability & Property Pool. Vote - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

NEW BUSINESS:

A. Sale of Historic Fire Department Ledgers, Equipment and Memorabilia

Recommendation: *1) Authorize the City Attorney's Office to review the Jackson Fire Department Ledgers from the Estate of James Crawford to determine which must be retained by the City and which may be sold to the Ella Sharp Museum, and authorize the City Manager to sign the Bill of Sale to sell the applicable ledgers for \$1.00 to the Ella Sharp Museum; and 2) authorize the City Manager to sign a Bill of Sale to sell the equipment and memorabilia on the list attached to this agenda item for \$1.00 to the Ella Sharp Museum.*

Motion was made by Councilmember Sullivan, seconded by Councilmember Heck to authorize the sale of Historic Fire Department Ledger, Equipment, and Memorabilia as recommended. Vote - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

B. Resolution Amending Various City Department & Fund Budgets for FY 2018-2019.

Approve a Budget Resolution amending the following budgets for fiscal year 2018-19:

General Fund:

- City Clerk*
- Personnel & Labor Relations*
- Administrative Hearing Bureau*
- Consortium Training*
- Forestry*
- Cemeteries*
- Parks & Facilities Maintenance*

Public Improvement Fund

Housing Code Enforcement Fund

SAFER Grant Fund

Motion was made by Councilmember Alexander, seconded by Councilmember Robinson to approve the budget resolution. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

EXECUTIVE SESSION:

Motion was made by Councilmember Heck, seconded by Councilmember Alexander to adjourn to executive session to discuss a written legal opinion regarding settlement of a lawsuit. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

RETURN TO OPEN SESSION:

Motion was made by Councilmember Sullivan, seconded by Councilmember Alexander to return to open session. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

Motion was made by Councilmember Pappin, seconded by Councilmember Heck to accept the settlement offer that was discussed in executive session. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, Heck, and Sullivan (7). Nays: none. Motion carried.

CITY COUNCILMEMBERS' COMMENTS:

Councilmember Dancy and Sullivan offered comments. Mayor Dobies, Councilmembers Robinson, Alexander, Pappin, and Heck declined to offer comments.

MANAGER'S COMMENTS:

City Manager Patrick Burtch declined to offer comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy and was seconded by Councilmember Alexander. A vote was done by voice with all in favor. Mayor Dobies adjourned the meeting at 6:56 p.m.