



CITY COUNCIL MEETING MINUTES

September 4, 2018

CALL TO ORDER:

The Jackson City Council met in regular session and was called to order at 6:31 p.m. by Mayor Derek J. Dobies.

PLEDGE OF ALLEGIANCE AND INVOCATION:

The Council joined in the Pledge of Allegiance. Invocation was given by Reverend Darius Williams, the guest of Vice Mayor/First Ward City Councilmember Arlene Robinson.

ROLL CALL:

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexander, Craig Pappin, Colleen Sullivan.

Absent: none.

Also present: City Manager Patrick Burtch, City Attorney Bethany Smith, City Clerk Andrea Muray, Assistant City Manager/Operations Jonathan Greene, Director of Police and Fire Services Elmer Hitt, and City Engineer Jon Dowling.

ADOPTION OF AGENDA:

Motion was made by Councilmember Pappin, seconded by Councilmember Robinson to adopt the agenda. Votes - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS:

- A. **Presentation by Linda Hass regarding the historical significance to Jackson of the Second Missionary Baptist Church, which was founded by a former slave after the Civil War in 1865, and presentation of a Special Tribute on behalf of the Church.**

PUBLIC HEARINGS:

A. Intent to Establish Property Assessed Clean Energy (PACE) Program and District.

Public hearing to receive comments on the proposed Property Assessed Clean Energy (PACE) Program and to establish a PACE District.

1. *Approve a Resolution establishing a PACE Program, authorize the City Manager to take all actions necessary to administer the PACE Program, and authorize the City Manager to make necessary changes to the Resolution and Report.*

Motion was made by Councilmember Sullivan, seconded by Councilmember Pappin to approve the resolution as presented. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

A. HRC Meeting Minutes for July 18, 2018.

Recommendation: *Accept and place on file the Human Relations Commission meeting minutes for July 18, 2018.*

Motion was made by Councilmember Pappin, seconded by Councilmember Robinson to accept and place on file. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

B. Public Arts Commission Meeting Minutes for July 17, 2018.

Recommendation: *Accept and place on file the Public Arts Commission meeting minutes for July 17, 2018.*

Motion was made by Councilmember Pappin, seconded by Councilmember Robinson to accept and place on file. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

CONSENT CALENDAR:

- A. Minutes of the Regular Meeting of August 14, 2018:**
Approve the minutes of the regular City Council meeting of August 14, 2018.
- B. Zoning Board of Appeals Resignation:**
Receipt with regret the resignation of Kyle A. Jansen from the Zoning Board of Appeals serving as an alternate.
- C. Henry Ford Allegiance Health – HFAH Mobile Health Coach.**
Approve a request from Henry Ford Allegiance Health to conduct its HFAH Mobile Health Coach event on Thursday, September 6, 2018, from 6 a.m. to 6 p.m., in front of One Jackson Square (five parking spaces on E. Michigan Avenue).
- D. Dirty Bird Brew Fest.**
Approve a request from The Dirty Bird to conduct their Dirty Bird Brew Fest event on Saturday, September 22, 2018, from 12:00 p.m. to 10:30 p.m., on W. Michigan Avenue in front of The Dirty Bird restaurant.
- E. Henry Ford Allegiance – Race to Health.**
Approve a request from Henry Ford Allegiance Health to conduct its 33rd Annual Race to Health event on Saturday, September 22, 2018, 6 a.m. to 12 p.m., near Henry Ford Allegiance Health.
- F. Oktoberfest.**
Approve a request from the Jackson YMCA to conduct their Oktoberfest event on Friday, September 28, 2018, and Saturday, September 29, 2018 on W. Wesley between S. Jackson St., and Mechanic St.
- G. Public Rosary.**
Approve a request from Queen of the Miraculous Medal Church to conduct its 11th Annual Public Rosary event on Sunday, October 14, 2018, from 12 p.m. to 3 p.m., at CP Federal City Square and Horace Blackman Park.
- H. Traffic Control Order 2287.**
Approve Traffic Control Order 2287 to install “No Bus Parking” signs on the west side of N. Mechanic Street from Michigan Avenue to Pearl Street.
- I. Traffic Control Order 2288.**
Approve Traffic Control Order 2288 to update the parking regulation on the west side of Jackson Street from Washington Avenue to Cortland Street, to have no vehicle remain parked for a period exceeding two (2) hours during enforcement hours.

- J. Traffic Control Order 2289**
Approve Traffic Control Order 2289 to establish the parking regulation on the east side of Jackson Street from Michigan Avenue to Pearl Street, to have no vehicle remain parked for a period exceeding one (1) hour during enforcement hours.
- K. Traffic Control Order 2290.**
Approve Traffic Control Order 2290 to rescind the "One Hour Parking" regulation for the west side of North Higby Street, from Williamson Street to Daniel Road.
- L. Traffic Control Order 2291.**
Approve Traffic Control Order 2291 to establish north bound only traffic flow on United Way between Trail Street and Ganson Street.
- M. Traffic Control Orders 2292 - 2297.**
Approve Traffic Control Orders 2292 through 2297 to convert Washington Avenue between West Avenue and First Street from one-way eastbound to two-way traffic.
- N. Accounts Receivable Write-Off Request.**
Approve the Accounts Receivable write-off request.
- O. Establish a Public Hearing for Justice Assistance Grant (JAG) Program.**
Establish a public hearing at the September 18, 2018, City Council meeting regarding the use of \$30,070.00 in FY 2018 JAG funds by the City for the purchase and installation of an indoor firearms range.
- P. Police Patrol Vehicle Lease.**
Approve the lease of four Ford Explorer patrol vehicles from Enterprise Fleet Management, for a total monthly cost of \$2,715.04, and an annual cost of \$32,580.48.
- Q. Lobby Cash Dispenser.**
Approve the request to place a no-surcharge Cash Dispensing Machine from American 1 Credit Union in the front lobby of City Hall, and authorize the City Attorney to take all necessary actions.
- R. Letter of Intent to Establish a City of Jackson Youth Council.**
Approve a request from the Jackson Human Relations Commission to submit a letter of intent to establish a Jackson Youth Council.

S. Fifth Addendum to Option Agreement for Vacant Land between the City of Jackson and Commonwealth Associates, Inc.

Approve the Fifth Addendum to Option Agreement for vacant land between the City of Jackson and Commonwealth Associates, Inc., authorize the City Manager to sign same, and to take all actions necessary to effectuate the Addendum.

T. Fourth Addendum to Option Agreement for 228 W. Michigan Avenue (the Hayes Hotel) between the City of Jackson and Home Renewal Systems, LLC.

Approve execution of the attached Fourth Addendum to Option Agreement between the City of Jackson and Home Renewal Systems, LLC, for 228 W. Michigan Avenue, and authorize the City Manager to sign same and to take all actions necessary to effectuate the Addendum.

Motion was made by Councilmember Pappin, seconded by Councilmember Sullivan to approve the consent calendar.

Motion was made by Mayor Dobies, seconded by Councilmember Pappin to remove Item R for separate consideration. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

Vote was then taken on the main motion, approval of the consent calendar as amended. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

Motion was made by Mayor Dobies, seconded by Councilmember Robinson to approve the request from the Human Relation Commission to submit a letter of intent to establish a Jackson Youth Council and direct the City Attorney to prepare the Youth Council Ordinance. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

OTHER BUSINESS:

A. Amendment 4 to the Contract for Engineering and Design of Kibby Road – West Avenue to City Limits, adding the decorative wall and lighting at the roundabout and other modifications.

Recommendation: *Approve Amendment 4 to the contract for Kibby Road Design and Engineering with Mannik & Smith Group, Monroe, at a not-to-exceed cost of \$39,500.00, for the decorative wall and lighting at the roundabout along with other minor modifications, and authorize the City Manager and City Engineer to sign the contract documents.*

Motion was made by Councilmember Sullivan, seconded by Councilmember Dancy to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

NEW BUSINESS:

- A. Bid for HVAC Repairs and Upgrades to the Jackson Police Department.**
Recommendation: *Approve the bid from Aladdin Electric for HVAC repairs and upgrades to the Jackson Police Department, and approving the expenditures for FY 2018/19 in the amount of \$62,950.00 for the project.*

Motion was made by Councilmember Sullivan, seconded by Councilmember Pappin to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

- B. Contract Award for Downtown District Sign Modernization Project.**
Recommendation: *Approve the award of a contract for the Downtown District Street Sign Modernization project to J. Ranck Electric, Inc., Mt. Pleasant, at a cost of \$198,660.31, and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Sullivan, seconded for discussion by Mayor Dobies to approve the award of the contract. Motion was made by Councilmember Sullivan, seconded by Councilmember Robinson to postpone the item until September 18, 2018 and have staff provide more information on the categories of signs and a breakdown of road funding being used on the project. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

- C. Filing of a Concurrence in the Great Lakes Water Authority's Request for a Declaratory Ruling Regarding the MDEQ's Lead and Copper Rule.**
Recommendation: *Approve the filing of a Concurrence in the Great Lakes Water Authority's request for a Declaratory Ruling regarding the State of Michigan Department of Environmental Quality Lead and Copper Rule, and authorize the City Attorney to sign the necessary documents and take all other actions necessary in regards to the concurrence.*

Motion was made by Councilmember Sullivan, seconded by Councilmember Robinson to approve. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

EXECUTIVE SESSION:

Motion was made by Councilmember Dancy, seconded by Councilmember Robinson to adjourn to executive session to discuss a written legal opinion. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

RETURN TO OPEN SESSION:

Motion was made by Councilmember Pappin, seconded Councilmember Robinson to return to open session. Votes – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Pappin, and Sullivan (6). Nays: none. Motion carried.

CITY COUNCILMEMBERS' COMMENTS:

Mayor Dobies, Councilmembers Robinson, Dancy, Pappin, and Sullivan all offered comments. Councilmember Alexander declined.

MANAGER'S COMMENTS:

City Manager Patrick Burtch offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Sullivan. Vote was done by voice with all in favor. Mayor Dobies adjourned the meeting at 8:25 p.m.