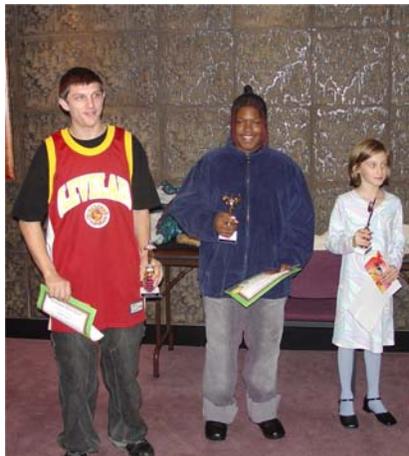
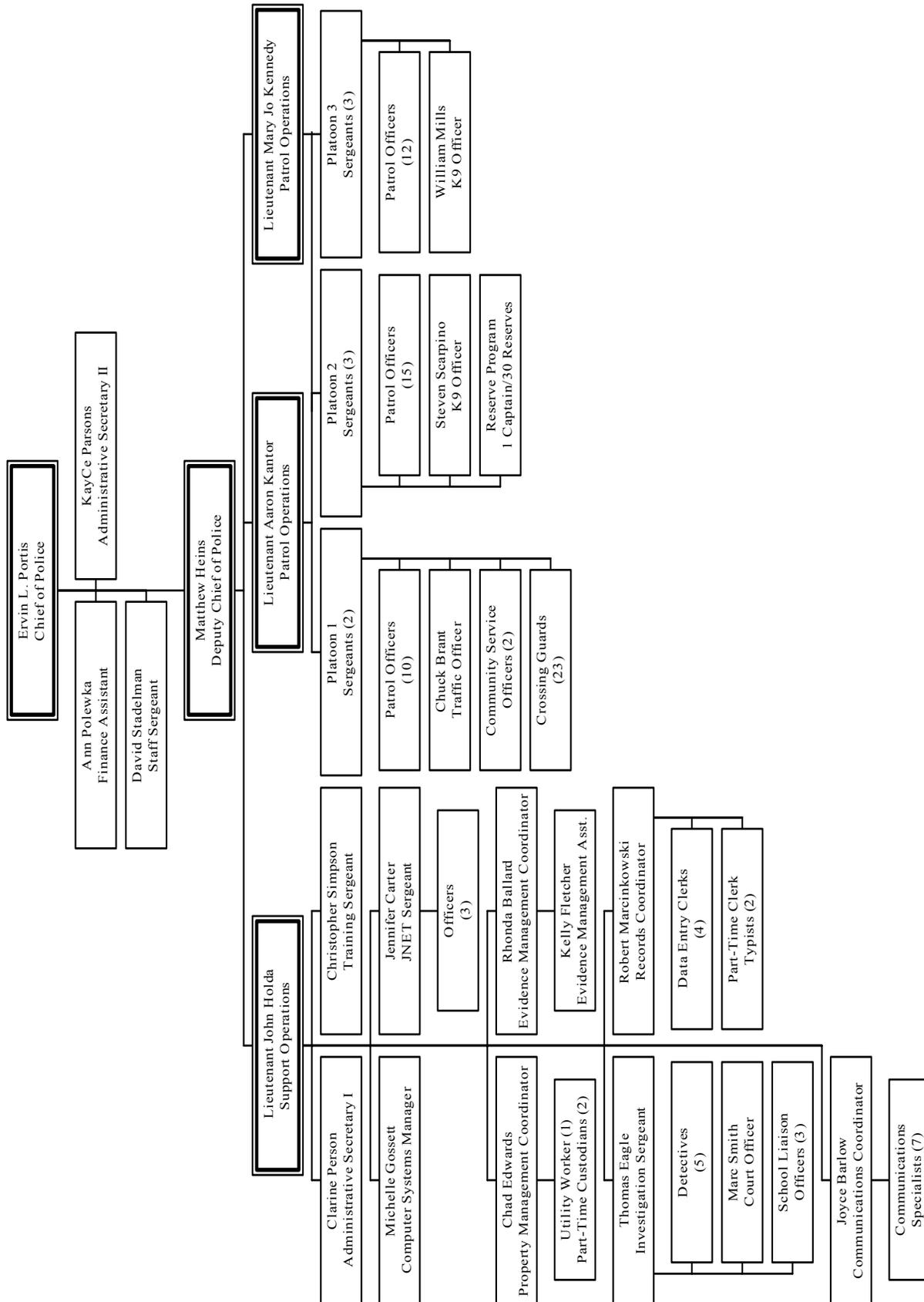


City of Jackson Police Department



2004 Annual Report
Ervin L. Portis, Chief of Police

**Jackson Police Department
Organizational Chart**



On the cover, clockwise from top left: Jackson Police Department Race 24 team; Officer Martin Jordon at a National Night Out event; Jackson Police Department Michigan Police Pistol Shoot teams; December 2004 Do the Right Thing Award Winners.

CHIEF'S LETTER

It is my pleasure to present the 2004 Jackson Police Department Annual Report. Like most years, it was a busy year filled with challenges, improvements and excitement. Allow me to use this letter to highlight several wonderful activities and accomplishments from 2004.

Representing the Chief of Police, Sergeant Dave Stadelman, in concert with many different community representatives, coordinated an application to establish the Partnership Park neighborhood as a site eligible for Weed and Seed grant funding. JPD began a strong Project Safe Neighborhoods (PSN) partnership with United States Attorney Jeffrey Collins, the Bureau of Alcohol Tobacco and Firearms (BATF), and Jackson County Prosecuting Attorney Henry Zavislak to prosecute gun crimes in the federal system. As part of that initiative, Detective Gary Schuette was temporarily assigned to a BATF gun crimes task force. Twenty-nine Jackson Citizens participated in and graduated from the joint Police/Sheriff Citizens Police Academy. Three members of JPD's superb Honor Guard, Lisa Medina, Steve Scarpino, and Jan Noppe attended National Law Enforcement Memorial ceremonies in Washington, D.C. Reserve police officers volunteered more than 5,800 hours of service to Jackson's citizens. Omega CrimeView Web crime mapping software was installed and made available to all Department members. JNET arrested 306 violators and seized or purchased drugs with a value exceeding \$1.2 million. Along with the Michigan State Police, Jackson Sheriff Department, and the Jackson County Prosecutor, a cold case investigation team was formed to examine and resolve old homicide cases. Roderick McGuire was convicted of the 1980 murder of prominent Lumen Christi teacher and football coach James Crowley. Police canine Timon wound up a very successful career and was retired to Officer Tim Black and his family.



Ervin L. Portis
Chief of Police

Perhaps our most important and best work was performed at the patrol level. Lieutenants, Sergeants, patrol officers and community service officers actively engaged citizens in the Police and Community Teams (PACTs). The information presented on page six of this report provides only a small snapshot of their valuable efforts.

How does all this happen in one year? The answer is simple: the Jackson Police Department is blessed with excellent employees who are dedicated to service. They work hard, they take pride in their work, and their desire for continuous organizational improvement remains steadfast.

Please take a few moments to read and enjoy the 2004 Jackson Police Department Annual Report.

Sincerely Yours,

A handwritten signature in black ink that reads "Ervin L. Portis". The signature is written in a cursive, flowing style.

2004 Awards



Officer Elmer Hitt
2004 Officer of the
Year



Debbie Cochrane
2004 Civilian
Employee of the Year



Officer Adam Garcia
2004 Reserve Officer
of the Year

Photos reprinted with permission; Courtesy of Rod Soat Photography.



David Stadelman
Staff Sergeant

STAFF SERGEANT By Sergeant David Stadelman

The staff sergeant position at the Jackson Police Department incorporates many different administrative assignments which include:

- ◆ Internal investigations
- ◆ Grant writing and management
- ◆ Operations manual review and management
- ◆ Organization and facilitation of the Citizens Police Academy
- ◆ Participation in City of Jackson committees, including Safety Committee and Code Enforcement/Nuisance Properties Committee
- ◆ Management of College Intern program
- ◆ Pre-employment testing and background investigations
- ◆ New employee recruiting

INTERNAL INVESTIGATION:

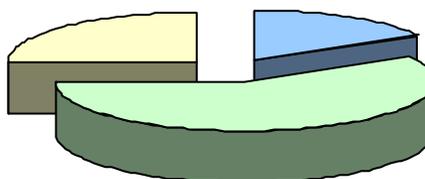
Twelve internal investigations were conducted, ten miscellaneous complaints investigated, and four civil actions were filed surrounding the conduct of members of the Jackson Police Department.

GRANT WRITING AND MANAGEMENT:

TOTAL GRANT APPLICATION: \$63,300

COLLEGE INTERN PROGRAM: The college intern program allows criminal justice students to experience a variety of functions within the police organization. There were three criminal justice students that completed their intern program with the Jackson Police Department during 2004. Tara Cox attends Jackson Community College, Doug Callahan attends Ferris State University, and Jesse Fullerton attends Tiffin University in Ohio.

Grant Applications



- Bulletproof Vest Partnership Grant Program (\$10,550)
- Local Law Enforcement Block Grant (CSO) (\$36,750)
- Juvenile Accountability Block Grant (to JCYC) (\$16,000)

CITIZENS POLICE ACADEMY: Twenty-nine residents of the Jackson Community participated in a successful Citizens Police Academy beginning in September and ending with a graduation in November. This academy is a cooperative effort with the Jackson County Sheriff's Department where citizens have an opportunity to view first hand, and have a working knowledge of, police operations and procedures within the law enforcement community in Jackson. The participants in the 2004 Citizens Police Academy were: Jacqueline Beland, Shaylla Briston, Tracy Brondyke, Dennis Clark, Fred Drago, Donald Frohm, Paul Hoover, Vicki Huscio, Fred King, Tony Lewis, Michael Martin, Meredith Mazur, Patrick McNulty, Gary Moss, Melody Olney, Stefan Ong, Paul Rice, Bob Russ, Pamela Stewart-Knight, Casey Strait, Alicia Thomas, Justin Thomas, Amy Turner, Michael Vick, Donald Watson, Cynthia Wilcox, Janice Wilson, Todd Yoder, and Shannon Yother.



INTERNAL/MISCELLANEOUS INVESTIGATION

2001—2003

Internal Investigation Summary

Year	Total Complaints	Total Allegations	Exonerated	Unfounded	Sustained	Not Sustained	No. Resulted in Discipline	Citizen Initiated
2001	8	16	1	3	4	8	4	6
2002	6	12	3	2	7	0	4	4
2003	12	30	2	11	12	5	7	5

Miscellaneous Investigation Summary

Year	Total Complaints	Total Allegations	Exonerated	Unfounded	Sustained	Not Sustained	No. Resulted in Discipline	Citizen Initiated
2001	21	38	3	19	8	8	6	7
2002	11	16	2	11	2	1	1	9
2003	10	12	1	5	5	1	4	1

In January 2004, the Jackson Police Department began a different system to track complaints against employees. The three new categories are: Major Internal Investigation, which are cases of alleged brutality, racial profiling, sexual harassment, etc.; Minor Internal Investigations, which are often cases of alleged improper service or unprofessional behavior; and Administrative Reviews, which examine an employee's action when accused of a minor infraction.

Investigations 2004

Type	Total Complaints	Total Allegations	Exonerated	Unfounded	Sustained	Not Sustained	No. Resulted in Discipline	Citizen Initiated
Major	12	25	1	9	10	4	3	7
Minor	10	15	1	11	0	3	0	10
Administrative Review	8	8	1	3	4	0	4	3

Use of Force

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Type	Threatened Deadly Force	2	0	0	1	0	3	0	3	1	1	0	1
	PPCT	1	2	4	4	1	4	1	2	0	2	2	2
	Ground Defense	1	5	4	7	5	7	2	8	2	4	4	3
	Chemical Agent	4	6	6	7	5	9	2	6	1	3	3	4
Outcome	Arrests	7	8	10	17	7	13	5	13	1	7	4	6
	Officer Injuries	1	3	1	5	0	1	0	3	1	0	2	1
	Subject Injuries	1	2	2	5	2	4	0	3	0	1	1	2
Reason	Drugs	0	1	2	0	1	5	0	0	1	0	0	2
	Alcohol	6	4	6	8	5	8	1	8	2	4	1	2
	Mental Illness	0	3	0	0	2	0	0	0	1	3	0	0

PATROL OPERATIONS

By Lieutenant Mary Jo Kennedy

Traditional police work is reactionary, responding to 911 calls for service. Community Policing is focused on solving problems and involving the community in the process. In 2004, calls for service continued to decline—from 35,880 in 2003 to 35,180 in 2004.

In 2004, each Police and Community Team (PACT) spent the year working together to resolve issues that affected the quality of life in our community. Some of our successes include the following projects:

- ◆ PACT A1 worked closely with the business owners of the Jackson Crossing to develop a partnership in preventing retail frauds, larcenies, and unsupervised youth congregating in groups. Their efforts included a central resource of information, extra patrol, and educational meetings with merchants. The results of this partnership led to a reduced number of crimes at the Jackson Crossing and a mutually respectful exchange between the youth and other patrons of the mall.
- ◆ PACT A2 identified an overgrown vacant lot near the river that had drawn vagrants and criminals to use as a shelter. The traditional response of forcing the property owner to solve the problem was not acceptable to this PACT. They partnered with the owner and others to clean the foliage, trees, and garbage themselves to beautify the area and prevent illegal activity from occurring. The result was a highly visible area that eliminated a place to hide from authorities.
- ◆ PACT B1 was greatly impacted by the realignment of North Milwaukee Street to North Francis Street, Airline Drive to Cooper Street, and Liberty to East Washington Avenue. They spent several months working with their residents and businesses, educating them on the new traffic flows. This partnership reduced traffic problems and allowed the transition from a one-way street to two-way traffic flow smoothly.
- ◆ PACT B2 identified a strong neighborhood watch group. The residents established meetings and worked together on issues throughout the year. They celebrated National Night Out with a neighborhood picnic that was planned, financed, and enjoyed by the residents of the area. A partnership was developed with Florence Crittenton Services to establish an office in a transitional housing unit. This allows the officers to have an office in the area and the ability to intermingle with the youth.
- ◆ PACT C1 had a unique problem of involving residents due to fear of retaliation due to street level drug trafficking. They were able to reduce these fears and worked diligently with residents to reduce the drug traffic and make the streets safer. They partnered with businesses in their area that were experiencing a large amount of retail fraud. Through education and assistance they were able to greatly reduce the frauds and empower employees.
- ◆ PACT C2 worked on several complaints of loud and disorderly youth congregating in their PACT. These youth were identified and alternative activities identified. The residents became proactive and involved in making their neighborhoods a better place to live.
- ◆ PACT D1's residents had many concerns about traffic issues throughout the area. Traffic enforcement and education was established and many concerns were reduced.
- ◆ PACT D2 continued work with the Partnership Park Committee by being a stakeholder in the development of this area. This group put together a park clean up for National Night Out and was flooded with residents helping to accomplish the beautification of the park. Not a month went by that this PACT did not have a community member walking the streets cleaning up trash, an unheard of idea ten years ago. Garbage, trash, and abandoned vehicles were identified and removed in a timely manner. They worked closely with the downtown merchants to improve the safety concerns of their patrons.

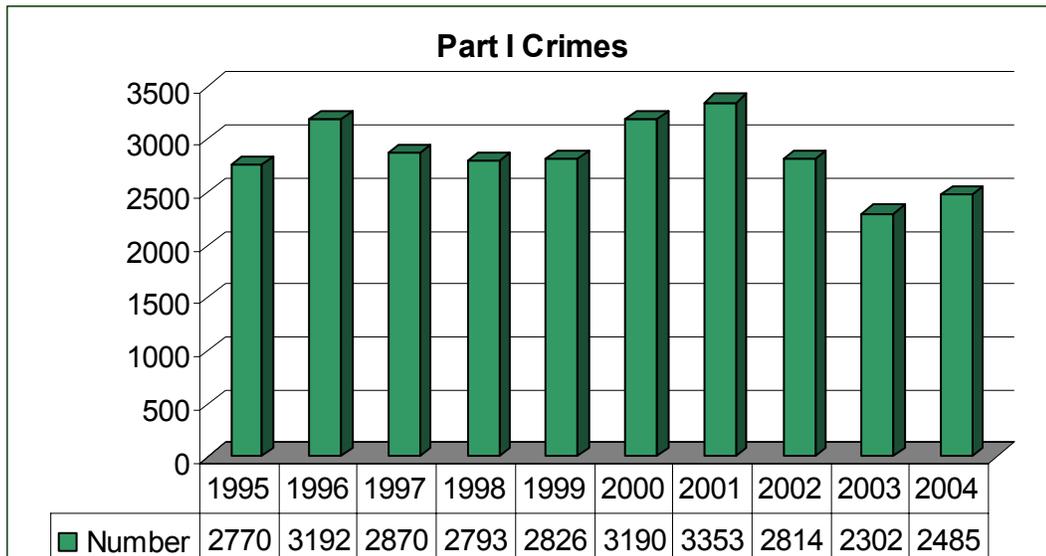


Mary Jo Kennedy
Patrol Lieutenant



Aaron Kantor
Patrol Lieutenant

Community policing is no longer an idea but a part of our organization. The successes identified are only highlights of our commitment of continuing to work with our community to improve the quality of life.



2003 - 2004 MICR (Michigan Incident Crime Reporting) Comparison
5/26/2004

Type of Incident	2004	inc/dec	2003
Homicide	1	-80.00%	5
Rape	57	58.33%	36
Robbery	80	26.98%	63
Aggravated Assault	166	115.58%	77
Burglary	375	3.31%	363
Larceny	1637	3.41%	1583
Auto Theft	149	4.93%	142
Arson	20	-39.39%	33
TOTAL PART 1	2485	7.95%	2302
Non-Aggravated Assault	1421	-11.68%	1609
Forgery & Counterfeiting	46	-20.69%	58
Fraudulent Activities	217	13.61%	191
Embezzlement	32	6.67%	30
Stolen Property	13	-27.78%	18
Vandalism	876	-22.55%	1131
Weapons	55	-20.29%	69
Prostitution & Com. Vice	7	250.00%	2
Sex Offenses	73	-7.59%	79
Narcotics and drugs	673	2.75%	655
Gambling	0	0.00%	0
Family and Children	105	-20.45%	132
DUIL & DUID	391	-11.14%	440
Liquor Laws	363	5.22%	345
Disorderly Conduct	464	-11.62%	525
All Other	1303	10.05%	1184
Total Part II	6039	-6.63%	6468
Total Part I & Part II	8524	-2.81%	8770

TRAFFIC ENFORCEMENT UNIT

By Sergeant Scott Rogers

The Traffic Enforcement Unit continues to be committed solely to traffic enforcement, and the resultant reductions in accidents.

The police department works with other agencies who share the goal of making motor vehicle travel safer. Some of these organizations include the Region II Planning Commission, the Jackson Traffic Safety Planning Commission, the Mothers Against Drunk Driving organization, Juvenile Probation, and 12th District Court. Each of these groups brings an expertise to this effort that augments and enhances the police department's efforts.

An example of this is the Region II Planning Commission. This group receives and reviews every accident report completed by the Jackson Police Department and enters this information into a database, which is accessible to law enforcement. With this information at hand, the department can determine what type of violations occur, where they occur, how they contribute to violations, and can assign personnel to enforce those violations.

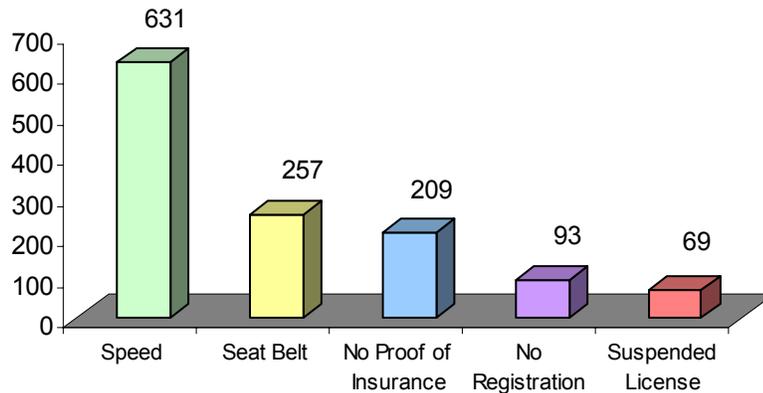


Scott Rogers
Patrol Sergeant



Charles Brant
Traffic Enforcement Officer

Common Traffic Citations Written by Traffic Officer



Traffic Crash Statistics

Traffic Crash Cause	2004	2003	2002
Unable to Stop	411	497	470
Failed to Yield	344	346	318
Improper Lane Use	136	144	139
Improper Backing	117	126	146

Traffic Crash Type	2004	2003	2002
Angle	1202	1318	1368
Rear End	1061	1290	1328
Sideswipe	365	427	518
Single Motor Vehicle	133	173	172

Intersections with High Accident Rates

	2004	2003	2002		2004	2003	2002
1. West & North	25	8	9	3. West & Michigan	15	6	16
2. West & Ganson	22	7	6	4. West & Monroe	6	8	14

COMMUNITY SERVICE OFFICERS

By CSO Joe Smith

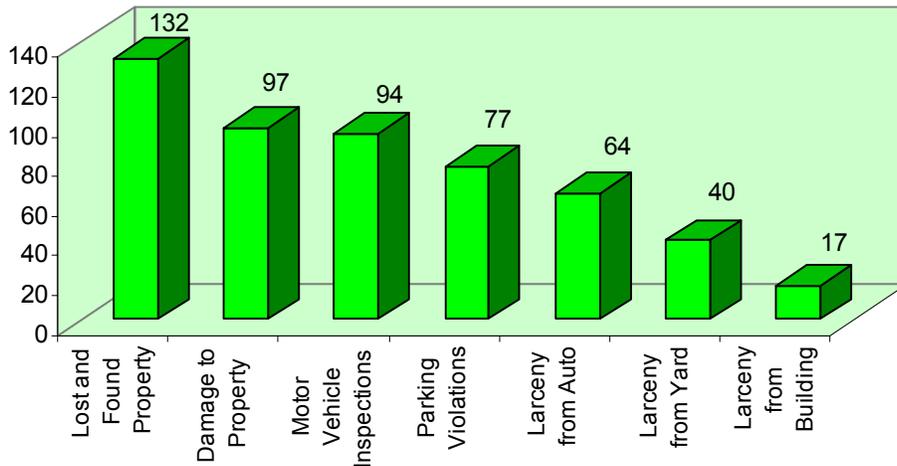


Joe Smith
Community Service Officer

The Community Service Officer (CSO) position continues to prove itself a vital part of the Jackson Police Department. Last year, CSOs handled 1,545 calls for service, which accounted for almost 4.5% of the Jackson Police Department's total calls for service. These calls include criminal complaints with no suspect information and non-criminal complaints. With CSOs taking these lower priority calls, it frees up time for sworn personnel to focus on problem-solving efforts.

Two members have left the CSO program. CSO Chris Phillips left to join the U.S. Army, and CSO OnDreana Campbell successfully completed the mandatory training by the State of Michigan in December and was promoted to a sworn officer. We also would like to welcome CSOs Warren Johnson and Rachel Benninger to the CSO program.

CSO Calls



Chris Phillips
Community Service Officer



Rachel Benninger
Community Service Officer



Warren Johnson
Community Service Officer

HONOR GUARD

By Officer Ryan LePeak

From the moment an officer takes an oath 'to serve and protect,' he or she realizes that some day the ultimate sacrifice may be made. Officers know that being placed in life or death situations is a part of their chosen career. Nothing could be more tragic to an officer, his or her family, or a police department than losing one's life in the line of duty. Since the Jackson Police Department was formed, four officers have lost their lives while serving the City of Jackson.

The Jackson Police Honor Guard is a twelve-officer, specialized unit comprised solely of Jackson Police Department personnel who take pride in ensuring this loss is never forgotten. The Honor Guard trains throughout the year and is frequently called upon to represent the department across the nation, paying tribute to those who have fallen in the line of duty. Each member of the guard is privileged to promote professionalism, respect, and excellence for him- or herself, fellow officers, and the department. Members are proud to be included in this select group.

Within the last year, members of the Honor Guard have attended funeral and memorial functions for public servants in and around the State of Michigan and have made it as far as Washington, D.C. to attend the National Police Memorial which is held there each year. At home, the Honor Guard takes on a variety of active roles in the community. The unit represents the department in memorial functions and funerals for public servants and retired officers. The Honor Guard is also involved in the Rose and Christmas parades, participates in the Jackson County Fair, and the Law Enforcement Cooperative Awards Banquet, as well as opening the Michigan Police Pistol Shoot with a flag raising ceremony, and presentation of the colors at the Michigan International Speedway.



Ryan LePeak
Patrol Officer

Jackson Police Officers who have made the ultimate sacrifice for our community:

Sergeant Frederick Booth—Fatally wounded *March 19, 1906*, while apprehending safe burglars.

Captain John Holzapfel—Fatally wounded by a disgruntled employee *February 5, 1907*.

Officer Leonard Carey—Fatally wounded *December 13, 1930*, during a domestic disturbance.

Lieutenant William James Nixon—Fatally wounded *April 27, 1978*, while apprehending a man transporting stolen construction equipment.



The Jackson Police Department Honor Guard at the 2004 Jackson County Law Enforcement Memorial

WASHINGTON, D.C. MEMORIAL

By Officer Jan Noppe

In May of 2004, members of the Jackson Police Department Honor Guard attended the National Law Enforcement Memorial in Washington, D.C. Attorney General John Ashcroft was the guest speaker. Survivors spoke of their tragic experiences and how much it means to have the Memorial and all the officers attend to show their support as they begin their emotional healing. At the end of the service each officer named on the wall was recognized. Approximately 30,000 police officers from a variety of law enforcement fields were in attendance from all over the United States, Russia, England and Canada. Many other Michigan cities were represented throughout the weekly activities. Many agencies participate in the unity bicycle ride from their state to the memorial. Numerous motorcycle brigades, horseback, dispatchers, explorers, patrol officers, and of course, the drum/bagpipers unit were seen throughout the week. Officers and survivor families gather daily at the memorial to grieve, laugh, and share the many emotions which they have endured.

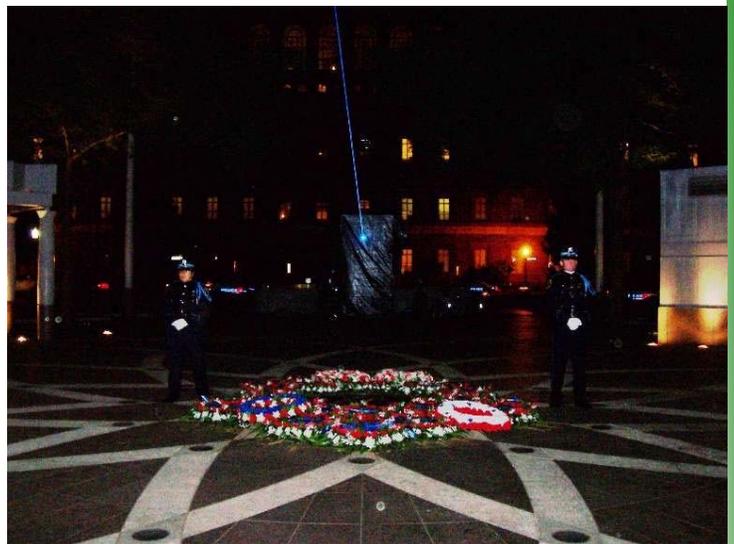
We submitted our department to be chosen to stand vigil at the survivor's wreath. This vigil is a 24 hour 'standing guard' at the Memorial site. Our department was selected and Officer Lisa Medina and Officer Steve Scarpino stood vigil at 11:30 on Friday night. Officer Scarpino commented afterward, "That was one of my proudest moments as a police officer."

We also attended the Memorial Service on the Capitol front lawn. President Bush was the keynote speaker, recognizing the survivors and the sacrifice their families have made. The lawn was saturated with police officers and survivors.



Officers Lisa Medina, Steve Scarpino, and Jan Noppe represent the Jackson Police Department Honor Guard in Washington, D.C.

Officers Lisa Medina and Steve Scarpino stand watch at the vigil at the National Law Enforcement Memorial.





Adam Williams
Patrol Sergeant

RESERVE PROGRAM By Sergeant Adam Williams

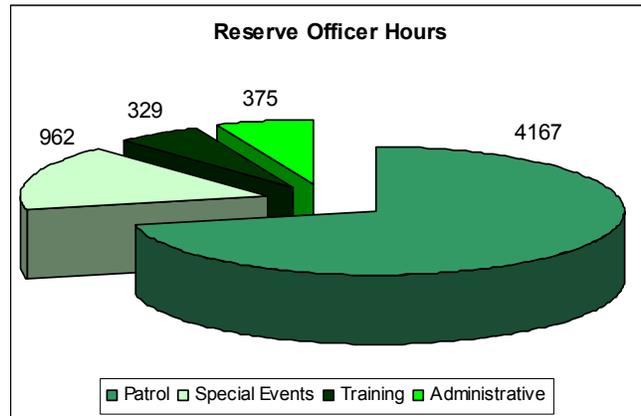
The Jackson Police Reserve Program has served our community for more than sixty years. Since 1941, the year of the program's inception, reserves have been entirely staffed by citizens of the community. All members of the Jackson Police Reserves are dedicated to public service and in 2004, volunteered over 5,800 hours.

All new police reserves experience a comprehensive application process that includes thorough background investigations, medical and psychological evaluations, and interviews. Once accepted as an academy student, reserve candidates attend the Jackson Police Reserve Academy, which meets four hours a day, two days a week for eighteen weeks. Numerous topics are covered over the

course of the academy. To graduate and be accepted as a Reserve Officer, all candidates must successfully complete all segments of the reserve academy.

Training topics include, but are not limited to:

- ◆ Firearms
- ◆ Ethics
- ◆ Use of Force
- ◆ Traffic Stops
- ◆ Pressure Point Control Tactics
- ◆ Criminal Law
- ◆ Diversity and Cultural Awareness
- ◆ Department Policies and Procedures



The Jackson Police Reserves are an integral part of the Jackson Police Department. Without these dedicated men and women, it would be difficult, if not impossible, for the department to fulfill its mission of providing "policing excellence through ethical and professional service."



Captain Jim Acker



Lt. George Davis



Lt. Jim Hunt

Reserve Volunteer Hours

100-199 hours

Captain James Acker
Sergeant Mark Wurmlinger
Officer Mark Richards
Officer Ryan Corrado
Officer Hans Carlson
Officer James Bayne
Officer Lance Cunningham
Officer Chad Dack
Officer Phillip LaMaire
Officer Alexander Hosser

300-399 hours

Sergeant Joe Beatty
Officer David Hoffius
Officer Adam Garcia

400 + hours

Sergeant Chip Wood
Officer Rick Smith
Officer Ronald Spees
Officer Ken Carpenter
Officer Jeremy Easter

SUPPORT OPERATIONS

By Lieutenant John Holda

Professionalism: We are dedicated to public service by our strong sense of duty and commitment to excellence. This value encompasses the “behind the scenes” work conducted on a daily basis by the divisions under the umbrella of Support Operations. The Detective Bureau, School Liaison Unit, the Jackson Narcotics Enforcement Team (JNET), Court Liaison Officer, Training Sergeant, Service Desk, Evidence Management, Property Management, Records, and Information Systems are critical components of the support operations team.

Support Operations division staff include, 1 Lieutenant, 3 Sergeants, 5 Detectives, 6 Officers and 15 civilian personnel. Although the average Jackson resident is unlikely to have any contact with a person within this division, every individual is critical to our delivery of service. Often behind the scenes, the men and women under the Support Operations umbrella strive to provide “professional service without compromise” while ensuring there is no gap in service throughout the department. The following sections will detail some of the special events or services occurring in support operations in 2004.



John Holda
Support Operations Lieutenant

INFORMATION TECHNOLOGY

By Michelle Gossett



Michelle Gossett
Computer Systems Manager

During 2004, the following Information Technology activities were complete:

- ◆ Employees were given a summary of how The Omega Group Crime View Geographic Information System (GIS) performed. Each individual was trained how to create his or her own maps, summaries, and reports.
- ◆ A Spring Arbor College business fellowship student came in to research how officers could enter property utilizing the AS/400. This project took many hours, brainstorming, suggestions, and different solutions.
- ◆ We installed a new IBM AS/400 I-Series in preparation for Field Reporting on our Mobile Data Computers (MDC). This project normally takes 2 ½ days (sixty hours) to complete. This new computer was installed within six hours and we were back on-line by the end of our first business day. Reports and back-ups that would normally run for days were completed within seconds.
- ◆ Our Law Enforcement Information Network (LEIN) underwent major upgrades and was converted to TCP/IP topology. We switched our Datamaxx system to a Personal Computer (PC) with a multi-point bridge utilizing Core-Com Technology Secure Tunnel.
- ◆ We secured a grant for The Omega Group Crime View Community software so we can place Crime Mapping onto the website for anyone to utilize our incident information. Check out the website www.cityofjackson.org/police for information regarding the Jackson Police Department’s technology.
- ◆ We switched arrest processing over to the Jackson County Sheriff’s Office and changed the process for gathering all booking information. We added users to the Sheriff’s AS/400. County agencies utilizing our system continued to get information in a timely fashion.



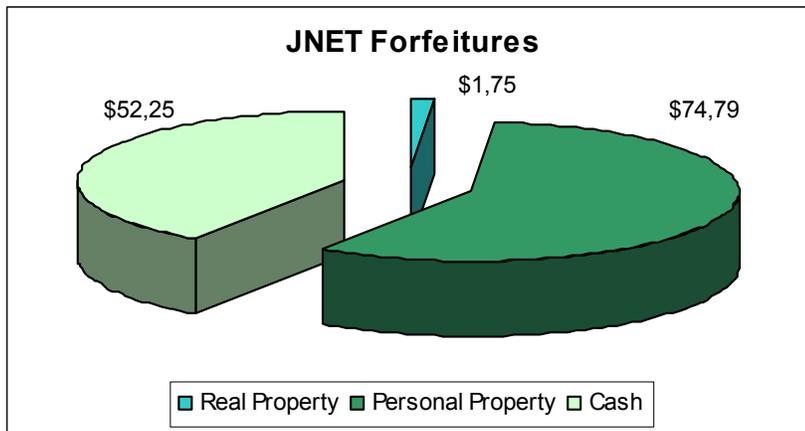
Jennifer Carter
JNET Sergeant

JNET By Sergeant Jennifer Carter

The Jackson Narcotics Enforcement Team (JNET) is a multi-jurisdictional task force comprised of resources and personnel from the Jackson Police Department, Jackson County Sheriff Department, Michigan State Police, Blackman Department of Public Safety, and the Jackson County Prosecutor's Office. The team primarily works towards interdiction and suppression of narcotics in Jackson County, but also targets major crimes.

During 2004, JNET underwent several changes. Sergeant Kevin Hiller, Officer Shane LaPorte, Deputy Anthony Shepard, Sergeant Richard White, and Trooper Michael Teachout completed their rotations and went back to their respective departments. Also, Lieutenant Garth Burnside was promoted and transferred. JNET refocused and became one team that focused on both street level enforcement and mid- to upper-level narcotic traffickers. The new team members received training in basic narcotics investigations, advanced narcotics investigations, raid entry, and highway interdiction.

During 2004, JNET initiated 440 complaints, arrested 306 violators for 362 various charges. Drugs that were purchased or seized had a total value \$1,213,585. Sixty-seven firearms were seized during sixty-six search warrants.



COLD CASE TEAM

In February, 2004, the Jackson Police Department joined Prosecutor Hank Zavislak, Sheriff Dan Heyns, and the Michigan State Police Post #17 in announcing the creation of a cold case team to investigate old, unsolved homicides. Jackson Police Department Detective Tim Gonzalez joined Sheriff Detective Bob Cole and Michigan State Police Detective Duane Hickock as the cold case team detectives. Katie Rezmierski was assigned as the team prosecutor.

An early review of old files revealed fifteen cases with a good potential for solvability. First among those files was a 1980 city of Jackson homicide, that of prominent school teacher and football coach James Crowley. Shortly after Crowley's murder, Derek McGuire was charged, tried and acquitted of murder.

Following a complete review by the cold case team, detectives determined the Crowley case had almost everything necessary for arrest and conviction of Roderick McGuire. Additional interviews proved fruitful. By year's end, McGuire was charged and proceeded to trial. In early December, 2004, retired Jackson Police Department employees Maurice Crawford, Ruben Soto, Tom Hutton, and Mel Hartman joined Detective Gonzalez as key witnesses in McGuire's trial. McGuire was eventually convicted, and, twenty-five years and eight days after Crowley was shot to death, sentenced to life in prison.

More cold case investigations are currently underway with additional prosecutions of old cases likely in 2005.



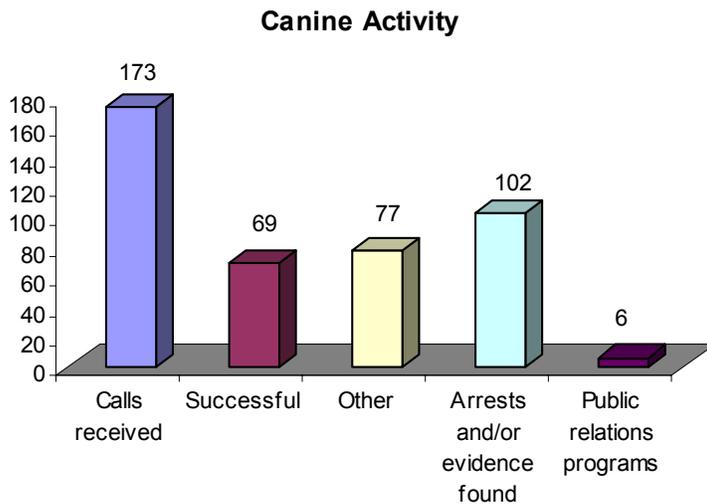
David Stadelman
Staff Sergeant

CANINE UNIT By Sergeant David Stadelman

It is with a deep sense of pride and gratitude that the Jackson Police Department announces the retirement of canine Timon after 9 years of police service to the Jackson community. Timon and Officer Tim Black have been partners since 1995 and were the first canine team at the Jackson Police Department. The duo became an integral part of the police department and realized many, many successes by way of arrests, successful tracks, and seizures of money and drugs. Officer Black and Timon were well known throughout the state of Michigan among law enforcement agencies and the Jackson community at large for their dedication to service and professionalism. Timon will enjoy his retirement with the Black family at their residence. Thank you Timon and Officer Black for your outstanding service to the Jackson community and to the police department.

Some of the highlights of 2004 were:

- ◆ Officer Mills and Beggy assisted Hillsdale County Sheriff Department in tracking two subjects that were wanted in a fleeing and eluding investigation. Beggy tracked ½ mile down a country road and 150 yards into the woods. Both suspects were arrested by Sheriff's Deputies.
- ◆ Officer Mills and Beggy tracked a suspect who fled into some woods from a traffic stop involving a drunk driver. Beggy tracked the suspect from the intersection of Addison and Eggleston Streets into the woods where the suspect was apprehended without further incident.
- ◆ Officer Mills and Beggy tracked two suspects who fled the scene of a larceny from a vehicle investigation. Beggy tracked the suspects for several blocks and located the suspects hiding under some trees next to a house.
- ◆ Officer Mills and Beggy assisted Leoni Township Police during an investigation of a breaking and entering of a business. Beggy searched the interior of the building and did not locate a suspect. Beggy then began tracking the suspect from the scene of the crime. Beggy tracked approximately ¾ of a mile along side of the roadway, across grass and finally to the rear door of a residence. Further investigation by Leoni Township Police determined two suspects at the residence were involved in the breaking and entering and were subsequently arrested.



Total forfeitures/property recovered: \$33,938.00

K-9 calls that are marked "other" are K-9 uses where the outcome was non-productive. The K-9 track or drug search was conducted properly but no contraband or person was found.



Officer Tim Black and Timon

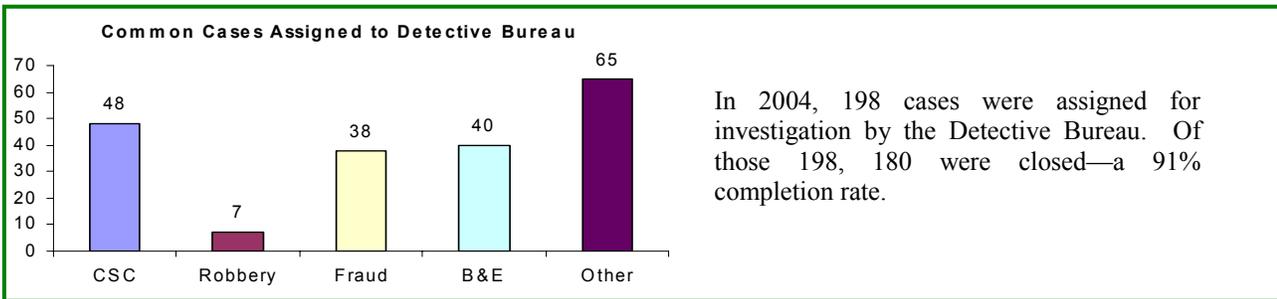


Thomas Eagle
Detective Bureau Sergeant

DETECTIVE BUREAU By Sergeant Thomas Eagle

We are living in an electronic age where computers are used by financial institutions to control banking and many consumers use the convenience of a computer to handle their finances. Unfortunately, criminals have seized upon this technology, and computer related crimes affecting banking have sharply increased. The Investigative Unit of the Jackson Police Department has formed a partnership with local financial institutions in an effort to provide timely dissemination of fraudulent activities through the use of a “round robin” system. In the past, the round robin system entailed a detective using the telephone to call financial institutions and the information flowed one way, from the department to the financial institutions. Information is now sent by e-mail and flows both ways.

With this renewed spirit of cooperation, the Jackson Police Department Investigative Unit attended the first meeting of the Jackson Security Officers Association. At this meeting there was an exchange of information concerning fraudulent activity and a commitment to continue meeting on a monthly basis. The timely sharing of information should result in the reduction of financial crimes.



In 2004, 198 cases were assigned for investigation by the Detective Bureau. Of those 198, 180 were closed—a 91% completion rate.



PROJECT SAFE NEIGHBORHOODS

In mid 2003, Jackson Police Chief Ervin Portis; Jackson County Prosecutor Henry Zavislak; and United States Attorney for the Eastern District of Michigan in Detroit, Jeffrey Collins announced a new partnership to prosecute violators of gun crimes in federal court where those convicted would likely receive longer sentences than in the state criminal justice system. Under Project Safe Neighborhoods (PSN), a federal initiative, cases that fulfill federal criteria are dismissed by the state prosecutor and referred to the United States Attorney for prosecution.

Offenders who meet the criteria for federal prosecution are typically felons found in possession of a gun, or felons who used a firearm in the commission of another offense. Jackson defendants convicted under PSN are doing time in federal penitentiaries in Kentucky, West Virginia, and southern Illinois.

Through early 2005, eighteen weapon and/or drug cases have been prosecuted under Project Safe Neighborhoods. Nine of those eighteen either plead guilty or were found guilty following a trial. Several others have not yet had their trial date set or their trial is pending. One was released on a plea agreement in exchange for cooperation with the Jackson Narcotics Enforcement Team. That person, however, failed to cooperate and is still being sought by the United States Marshal Service. Offenders, ranging in age from 22 to 44, are serving an average of 5.3 years behind bars in the federal prison system.

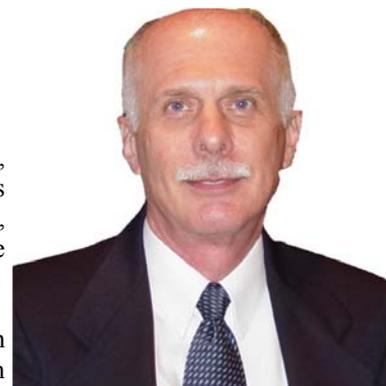
RECORDS SECTION

By Robert Marcinkowski

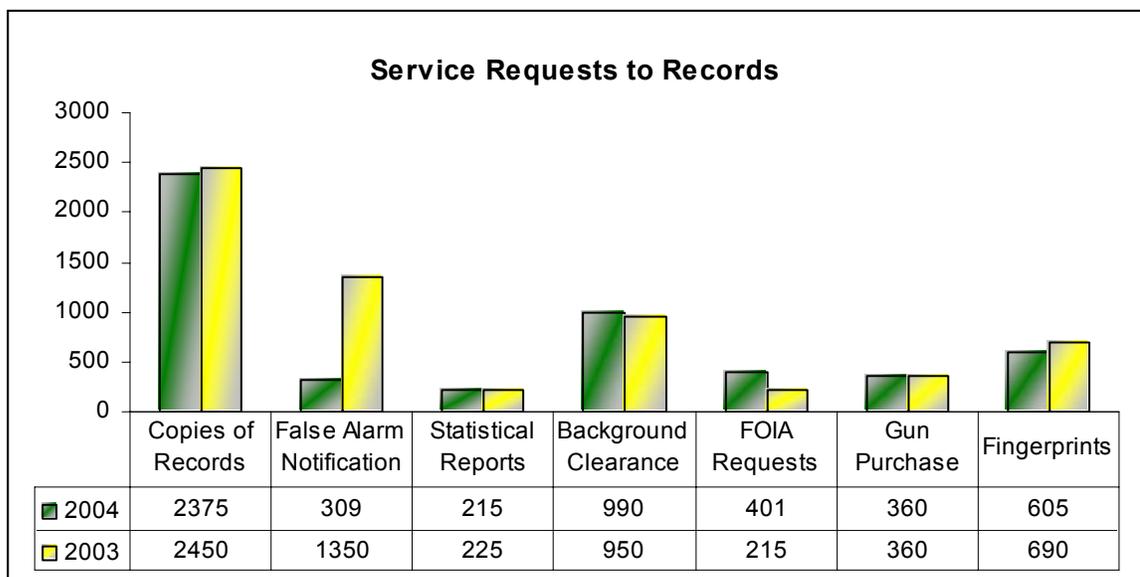
The Jackson Police Department annually handles well over 35,000 calls for service, which result in more than 19,000 reports. Many of these reports are of a serious nature and have a dictated narrative. Records personnel transcribe these reports, which average two typewritten pages in length. Annually, over 6 million words are transcribed.

Hundreds of thousands of hard copy reports are readily available, and a modern computer system allows immediate retrieval of recent information. Over a million reports are on microfilm. Each day, requests for information are received from police officers, the courts, or private individuals.

The Records section also generates monthly crime trends, calls for service, and PACT area reports. Using this information, officers are able to track activities within their assigned areas, as well as indicate recent developing trends that will require closer attention. Occasionally, homebuyers seeking housing in Jackson are interested in the volume and nature of crime in their prospective neighborhood. These requests are processed using the CrimeView mapping software.



Robert Marcinkowski
Records Coordinator



Debbie Cochrane
Data Clerk



Cindy Hargis
Data Clerk



Marilyn Walker
Data Clerk



Kathy Webb
Data Clerk

SCHOOL LIAISON OFFICER



Kurt Engler
School Liaison Officer
Middle School at Parkside



Paul Gross
School Liaison Officer
Jackson High School



Larry Jacobson
School Liaison Officer
Amy Firth & Tomlinson

Student Population

Grade	Middle School at Parkside	Amy Firth	Grade	Jackson High	Tomlinson
6th		12	9th	573	130
7th	481	43	10th	432	70
8th	564	73	11th	382	41
9th		36	12th	342	35
Total	1045	164	Total	1729	276

School Officer Activity September—December

	<i>Calls for Service</i>	<i>Cases</i>	<i>Juvenile Arrests</i>	<i>Adult Arrests</i>	<i>Accidents</i>	<i>Tickets</i>	<i>Total</i>
Engler	4	13	0	0	1	0	18
Gross	6	19	1	5	4	2	37
Jacobson	4	25	5	2	0	4	40
Total	14	57	6	7	5	6	95

EVIDENCE MANAGEMENT

By Rhonda Ballard

The Evidence Management Unit is responsible for record keeping, secure storage, and maintenance of all property received from the Jackson Police Department and the Jackson County Sheriff's Department. This property includes found items, items taken for evidentiary value, items recovered as stolen, and items held for safekeeping. One full-time coordinator and one full-time assistant staff this unit.



Rhonda Ballard
Evidence Mgmt. Coordinator

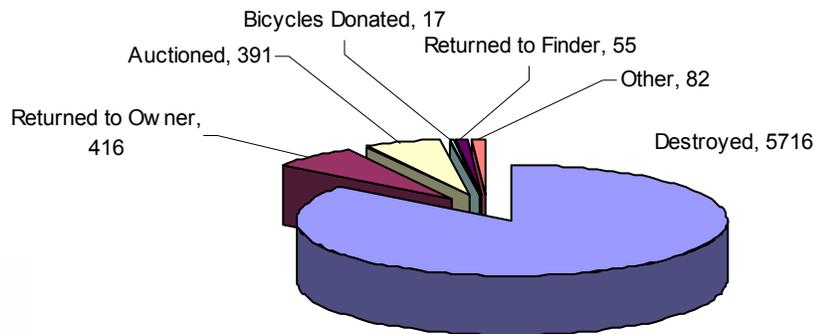
A major responsibility of the Evidence Management Unit is to manage the chain of custody of all evidence. The importance of this function is to verify that evidence is exactly how it was submitted when seized and to maintain its credibility when prosecuting cases. Evidence Management also holds property that is found or recovered stolen so officers can attempt to determine ownership and return property to its rightful owner. In 2004, the Evidence Management Unit processed 8,222 pieces of property, which included 299 bikes and 201 guns, received \$52,268.18 into property, and \$49,944.68 was deposited as drug forfeitures.

The in-car video cameras are a useful tool for the department. Officers are able to use their videotapes for evidentiary purposes as well as for training. We currently are holding the videotapes for 90-day cycles. The videotapes are subject to Freedom of Information Act (FOIA) requests. Upon receipt of a valid FOIA request, a copy of the videotape section is made and sent in response. In 2004, eight video tapes were copied for FOIA requests.

Annual audits are completed by an external company of the property room. They verify integrity of the property, procedures, and chain of custody. There is a physical audit of the property, manuals, and policies. The auditor also provides training to other police departments and uses Jackson Police Department's Evidence Management as a model for those other departments.

The 2004 audit summary listed six items to be corrected and one recommendation. Three items were minor procedural changes, two were disposition issues quickly corrected, and one was a software issue fixed by our Computer Systems Manager. The final suggestion made by the auditor was the implementation of a program allowing officers to enter evidence into the AS/400 themselves. This program is currently in the development/training stage.

Evidence Disposition



Destroyed	Returned to Owner	Auctioned
Bicycles Donated	Returned to Finder	Other



Kelly Fletcher
Evidence Mgmt. Assistant



Joyce Barlow
Communications Coordinator

SERVICE DESK By Joyce Barlow

The Service Desk operates 24 hours per day, seven days per week, and is staffed by seven highly trained Communications Specialists and one supervisor. All Service Desk personnel have the desire to serve and help people. It is a vital link between the public and officers in the field, and it is the public service answering point for the Jackson Police Department. It is also backup for the 9-1-1 Jackson County Central Dispatch. Communications Specialists deal with a diverse public and, therefore, must perform numerous tasks simultaneously while maintaining composure. They handle many types of calls and situations daily, from routine to emergency. Communications Specialists provide a necessary, indispensable function for the public, police officers, and personnel within the Jackson Police Department.

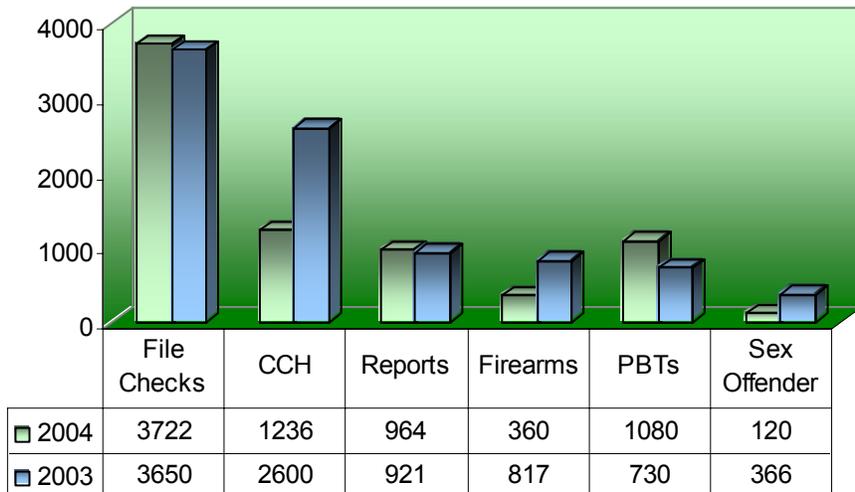
Along with responding to police radio traffic, Communications Specialists are responsible for receiving, prioritizing, and providing or sending appropriate assistance to the citizens of the City of Jackson. This includes utilizing the Computer Aided Dispatch (CAD) system, the Law Enforcement Information Network (LEIN), and the AS/400 in-house computer system. Phone calls received through the Service Desk include emergency and non-emergency calls. Communications Specialists are trained to handle these types of calls, as well as those 9-1-1 calls that come in as a result of an overflow at Central Dispatch. Each call is evaluated, and the appropriate action is taken to handle the situation. They commit themselves to handling all citizens' complaints impartially, recognizing that all complaints are important because all crimes have victims.

The Service Desk is a busy section of the Department, so teamwork, along with a positive attitude, is important to maintain a healthy work environment and project a positive image of the Jackson Police Department. It is the Communications Specialists' belief that a positive attitude extends to customer service. This enhances not only their relationships with the community, but that of the Jackson Police Department as well.

Communications Specialists have the ability to work well with people both internally and externally. Their public relations expertise and knowledge is depicted with each customer they come in contact with, and they take pride in providing the best available service or referral to satisfy all citizens. They take time to listen and sort out what exactly the citizen needs; whether the complaint is civil or criminal; whether or not a report be taken; if it occurred within the city; etc. Therefore, decision-making is an important factor in the Communications Specialists' job.

It is evident that Communications Specialists have many abilities and talents. Otherwise, they would not have the capability of providing the excellent public service that they do.

Service Desk Activities



PROPERTY MANAGEMENT

By Chad Edwards



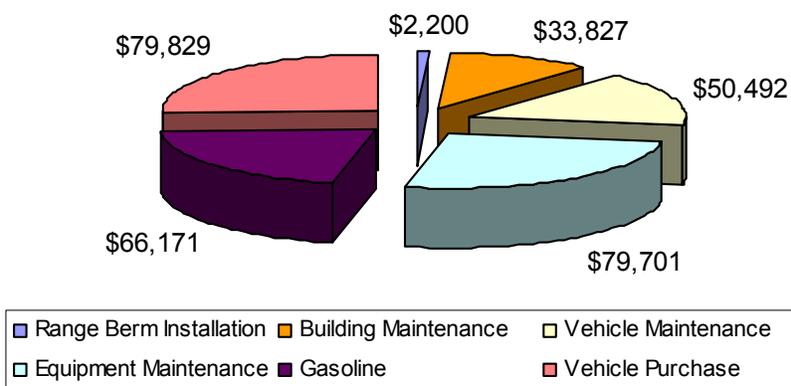
Chad Edwards
Property Mgmt. Coordinator

Property management directs all vehicle, equipment, and facility maintenance. We purchase, stock, and distribute all uniform supplies and patrol equipment. Officers depend on us to supply the most practical and up to date equipment possible. Developments in technology continue to create new and valuable tools for law enforcement. It is our responsibility to adapt with this technology and resolve any issues that arise.

Maintenance can be divided into two segments, general/unexpected maintenance and scheduled/preventive maintenance. The ideal solution is to prevent a malfunction before it occurs, not repair the damage in retrospect. Using this viewpoint we examined the vehicle preventive maintenance programs that had been operating for several years. We slowly began to implement changes in an attempt to reduce expenditures and vehicle downtime. Replacement of air filters and fuel injection cleaning was performed on a more frequent basis, while the interval between oil changes was increased. Oil change intervals were altered from every five weeks to a 2,800 mile (two to three month) cycle. A more comprehensive undercarriage inspection was also performed to help detect and prevent various component failures. Oil, tire, and brake service vendors were diverted from local vendors and replaced by the County garage. This conversion has offered a central location for police vehicles to have all services performed and created maintenance services that were unavailable in the past.

Several projects were also completed at the outdoor range last summer. The observation tower was reconditioned with metal primer and weather resistant paint. Angle iron framing was welded to all target holders to prevent rounds from ricocheting over the eastern berm. Steel cladding was fabricated and installed to protect the wooden support beams of the containment structure. The most extensive project entailed the installation of a sand berm into the northeastern corner of the range. The project began with the removal of all brush, vegetation, and trees from the area. The City of Jackson Department of Public Works was then contracted to deliver, install, and slope the sand to our specifications. Upon completion, Property Management and volunteers from the Jackson Revolver Club built a second bullet containment structure. The structure was designed to prevent rounds from rolling over or skipping into the adjacent parking lot. The design also allows users to fire shotguns and automatic weapons without damaging the support pillars of the structure. A third containment unit will be built over the northern berm in the spring of 2005. This will create an entire corner designated for cross firing, shotgun, and combat training scenarios.

2004 Property Management Expenditures



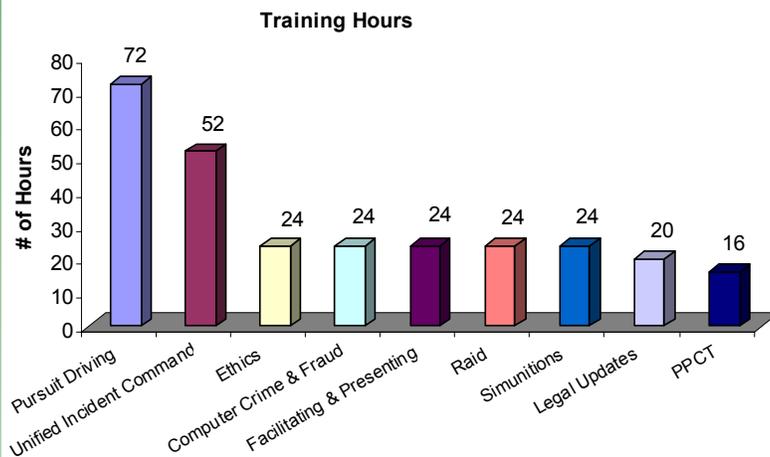
TRAINING SERGEANT By Sergeant Chris Simpson

The training of employees at the Jackson Police Department is an important factor in the ability of the Department to meet its mission on policing excellence. Training is used to develop the abilities necessary for competent and professional police officers and civilian personnel. 2004 was a busy year for the Jackson Police Department's training endeavors. Police officers and personnel were trained in many areas of expertise and in-service training.



Chris Simpson
Training Sergeant

The Training Sergeant is also responsible for a variety of tasks including scheduling and maintaining training records, city licensing, firearms permit applications, and works as the Community Service Officer and Field Training Officer coordinator. The Training Sergeant also plays a key role in recruiting and processing prospective employees. Once an applicant successfully completes the screening and testing process, the Training Sergeant will assist the newly hired employee with orientation into the department. In 2004 we welcomed Officer OnDreana Campbell, Community Service Officer Warren Johnson, and Community Service Officer Rachel Benninger.



Chief Ervin L. Portis congratulates OnDreana Campbell on her promotion to officer.

The Jackson Police Department also broadened its training perspectives by joining and hosting the Southern Michigan Criminal Justice Training Consortium (SMCJTC). The consortium consists of twenty-two law enforcement agencies from Jackson and Lenawee Counties, totaling well over 300 sworn police officers. The joint training collaboration has been successful, achieving training standards set forth by the Michigan Commission on Law Enforcement Standards (MCOLES).

Members of the SMCJTC

- ◆ Adrian Police Department
- ◆ Blackman Township Department of Public Safety
- ◆ Blissfield Police Department
- ◆ Cambridge Township Police Department
- ◆ Clinton Police Department
- ◆ Concord Township Police
- ◆ Hudson Police Department
- ◆ Jackson County Sheriff Department
- ◆ Jackson Police Department
- ◆ Lenawee County Sheriff Department
- ◆ Leoni Township Police Department
- ◆ Madison Township Police Department
- ◆ Morenci Police Department
- ◆ Napoleon Township Police Department
- ◆ Norvell Township Police Department
- ◆ Parma-Sandstone Police Department
- ◆ Raisin Township Depart of Public Safety
- ◆ Spring Arbor Township Police Department
- ◆ Springport Township Police Department
- ◆ Tecumseh Police Department
- ◆ Waterloo Township Police Department
- ◆ Woodstock Township Police Department

SPECIAL RESPONSE TEAM

By Officer Sergio Garcia

The Jackson Special Response Team (SRT) is comprised of specially trained and skilled officers and deputies from both the Jackson Police Department and the Jackson County Sheriff's Office. The goal of the SRT is to safely and peacefully resolve any situation they encounter in Jackson County.

This year marked a turning point as Sergeant Tom Fiero of the Sheriff's Department retired from the team. In total, three new members were added to bring the SRT to full staffing levels.

Potential SRT candidates go through a rigorous process. This process consists of a physical fitness test, which each candidate must pass to move on to the next phase. After the physical requirement is met, candidates shoot various firearms courses to test their proficiency. Candidates must then partake in various team building exercises and practical scenarios. The last step in this process is an interview board consisting of current team members. After being accepted, the candidate is sent to a three week SWAT School. The candidate must continue to perform throughout this three week program as they can be asked to leave for unsatisfactory performance. This school lays a basic foundation for a SWAT officer to build on with his current team.

The 2004 team consists of fourteen members, which train together a minimum of 96 hours per year. Training topics include:

- ◆ Firearm proficiency
- ◆ Building entry and searches
- ◆ Physical agility testing (semi-annually)
- ◆ Chemical munitions
- ◆ Cover and Concealment
- ◆ Reconnaissance



Sergio Garcia
Patrol Officer

SRT Incidents			
Date	Location	Situation	Outcome
2/19/04	Francis Street	Search Warrant for JNET	No injuries
3/17/04	Loren Drive	Barricaded Gunman	No injuries
3/22/04	Reynolds Road	Suicidal Subject	No injuries
3/24/04	Milwaukee Street	Search Warrant for ATF	No injuries
8/9/04	Pleasant Street	Barricaded Gunman	No injuries



Chief Ervin L. Portis congratulates Aaron Kantor on his promotion to lieutenant.

PURSUIT INFORMATION

Initial Violation/Reason for Pursuit

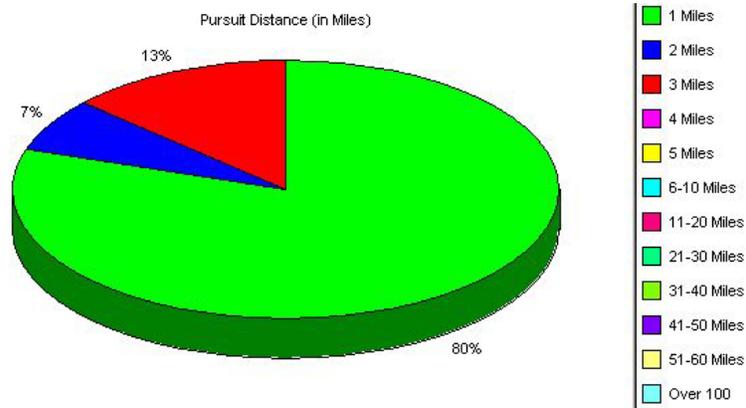
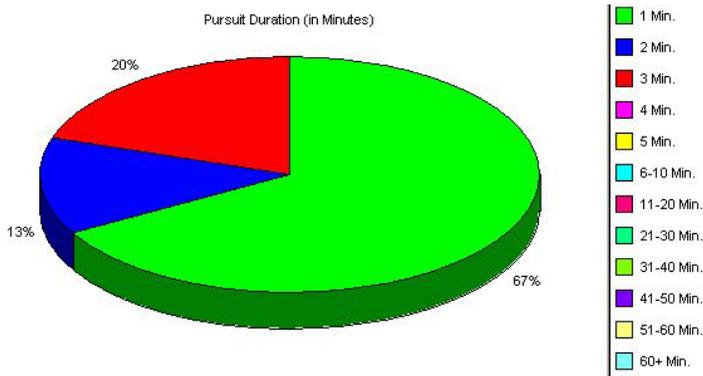
Violation	Number	% of Total
Traffic—DWI	1	7%
Traffic—Speeding	2	13%
Traffic—Reckless Driving	2	13%
Other Traffic	8	53%
Assisting Other Department	1	7%
Other Misdemeanor	1	7%

Suspect Information

Gender	Number	% of Total
Male	14	93%
Unknown	1	7%

Age	Number	% of Total
16—18	3	20%
19—23	2	13%
24—28	3	20%
29—35	2	13%
36—42	2	13%
43—49	1	7%
Unknown	2	13%

Impairment	Number	% of Total
None	4	27%
Alcohol	5	33%
Unknown	6	40%





Matthew Heins
Deputy Chief of Police

DEPUTY CHIEF'S LETTER

Much about police technology, techniques, and practices has changed in the 170 years since Sir Robert Peel began to provide a prototype for what would become the American local police department. Consider, for example, the relative ease and accuracy of information sharing then and now. During Peel's era, information was transmitted via personal messenger taking hours, days or weeks to transmit. Today, officers can speak to fellow officers within their community instantaneously or with officers around the world in seconds. The recording of witness or suspect statements used to be completed in longhand utilizing a quill; today it is not uncommon to video tape interviews in the station house or even video tape interviews on the street utilizing mobile video cameras.

Yet despite the technological developments, discovering the strategic innovations that will help police protect a community remains one of the most difficult challenges. Communities are coming to realize law enforcement alone cannot tackle crime and its social impact. Increasingly, the police are calling for and receiving assistance on a much more diverse range of challenges and from a much wider array of public and private sources.

As you reviewed the annual report you read of numerous examples of the collaborative efforts the Department has participated in to address the wide array of crime and social problems. At the beginning of Chief Portis' tenure he charted a course that would lead to an organizational wide transformation to community policing. The goal, at the completion of the voyage, is summarized in our Vision Statement. We have made great strides towards this end over the past seven years. I cannot stress enough the commitment, hard work, and ingenuity displayed on a daily basis with the employees in addressing community problems. While great strides have been made we still have many challenges in front of us. History has shown our organization's adaptability and willingness to change to meet new demands. With a workforce of highly educated and highly skilled employees I am confident we will continue with the transformation and continue to make Jackson a wonderful place to live.

Department Demographics						
	African American		Hispanic		Asian	Total
	Caucasian	American	Hispanic	Indian	Asian	Total
Sworn - Male	50	4	3	1	1	59
Sworn - Female	6	1	1	0	0	8
Civilian - Male	4	1	0	0	0	5
Civilian - Female	14	4	0	0	0	18
Total	74	10	4	1	1	90

Law Enforcement Code of Ethics

As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and the relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession . . . law enforcement.



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