

Proposed Agenda

May 22, 2008

Honorable Mayor and
Members of the City Council
City of Jackson

Dear Mayor and City Councilmembers:

The next regular meeting of the City Council will be held on Tuesday, May 27, 2008, at 7:00 p.m. in the City Council Chambers. The following items will appear on Tuesday's agenda.

1. Call to Order.
2. Pledge of Allegiance – Invocation by Robert Howe, 2nd Ward City Councilmember.
3. Roll Call.
4. Adoption of Agenda.
5. **Presentations/Proclamations.**
6. **Citizen Comments. (3-Minute Limit)**
7. **Consent Calendar.**
 - A. Approval of the minutes of the regular City Council meeting of May 13, 2008.
 - B. Approval of the miscellaneous City license renewals for the year May 1, 2008, through April 30, 2009, in accordance with the recommendation of the City Clerk.
 - C. Approval of the request from The Michigan Theatre to close Municipal Lot No. 14 and the adjacent north/south alley beginning at 2:00 p.m. on Friday, June 6, through midnight, June 7; 2:00 p.m. on Friday, June 27 through midnight; 2:00 p.m., Friday, July 25 through midnight; 2:00 p.m., Friday, August 22 through 9:00 a.m., Saturday, August 23; and 2:00 p.m., Friday, September 26 through midnight, for a series of fundraiser events. (Recommended approval received from the Police, Fire, Traffic Engineering, Public Services Departments and the Downtown Development Authority. Insurance coverage received and approved.)
 - D. Approval of the request from Calvary Apostolic Church to hold a Crusade in the Park at Loomis Park on Sunday, June 8, 2008, beginning at 12:00 p.m. (Recommended approval received from the Police, Fire, Traffic Engineering, Public Services, and Parks/Forestry Departments. Insurance coverage received and approved.)
 - E. Approval of the request from Jennifer Lenon and Phillip Maurer to hold a wedding ceremony in Bucky Harris Park on Saturday, July 19, 2008, beginning at 9:00 p.m. and reserve 10 parking spaces. (Recommended approval received from the Police, Fire, Traffic Engineering, Public Services, and Parks/Forestry Departments, and the Downtown Development Authority. Hold Harmless Agreement executed in lieu of insurance coverage.)
 - F. Approval of the request from the Jackson County Democratic Committee to hold a Democratic Rally at Bucky Harris and Blackman Parks, and close N. Jackson Street from Michigan Avenue to Pearl Street, Saturday, July 26, 2008, beginning at 12:00 p.m., noon. (Recommended approval received from the Police, Fire,

- Traffic Engineering, Public Services, and Parks/Forestry Departments, and the Downtown Development Authority. Insurance coverage received and approved.)
- G. Approval of the request from Apostolic Outreach Center to hold “Winds of Fire ‘08” in Bucky Harris and Blackman Parks on Saturday, August 23, 2008, beginning at 4:00 p.m. (Recommended approval received from the Police, Fire, Traffic Engineering, Public Services, Parks/Forestry Departments and the Downtown Development Authority. Current insurance coverage received and approved. Contingent upon receipt of insurance renewal.)
- H. Approval of the request from the Downtown Development Authority to hold the Bud Light Concert Series at the Riverwalk Amphitheater on Friday, June 13th, June 20th, July 11th, and August 15, 2008, from 4:30 p.m. until 8:00 p.m. (event 6:00 p.m. until 8:00 p.m.). (Approval recommended by the Police, Fire, Traffic Engineering, Forestry/Parks, and Public Services Departments, the Amphitheater Review Committee, and the Downtown Development Authority. Proper insurance coverage received.)
- I. Approval of the request from American 1 Federal Credit Union to hold the American 1 Teen Idol Competition at the Riverwalk Amphitheater on Friday, July 18, 2008, from 12:00 p.m. until 9:00 p.m. (event 6:00 p.m. until 9:00 p.m.). (Approval recommended by the Fire, Police, Traffic Engineering, Forestry/Parks, and Public Services Departments, the Amphitheater Review Committee, and the Downtown Development Authority. Insurance coverage received and approved.)
- J. Approval of the request from American 1 Federal Credit Union to hold American 1 Movie in the Park Series at the Riverwalk Amphitheater on Friday, June 27th, July 25th, and August 22, 2008, from 12:00 p.m. until 11:30 p.m. (event dark until 11:30 p.m.). (Approval recommended by the Fire, Forestry/Parks, Traffic Engineering, Police, and Public Services Departments, the Amphitheater Review Committee, and the Downtown Development Authority. Insurance coverage received and approved.)
- K. Approval of the request from the Grand River Environmental Action Team (G.R.E.A.T.) to hold their Annual Grand River Clean-up at the Riverwalk Amphitheater on Saturday, September 13, 2008, from 7:30 a.m. until 3:00 p.m. (event 9:00 a.m. until 2:00 p.m.) (Approval recommended by the Police, Fire, Traffic Engineering, and Public Services Departments, the Amphitheater Review Committee and the Downtown Development Authority. Insurance coverage has been received and approved.)
- L. Approval of the request to award contracts to the listed low bidders for the purchase of bulk chemical treatment supplies for the Wastewater Treatment Plant for fiscal year 2008-2009, in accordance with the recommendation of the Director of Sewage Treatment and Facilities and the Purchasing Agent.
- M. Approval of the request to award contracts to the listed low bidders for the purchase of bulk chemical treatment supplies for the Water Treatment Plant for fiscal year 2008-2009, in accordance with the recommendation of the Director of Sewage Treatment and Facilities and the Purchasing Agent.
- N. Approval of Traffic Control Order (TCO) No. 1979, for the installation of an Autistic Child sign on Cascade Drive between Creglow Drive and Morningstar Drive, in accordance with the recommendation of the City Engineer.
- O. Approval of Traffic Control Order (TCO) No. 1980, for installation of an Autistic Child sign on Laurel Lane between High Street and Barberry Drive.
- P. Approval of Traffic Control Order (TCO) No. 1981, for installation of an Autistic Child sign on Heather Lane between High Street and Barberry Drive.

- Q. Approval of the request for a new contract award to E. F. Potter, for the owner-occupied rehabilitation project at 1506 E. North, in the amount of \$28,243.00, in accordance with the recommendation of the Community Development Director.
- R. Approval of the request to approve two change orders to the contract with At-A-Moments-Notice, in the amount of \$2,150.00 (\$1,400.00 and \$750.00, respectively) for a new total contract price of \$23,170.00, for rehabilitation work at 822 N. Waterloo, in accordance with the recommendation of the Community Development Director.
- S. Consideration of the request from The Crazy Cowboy, LLC, for authorization for temporary added space on June 6, 7, 8, 13, 14, 15, July 25, 26, 27, and August 15, 16, and 17, 2008, for a series of events. (Contingent upon receipt of proper insurance coverage.)
- T. Referral of an application to the City Planning Commission from Stephan J. Jepson to rezone property located at 1617 N. West Avenue from R-4 to C-4.
- U. Receipt of the City of Jackson's summary of revenue and expenditures for the ten (10) months ended April 30, 2008.
- V. Receipt of the City Engineer's report for street construction on Wildwood Avenue from Daniel to West Avenue, and establishment of June 10, 2008, at the City Council meeting as the time and place to hold a public hearing of necessity.
- W. Receipt of the Community Development Department CDBG Financial Summary through April 30, 2008.
- X. Establishment of June 10, 2008, at the City Council meeting as the time and place to hold a public hearing on the application filed by Production Engineering to be located at 2400 Enterprise Road for an exemption of personal property issued under P.A. 328 of 1998.

8. **Committee Reports.**

9. **Appointments.**

10. **Public Hearings.**

- A. Public hearing on a grant application submitted by the Jackson Brownfield Redevelopment Authority to the U.S. Environmental Protection Agency (US EPA) for a Revolving Loan Fund Grant (One Million Dollars) to be incorporated in the Grant Work Plan.

11. **Resolutions.**

- A. Consideration of a resolution authorizing Andrea Jackson's daughters Tearia Bailey and Gaylynn Bailey to sell cold drinks in the central business district, beginning June 16, 2008, through July 25, 2008.
- B. Consideration of a resolution establishing June 24, 2008, at the City Council meeting as the time and place to hold a public hearing on Special Assessment Roll No. 4162 for delinquent miscellaneous General Fund Accounts Receivable and directing the City Assessor to prepare the roll, in accordance with the recommendation of the City Clerk.
- C. Consideration of a resolution establishing June 24, 2008, at the City Council meeting as the time and place to hold a public hearing on Special Assessment Roll No. 4163 for delinquent miscellaneous Building Department Fund Accounts Receivable and directing the City Assessor to prepare the roll, in accordance with the recommendation of the City Clerk.
- D. Consideration of a resolution establishing June 24, 2008, at the City Council meeting as the time and place to hold a public hearing on Special Assessment Roll

- No. 4164 for delinquent miscellaneous Community Development Block Grant Fund Accounts Receivable and directing the City Assessor to prepare the roll, in accordance with the recommendation of the City Clerk.
- E. Consideration of a resolution establishing June 24, 2008, at the City Council meeting as the time and place to hold a public hearing on Special Assessment Roll No. 4165 for delinquent miscellaneous Water Fund Accounts Receivable and directing the City Assessor to prepare the roll, in accordance with the recommendation of the City Clerk.
 - F. Consideration of a resolution establishing June 24, 2008, at the City Council meeting as the time and place to hold a public hearing on Special Assessment Roll No. 4166 for delinquent miscellaneous Public Works Fund Accounts Receivable and directing the City Assessor to prepare the roll, in accordance with the recommendation of the City Clerk.
 - G. Consideration of a resolution to enter into a cost-participation contract with the Michigan Department of Transportation in an estimated total amount of \$709,100.00 (City estimated cost \$241,100.00), for street reconstruction of First Street between Greenwood Avenue and Morrell including full depth pavement and curb and gutter replacement, the realignment of the intersection at Greenwood and McNeal, and water main upgrades and sanitary sewer repairs at various locations, and authorization for the Mayor and City Clerk to execute the appropriate document(s), in accordance with the recommendation of the City Engineer.
 - H. Formal action regarding the proposed fiscal year 2008-2009 annual budget:
 - 1. Resolution adopting the fiscal year 2008-2009 annual budget providing appropriations for various funds (except for the CDBG funds which are adopted separately), amending the current fiscal year 2007-2008 budget to those amounts projected, and ordering a tax levy.
 - I. Consideration of the following requests from the Downtown Development Authority:
 - 1. Adoption of a resolution ordering a levy of 1.9996 mills in the Downtown Development District.
 - 2. Approval of the fiscal year 2008-2009 DDA operations and TIF budgets.

12. **Ordinances.**

- A. Final adoption of Ordinance No. 2008.5, amending various sections of Chapter 2, Article VI, City Code, to provide for a trial Deferred Retirement Option program (DROP) under the General Employee Retirement System.
- B. Final adoption of Ordinance No. 2008.6, adding Section 2-513.2, Chapter 2, Article VI, City Code, to provide for Annuity Withdrawal Options.
- C. Final adoption of Ordinance No. 2008.7, amending Section 21.5-26.1, Chapter 21.5, City Code, revising the nonconforming sign permit requirements to eliminate the business owner responsibility to file for nonconforming permits.
- D. Final adoption of Ordinance No. 475, establishing compensation rates for administrative and supervisory employees of the City of Jackson.
- E. Final adoption of Ordinance No. 476, establishing compensation rates for the City Assessor.
- F. Final adoption of Ordinance No. 477, establishing compensation rates for the Police Department Community Service Officers.
- G. Final adoption of Ordinance No. 478, establishing compensation rates for the Police Department School Crossing Guards.

13. **Other Business.**

14. **New Business.**

- A. Consideration of the request by Intellitower, LLC, to extend the Development Agreement negotiation timeline to June 1, 2009, for the redevelopment of 212 W. Michigan Avenue, and authorization for the Mayor and City Clerk to execute the appropriate document(s), in accordance with the recommendation of the Community Development Director.
- B. Consideration of the request from South Fifty Development, LLC/Full Spectrum Solutions to make amendments to the Development Agreement for property located at 2001 Wellworth Avenue, and authorization for staff to draft the appropriate documents and take any other action necessary, and authorization for the Mayor and City Clerk to execute the appropriate document(s), in accordance with the recommendation of the City Attorney.
- C. Consideration of the request to approve the insurance renewal premium with the Michigan Municipal League Liability and Property Pool, in the amount of \$444,284.00, for fiscal year 2008-2009, and authorization for City staff to pay the premium, in accordance with the recommendation of the City Manager and the City Attorney.
- D. Consideration of the request to conduct a combined comprehensive water and wastewater utility rate study, in accordance with the recommendation of the City Manager.

15. **City Manager Comments.**

16. **City Councilmembers' Comments.**

17. **Executive Session to discuss labor matters.**

18. **Return to Open Session.**

19. **Adjournment.**

Respectfully submitted,



William R. Ross
City Manager

JACKSON CITY COUNCIL MEETING

MINUTES

May 13, 2008

CALL TO ORDER.

The Jackson City Council met in regular session in City Hall and was called to order at 7:03 p.m. by Mayor Jerry F. Ludwig.

PLEDGE OF ALLEGIANCE – INVOCATION.

The Council joined in the pledge of allegiance. Councilmember Polaczyk gave the invocation.

ROLL CALL.

Present: Mayor Jerry F. Ludwig and Councilmembers Carl L. Breeding, Daniel P. Greer, Kenneth E. Gaiser, Andrew R. Frounfelker and John R. Polaczyk—6. Absent with excuse: Councilmember Robert B. Howe—1.

Also present: City Manager William R. Ross, City Attorney Julius A. Giglio and City Clerk Lynn Fessel.

AGENDA.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to adopt the agenda, with the addition of Item O to the Consent Calendar. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

PRESENTATIONS/PROCLAMATIONS.

A. PRESENTATION OF THE MICHIGAN MUNICIPAL LEAGUE SPRING 2008 REGIONAL EDUCATIONAL SEMINAR COMMUNITY EXCELLENCE AWARD – ARMORY ARTS PROJECT.

Councilmember Greer gave a brief history of the outstanding achievement awards and the change in the process last year. It is now peer nominated and conference attendees are the voters. The City of Jackson won the designation of Region 2 nominee to the state convention this fall. Mr. Greer then presented the award to the Mayor and City Council.

CITIZEN COMMENTS.

Mindy Bradish, Executive Director of the Jackson County Convention and Visitor's Bureau, spoke in support of the Bureau's request to hold the Wheels of Thunder event scheduled for June 6 and 7, 2008.

Scott Fleming, Enterprise Group Executive Director, asked the Council to support the creation of a Renaissance Zone on behalf of Production Engineering.

Bruce Inosencio, 740 W. Michigan Avenue, updated the Council on the Hotel Hayes redevelopment. He stated he will be able to provide to Council, at the next meeting, architectural drawings from a prospective tenant who is interested in floors 6 through 8. He also needs a firm answer on the parking issues.

Senator Mark Schauer expressed his enthusiasm for the creation of a renaissance zone for Production Engineering. He gave a brief explanation of the collaborations that went into this and the package put together by the MEDC.

John Jansen and Cathy Phillips, Production Engineering, explained to Council that Production Engineering believes in Jackson, is proud of Jackson and is involved in the community. They expressed their gratitude for the opportunity to continue their growth and add new jobs for the community.

CONSENT CALENDAR.

Councilmember Breeding requested Items F and L be removed for separate consideration. Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to approve the following Consent Calendar, with Items F and L removed for separate consideration. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

Consent Calendar

- A. Approval of the minutes of the regular City Council meeting of April 22, 2008.
- B. Approval of the minutes of the City Council special meeting budget workshop of May 1, 2008.
- C. Approval of the minutes of the City Council special meeting budget workshop of May 7, 2008.
- D. Approval of the miscellaneous City license renewals for the year May 1, 2008, through April 30, 2009, in accordance with the recommendation of the City Clerk.
- E. Approval of the request from the Jackson County Veterans Council to (1) conduct their annual Memorial Day Parade, with police assistance, and memorial service in Mount Evergreen Cemetery on Monday, May 26, 2008, and (2) to close requested streets at 9:00 a.m., and (3) request a contribution of \$250.00. (Recommended approval received from the Police, Fire, Traffic Engineering, Public Services, and Parks/Forestry Departments, and the Downtown Development Authority. Hold Harmless Agreement executed in lieu of insurance coverage.)
- F. *Removed for separate consideration.*
- G. Approval of the request from the American Cancer Society to conduct the Relay for Life on Friday, August 1, 2008, beginning at 6:00 p.m., and concluding on Saturday, August 2, 2008, at 6:00 p.m., and to close Randolph Boulevard between Brown and High Streets, and north bound Brown Street from Denton Road to Randolph Boulevard with Class 3 barricades.

- (Recommended approval received from the Police, Fire, Traffic Engineering, and Public Services Departments. Insurance coverage received and approved.)
- H. Approval of payment of the Region 2 Planning Commission invoice, in the amount of \$6,291.45 for planning services for the month of April 2008, in accordance with the recommendation of the City Manager.
 - I. Receipt with regret the resignation of Michael Levy from the Charter Review Committee.
 - J. Receipt of the City of Jackson's summary of revenue and expenditures for the nine (9) months ended March 31, 2008.
 - K. Receipt of Greater Bible Way Temple – United States Supreme Court update.
 - L. *Removed for separate consideration.*
 - M. Receipt of the City Engineer's report for street construction on High Street from Losey Avenue to Executive Drive, and establishment of June 10, 2008, at the City Council meeting as the time and place to hold a public hearing of necessity.
 - N. Establishment of May 27, 2008, at the City Council meeting as the time and place to hold a public hearing on an application submitted by the Jackson Brownfield Redevelopment Authority to the U. S. Environmental Protection Agency (US EPA) for a Revolving Loan Fund Grant (One Million Dollars) to be incorporated in the Grant Work Plan.
 - O. Approval of payment of the Region 2 Planning Commission invoice, in the amount of \$10,033.39 for planning services for the month of March 2008, in accordance with the recommendation of the City Manager.

CONSENT CALENDAR ITEM F.

Approval of the request from the Jackson County Convention and Visitor's Bureau to hold the Wheels of Thunder event on Friday and Saturday, June 6 and 7, 2008, with police assistance for crowd control, and Fire Department supervision of burn out pits, and to close Michigan Avenue from Blackstone Street to Mechanic Street and Jackson Street from Louis Glick Highway to Washington Street, from 1:00 p.m., on June 6th until midnight on June 7th, and to use City Parking Lot Nos. 7, 8, 14, 19, 20, 21, 22, 23, 24 and 26 only. (Recommended approval received from the Police, Fire, Traffic Engineering and Public Services Departments, and the Downtown Development Authority. Insurance coverage received and approved.)

Motion was made by Councilmember Frounfelker and seconded by Councilmember Polaczyk to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe—1.

CONSENT CALENDAR ITEM L.

Receipt of Director of Public Service's update regarding purchase of salt for winter maintenance activities.

Motion was made by Councilmember Breeding and seconded by Councilmember Frounfelker to receive the update. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe—1.

COMMITTEE REPORTS.

None.

APPOINTMENTS.

None.

PUBLIC HEARINGS.**A. PUBLIC HEARING ON THE CITY'S FISCAL YEAR 2008-2009 PROPOSED BUDGET.**

Mayor Ludwig opened the public hearing. No one spoke; the Mayor closed the public hearing.

B. PUBLIC HEARING TO ESTABLISH AN OBSOLETE PROPERTY REHABILITATION DISTRICT (OPRD) #6 FOR THE PROPERTY LOCATED AT UNITS 5 – 15, 159 WEST PEARL STREET.

Mayor Ludwig opened the public hearing. John Collis, NC Development Group LLC, thanked everyone who has helped them with this request and stated he was available to answer any questions. The Mayor closed the public hearing.

1. RESOLUTION APPROVING THE ESTABLISHMENT OF OPRD #6.

Motion was made by Councilmember Breeding and seconded by Councilmember Greer to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

C. PUBLIC HEARING TO APPROVE AN APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION DISTRICT (OPRD) TAX EXEMPTION CERTIFICATE FOR PROPERTY LOCATED AT UNITS 5 – 15, 159 WEST PEARL STREET.

Mayor Ludwig opened the public hearing. No one spoke; the Mayor closed the public hearing.

1. RESOLUTION APPROVING AN APPLICATION FOR AN OPRD TAX EXEMPTION CERTIFICATE.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

RESOLUTIONS.**A. CONSIDERATION OF A RESOLUTION TO APPROVE A 7 PERCENT RATE INCREASE IN CEMETERY FEES, EFFECTIVE MAY 15, 2008.**

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to adopt the resolution. The motion was adopted by the following vote. Yeas:

Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser and Frounfelker—5. Nays: Councilmember Polaczyk--1. Absent: Councilmember Howe—1.

- B. CONSIDERATION OF A RESOLUTION RECOMMENDING THE REVOCATION OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFEC) NO. 99-784 GRANTED TO JACKSON PRECISION DIE CASTING, 522 HUPP STREET, AND FOR THE CITY CLERK TO TRANSMIT A CERTIFIED COPY OF THE RESOLUTION TO THE STATE TAX COMMISSION.**
- C. CONSIDERATION OF A RESOLUTION RECOMMENDING THE REVOCATION OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFEC) NO. 99-522 GRANTED TO JACKSON PRECISION INDUSTRIES, INC., 128 W. PORTER STREET, AND FOR THE CITY CLERK TO TRANSMIT A CERTIFIED COPY OF THE RESOLUTION TO THE STATE TAX COMMISSION.**
- D. CONSIDERATION OF A RESOLUTION RECOMMENDING THE REVOCATION OF INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE (IFEC) NO. 99-429 GRANTED TO PROFESSIONAL ASSEMBLY CORPORATION, 2333 E. HIGH STREET, AND FOR THE CITY CLERK TO TRANSMIT A CERTIFIED COPY OF THE RESOLUTION TO THE STATE TAX COMMISSION.**

Motion was made by Councilmember Polaczyk and seconded by Councilmember Breeding to adopt the resolutions in Items B, C and D above. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

- E. CONSIDERATION OF A RESOLUTION APPROVING AN APPLICATION FOR THE CREATION OF A RENAISSANCE ZONE ON BEHALF OF PRODUCTION ENGINEERING TO BE LOCATED AT 2400 ENTERPRISE ROAD.**

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

ORDINANCES.

- A. CONSIDERATION OF AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 2, ARTICLE VI, CITY CODE, TO PROVIDE FOR A TRIAL DEFERRED RETIREMENT OPTION PROGRAM (DROP) UNDER THE GENERAL EMPLOYEE RETIREMENT SYSTEM FOR A FOUR-YEAR TRIAL PERIOD.**

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to approve the ordinance and place it on the next Council agenda for final adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

- B. CONSIDERATION OF AN ORDINANCE ADDING SECTION 2-513.2, CHAPTER 2, ARTICLE VI, CITY CODE, TO PROVIDE FOR ANNUITY WITHDRAWAL OPTIONS.**

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the ordinance and place it on the next Council agenda for final adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

C. CONSIDERATION OF AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR ADMINISTRATIVE AND SUPERVISORY EMPLOYEES OF THE CITY OF JACKSON.

Motion was made by Councilmember Greer and seconded by Councilmember Polaczyk to approve the ordinance and place it on the next Council agenda for final adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Greer, Frounfelker and Polaczyk—4. Nays: Councilmembers Breeding and Gaiser--2. Absent: Councilmember Howe--1.

D. CONSIDERATION OF AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR THE CITY ASSESSOR.

Motion was made by Councilmember Greer and seconded by Councilmember Polaczyk to approve the ordinance and place it on the next Council agenda for final adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Greer, Gaiser, Frounfelker and Polaczyk—5. Nays: Councilmember Breeding--1. Absent: Councilmember Howe--1.

E. CONSIDERATION OF AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR THE POLICE DEPARTMENT COMMUNITY SERVICE OFFICERS.

Motion was made by Councilmember Polaczyk and seconded by Councilmember Frounfelker to approve the ordinance and place it on the next Council agenda for final adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Greer, Gaiser, Frounfelker and Polaczyk—5. Nays: Councilmember Breeding--1. Absent: Councilmember Howe--1.

F. CONSIDERATION OF AN ORDINANCE ESTABLISHING COMPENSATION RATES FOR THE POLICE DEPARTMENT SCHOOL CROSSING GUARDS.

Motion was made by Councilmember Greer and seconded by Councilmember Polaczyk to approve the ordinance and place it on the next Council agenda for final adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe—1.

G. CONSIDERATION OF AN ORDINANCE AMENDING SECTION 21.5-26.1, CHAPTER 21.5, CITY CODE, REVISING THE NONCONFORMING SIGN PERMIT REQUIREMENTS TO ELIMINATE THE BUSINESS OWNER RESPONSIBILITY TO FILE FOR NONCONFORMING PERMITS.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the ordinance and place it on the next Council agenda for final adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers

Greer, Gaiser, Frounfelker and Polaczyk—5. Nays: Councilmember Breeding--1. Absent: Councilmember Howe--1.

OTHER BUSINESS.

- A. CONSIDERATION OF THE REQUEST FOR FINAL RENEWAL TO THE CONTRACT WITH SYNAGRO MIDWEST, INC., LANSING, MICHIGAN, AT THEIR NOT TO EXCEED UNIT PRICE OF \$15.03 PER CUBIC YARD (ESTIMATED CONTRACT AMOUNT OF \$691,380.00), FOR SPENT LIME REMOVAL AT THE WATER TREATMENT PLANT, AND AUTHORIZATION FOR THE MAYOR AND CITY CLERK TO EXECUTE THE APPROPRIATE DOCUMENT(S), IN ACCORDANCE WITH THE RECOMMENDATION OF THE DIRECTOR OF PUBLIC SERVICES AND THE PURCHASING AGENT.**

Motion was made by Councilmember Breeding and seconded by Councilmember Greer to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

NEW BUSINESS.

- A. CONSIDERATION OF AN ALLEY VACATION PETITION FOR EXCHANGE PARK (PUBLIC PROPERTY), AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENT(S).**

Motion was made by Councilmember Greer and seconded by Councilmember Polaczyk to authorize the City Manager to execute the appropriate document(s). The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

- B. CONSIDERATION OF THE FOLLOWING REQUESTS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT:**

- 1. APPROVAL OF THE 2008-2009 ONE-YEAR ACTION PLAN (CONSOLIDATED PLAN).**
- 2. ADOPTION OF THE RESOLUTION OF CERTIFICATIONS.**
- 3. AUTHORIZATION FOR THE MAYOR TO SIGN FORM SF-424, THE CERTIFICATIONS, AND ANY OTHER DOCUMENTATION REQUIRED FOR SUBMITTAL FOR THE ONE-YEAR ACTION PLAN TO HUD.**

Motion was made by Councilmember Breeding and seconded by Councilmember Polaczyk to approve the One-Year Action Plan, adopt the Resolution of Certifications and authorize the Mayor to sign the documents. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

- C. CONSIDERATION OF THE REQUEST TO APPROVE A SERVICE AGREEMENT BETWEEN W. A. FOOTE MEMORIAL HOSPITAL AND THE CITY FOR A**

WELLNESS PROGRAM, IN ACCORDANCE WITH THE RECOMMENDATION OF THE PERSONNEL DIRECTOR.

Motion was made by Councilmember Greer and seconded by Councilmember Gaiser to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

D. CONSIDERATION OF APPROVAL OF THE REQUEST OF THE KIWANIS CLUB OF JACKSON TO PLACE AT LEAST 50 UNITED STATES 3' X 5' FLAGS ON 10' POLES IN THE MEDIAN AREAS OF KIBBY ROAD FROM WEST AVENUE PROCEEDING WEST AND SOUTH BEYOND THE ENTRANCE TO SPARKS FOUNDATION COUNTY PARK AND THE MANOR HOUSE.

Motion was made by Councilmember Polaczyk and seconded by Councilmember Greer to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: Councilmember Howe--1.

CITY COUNCILMEMBERS' COMMENTS.

Councilmember Polaczyk announced a Sixth Ward Neighborhood meeting on Tuesday, May 20 at 6:30 p.m. at Cascades Elementary School. Police Chief Heins will be the guest.

Councilmember Greer expressed his appreciation and gratitude to Production Engineering for their decision to relocate in the City. He also thanked Senator Schauer and Blackman Township for working with the City. He reported on his attendance at the National Brownfield Conference in Detroit and found the sessions to be quite informative. In relation to a session on redeveloping downtowns, he remarked on a marketing study that was done approximately four years ago that stated we could support up to 60 downtown residential units each year for five years. He requested a staff report on that progress. He also noted that he saw the Consumers Energy project shown in a presentation by JJR at the conference.

Councilmember Frounfelker inquired if the Dangerous Building Report would be on the next Council agenda. He would like to see firmer updates on the report. He also commended Kyle Jansen and the DDA on a great Discover Downtown Again event and for keeping the downtown moving forward.

Councilmember Polaczyk requested staff look into converting Durand Street from a local street to a major road because of bus traffic.

Councilmember Breeding remarked on the success of the Spring Clean-up. He asked the City Manager to tell Community Development Director Carol Konieczki that she did an excellent job. He also noted that there was not an official representative from the NAACP on the interview panel for the position of Community Relations Liaison.

Mayor Ludwig stated that the viewing audience is saying that the volume of the City Council meeting broadcasts is either too low or too loud. The City Manager will contact Comcast.

Councilmember Gaiser echoed Councilmember Greer's comments regarding the relocation of Production Engineering to the City of Jackson.

ADJOURNMENT.

No further business being presented, a motion was made by Councilmember Greer and seconded by Councilmember Breeding to adjourn the meeting. The motion was adopted by unanimous voice vote and the meeting adjourned at 8:06 p.m.

Lynn Fessel
City Clerk

MEMORANDUM

City Clerk's Office

May 19, 2008

TO: Honorable Mayor and City Councilmembers

SUBJECT: City License Approvals for Year Expiring April 30, 2009

City Council approval is required for taxicab companies and dry cleaners. The listing below represents companies that returned new or renewal applications for these types of businesses. I am requesting City Council approve these licenses at the May 27 meeting. All appropriate department approvals, insurance certificates and fees have been received.

Dry Cleaners

Snow White Laundry
432 N. Blackstone St.

Schafer Dry Cleaning Co.
115 W. Washington Ave.

Taxicab Company

City Cab (new owners)
706 Francis St.



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 21, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: The Michigan Theatre

The Michigan Theatre is requesting approval to close Municipal Lot No. 14 and the adjacent north/south alley, as follows:

2:00 p.m., Friday, June 6 through midnight on June 7
2:00 p.m., Friday, June 27 until midnight
2:00 p.m., Friday, July 25 until midnight
2:00 p.m., Friday, August 22 until 9:00 a.m., Saturday, August 23, and
2:00 p.m., Friday, September 26 until midnight

The Michigan Theatre is requesting the lot and alley closure to conduct fundraising events.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, Public Services Departments and the Downtown Development Authority. Insurance coverage has been received and approved.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment



CITY OF JACKSON
SPECIAL EVENT APPLICATION

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

5/13/08

Date Received By Clerk's Office: 5/13/08 Time: 9:30 am By: [Signature]

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: The Michigan Theatre of Jackson, Inc.

Organization Address: 124 N. Mechanic St.

Organization Agent: BILL RAYL Title: BOARD CHAIRMAN

Phone: Work 517-782-8268 Home 517-740-5811 During event 517-740-5811

Agent's Address: 3442 Roosevelt Rd., JACKSON, MI 49203

Agent's E-Mail Address: brayl@enterprisegroup.org; billrayl@comcast.net

Event Name: Michigan Theatre fund raiser

Please give a brief description of the proposed special event: Purpose of event is a fund raiser, selling food, beer and wine.

Event Day(s) & Date(s): Friday June 6, 2008 Saturday June 7, 2008 Event Time(s): 5:00 pm - 10:00 pm 9:00 am - 9:00 pm

Set-Up Date & Time: Friday 6/6/08 2:00 pm Tear-Down Date & Time: 6/7/08 midnight

Event Location: MICHIGAN THEATRE, PARKING LOT 14 and adjacent alley

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? _____

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 6/6/08 2:00 pm through Date/ Time: 6/7/08 10:00 pm

RESERVED PARKING: Are you requesting reserved parking? YES NO
If yes, list the number of street spaces, City lots or locations where parking is requested: _____

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? 5-10 P until _____



CITY OF JACKSON
SPECIAL EVENT APPLICATION, Page 2
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 100
local band

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
PARKING LOT #14 CLOSURE + ALLEY (N/S)

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

 Date



 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Michigan Theatre – Friday & Saturday, June 6 and 7, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ 238.32
Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-
Parks/Forestry: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-
DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: **YES** NO

DDA will post on their website after Council approval.

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 5/14/08 Insurance Approved: 5/21/08

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



CITY OF JACKSON
 SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 5/13/08 Time: 9:30 am By: [Signature]

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: The Michigan Theatre of JACKSON, Inc.

Organization Address: 124 N. Mechanic St.

Organization Agent: BILL RAYL Title: BOARD CHAIRMAN

Phone: Work 517-782-8268 Home 517-740-5811 During event 517-740-5811

Agent's Address: 3442 Roosevelt Rd., JACKSON, MI 49203

Agent's E-Mail Address: brayl@enterprisegroup.org; billrayl@comcast.net

Event Name: Michigan Theatre fund raiser

Please give a brief description of the proposed special event: Purpose of event is a fund raiser, selling food, beer & wine.

Event Day(s) & Date(s): Friday 6/27/2008 Event Time(s): 6:00 5:00 pm to 10:00 PM

Set-Up Date & Time: 6/27/2008 2:00 PM Tear-Down Date & Time: 6/27/08 midnight 6/28/2008 9:00 AM

Event Location: MICHIGAN THEATRE, PARKING LOT 14 and adjacent alleys

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? _____

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 6/27/2008 2:00 PM through Date/ Time: 6/28/2008 11:00 PM 9:00 AM

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? 5 PM until 10 PM



CITY OF JACKSON
 SPECIAL EVENT APPLICATION, Page 2
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

local band

ATTENDANCE: What is the expected (estimated) attendance for this event? 100

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO. If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
PARKING LOT #14 CLOSURE + ALLEY (MIS)

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

_____ Date



 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Michigan Theatre – Friday, June 27, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ 234.38
Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-
Parks/Forestry: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-
DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: **YES** NO

DDA will post on their website after Council approval.

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 5/14/08 Insurance Approved: 5/21/08

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



CITY OF JACKSON
 SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 5/13/08 Time: 9:20 am By: [Signature]

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: The Michigan Theatre of JACKSON, Inc.

Organization Address: 124 N. Mechanic St.

Organization Agent: BILL RAYL Title: BOARD CHAIRMAN

Phone: Work 517-782-8268 Home 517-740-5811 During event 517-740-5811

Agent's Address: 3442 Roosevelt Rd. JACKSON, MI 49203

Agent's E-Mail Address: brayl@enterprisegroup.org; billrayl@comcast.net

Event Name: Michigan Theatre fund raising

Please give a brief description of the proposed special event: fund raiser selling food, beer, wine

Event Day(s) & Date(s): Friday 7/25/2008 Event Time(s): 6:00
5:00 AM to 10:00 PM

Set-Up Date & Time: 7/25/2008 2:00 PM Tear-Down Date & Time: 7/25/2008 9:00 AM
midnight

Event Location: MICHIGAN THEATRE, PARKING LOT 14 and adjacent alleys

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? _____

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 7/25/2008 2:00 PM through Date/ Time: 7/25/08 11:00 PM

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? 5 PM until 10 PM



ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? local band 100

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
PARKING LOT #14 CLOSURE + ALLEY (N/S)

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

_____ Date

[Signature]
 _____ Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON

SPECIAL EVENT APPLICATION – Page 3

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Michigan Theatre – Friday, July 25, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ 234.38

Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-

Parks/Forestry: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-

DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: **YES** NO

DDA will post on their website after Council approval.

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 5/14/08 Insurance Approved: 5/21/08

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



CITY OF JACKSON
SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 2/13/08 Time: 9:30am By: [Signature]

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: The Michigan Theatre of Jackson, Inc.

Organization Address: 124 N. Mechanic St.

Organization Agent: BILL RAYL Title: BOARD CHAIRMAN

Phone: Work 517-782-8268 Home 517-740-5811 During event 517-740-5811

Agent's Address: 3442 Roosevelt Rd., JACKSON, MI 49203

Agent's E-Mail Address: brayl@enterprisegroup.org; billrayl@comcast.net

Event Name: OBSESSIONS

Please give a brief description of the proposed special event: Fundraiser for Theatre

Held in tents in parking lot and in Theatre involving Food, wine, beer, margaritas, music + silent auction

Event Day(s) & Date(s): 8/22/2008 Friday Event Time(s): 5:00^{6:00} PM to 10:00 PM

Set-Up Date & Time: 8/22/08 2:00 AM Tear-Down Date & Time: 8/23/08 9:00 AM

Event Location: MICHIGAN THEATRE, PARKING LOT 14 and adjacent alley

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? 4+

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 8/22/08 2:00 PM through Date/ Time: 8/22/08 11:00 PM

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? 5:00 PM until 10:00 PM



ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 300

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
PARKING LOT #14 CLOSURE + ALLEY (MIS)

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

_____ Date


 _____ Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Michigan Theatre – Friday, August 22, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ 234.38
Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-
Parks/Forestry: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-
DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: **YES** NO

DDA will post on their website after Council approval.

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 5/14/08 Insurance Approved: 5/21/08

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



CITY OF JACKSON
SPECIAL EVENT APPLICATION

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

5/13/08
2/13/08

Date Received By Clerk's Office: 5/13/08 Time: 9:30 AM By: [Signature]

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: The Michigan Theatre of Jackson, Inc.

Organization Address: 124 N. Mechanic St.

Organization Agent: BILL RAYL Title: BOARD CHAIRMAN

Phone: Work 517-782-8268 Home 517-740-5811 During event 517-740-5811

Agent's Address: 3442 Roosevelt Rd., JACKSON, MI 49203

Agent's E-Mail Address: brayl@enterprisegroup.org; billrayl@comcast.net

Event Name: Michigan Theatre fund raiser

Please give a brief description of the proposed special event: sell food, beer, wine

Event Day(s) & Date(s): FRIDAY 9/26/2008 Event Time(s): 6:00 AM to 10:00 PM

Set-Up Date & Time: 9/26/08 2:00 PM Tear-Down Date & Time: 9/26/08 midnight

Event Location: MICHIGAN THEATRE, PARKING LOT 14 and adjacent alley

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? _____

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 9/26/08 2:00 PM through Date/ Time: 9/26/08 11:00 AM

RESERVED PARKING: Are you requesting reserved parking? YES NO
If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? 5 PM until 10 PM



ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

local bands

ATTENDANCE: What is the expected (estimated) attendance for this event? 100

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
PARKING LOT #14 CLOSURE + ALLEY (N/S)

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

_____ Date



 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON

SPECIAL EVENT APPLICATION – Page 3

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Michigan Theatre – Friday, September 26, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ 234.38

Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-

Parks/Forestry: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-

DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: **YES** NO

DDA will post on their website after Council approval.

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 5/14/08 Insurance Approved: 5/21/08

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 15, 2008

TO: William R. Ross, City Manager

FROM: Angela Arnold, Deputy City Clerk

RE: Crusade in the Park

A handwritten signature in cursive script, appearing to read "Angela", written over the printed name of the Deputy City Clerk.

Calvary Apostolic Church is requesting use of Loomis Park on Sunday, June 8, 2008, beginning at 12:00 noon to hold their Crusade in the Park event. This is a community outreach event by the church, which will involve music, games, food and beverages.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, Public Services and Parks/Forestry Departments. Insurance coverage has been received and approved.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment



CITY OF JACKSON
SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 5/5/08 Time: 2:30 By: Alanna

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: CALVARY APOSTOLIC CHURCH
 Organization Address: 9009 McCAIN ROAD PARMA MI. 49269
 Organization Agent: REV. WILLIAM SCOTT Title: PASTOR
 Phone: Work (517) 531-5308 Home (517) 531-7138 During event (517) 262-7545
 Agent's Address: 9013 McCAIN ROAD PARMA MI. 49269
 Agent's E-Mail Address: OUTREACH 2 @ CACOP.NET
 Event Name: CRUSADE IN THE PARK

Please give a brief description of the proposed special event: WE ARE REACHING OUT TO THE COMMUNITY BY HANDING OUT FREE LUNCH (HOT DOGS, CHIPS, POPCORN, + DRINK) GAMES, PUPPETS, MUSIC, + INTRODUCTION TO CHURCH.

Event Day(s) & Date(s): JUNE 8, 2008 Event Time(s): 12:00 P.M. - 3:00 P.M.
 Set-Up Date & Time: 8:00 AM - JUNE 8, 2008 Tear-Down Date & Time: 3:00 P.M. JUNE 8, 2008
 Event Location: LOOMIS PARK

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? _____

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: NONE through Date/ Time: NONE

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested: _____

VENDORS: Food Concessions? YES NO FREE FOOD Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? _____ until _____



ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.
CHURCH, MUSICIANS, PUPPETS, GAMES

ATTENDANCE: What is the expected (estimated) attendance for this event? 100 - 300

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.
THERE ARE 3 PORTABLE RESTROOMS @ PARK, 1 IS WHEELCHAIR ACCESSABLE.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

INSURANCE: *CERTIFICATE ATTACHED* All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

5/5/08
 Date

[Handwritten Signature]
 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 15, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk
RE: Lenon/Maurer Wedding Ceremony

Jennifer Lenon and Phillip Maurer are requesting use of Bucky Harris Park, on Saturday, July 19, 2008, beginning at 9:00 p.m. to hold a wedding ceremony and reserve 10 parking spaces.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, Public Services and Parks/Forestry Departments, and the Downtown Development Authority. A Hold Harmless Agreement has been executed in lieu of insurance coverage.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment



CITY OF JACKSON
SPECIAL EVENT APPLICATION

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Date Received By Clerk's Office: 5/5/08 Time: 12:45 By: Almond

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Jennifer Lenon and Phillip Maurer

Organization Address: 210 Sagamore Jackson MI 49203

Organization Agent: _____ Title: _____

Phone: Work 788-4867 Home 936-4962 During event 945-6886
936-4963

Agent's Address: 210 Sagamore Jackson MI 49203

Agent's E-Mail Address: jenn.lenon@yahoo.com

Event Name: Maurer and Lenon Wedding

Please give a brief description of the proposed special event:
Wedding Ceremony

Event Day(s) & Date(s): July 19th 2008 Event Time(s): 9pm

Set-Up Date & Time: July 19th 2008 12pm-8pm Tear-Down Date & Time: July 19th 10pm

Event Location: Bucky Harris Park

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? _____

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: _____ through Date/ Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO
If yes, list the number of street spaces, City lots or locations where parking is requested:
10 spaces

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
If yes, are liquor license and liquor liability insurance attached? YES NO
If yes, what time? _____ until _____



CITY OF JACKSON
SPECIAL EVENT APPLICATION, Page 2
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 125-150

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
None

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

5-5-08
Date

Jennifer A. Penon
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Lenon/Maurer Wedding Ceremony – Saturday, July 19, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ 24.00

Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-

Parks/Forestry: T. Steiger Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 5/5/08 Insurance Approved: _____

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 15, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: Jackson County Democratic Committee Rally

The Jackson County Democratic Committee is requesting to hold a Democratic Rally at Bucky Harris and Blackman Parks on Saturday, July 26, 2008, and to close N. Jackson Street from Michigan Avenue to Pearl Street, beginning at 12 noon.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, Public Services and Parks/Forestry Departments, and the Downtown Development Authority. Insurance coverage has been received and approved.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment



CITY OF JACKSON
SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 5/7/08 **Time:** 10 AM **By:** A. Arnold

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Jackson County Democratic Committee

Organization Address: 218 S. Mechanic St., Jackson, MI 49201

Organization Agent: Nancy James Title: Women's Caucus Chair

Phone: Work 734-945-3097 (cell) Home 517-789-7043 During event 734-945-3097

Agent's Address: 210 W. Mason St., Jackson, MI 49203-1716

Agent's E-Mail Address: nancy.l.james@gmail.com

Event Name: Democratic Rally

Please give a brief description of the proposed special event: Candidate Speeches, live music, games, face painting, food vendors, etc.

Event Day(s) & Date(s): Saturday, July 26, 2008 Event Time(s): 2 pm - 8 pm

Set-Up Date & Time: 7/26/08 noon - 2 pm Tear-Down Date & Time: 7/26/08

Event Location: Bucky Harris Park, Blackman Park, N. Jackson St.

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? 3
 (but at a different location)

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 7/26/08 noon through Date/ Time: 7/26/08 8:30 pm.

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? _____ until _____



ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 250

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? 3 (2 handicapped)
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
We would like to close down N Jackson 1/2 block from Center Pearl St.
Hardware south to Michigan Ave.

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

19 Nov 2007
 Date

Janet S. Fisher
 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Democratic Rally – Saturday, July 26, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ 381.68
Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-
Parks/Forestry: T. Steiger Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-
DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: YES NO

Businesses will be notified of street closures, via website, after Council approval.

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 5/7/08 Insurance Approved: 5/7/08

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 15, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk
RE: Winds of Fire '08 – Church Outreach

Apostolic Outreach Center is requesting use of Bucky Harris and Blackman Park on Saturday, August 23rd, to conduct their Winds of Fire '08 community outreach, beginning at 4:00 p.m. This is a family oriented outreach event with music, puppets shows, free food, water and give-a-ways.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, Public Services and Parks/Forestry Departments, and the Downtown Development Authority. Insurance coverage has been received and approved. (Contingent upon receipt of insurance renewal.)

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment

CITY OF JACKSON
SPECIAL EVENT APPLICATION

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Angel's Council

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Apostolic Outreach Center

Organization Address: 807 Longfellow Ave Jackson, MI. 49202

Organization Agent: Ken + Angelic Sprauge, Nicole Walmsley Title: event volunteers *(A) Angelic*

Phone: Work 517 266 6565 Home 517 445-2083 During event 517 740-6727 / 517 412-1095

Agent's Address: 4355 Whaley Hwy Clayton Mi. 49235

Agent's E-Mail Address: Nicole Walmsley @ gmail.com and hisfirstfruits @ yahoo.com

Event Name: Winds of Fire ⁰⁸

Please give a brief description of the proposed special event: We are planning an outreach event that will be free for everyone! This is a family oriented event with puppet shows, music free water, free food, free give a ways

Event Day(s) & Date(s): Saturday August 23rd Event Time(s): 4:00 pm - 7:00 pm

Set-Up Date & Time: 1:00 pm Saturday August 23rd Tear-Down Date & Time: 7-8:30 pm 8-23-08

Event Location: Bucky Harris & Blackman Park

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? 0

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: _____ through Date/ Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO
If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO *Just hot dogs made by church - covered under insurance* Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ until _____

CITY OF JACKSON
SPECIAL EVENT APPLICATION, Page 2

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO

If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule. *Just Church praise team and 2 speakers. TBD.*

ATTENDANCE: What is the expected (estimated) attendance for this event? 75

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO

If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many?

As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)

electrical that is already on site, water if available

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.

All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.

The approval of this special event may include additional requirements or limitations, based on the City's review of this application.

Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.

As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

4-18-08

Date

Angelic Sponagle

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:

CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Winds of Fire '08 - Saturday, August 23, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: K. Hiller Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Public Serv. Dept.: G. Chinavare Recommend Approval: **YES*** NO Est. Economic Impact: \$ -0-

Parks/Forestry: T. Steiger Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

DDA: K. Jansen Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

No water service available, per request.

Insurance/Indemnification Received: 5/2/08 Insurance Approved: 5/5/08

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



Downtown Development Authority

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4355 — Facsimile: (517) 788-6367

May 20, 2008

TO: William R. Ross, City Manager

FROM: Jill Yehl, Downtown Projects Manager

RE: Amphitheater Event Request – Bud Light Concert Series

The Downtown Development Authority is currently working as the coordinator for the Riverwalk Amphitheater site and will be processing applications to use the venue through the Amphitheater Review Committee, City Departments, and City Council.

The Downtown Development Authority is requesting to use The Riverwalk Amphitheater on Friday, June 13th, June 20th, July 11th, and August 15th starting at 6pm until 8pm for their Bud Light Concert Series.

Recommended approvals have been received from the Police Department, Fire Department, Traffic Department, Department of Public Services, DDA, and Parks & Forestry Department. Proper insurance coverage has been received.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment

DIRECTIONS: Complete this application in accordance with the City of Jackson Amphitheater Events Policy, and return it to the Downtown Development Authority's office at least 21 calendar days before the starting date of the event.

Sponsoring Organization's
Legal Name Downtown Development Authority Phone (517) 788-4355

Organization Address 161 W. Michigan Ave.

Organization's Agent Jill Yehl Phone (517) 768-6410

Contact Phone during event (prefer mobile) (517) 404-8907

Agent's Title Downtown Projects Manager

Agent's Address 161 W. Michigan Ave.

Event Name Bud Light Concert Series

Event Date(s) 6/13, 6/20, 7/11, 8/15 Alternative Date(s) 9/05

Event Time 6:00-8:00pm Set-up Time 4:30pm

Event Purpose/ Brief Description:

A series of free concerts featuring live music. The mission of the event is to promote a sense of community, expose the people of Jackson to diversity and cultural expression through music and to promote Downtown Jackson as an entertainment destination.

1. TYPE OF EVENT: This event is:

 City Operated Event X City Co-sponsored Event

 Other Non-Profit Event Other For-Profit Event

2. ANNUAL EVENT: Is this event expected to occur next year? Yes X No

If Yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule _____
(e.g., third weekend in July):

Next year's specific dates _____

3. EVENT MAP: Please complete the attached map showing the location of vendors, tables, and temporary fencing.

4. **VENDORS:** Food Concessions? Yes__ No X Other Vendors? Yes__ No__

If Yes, verify steps taken to obtain license and insurance requirements:

5. **ALCOHOL:** Do you plan to have alcohol served at this event? Yes ___ No X

If yes, have you obtained the necessary extension of the Liquor Control License and City Permit? _____

6. **EVENT SIGNS:** Will this event include the use of signs? Yes X No ___

7. **SOUND AMPLIFICATION:** Will you be using a sound system? Yes X No__

If yes, please identify who will be connecting the sound equipment to the City's sound system and specify what assistance they will need:

No assistance needed.

8. **CLEAN UP:** The entire site must be clean up within two hours of the ending of the event. Garbage cans can be provided by the City, but event organizer will be required to empty them during the event.

Do you need the City to provide extra garbage cans? Yes X No__

9. **SECURITY:** Adequate security is required and will be reviewed by the City Police Department.

Expected Attendance 300-400

Do you have special requirements for security (fire, ambulance, etc.)?

No

10. **APPLICATION FEE:** Attach your application fee in the amount of \$25.00 made payable to the Downtown Development Authority.

11. **COSTS:** Costs for unusual services will be billed directly to the organization.

12. **OTHER REQUESTS:** _____

If needed, please attach a letter indicating all requests for City Services.

13. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Jackson and CMS Energy as an additional named insured party on the policy.
 - b. event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. all food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 - d. the approval of this event may include additional requirements or limitations, based on the City's review of this application, in accordance with the City's Amphitheater Event Policy. The event will be operated in conformance with the Written Confirmation of Approval.
 - e. the sponsoring organization will pay for the estimated fees as may be required by the City, and will promptly pay any final billing for City services, which may be rendered.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the Written Confirmation of Approval, all other City requirements, ordinance, and other laws which apply to this Event.

Date

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION
at least twenty (21) days before the first day of the event to:
 Deborah Weid, Director, Downtown Development Authority
 161 W. Michigan Avenue, 14th Floor
 Jackson, MI 49201

For office use only:

Date	By	
_____	_____	Approval of Amphitheater Committee
_____	_____	License for alcohol
_____	_____	Insurance Certificates Provided
_____	_____	Approval of City Departments
_____	_____	Forwarded to City Clerk with Memo for Council Approval
_____	_____	Approval of City Council

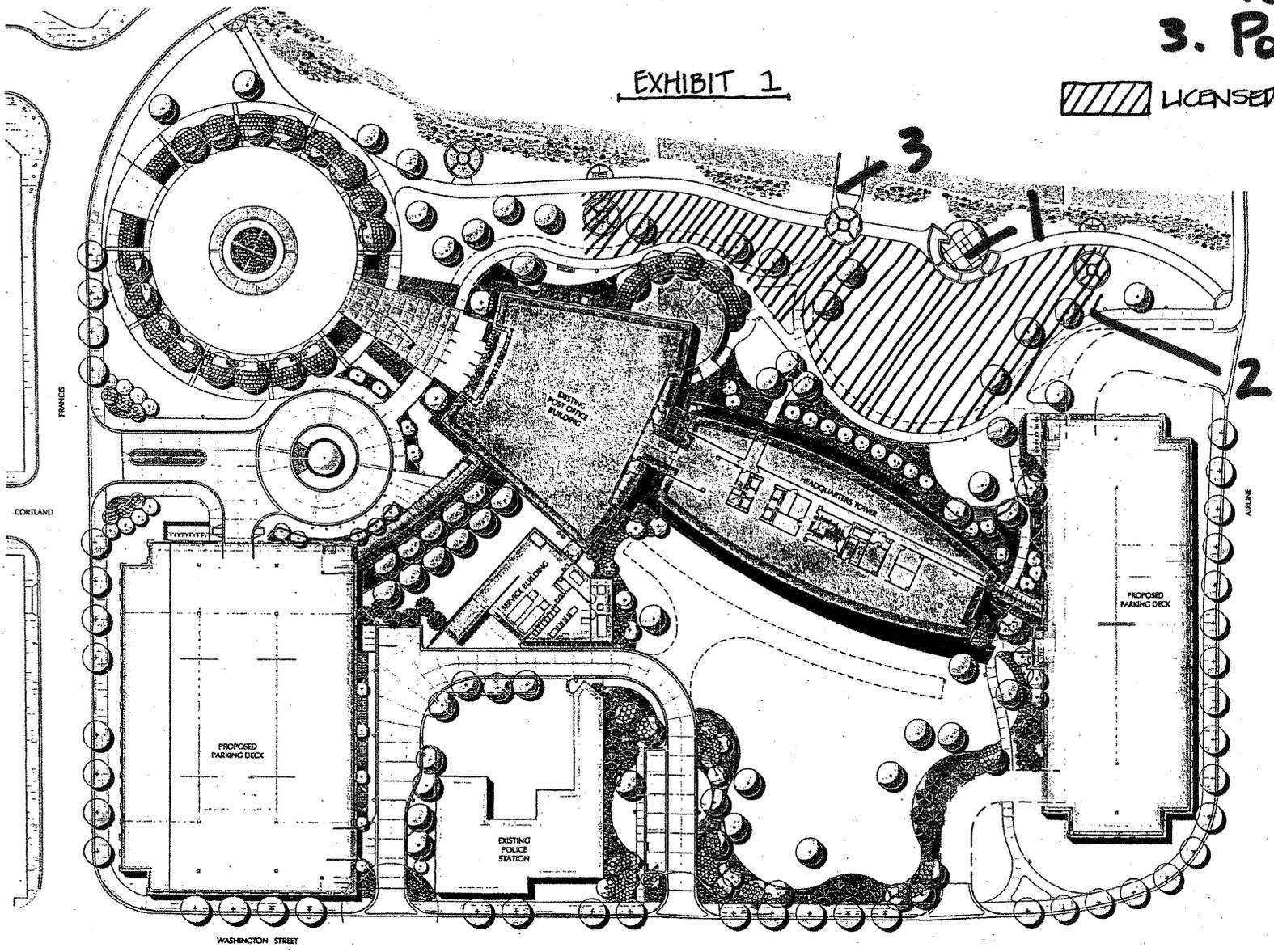
Riverwalk Amphitheater Events Policy

1. **Area covered:** The Events Area consists of the Amphitheater, lawn seating area, and that portion of the Riverwalk Trail between Francis and Airline (Glick) Streets lying between the south bank of the Grand River and generally that area north of the Consumers' corporate headquarters building extending to the south of the Riverwalk Trail.
2. **Amphitheater Committee:** The Committee, established under the Consumers Energy Development Agreement signed on February 26, 2001, will review and agree upon events scheduled for the Events Area.
3. **Use of the Events Area:** The Events Area may be used for events that will promote education and the arts consistent with the license granted by Consumers. All events must be scheduled so that they do not interfere with the regular course of business at the CMS Energy Headquarters.
4. **Application & Use Fees:** An Applicant must complete the Amphitheater Events Plan and pay the \$25.00 per day/night application fee before the plan will be submitted for approval.
5. **Security:** The Jackson City Chief of Police must approve the plan as to the satisfactory provision of security before the Amphitheater Events Plan is submitted to the Committee.
6. **Clean Up:** Applicants are responsible for clean up and repairs. Applicants who fail to clean up and repair damages to the Events Area will be billed for City Services and such failure may be considered when granting future use of the premises.
7. **Signage:** Any signage must be noted and approved through the Amphitheater Events Plan.
8. **Prohibitions:** All applicants must comply with the following conditions:
 - a. Any food or beverage service must be approved in an Amphitheater Events Plan and be properly licensed by the appropriate regulatory agency.
 - b. Fireworks will only be permitted when coordinated with City permits, fire permits, and any other safety or security requirement.
 - c. No camping is permitted on the premises.
 - d. No pets are permitted at any events except leader or attendant dogs.
 - e. Only displays associated with an approved Amphitheater Events Plan are permitted.
 - f. Alcohol sale or consumption may only occur in conjunction with an approved Amphitheater Events Plan and consistent with State law and the City Ordinance.
9. **Approval:** Approval of an event will be confirmed in writing detailing any special conditions that are necessary for the proposed event.

- 1.- Main Stage
- 2.- Port-a-John
- 3.- Potential Vendor

EXHIBIT 1

 LICENSED PRELIMINARY Vendor





Downtown Development Authority

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4355 — Facsimile: (517) 788-6367

May 20, 2008

TO: William R. Ross, City Manager

FROM: Jill Yehl, Downtown Projects Manager

RE: Amphitheater Event Request – American 1 Teen Idol

The Downtown Development Authority is currently working as the coordinator for the Riverwalk Amphitheater site and will be processing applications to use the venue through the Amphitheater Review Committee, City Departments, and City Council.

American 1 Federal Credit Union is requesting to use The Riverwalk Amphitheater on Friday, July 18th starting at 6pm until 9pm for their annual American 1 Teen Idol Competition.

Recommended approvals have been received from the Police Department, Fire Department, Traffic Department, Department of Public Services, DDA, and Parks & Forestry Department. Proper insurance coverage has been received.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment

DIRECTIONS: Complete this application in accordance with the City of Jackson Amphitheater Events Policy, and return it to the Downtown Development Authority's office at least 21 calendar days before the starting date of the event.

Sponsoring Organization's Legal Name American 1 Federal Credit Union Phone 517 787 6510

Organization Address 718 E. Michigan Ave., Jackson, MI 49201

Organization's Agent Liz Niles Phone 780-4139(direct)

Contact Phone during event (prefer mobile) 262-8294

Agent's Title Event Coordinator

Agent's Address Same as above

Event Name American 1 Teen Idol

Event Date(s) Fri., July 18 Alternative Date(s) —

Event Time 6pm-9pm Set-up Time Noon-5pm

Event Purpose/ Brief Description:

Singing talent competition for teens 13-19. Purpose is to showcase talented youth and support their future dreams. This is a free event for spectators to attend. Money raised from concessions is donated to local charity organization working the area.

- 1. TYPE OF EVENT: This event is:
 - City Operated Event
 - City Co-sponsored Event
 - Other Non-Profit Event (Not-for-Profit Event)
 - Other For-Profit Event

2. ANNUAL EVENT: Is this event expected to occur next year? Yes No

If Yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule July 17, 2009 3rd Friday in July
(e.g., third weekend in July):

Next year's specific dates July 17, 2009

3. EVENT MAP: Please complete the attached map showing the location of vendors, tables, and temporary fencing.

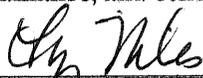
- 4. VENDORS: Food Concessions? Yes No ___ Other Vendors? Yes ___ No
 If Yes, verify steps taken to obtain license and insurance requirements:
American 1 obtains Health Dept. Food License for every event hosted.
- 5. ALCOHOL: Do you plan to have alcohol served at this event? Yes ___ No
 If yes, have you obtained the necessary extension of the Liquor Control License and City Permit? _____
- 6. EVENT SIGNS: Will this event include the use of signs? Yes No ___
- 7. SOUND AMPLIFICATION: Will you be using a sound system? Yes No ___
 If yes, please identify who will be connecting the sound equipment to the City's sound system and specify what assistance they will need:
Calvin Williams - AV One
- 8. CLEAN UP: The entire site must be clean up within two hours of the ending of the event. Garbage cans can be provided by the City, but event organizer will be required to empty them during the event.
 Do you need the City to provide extra garbage cans? Yes ___ No
- 9. SECURITY: Adequate security is required and will be reviewed by the City Police Department.
 Expected Attendance 1,000
 Do you have special requirements for security (fire, ambulance, etc.)? No
- 10. APPLICATION FEE: Attach your application fee in the amount of \$25.00 made payable to the Downtown Development Authority.
- 11. COSTS: Costs for unusual services will be billed directly to the organization.
- 12. OTHER REQUESTS: _____

If needed, please attach a letter indicating all requests for City Services.

13. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Jackson and CMS Energy as an additional named insured party on the policy.
 - b. event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. all food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 - d. the approval of this event may include additional requirements or limitations, based on the City's review of this application, in accordance with the City's Amphitheater Event Policy. The event will be operated in conformance with the Written Confirmation of Approval.
 - e. the sponsoring organization will pay for the estimated fees as may be required by the City, and will promptly pay any final billing for City services, which may be rendered.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the Written Confirmation of Approval, all other City requirements, ordinance, and other laws which apply to this Event.

2/4/08
Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION
at least twenty (21) days before the first day of the event to:
Deborah Weid, Director, Downtown Development Authority
161 W. Michigan Avenue, 14th Floor
Jackson, MI 49201

For office use only:

Date	By	
_____	_____	Approval of Amphitheater Committee
_____	_____	License for alcohol
_____	_____	Insurance Certificates Provided
_____	_____	Approval of City Departments
_____	_____	Forwarded to City Clerk with Memo for Council Approval
_____	_____	Approval of City Council

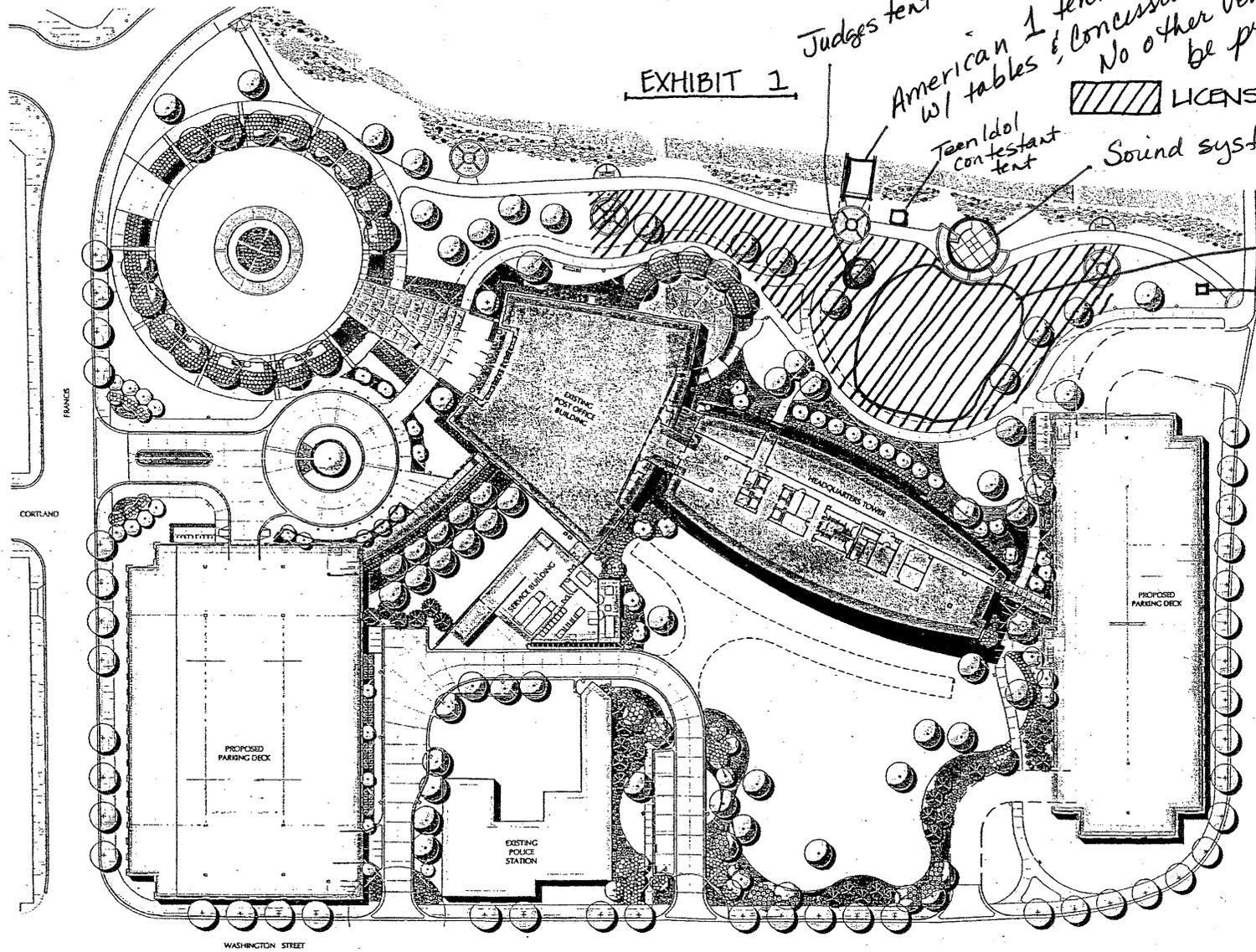


EXHIBIT 1

Judges tent

American 1 tents on bridge w/ tables & concessions underneath

Teen Idol contestant tent

 LICENSED PREMISES

Sound system/stage setting

Audience Seating
Portajohns



Downtown Development Authority

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4355 — Facsimile: (517) 788-6367

May 20, 2008

TO: William R. Ross, City Manager

FROM: Jill Yehl, Downtown Projects Manager

RE: Amphitheater Event Request – Movie in the Park Events

The Downtown Development Authority is currently working as the coordinator for the Riverwalk Amphitheater site and will be processing applications to use the venue through the Amphitheater Review Committee, City Departments, and City Council.

American 1 Federal Credit Union is requesting to use The Riverwalk Amphitheater on Friday, June 27th, July 25th, and August 22nd, starting at dark (around 9pm) until 11:30pm for their free movie night.

Recommended approvals have been received from the Police Department, Fire Department, Traffic Department, Department of Public Services, DDA, and Parks & Forestry Department. Proper insurance coverage has been received.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment

DIRECTIONS: Complete this application in accordance with the City of Jackson Amphitheater Events Policy, and return it to the Downtown Development Authority's office at least 21 calendar days before the starting date of the event.

Sponsoring Organization's Legal Name American 1 Federal Credit Union Phone 787 6510

Organization Address 718 E. Michigan Ave., Jackson MI 49201

Organization's Agent Liz Niles / Marla Sanford Phone 780-4139

Contact Phone during event (prefer mobile) 262 8294 Liz cell / 914-3175 Marla Cell

Agent's Title Event Coordinator / Marketing Specialist

Agent's Address Same as above

Event Name American 1 Movie in the Park Series

Event Date(s) Friday's June 27, July 25, & August 22 Alternative Date(s) -

Event Time Dark - Movie End Set-up Time Noon

Event Purpose/ Brief Description:

Free movie night in the Park for community - there will be a "Chick Flick," "Date Night" & "Back to School Kids" movie planned this Summer.

1. TYPE OF EVENT: This event is:

- City Operated Event
- City Co-sponsored Event
- Other Non-Profit Event
- Other For-Profit Event

2. ANNUAL EVENT: Is this event expected to occur next year? Yes No

If Yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule Cruise night Fridays in June, July & August
(e.g., third weekend in July):

Next year's specific dates June 26, July 24, August 21

3. EVENT MAP: Please complete the attached map showing the location of vendors, tables, and temporary fencing.

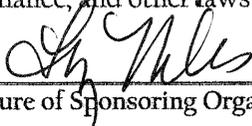
4. VENDORS: Food Concessions? Yes No ___ Other Vendors? Yes ___ No
If Yes, verify steps taken to obtain license and insurance requirements:
American 1 obtains a Health Dept. Food license for each
Community event having concessions
5. ALCOHOL: Do you plan to have alcohol served at this event? Yes ___ No
If yes, have you obtained the necessary extension of the Liquor Control License
and City Permit? _____
6. EVENT SIGNS: Will this event include the use of signs? Yes No ___
7. SOUND AMPLIFICATION: Will you be using a sound system? Yes No ___
If yes, please identify who will be connecting the sound equipment to the City's
sound system and specify what assistance they will need:
Calvin Williams - AV One
8. CLEAN UP: The entire site must be clean up within two hours of the ending of
the event. Garbage cans can be provided by the City, but event organizer will be
required to empty them during the event.
Do you need the City to provide extra garbage cans? Yes ___ No
9. SECURITY: Adequate security is required and will be reviewed by the City
Police Department.
Expected Attendance 500 at each event.
Do you have special requirements for security (fire, ambulance, etc.)? No
10. APPLICATION FEE: Attach your application fee in the amount of \$25.00 made
payable to the Downtown Development Authority.
11. COSTS: Costs for unusual services will be billed directly to the organization.
12. OTHER REQUESTS: _____

- If needed, please attach a letter indicating all requests for City Services.

13. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Jackson and CMS Energy as an additional named insured party on the policy.
 - b. event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. all food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 - d. the approval of this event may include additional requirements or limitations, based on the City's review of this application, in accordance with the City's Amphitheater Event Policy. The event will be operated in conformance with the Written Confirmation of Approval.
 - e. the sponsoring organization will pay for the estimated fees as may be required by the City, and will promptly pay any final billing for City services, which may be rendered.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the Written Confirmation of Approval, all other City requirements, ordinance, and other laws which apply to this Event.

2/4/08
Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION
at least twenty (21) days before the first day of the event to:
Deborah Weid, Director, Downtown Development Authority
161 W. Michigan Avenue, 14th Floor
Jackson, MI 49201

For office use only:

Date	By	
_____	_____	Approval of Amphitheater Committee
_____	_____	License for alcohol
_____	_____	Insurance Certificates Provided
_____	_____	Approval of City Departments
_____	_____	Forwarded to City Clerk with Memo for Council Approval
_____	_____	Approval of City Council

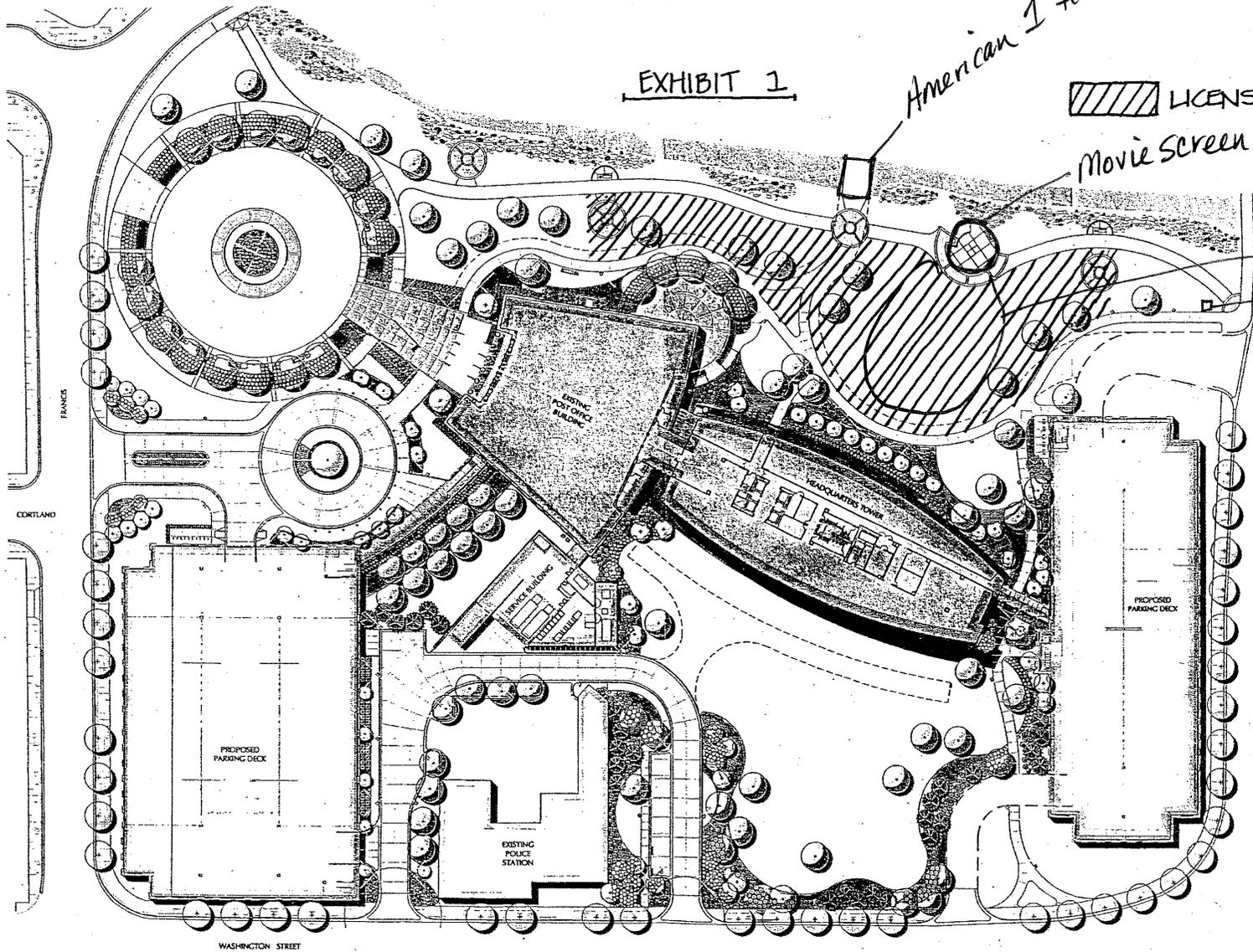


EXHIBIT 1

American 1 tent/Concessions

▨ LICENSED PREMISES
Movie Screen & Sound System

Audience Seating

Portajohns



Downtown Development Authority

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4355 — Facsimile: (517) 788-6367

May 20, 2008

TO: William R. Ross, City Manager

FROM: Jill Yehl, Downtown Projects Manager

RE: Amphitheater Event Request – G.R.E.A.T Event

The Downtown Development Authority is currently working as the coordinator for the Riverwalk Amphitheater site and will be processing applications to use the venue through the Amphitheater Review Committee, City Departments, and City Council.

The Grand River Environmental Action Team (G.R.E.A.T) is requesting to use The Riverwalk Amphitheater on Saturday, September 13th starting at 9am until 2pm.

Recommended approvals have been received from the Police Department, Fire Department, Traffic Department, Department of Public Services, DDA, and Parks & Forestry Department. Proper insurance coverage has been received.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment

DIRECTIONS: Complete this application in accordance with the City of Jackson Amphitheater Events Policy, and return it to the Downtown Development Authority's office at least 21 calendar days before the starting date of the event.

Sponsoring Organization's
 Legal Name Grand River Environmental Phone 517 416-4234
Action Team (CREAT)
 Organization Address P.O. Box 223, Jackson, MI 49204
 Organization's Agent Jim Seitz Phone 517 787-7492
 Contact Phone during event (prefer mobile) 517 416 4234
517 795 9215
 Agent's Title President
 Agent's Address 3705 W. Primitia LN Jackson, MI
49201
 Event Name Annual Grand River Clean-up
 Event Date(s) Sept 13 (Sat) Alternative Date(s) Sept. 20 (Sat.)
 Event Time 9 AM - 2:00 PM Set-up Time 7:30 AM - 3:00 PM

Event Purpose/ Brief Description:
Members and volunteers organized to remove debris + trash from the Grand River in the Jackson area

1. TYPE OF EVENT: This event is:
- City Operated Event City Co-sponsored Event
- Other Non-Profit Event Other For-Profit Event

2. ANNUAL EVENT: Is this event expected to occur next year? Yes No

If Yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule _____
 (e.g., third weekend in July): ??

Next year's specific dates _____

3. EVENT MAP: Please complete the attached map showing the location of vendors, tables, and temporary fencing.

4. VENDORS: Food Concessions? Yes ___ No Other Vendors? Yes ___ No
If Yes, verify steps taken to obtain license and insurance requirements:

5. ALCOHOL: Do you plan to have alcohol served at this event? Yes ___ No
If yes, have you obtained the necessary extension of the Liquor Control License and City Permit? _____

6. EVENT SIGNS: Will this event include the use of signs? Yes No ___

7. SOUND AMPLIFICATION: Will you be using a sound system? Yes ___ No
If yes, please identify who will be connecting the sound equipment to the City's sound system and specify what assistance they will need:

8. CLEAN UP: The entire site must be clean up within two hours of the ending of the event. Garbage cans can be provided by the City, but event organizer will be required to empty them during the event.

Do you need the City to provide extra garbage cans? Yes ___ No

trash will be gathered at specified Bridge

9. SECURITY: Adequate security is required and will be reviewed by the City Police Department.

Expected Attendance 40

Do you have special requirements for security (fire, ambulance, etc.)? NA

Locations to be picked up by the city

10. APPLICATION FEE: Attach your application fee in the amount of \$25.00 made payable to the Downtown Development Authority.

11. COSTS: Costs for unusual services will be billed directly to the organization.

12. OTHER REQUESTS: _____

If needed, please attach a letter indicating all requests for City Services.

13. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a. a Certificate of Insurance must be provided which names the City of Jackson and CMS Energy as an additional named insured party on the policy.
- b. event sponsors and participants will be required to sign Indemnification Agreement forms.
- c. all food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
- d. the approval of this event may include additional requirements or limitations, based on the City's review of this application, in accordance with the City's Amphitheater Event Policy. The event will be operated in conformance with the Written Confirmation of Approval.
- e. the sponsoring organization will pay for the estimated fees as may be required by the City, and will promptly pay any final billing for City services, which may be rendered.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the Written Confirmation of Approval, all other City requirements, ordinance, and other laws which apply to this Event.

1/30/08
Date

James R. Sautz
Signature of Sponsoring Organization's Agent

5:11 yeh

RETURN THIS APPLICATION
at least twenty (21) days before the first day of the event to:
Deborah Weid, Director, Downtown Development Authority
161 W. Michigan Avenue, 14th Floor
Jackson, MI 49201

For office use only:

Date	By	
_____	_____	Approval of Amphitheater Committee
_____	_____	License for alcohol
_____	_____	Insurance Certificates Provided
_____	_____	Approval of City Departments
_____	_____	Forwarded to City Clerk with Memo for Council Approval
_____	_____	Approval of City Council



Wastewater Treatment

2995 Lansing Avenue - Jackson, MI 49202
Telephone: (517) 788-4075 — Facsimile: (517) 788-4641

May 15,2008

TO: William Ross, City Manager

**FROM: Paul Vermaaten, Director Sewage Treatment & Fac.
Margaret Cunningham, Purchasing Agent**

RE: Award of Chemical Bids for Wastewater Treatment Plant for 2008-2009

On May 14, 2008 bids were opened in the Purchasing department for bulk chemical treatment supplies for fiscal year 2008-2009. The chemicals the Wastewater Treatment Plant uses and the bids submitted are listed below and attached:

Chemical	Unit Measured	Estimated usage/year in unit measured	Low bid Price 2007-2008	Low bid Price 2008-2009	Company to award 2008-2009
Ferrous Chloride	Gallon	225,000	\$0.29	\$0.29	Kemira Water Solutions Inc.
Sulfur Dioxide	Pound	19,000	\$0.50	\$0.5950	Alexander Chemical Corp.
Sodium Hypochlorite	Gallon	80,000	\$0.63	\$0.77	JCI Jones Chemicals Inc.

We recommend the above listed low bidders be awarded the respective chemical supply contracts. The money to pay for the chemicals are budgeted in the Sewer Fund- Wastewater Treatment budget 590-550-743.

BID TABULATION
FOR
WATER AND WASTEWATER TREATMENT CHEMICALS
MAY 14, 2008

COMPANY	PRICE TO REMAIN IN EFFECT	CHLORINE per ton	FERRIC CHLORIDE per ton	FLUORIDE per ton	LIME per ton	LIQUID CAUSTIC SODA per ton	PHOSPHATE per hundred weight	FERROUS CHLORIDE per gallon	CALCIUM HYPOCHLORITE TABLETS per pound	SULFUR DIOXIDE per pound	SODIUM HYPOCHLORITE per gallon	SODA ASH per ton
OCI CHEMICAL CORPORATION	365 Calendar Days											296.00
PVS NOLWOOD CHEMICALS	90 Calendar Days			730.00		775.00					1.0100	
	365 Calendar Days			730.00							1.0100	
CARMEUSE LIME, INC.	365 Calendar Days				127.08							
PVS TECHNOLOGIES	365 Calendar Days		478.00					0.59				
WESTERN LIME CORPORATION	365 Calendar Days				124.00							
HURON LIME INCORPORATED	365 Calendar Days				128.00							
JCI JONES CHEMICALS INCORPORATED	365 Calendar Days	410.00				634.00					0.7700	
MISSISSIPPI LIME	*365 Calendar Days				177.50							
SHANNON CHEMICAL CORPORATION	90 Calendar Days						137.00					
	180 Calendar Days						177.00					
	365 Calendar Days						217.00					

*Plus fsc at time of shipment

**Based on 23 ton minimum shipment

***23% adjusted basis - per ton pricing

BID TABULATION
FOR
WATER AND WASTEWATER TREATMENT CHEMICALS
MAY 14, 2008

COMPANY	PRICE TO REMAIN IN EFFECT	CHLORINE per ton	FERRIC CHLORIDE per ton	FLUORIDE per ton	LIME per ton	LIQUID CAUSTIC SODA per ton	PHOSPHATE per hundred weight	FERROUS CHLORIDE per gallon	CALCIUM HYPOCHLORITE TABLETS per pound	SULFUR DIOXIDE per pound	SODIUM HYPOCHLORITE per gallon	SODA ASH per ton
K.A. STEEL CHEMICALS INCORPORATED	365 Calendar Days					679.21					0.7903	
NALCO	365 Calendar Days						114.00					
CARUS PHOSPHATES, INCORPORATED	90 Calendar Days						164.00					
	180 Calendar Days						185.00					
	365 Calendar Days						198.00					
SUMMIT CHEMICALS, INCORPORATED	90 Calendar Days						187.30					
	180 Calendar Days						258.00					
	365 Calendar Days						358.00					
ALEXANDER CHEMICAL CORPORATION	365 Calendar Days	415.00		689.00		775.00	135.00			0.5950	0.9200	
	**365 Calendar Days											329.00
KEMIRA WATER SOLUTIONS, INCORPORATED	180 Calendar Days		440.00					0.29				
	365 Calendar Days		450.00					0.29				
PENNCO	***365 Calendar Days			876.34								
NO BIDS RECEIVED FROM THESE COMPANIES												
COYNE CHEMICAL SOLVAY FLUORIDES	GULBRANDSEN TECHNOLOGIES, INC.					LUCIER CHEMICAL INDUSTRIES, LTD.	AMERICAN DEVELOPMENT CORPORATION					

*Plus fsc at time of shipment

**Based on 23 ton minimum shipment

***23% adjusted basis - per ton pricing



Water Department

515 Water Street - Jackson, MI 49203
Telephone: (517) 788-4090 — Facsimile: (517) 788-4691

TO: William Ross, City Manager
FROM: Glenn M. Chinavare, Director of Public Services
Margaret Cunningham, Purchasing Agent
DATE: May 20, 2008
RE: Water Treatment Chemicals FY 2008/2009

Bids were opened in the Purchasing Department for estimated quantities of water treatment chemicals for the operating FY 2008/2009. Attachment is summarized herein, with the lowest priced and responsible bidders:

<u>Product</u>	<u>Supplier</u>	<u>2007/2008 Bid Price</u>	<u>2008/2009 Bid Price</u>
Chlorine	JCI Jones Chemical Riverview, MI	\$28,290 \$410 x 69 tons	\$28,700 \$410 x 70 tons
Ferric Chloride	Kemira Water Solutions Lawrence, KS	\$26,730 \$405 x 66 tons	\$30,150 \$450 x 67 tons
Fluoride	Alexander Chemical Co Lisle, IL	\$23,940 \$399 x 60 tons	\$41,340 \$689 x 60 tons
Lime	Carmeuse Lime Inc. Pittsburgh, PA Western Lime Corp	\$461,760 \$118.40 x 3900 tons	\$490,048 \$124 x 3952 tons
Liquid Caustic Soda	JCI Jones Chemical Riverview, MI	\$28,936 \$425.53 x 68 tons	\$43,112 \$634 x 68 tons
Phosphate	Caris Phosphates Belmont, NC Nalco	\$34,104 \$58 x 588 cwt	\$33,516 \$114 x 294 CWT
Calcium Hypochlorite		no bids (available locally)	
Soda Ash	Webb Chemical Service Muskegon Heights, MI OCI Chemical Corporation	\$116,850 \$285 x 410 tons	\$98,568 \$296 x 333 tons

In concurrence with the Purchasing Agent, I hereby request City Council approval to purchase Water Treatment chemicals from the low bid suppliers as listed above.

BID TABULATION
FOR
WATER AND WASTEWATER TREATMENT CHEMICALS
MAY 14, 2008

COMPANY	PRICE TO REMAIN IN EFFECT	CHLORINE per ton	FERRIC CHLORIDE per ton	FLUORIDE per ton	LIME per ton	LIQUID CAUSTIC SODA per ton	PHOSPHATE per hundred weight	FERROUS CHLORIDE per gallon	CALCIUM HYPOCHLORITE TABLETS per pound	SULFUR DIOXIDE per pound	SODIUM HYPOCHLORITE per gallon	SODA ASH per ton
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PVS NOLWOOD CHEMICALS	90 Calendar Days			730.00		775.00					1.0100	
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JCI JONES CHEMICALS INCORPORATED	365 Calendar Days	410.00				634.00					0.7700	
MISSISSIPPI LIME	*365 Calendar Days				177.50							
SHANNON CHEMICAL CORPORATION	90 Calendar Days						137.00					
	180 Calendar Days						177.00					
	365 Calendar Days						217.00					

*Plus fsc at time of shipment

**Based on 23 ton minimum shipment

***23% adjusted basis - per ton pricing

BID TABULATION
FOR
WATER AND WASTEWATER TREATMENT CHEMICALS
MAY 14, 2008

COMPANY	PRICE TO REMAIN IN EFFECT	CHLORINE per ton	FERRIC CHLORIDE per ton	FLUORIDE per ton	LIME per ton	LIQUID CAUSTIC SODA per ton	PHOSPHATE per hundred weight	FERROUS CHLORIDE per gallon	CALCIUM HYPOCHLORITE TABLETS per pound	SULFUR DIOXIDE per pound	SODIUM HYPOCHLORITE per gallon	SODA ASH per ton
K.A. STEEL CHEMICALS INCORPORATED	365 Calendar Days					679.21					0.7903	
NALCO	365 Calendar Days						114.00					
CARUS PHOSPHATES, INCORPORATED	90 Calendar Days						164.00					
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SUMMIT CHEMICALS, INCORPORATED	90 Calendar Days						187.30					
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NO BIDS RECEIVED FROM THESE COMPANIES												
COYNE CHEMICAL SOLVAY FLUORIDES	GULBRANDSEN TECHNOLOGIES, INC.					LUCIER CHEMICAL INDUSTRIES, LTD.	AMERICAN DEVELOPMENT CORPORATION					

*Plus fsc at time of shipment

**Based on 23 ton minimum shipment

***23% adjusted basis - per ton pricing



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: May 19, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: TCO 1979, Autistic Child Area sign

The Department of Engineering has received a request from residents at 2131 Cascade Drive requesting an “Autistic Child Area” sign. We have prepared TCO 1979 for the installation of “Autistic Child Area” sign.

With your concurrence, I request the attached TCO be submitted to Council for their approval. If you have any questions, please do not hesitate to contact me.

JD:tjs

C: Matt Heins, Chief of Police
Lynne Fessel, Clerk
Randy McMunn, P.E., Assistant City Engineer

CITY OF JACKSON, MICHIGAN
TRAFFIC ENGINEERING DIVISION
Traffic Control Order No. 1979

LOCATION: Cascade Drive
DATE: May 16, 2008
ASSIGNED TO: Engineering

TCO DESCRIPTION

At the request of a resident investigate the possibility of installing Autistic Child Area signs on Cascade Drive between Creglow Drive and Morningstar Drive.

BY JON H. DOWLING, P.E.

RECOMMENDATION

Install Autistic Child Area signs on Cascade Drive between Creglow Drive and Morningstar Drive. Department of Engineering staff will verify annually if signs are to remain in place.

APPROVED **REJECTED** **DATE:** _____ **BY CITY COUNCIL**

WORK ASSIGNMENT: To Sign Shop

DATE:
TO:

BY JON H. DOWLING, P.E.

MATERIAL USED

<input type="checkbox"/>									
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Posts Stop Time Limit No Parking Loading Zone One Way Yield Paint Other

ASSIGNMENT COMPLETED

DATE: _____ **BY: Sign Shop**

WORK INSPECTED

REMARKS:

DATE: _____ **BY: Jon H. Dowling, P.E., City Engineer'**

Copies: 1. Intersection File 2. TCO File 3. Work Order Copy 4. Police Dept. 5. Fire Dept 6. City Clerk



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: May 19, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: TCO 1980 and 1981, Autistic Child Area sign

The Department of Engineering has received a request from the Chalet Terrace Housing Manager requesting an “Autistic Child Area” sign be placed in the Chalet Terrace House Complex, a Jackson Housing Commission facility. We have prepared TCO 1980 and 1981 for the installation of “Autistic Child Area” sign.

With your concurrence, I request the attached TCOs be submitted to Council for their approval. If you have any questions, please do not hesitate to contact me.

JD:tjs

C: Matt Heins, Chief of Police
Lynne Fessel, Clerk
Randy McMunn, P.E., Assistant City Engineer

CITY OF JACKSON, MICHIGAN
TRAFFIC ENGINEERING DIVISION
Traffic Control Order No. 1980

LOCATION: Laurel Lane
DATE: May 16, 2008
ASSIGNED TO: Engineering

TCO DESCRIPTION

At the request of the Housing Manager of the Chalet Terrace complex, a Jackson Housing Commission facility, investigate the possibility of installing Autistic Child Area signs on Laurel Lane between High Street and Barberry Drive.

BY JON H. DOWLING, P.E.

RECOMMENDATION

Install Autistic Child Area signs on Laurel Lane between High Street and Barberry Drive. Department of Engineering staff will verify annually if the signs are to remain in place.

APPROVED **REJECTED** **DATE:** _____ **BY CITY COUNCIL**

WORK ASSIGNMENT: To Sign Shop

DATE:

TO:

BY JON H. DOWLING, P.E.

MATERIAL USED

<input type="checkbox"/>									
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Posts Stop Time Limit No Parking Loading Zone One Way Yield Paint Other

ASSIGNMENT COMPLETED

DATE: _____ **BY: Sign Shop**

WORK INSPECTED

REMARKS:

DATE: _____ **BY: Jon H. Dowling, P.E., City Engineer'**

Copies: 1. Intersection File 2. TCO File 3. Work Order Copy 4. Police Dept. 5. Fire Dept 6. City Clerk

CITY OF JACKSON, MICHIGAN
TRAFFIC ENGINEERING DIVISION
Traffic Control Order No. 1981

LOCATION: Heather Lane
DATE: May 16, 2008
ASSIGNED TO: Engineering

TCO DESCRIPTION

At the request of the Housing Manager of the Chalet Terrace complex, a Jackson Housing Commission facility, investigate the possibility of installing Autistic Child Area signs on Heather Lane between High Street and Barberry Drive.

BY JON H. DOWLING, P.E.

RECOMMENDATION

Install Autistic Child Area signs on Heather Lane between High Street and Barberry Drive. Department of Engineering staff will verify annually if the signs re to remain in place.

APPROVED **REJECTED** **DATE:** _____ **BY CITY COUNCIL**

WORK ASSIGNMENT: To Sign Shop

DATE:
TO:

BY JON H. DOWLING, P.E.

MATERIAL USED

<input type="checkbox"/>									
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Posts Stop Time Limit No Parking Loading Zone One Way Yield Paint Other

ASSIGNMENT COMPLETED

DATE: _____ **BY: Sign Shop**

WORK INSPECTED

REMARKS:

DATE: _____ **BY: Jon H. Dowling, P.E., City Engineer'**

Copies: 1. Intersection File 2. TCO File 3. Work Order Copy 4. Police Dept. 5. Fire Dept 6. City Clerk



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

May 21, 2008

TO: William R. Ross, City Manager
FROM: Carol L. Konieczki, Community Development Director
RE: Change Order for 1506 E. North

Rehab Specialist, Cliff Winslow, received bids through the Purchasing Department for the owner-occupied rehabilitation project at 1506 E. North on February 14, 2008. A bid review was held with the owner on February 25, 2008. On March 11, 2008, the City Council approved the bid of \$27,903.00 from E. F. Potter. The code portion of this bid was \$21,903.00. The balance of the \$6,000 for this project was to be funded through CDBG for lead paint hazard remediation. The owner requested that we not execute the mortgage or award the project pending personal circumstances. They were also informed that the contractor was only required to hold the bid for 30 days.

On May 12, 2008, the owners called our office to let us know they were prepared to proceed with the project. At that time, they were informed that because the bids were three months old, we would have to check with the contractor to see if she would honor the bid. We called the contractor who was awarded this project, E. F. Potter. Ms. Potter checked her bid and said the only thing that had changed was the price of the shingles. Because they are a petroleum product and the suppliers have raised their prices, she has requested an additional amount of \$340.00. We have spoken with the owners of 1506 E. North and they are willing to fund this additional amount.

Requested action is to approve a new contract award in the amount of \$28,243.00. Please place this item on the May 27, 2008, City Council Agenda for consideration.

CLK:see

PC: Margaret Cunningham, Purchasing Agent



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

May 22, 2008

TO: William R. Ross, City Manager
FROM: Carol L. Konieczki, Community Development Director
RE: Change Orders for 822 N. Waterloo

On February 26, 2008, the City Council approved a bid of \$21,020.00 from At-A-Moments-Notice for the work at 822 N. Waterloo.

While performing the rehabilitation work on this property, the contractor found several items that required repair that were not identified in the initial inspection and subsequently not included in the bid and final contract. The work entailed repairing the crumbling walls in the bathroom before painting, removing the cellar window and blocking it in, supporting the wall of the rear addition, refitting the window and supporting the floor joist, installing two windows in the rear entry hall, and the lockset and beauty kit. The justification for all but the bathroom walls was that the south wall of the rear addition above the area of the door and adjacent window caused the wall to buckle, which became apparent when the window was being removed for scheduled work.

The bathroom door needed to be changed as a result of the scheduled lead hazard control work and the plaster around the door was noted to be unkeyed, requiring extensive repair. Upon further investigation, it was determined that additional areas of the bathroom plaster were also unkeyed, which resulted in a determination to re-drywall the entire bathroom in order to produce a better finished product.

The total of these two change orders is \$2,150.00 (\$1,400.00 and \$750.00, respectively) to be funded through CDBG. An additional mortgage was executed for these items. This additional amount brings the new total contract price to \$23,170.00.

Requested action is for City Council to approve this change order. Please place this request on the May 27, 2008, agenda for City Council's consideration.

CLK:see



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 15, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk 
RE: The Crazy Cowboy – Temporary Added Space Authorization

As you are aware, The Crazy Cowboy, LLC received approval to conduct their summer special events, with contingencies at the City Council meeting of April 22, 2008. At that time, language was not included on the agenda requesting Council to approve their Applications for Temporary Authorization for temporary added space on June 6, 7, 8, 13, 14, 15, July 25, 26, 27 and August 15, 16, and 17, 2008.

Because the proposed temporary added space service area is located on city property, the Liquor Control Commission requests the applicant receive a recommendation by the Police Chief, and the requests be approved by Council. If approved, the Clerk must sign the applications indicating approval by Council. The applications will then be forwarded to the Michigan Liquor Control Commission for final approval.

Please place this request on the Council's May 27th consent calendar for their consideration.

Thank you.

Attachment



Michigan Department of Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
 7150 Harris Drive, P.O. Box 30005
 Lansing, Michigan 48909-7505

APPLICATION FOR TEMPORARY AUTHORIZATION

[Authorized by R 436.1023 (2) (3), R 436.1403 (2), R 436.1407 and R 436.1419 of the M.A.C.]

PART 1. APPLICANT INFORMATION

1. Name of License (Corporation, Individual, Limited Liability Company, Limited Partnership):
 The Crazy Cowboy LLC

2. Street Address, City or Village, Township (if applicable), County, and Zip Code:
 215 South Mechanic Street, Jackson, MI, Jackson County, 49201

3. Type of License and Number: Class C 116753-2007

4. Business Telephone Number: +1 (517) 817-1910 Fax Number: n/a

5. Email Address: info@thecrazycowboy.com

PART 2. TYPE OF EVENT Describe the Type of Event(s) Being Held:

Outdoor Street/Block Event.

PART 3. TYPE OF AUTHORIZATION REQUESTED

Check only the types of authorization needed and answer the questions required for the authorization requested:

TEMPORARY OUTDOOR SERVICE OR TEMPORARY ADDED SPACE

Please enclose a diagram showing proposed outdoor service or added space area, existing licensed premises, any streets and all dimensions requested below.

1. Dates requested: ~~06/20-22/08~~ 6/06/08 - 6/08/08

2. What is the size of the proposed outdoor service area or added space area? 00165 feet x 00045

3. Describe the barrier that will be used to enclose the outdoor service or added space area.
 [Include the type of barrier such as fence, rope, etc and the height of the barrier]

Double, orange, plastic, 4ft., mesh fence

4. Will there only be table service of alcoholic beverages? Yes No If NO, Temporary Additional Bar will be needed unless existing Additional Bar Permit will be used.

5. Describe the type of security that will be used for the event.

Security will be placed no more than every 20ft along the fenced area, including 3 at each entrance/exit, and numerous throughout the building.

6. Is the proposed outdoor service area or added space area directly next to the licensed premises? Yes No If NO, indicate how many feet there is between the proposed outdoor service or added space and the licensed premises?

7. Are there any dedicated streets within the proposed outdoor service or added space area or is there any intervening property between the licensed premises and outdoor service or added space area? Yes No If YES, explain and include on the diagram.

We will be using the South Mechanic block between Cortand and Washington Ave.

8. Is the proposed outdoor service area, added space and/or any intervening property owned, rented, or leased by the licensee? Yes No If NO, a lease for the outdoor service, added space and/or any intervening property must be provided with this application.

9. Is the proposed outdoor service area or added space located on city, village, or township property? Yes No If YES, the city, village or township clerk must sign the application indicating approval of the request by the city, village, or township.

10. Is all of the proposed outdoor service or added space area in the same governmental unit as the licensed premises?
 Yes No If NO, please explain.

The street belongs to the City of Jackson

TEMPORARY OFFICIAL PERMIT FOR DIFFERENCE IN HOURS OF OPERATION (Check each specific type of activity requested in #2)

1. Dates requested: _____

2. Type of Activity:

Bowling Do you operate the bowling center? Yes No If NO, please explain.

Dance Do you have a Dance Permit? Yes No If NO, Temporary Dance will be needed

Entertainment Do you have an Entertainment Permit? Yes No If NO, Temporary Entertainment will be needed

Food Do you operate a full service kitchen? Yes No If NO, please explain.

Golf Do you operate the golf course? Yes No If NO, please explain.

Other Special Event Activity Please describe and explain the type of event.

3. The licensed premises may not be occupied by anyone except the licensee and bona fide employees who are working between the hours of 2:30 A.M. and 12:00 Noon on any Sunday or from 2:30 A.M. until 7:00 A.M. on any other day. Please indicate the extended hours you are applying for to conduct the activities indicated above.

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

TEMPORARY ADDITIONAL BAR Fee is \$350.00

Dates requested: _____

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

TEMPORARY DANCE

It is required that the Dance Floor be at least 100 square feet, clearly marked, and shall not have tables, chairs and other obstacles on the dance floor while customers are dancing.

Dates requested: _____

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

TEMPORARY ENTERTAINMENT OR **TEMPORARY TOPLESS ACTIVITY**

1. Dates requested: _____

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

2. Describe the type of entertainment to be provided.

Local band and DJ

3. If the entertainment includes a contest with prizes totaling over \$250 in value, please complete the following questions:

a. Explain in detail rules of the contest. Attach another page, if needed.

b. Describe and state the retail value of each prize to be awarded.

c. Specify who will be paying for and supplying the prizes.

d. Will there be any alcoholic beverage items with a brand name logo used as prizes for part of the contest? Yes No

IMPORTANT: No alcoholic beverages may be used as part of any contest or as a prize for a contest.
No licensee may receive anything of value from another licensee without prior MLCC approval.

e. Is there a cover charge or entrance fee for the contest or tournament? Yes No If YES, please explain.

PART 4.

WARNING: Section 1003 of the Liquor Control Code of 1998, being MCL 436.2003, provides in part as follows: "A person who makes a false or fraudulent statement to the commission, orally or in writing, for the purpose of inducing the commission to act or refrain from taking action, or for the purpose of enabling or assisting a person to evade the provisions of this act is guilty of a violation of this act and is punishable in the manner provided for in section 909. . ."

I hereby swear that I have read all of the above answers and that they are true and further that I have read and understand the warning.

THE LICENSEE, AN AUTHORIZED CORPORATE OFFICER, OR MEMBER OF A LIMITED LIABILITY COMPANY MUST SIGN THIS APPLICATION.

James
Licensee Signature Owner
Title *2/20/08*
Date of Application

Kimberly R Gamez
Contact Name (please print)

Area Code and Telephone Number (517) 764-5784

THE POLICE CHIEF OR SHERIFF WHO HAS JURISDICTION RECOMMENDS THIS REQUEST.

Date of Application *Matthew E Heim*
Police Chief or Sheriff Signature

216 E. Washington Ave
Street Address

Jackson, Mi 49201
City and Zip Code

Area Code and Telephone Number *517-768-8715*

IF REQUESTING TEMPORARY TOPLESS ACTIVITY, OFFICIAL PERMIT FOR DANCE, OFFICIAL PERMIT FOR ENTERTAINMENT, OR THE TEMPORARY OUTDOOR SERVICE AREA IS LOCATED ON CITY, VILLAGE, OR TOWNSHIP PROPERTY, THIS APPLICATION MUST BE SIGNED BY THE CLERK.

This request was approved by the Jackson City Council On
City, Village Council or Township Board Date

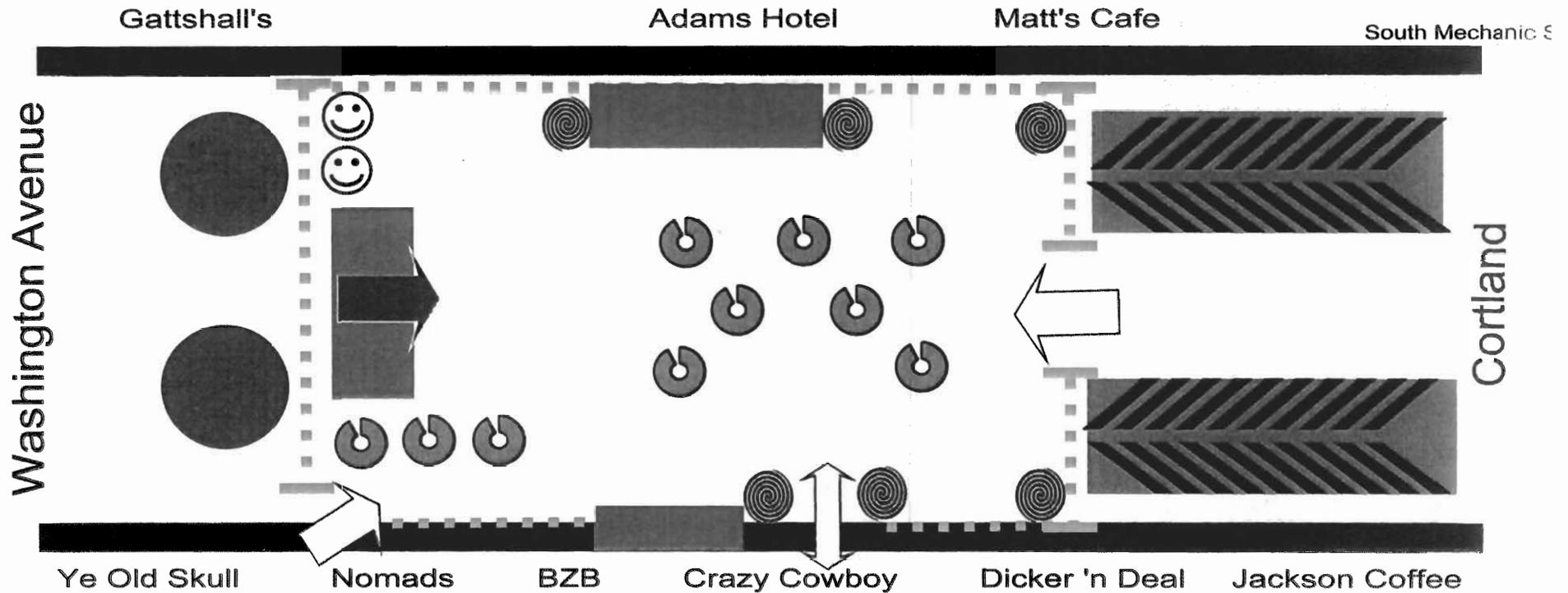
City, Village, Township Clerk Signature

161 W. Michigan Avenue
Street Address

Jackson 49201
City and Zip Code

Area Code and Telephone Number 517.788.4025

Wheels of Thunder Weekend June 6 & 7



➔ *Entrance/Exit

🌀 Trash Cans

😊 Porta-Potty

🍷 High-top Tables

■ Live Entertainment

■ Liquor/ Beer Bar

■ Sidewalk

● Inflatable Bottles

⋯ Security Fence

▨ Motorcycle Parking ONLY

*Entrance/Exit in front of Nomad's will be open only until 10:00

ID's will be checked at entrances starting at 9:30.
21+ ONLY after 9:30



Michigan Department of Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
 7150 Harris Drive, P.O. Box 30005
 Lansing, Michigan 48909-7505

APPLICATION FOR TEMPORARY AUTHORIZATION

[Authorized by R 436.1023 (2) (3), R 436.1403 (2), R 436.1407 and R 436.1419 of the M.A.C.]

PART 1. APPLICANT INFORMATION

1. Name of License (Corporation, Individual, Limited Liability Company, Limited Partnership):

The Crazy Cowboy LLC

2. Street Address, City or Village, Township (if applicable), County, and Zip Code:

215 South Mechanic Street, Jackson, MI, Jackson County, 49201

3. Type of License and Number: Class C 116753-2007

4. Business Telephone Number: +1 (517) 817-1910

Fax Number: n/a

5. Email Address: info@thecrazycowboy.com

PART 2. TYPE OF EVENT Describe the Type of Event(s) Being Held:

Outdoor Street/Block Event.

PART 3. TYPE OF AUTHORIZATION REQUESTED

Check only the types of authorization needed and answer the questions required for the authorization requested:

TEMPORARY OUTDOOR SERVICE OR TEMPORARY ADDED SPACE

Please enclose a diagram showing proposed outdoor service or added space area, existing licensed premises, any streets and all dimensions requested below.

1. Dates requested: 06/13-15/08

2. What is the size of the proposed outdoor service area or added space area? 00165 feet x 00045

3. Describe the barrier that will be used to enclose the outdoor service or added space area.

[Include the type of barrier such as fence, rope, etc and the height of the barrier]

Double, orange, plastic, 4ft., mesh fence

4. Will there only be table service of alcoholic beverages? Yes No If NO, Temporary Additional Bar will be needed unless existing Additional Bar Permit will be used.

5. Describe the type of security that will be used for the event.

Security will be placed no more than every 20ft along the fenced area, including 3 at each entrance/exit, and numerous throughout the building.

6. Is the proposed outdoor service area or added space area directly next to the licensed premises? Yes No If NO, indicate how many feet there is between the proposed outdoor service or added space and the licensed premises?

7. Are there any dedicated streets within the proposed outdoor service or added space area or is there any intervening property between the licensed premises and outdoor service or added space area? Yes No If YES, explain and include on the diagram.

We will be using the South Mechanic block between Cortand and Washington Ave.

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10. Is all of the proposed outdoor service or added space area in the same governmental unit as the licensed premises?
 Yes No If NO, please explain.

The street belongs to the City of Jackson

TEMPORARY OFFICIAL PERMIT FOR DIFFERENCE IN HOURS OF OPERATION (Check each specific type of activity requested in #2)

1. Dates requested: _____

2. Type of Activity:

Bowling Do you operate the bowling center? Yes No If NO, please explain.

Dance Do you have a Dance Permit? Yes No If NO, Temporary Dance will be needed

Entertainment Do you have an Entertainment Permit? Yes No If NO, Temporary Entertainment will be needed

Food Do you operate a full service kitchen? Yes No If NO, please explain.

Golf Do you operate the golf course? Yes No If NO, please explain.

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3. The licensed premises may not be occupied by anyone except the licensee and bona fide employees who are working between the hours of 2:30 A.M. and 12:00 Noon on any Sunday or from 2:30 A.M. until 7:00 A.M. on any other day. Please indicate the extended hours you are applying for to conduct the activities indicated above.

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

TEMPORARY ADDITIONAL BAR Fee is \$350.00

Dates requested: _____

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

TEMPORARY DANCE

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Dates requested: _____

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

TEMPORARY ENTERTAINMENT OR **TEMPORARY TOPLESS ACTIVITY**

1. Dates requested: _____

Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

2. Describe the type of entertainment to be provided.

Local band and DJ

3. If the entertainment includes a contest with prizes totaling over \$250 in value, please complete the following questions:

a. Explain in detail rules of the contest. Attach another page, if needed.

b. Describe and state the retail value of each prize to be awarded.

c. Specify who will be paying for and supplying the prizes.

d. Will there be any alcoholic beverage items with a brand name logo used as prizes for part of the contest? Yes No

IMPORTANT: No alcoholic beverages may be used as part of any contest or as a prize for a contest.
No licensee may receive anything of value from another licensee without prior MLCC approval.

e. Is there a cover charge or entrance fee for the contest or tournament? Yes No If YES, please explain.

[Empty box for explanation]

PART 4.

WARNING: Section 1003 of the Liquor Control Code of 1998, being MCL 436.2003, provides in part as follows: "A person who makes a false or fraudulent statement to the commission, orally or in writing, for the purpose of inducing the commission to act or refrain from taking action, or for the purpose of enabling or assisting a person to evade the provisions of this act is guilty of a violation of this act and is punishable in the manner provided for in section 909. . ."

I hereby swear that I have read all of the above answers and that they are true and further that I have read and understand the warning.

THE LICENSEE, AN AUTHORIZED CORPORATE OFFICER, OR MEMBER OF A LIMITED LIABILITY COMPANY MUST SIGN THIS APPLICATION.

<i>[Signature]</i>	Owner	2-20-08
Licensee Signature	Title	Date of Application

Kimberly R Gamez

Contact Name (please print)

Area Code and Telephone Number (517) 764-5784

THE POLICE CHIEF OR SHERIFF WHO HAS JURISDICTION RECOMMENDS THIS REQUEST.

[Empty box]
Date of Application

[Signature]
Police Chief or Sheriff Signature

216 E. Washington Ave
Street Address

Jackson, Mi 49201
City and Zip Code

Area Code and Telephone Number 517-768-8715

IF REQUESTING TEMPORARY TOPLESS ACTIVITY, OFFICIAL PERMIT FOR DANCE, OFFICIAL PERMIT FOR ENTERTAINMENT, OR THE TEMPORARY OUTDOOR SERVICE AREA IS LOCATED ON CITY, VILLAGE, OR TOWNSHIP PROPERTY, THIS APPLICATION MUST BE SIGNED BY THE CLERK.

This request was approved by the Jackson City Council On [Empty box]
City, Village Council or Township Board Date

[Empty box]
City, Village, Township Clerk Signature

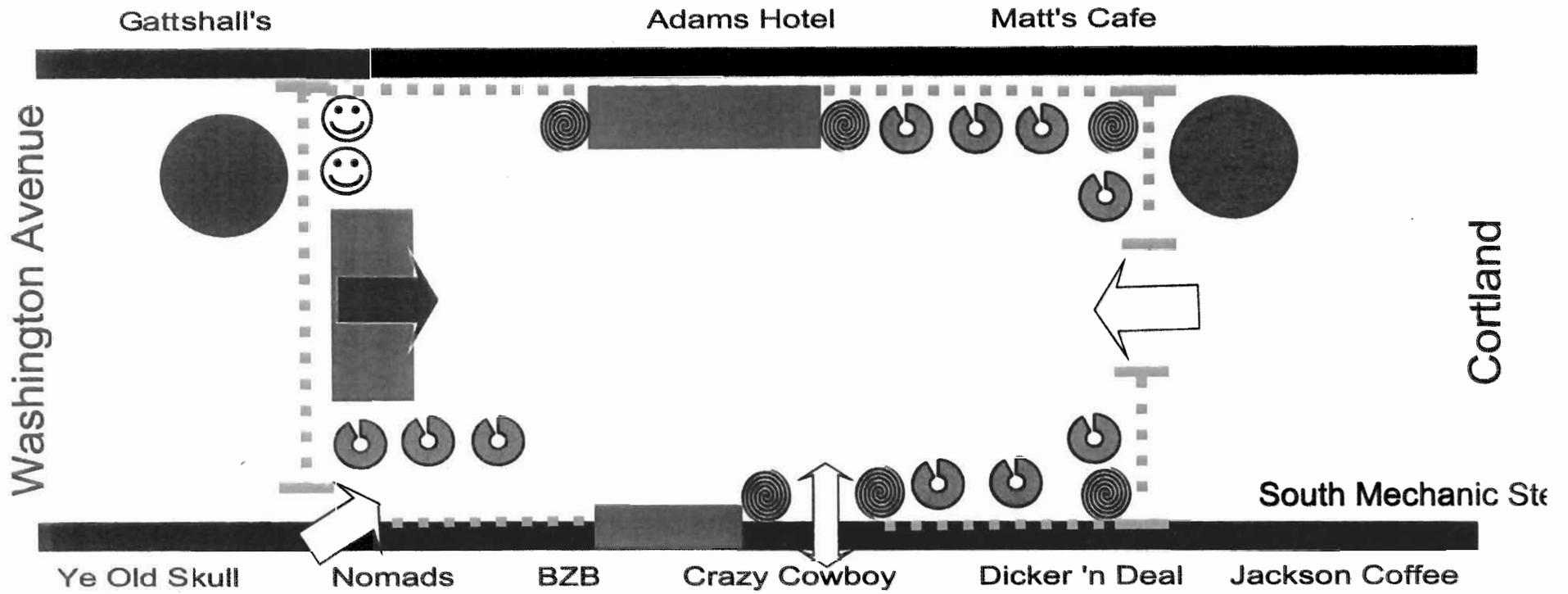
161 W. Michigan Avenue
Street Address

Jackson 49201
City and Zip Code

Area Code and Telephone Number 517.788.4025

Nascar Race Weekends

June and July



➔ *Entrance/Exit

🌀 Trash Cans

😊 Porta-Potty

🍷 High-top Tables

■ Live Entertainment

■ Liquor/ Beer Bar

■ Sidewalk

● Inflatable Bottles

- - - Security Fence

*Entrance/Exit in front of Nomad's will be open only until 10:00

ID's will be checked at entrances starting at 9:30.

21+ ONLY after 9:30



Michigan Department of Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
 7150 Harris Drive, P.O. Box 30005
 Lansing, Michigan 48909-7505

APPLICATION FOR TEMPORARY AUTHORIZATION

[Authorized by R 436.1023 (2) (3), R 436.1403 (2), R 436.1407 and R 436.1419 of the M.A.C.]

PART 1. APPLICANT INFORMATION

1. Name of License (Corporation, Individual, Limited Liability Company, Limited Partnership):
 The Crazy Cowboy LLC

2. Street Address, City or Village, Township (if applicable), County, and Zip Code:
 215 South Mechanic Street, Jackson, MI, Jackson County, 49201

3. Type of License and Number: Class C 116753-2007

4. Business Telephone Number: +1 (517) 817-1910 Fax Number: n/a

5. Email Address: info@thecrazycowboy.com

PART 2. TYPE OF EVENT Describe the Type of Event(s) Being Held:

Outdoor Street/Block Event.

PART 3. TYPE OF AUTHORIZATION REQUESTED

Check only the types of authorization needed and answer the questions required for the authorization requested:
 TEMPORARY OUTDOOR SERVICE OR TEMPORARY ADDED SPACE

Please enclose a diagram showing proposed outdoor service or added space area, existing licensed premises, any streets and all dimensions requested below.

1. Dates requested: 07/25-27/08

2. What is the size of the proposed outdoor service area or added space area? 00165 feet x 00045

3. Describe the barrier that will be used to enclose the outdoor service or added space area.
 [Include the type of barrier such as fence, rope, etc and the height of the barrier]
 Double, orange, plastic, 4ft., mesh fence

4. Will there only be table service of alcoholic beverages? Yes No If NO, Temporary Additional Bar will be needed unless existing Additional Bar Permit will be used.

5. Describe the type of security that will be used for the event.
 Security will be placed no more than every 20ft along the fenced area, including 3 at each entrance/exit, and numerous throughout the building.

6. Is the proposed outdoor service area or added space area directly next to the licensed premises? Yes No If NO, indicate how many feet there is between the proposed outdoor service or added space and the licensed premises?

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 We will be using the South Mechanic block between Cortand and Washington Ave.

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10. Is all of the proposed outdoor service or added space area in the same governmental unit as the licensed premises?
 Yes No If NO, please explain.

The street belongs to the City of Jackson

TEMPORARY OFFICIAL PERMIT FOR DIFFERENCE IN HOURS OF OPERATION (Check each specific type of activity requested in #2)

1. Dates requested: _____

2. Type of Activity:

Bowling Do you operate the bowling center? Yes No If NO, please explain.

Dance Do you have a Dance Permit? Yes No If NO, **Temporary Dance will be needed**

Entertainment Do you have an Entertainment Permit? Yes No If NO, **Temporary Entertainment will be needed**

Food Do you operate a full service kitchen? Yes No If NO, please explain.

Golf Do you operate the golf course? Yes No If NO, please explain.

Other Special Event Activity Please describe and explain the type of event.

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Weekdays _____ A.M. to _____ A.M. Sundays _____ A.M. to _____ A.M./P.M.

TEMPORARY ADDITIONAL BAR Fee is \$350.00

Dates requested: _____

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It is required that the Dance Floor be at least 100 square feet, clearly marked, and shall not have tables, chairs and other obstacles on the dance floor while customers are dancing.

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2. Describe the type of entertainment to be provided.

Local band and DJ

3. If the entertainment includes a contest with prizes totaling over \$250 in value, please complete the following questions:

a. Explain in detail rules of the contest. *Attach another page, if needed.*

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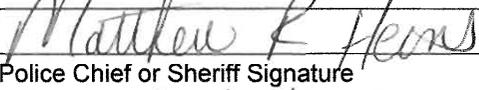
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Kimberly R Gamez
Contact Name (please print)

Area Code and Telephone Number (517) 764-5784

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Date of Application	Police Chief or Sheriff Signature

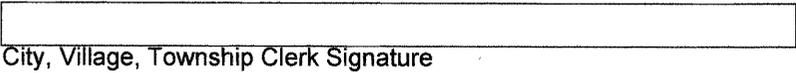
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Street Address

Jackson, MI 49201
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	City, Village Council or Township Board		Date


City, Village, Township Clerk Signature

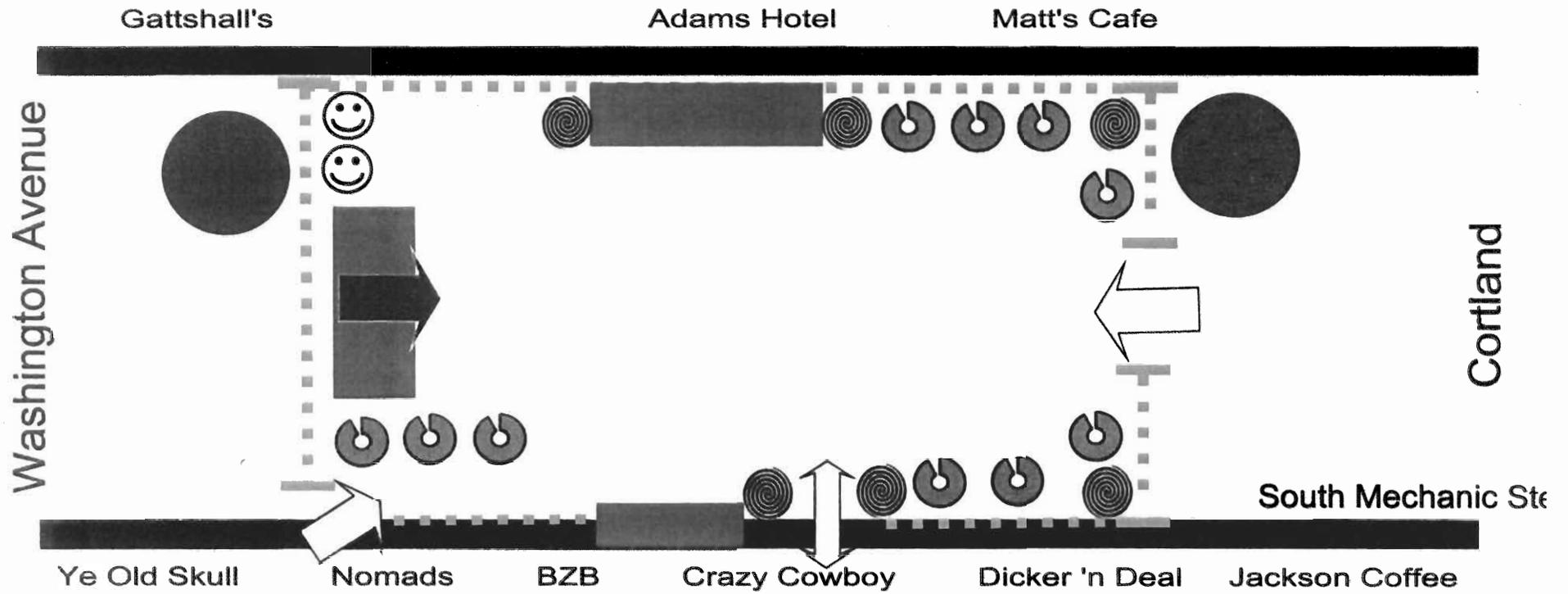
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Nascar Race Weekends

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➔ *Entrance/Exit

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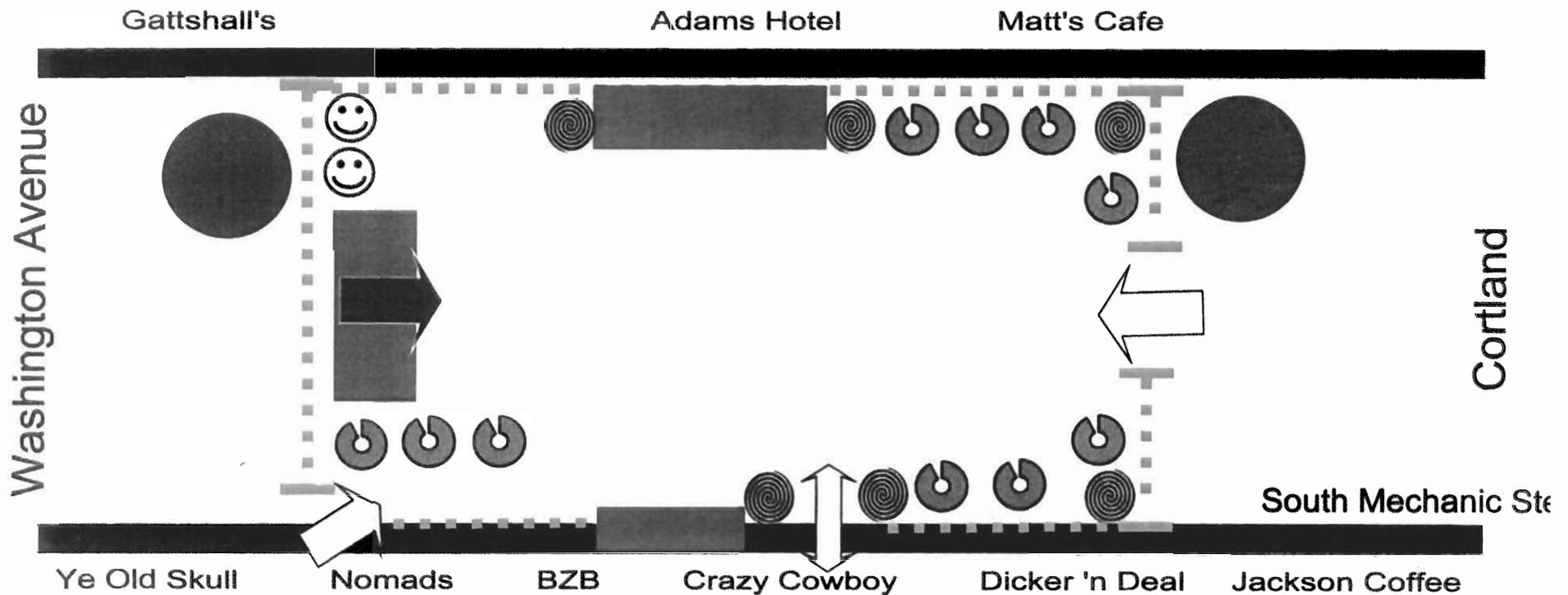
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June and July



➡ *Entrance/Exit

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21+ ONLY after 9:30



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 8, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk
RE: Application for Rezoning Submitted by Stephan J. Jepson

Attached please find an application from Stephan J. Jepson requesting a zoning change for property located at 1617 N. West Avenue from R-4 to C-4.

Please place the attached application on the City Council's May 27th consent calendar for referral to the City Planning Commission.

Thank you.

Attachment

Hand delivered by
Grant Boughtman to
Region II
5/7/08



Application for District Change (Rezoning)
Before the City Planning Commission
City of Jackson, Michigan

1. Application Number: PC - Date Filed: / /
To be filled out by R2PC Staff

2. STEPHAN J. JEPSON
Name(s)
4444 LAKE FOREST DR
Street Address
KALAMAZOO, MI 49008 (269) 762-0534 Owners Occupants Buyers
City State Zip Code Phone Number Status of the Applicant (Circle One)*

of the property located at: 1617 N. WEST AVE., 49201
Street Address Zip Code

property identification #: 2-230500000

I (we) respectfully request a determination be made by the City Planning Commission on the following change of zoning as provided in §28-183 of the Zoning Ordinance:

3. Current zoning: R-1 R-2 R-3 (R-4) R-5 R-6 C-1 C-2 C-3 C-4 I-1 I-2
Circle One
Proposed zoning: R-1 R-2 R-3 R-4 R-5 R-6 C-1 C-2 C-3 (C-4) I-1 I-2
Circle One

The proposed use is: RETAIL OPTICAL AND OPTOMETRY

5. I certify that the information provided above is correct to the best of my belief and knowledge.

MR. STEPHAN J. JEPSON _____
Name & Title Name & Title
[Signature] _____
Signature Signature

6. City Clerk Use Only:
Date: 5/7/08 Fee: \$ 380.00 CR Receipt #: 1102931

* If the applicant is not the owner of the property, a letter of consent from the property owner must accompany this application.

@: M+CC, Police, Fire, Eng., Comm. Dev., DPS



CITY OF JACKSON, MICHIGAN FINANCIAL STATEMENTS

AS OF AND FOR THE 10 MONTHS ENDED APRIL 30, 2008

(UNAUDITED)

INDEX:	PAGE
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ALL OTHER FUNDS - EXPENDITURE SUMMARY	3-4
ALL FUNDS - REVENUE SUMMARY	5-6
NOTES TO REVENUE & EXPENDITURE SUMMARIES	7

City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the 10 Months Ended April 30, 2008
(Prepared on the Adopted Budget - Basis)

Function Department	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Legislative :</u>					
101-101 City Council	83,938	6,243	85,744	102.15%	(1,806) (Note 2)
101-103 Charter Review Committee	0	195	195	N/A	(195) (Note 2)
	83,938	6,438	85,939	102.38%	(2,001)
<u>Judicial:</u>					
101-137 Administrative Hearings Bureau	30,990	2,431	22,956	74.08%	8,034
<u>General Government :</u>					
101-172 City Manager	360,942	20,060	224,257	62.13%	136,685
101-192 City Clerk-Elections	131,439	5,049	111,376	84.74%	20,063
101-201 Finance	418,208	33,823	329,730	78.84%	88,478
101-209 City Assessor	403,324	30,088	326,552	80.97%	76,772
101-210 City Attorney	503,776	39,031	411,750	81.73%	92,026
101-215 City Clerk	201,012	16,167	158,598	78.90%	42,414
101-226 Personnel	391,143	29,304	283,815	72.56%	107,328
101-233 Purchasing	164,560	12,045	131,765	80.07%	32,795
101-253 City Treasurer	321,624	25,933	251,498	78.20%	70,126
101-254 City Income Tax	265,674	17,424	191,620	72.13%	74,054
101-258 Management Information Services	255,440	26,551	271,130	106.14%	(15,690) (Note 2)
101-265 City Hall & Grounds	311,865	9,392	282,145	90.47%	29,720
101-276 Cemeteries	440,081	29,607	325,331	73.93%	114,750
101-299 Unallocated	566,216	29,789	488,704	86.31%	77,512
	4,735,304	324,263	3,788,271	80.00%	947,033
<u>Police Department :</u>					
101-301 Police	8,798,244	613,876	6,794,897	77.23%	2,003,347
101-303 Police Youth Services - JPS	293,806	22,211	243,791	82.98%	50,015
101-308 STEP Grants	0	0	20,733	N/A	(20,733) (Note 2)
101-311 JCCA Grant	0	0	6,781	N/A	(6,781) (Note 2)
101-313 Consortium Training	30,044	9,876	24,993	83.19%	5,051
101-314 In-Service Training	14,761	3,200	13,136	88.99%	1,625
101-315 MCOLES Training	49,087	3,732	5,222	10.64%	43,865
	9,185,942	652,895	7,109,553	77.40%	2,076,389
<u>Fire Department :</u>					
101-337 Fire Administration	278,946	21,674	220,604	79.08%	58,342
101-340 Fire Suppression	4,999,383	358,130	3,948,031	78.97%	1,051,352
101-341 Fire Prevention	13,500	2,502	8,225	60.93%	5,275
101-343 Fire Training	235,947	12,025	128,424	54.43%	107,523
	5,527,776	394,331	4,305,284	77.88%	1,222,492
<u>Other Public Safety :</u>					
101-350 Public Safety - Unallocated	1,821,325	58,099	1,159,680	63.67%	661,645
101-401 Planning	109,522	36	56,004	51.13%	53,518
101-426 Office of Emergency Measures	61,409	4,991	44,010	71.67%	17,399
	1,992,256	63,126	1,259,694	63.23%	732,562

(Continued -)

City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the 10 Months Ended April 30, 2008
(Prepared on the Adopted Budget - Basis)

- Continued -

Function Department	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Public Works :</u>					
101-441 Tax Property Maintenance	0	181	7,077	N/A	(7,077) (Note 2)
101-442 Civic Affairs	70,000	4,423	34,711	49.59%	35,289
101-445 Drains at Large	73,689	19,055	44,557	60.47%	29,132
101-446 Storm Drain Construction	97,000	4,327	35,050	36.13%	61,950
101-447 Grounds Maintenance	170,198	5,577	152,290	89.48%	17,908
101-448 Sidewalk Construction	130,000	9,345	84,444	64.96%	45,556
101-450 Street Lighting	380,873	68,860	342,670	89.97%	38,203
101-455 Weed Control	27,615	0	8,382	30.35%	19,233
	949,375	111,768	709,181	74.70%	240,194
<u>Recreation & Culture :</u>					
101-690 Forestry	557,954	48,701	489,849	87.79%	68,105
101-692 Parks, Recreation & Grounds Admin.	720,996	62,838	610,424	84.66%	110,572
101-697 Parks & Facilities Maintenance	513,442	40,388	392,931	76.53%	120,511
101-698 Lt. Nixon Memorial Pool	159,995	3,918	100,354	62.72%	59,641
101-699 Sharp Park Swimming Pool	126,691	563	79,924	63.09%	46,767
101-803 Historical District	42,817	0	22,345	52.19%	20,472
	2,121,895	156,408	1,695,827	79.92%	426,068
<u>Health & Welfare :</u>					
101-896 Human Relations	61,543	0	33,674	54.72%	27,869
<u>Contributions to Other Funds:</u>					
101-999 Contributions to Other Funds:	317,361	0	25,000	7.88%	292,361
Total General Fund Expenditures	25,006,380	1,711,660	19,035,379	76.12%	5,971,001

City of Jackson
All Other Funds - Expenditure Summary
As of and For the 10 Months Ended April 30, 2008
(Prepared on the Adopted Budget - Basis)

Fund Type/Fund Name		2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Special Revenue Funds :</u>						
202	Major Street	5,447,126	229,100	3,168,662	58.17%	2,278,464
203	Local Street	1,741,237	78,118	1,346,302	77.32%	394,935
208	Ella W. Sharp Park Operating	733,806	70,537	521,615	71.08%	212,191
210	Land Acquisition Fund	45,000	3,617	34,079	75.73%	10,921
211	Housing Initiative Fund	35,020	637	24,477	69.89%	10,543
245	Public Improvement	1,403,515	4,327	171,792	12.24%	1,231,723
249	Building Department	531,426	32,091	378,348	71.19%	153,078
257	Budget Stabilization	75,000	0	0	0.00%	75,000
265	Drug Law Enforcement	91,317	5,461	63,649	69.70%	27,668
266	Project Safe Neighborhood Grant	95,529	1,016	5,535	N/A	89,994
268	Byrne JAG Grant	32,734	0	0	0.00%	32,734
270	LAWNET Grant	152,225	10,007	104,507	68.65%	47,718
288	Lead Hazard Control Grant	0	78,351	478,139	N/A	(478,139) (Note 2)
293	Waterfront Redevelopment Grant	267,391	31,511	32,790	12.26%	234,601
294	Brownfield Assessment Grant	57,011	37,588	120,913	212.09%	(63,902) (Note 2)
296	Recreation Activity	309,114	16,710	168,729	54.58%	140,385
297	JPS Recreation Millage Program	240,947	12,855	200,703	83.30%	40,244
<u>Debt Service Funds :</u>						
320	1998 MTF Bond D/S	128,144	0	128,144	100.00%	0
323	Mich. Urban Land Assembly D/S	144,000	24,000	132,000	91.67%	12,000
324	2003 MTF Bond D/S	153,210	0	153,210	100.00%	0
365	City Hall D/S	581,174	367,837	580,674	99.91%	500
368	Building Authority D/S	127,944	0	127,944	100.00%	0
395	2001 DDA TIF D/S	968,923	0	214,186	22.11%	754,737
398	2002 BRA TIF D/S	1,014,470	0	233,686	23.04%	780,784
399	2007 BRA TIF Refunding D/S	0	0	9,965,067	N/A	(9,965,067) (Note 2)
<u>Capital Projects Funds :</u>						
401	Capital Projects Fund	621,203	24,592	452,667	72.87%	168,536
402	Water Equipment and Replacement	1,791,213	87,609	1,247,510	69.65%	543,703
404	Sanitary Sewer Maintenance Fund	481,583	46,221	306,796	63.71%	174,787
405	Sanitary Sewer Replacement	667,000	18,967	437,298	65.56%	229,702
406	Wastewater Equipment Replacement	3,315,000	95,057	288,721	8.71%	3,026,279
494	Brownfield Redevelopment Authority	1,209,375	29,166	458,200	37.89%	751,175
496	DDA Project	1,259,222	36,066	438,591	34.83%	820,631
<u>Enterprise Funds :</u>						
583	Sharp Park Golf Practice Center	84,789	3,551	31,548	37.21%	53,241
585	Auto Parking System	109,098	2,497	39,000	35.75%	70,098
586	Parking Assessment	196,726	5,788	167,974	85.38%	28,752
590	Sewer	6,766,307	431,665	4,057,463	59.97%	2,708,844
591	Water	7,213,924	455,237	4,451,431	61.71%	2,762,493
599	Parking Deck Fund	462,725	5,880	141,583	30.60%	321,142

(Continued -)

City of Jackson
All Other Funds - Expenditure Summary
As of and For the 10 Months Ended April 30, 2008
(Prepared on the Adopted Budget - Basis)

- Continued -

Fund Type/Fund Name		2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Internal Service Funds :</u>						
641	Public Works Administration	672,608	53,322	546,335	81.23%	126,273
642	Engineering Administration	380,697	36,497	323,669	85.02%	57,028
661	Motor Pool and Garage	1,753,145	146,575	1,244,625	70.99%	508,520
663	Equipment Revolving Fund	70,912	7,211	64,232	90.58%	6,680
677	Workers' Compensation	432,450	8,094	374,889	86.69%	57,561
678	Prescription Drug	1,105,120	81,089	651,741	58.97%	453,379
679	Health Care Deductible Reimbursement	0	17,660	147,700	N/A	(147,700) (Note 2)
<u>Trust & Agency Funds :</u>						
702	County & School Tax Collection	140,000	0	0	0.00%	140,000
711	Cemetery Perpetual Maintenance	80,000	2,103	6,180	7.73%	73,820
718	Ella W. Sharp Endowment	53,720	0	0	0.00%	53,720
731	Employees' Retirement System	2,030,000	0	1,603,925	79.01%	426,075
732	Policemen's/Firemen's Pension	1,310,000	118,065	771,606	58.90%	538,394
733	Policemen's/Firemen's Pens.-345	3,350,000	51,297	2,344,118	69.97%	1,005,882
736	Public Employees Health Care	13,400	0	0	N/A	13,400
<u>Special Assessment Funds :</u>						
895	Special Assessment	489,691	20,031	366,637	74.87%	123,054

City of Jackson
All Funds - Revenue Summary
As of and For the 10 Months Ended April 30, 2008

Fund/Fund Name	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Collected
<u>General Fund :</u>				
Property Taxes	8,388,622	86,242	7,237,296	86.28%
Income Taxes	7,400,000	1,813,886	7,302,762	98.69%
Licenses & Permits	243,200	15,394	130,900	53.82%
Federal Grants	21,397	1,767	34,257	160.10%
State Grants	64,048	0	7,886	12.31%
State Revenue Sharing	5,396,000	12,605	3,896,076	72.20%
Contributions From Local Units	172,044	825	107,157	62.28%
Charges For Goods & Services	1,069,901	59,270	306,022	28.60%
Fines & Forfeits	255,479	25,459	240,747	94.23%
Investment Income	340,000	7,225	134,777	39.64%
Contributions From Other Funds	364,000	4,377	62,649	17.21%
Miscellaneous	287,646	12,841	148,593	51.66%
Total General Fund Revenues	<u>24,002,337</u>	<u>2,039,891</u>	<u>19,609,122</u>	<u>81.70%</u>
<u>Special Revenue Funds :</u>				
202 Major Street	5,296,306	298,429	2,299,841	43.42%
203 Local Street	1,444,311	79,712	942,401	65.25%
208 Ella W. Sharp Park Operating	742,220	10	313,177	42.19%
210 Land Acquisition Fund	45,000	188	72,444	160.99%
211 Housing Initiative Fund	100,500	0	0	0.00%
245 Public Improvement	1,224,000	6,396	1,133,322	92.59%
249 Building Inspection	531,428	21,751	195,780	36.84%
257 Budget Stabilization	75,000	7,429	58,121	77.49%
265 Drug Law Enforcement	22,330	8,170	39,255	175.79%
266 Project Safe Neighborhood Grant	95,529	1,058	4,519	4.73%
268 Byrne JAG Grant	32,734	0	0	0.00%
270 LАWNET Grant	152,225	14,999	99,502	65.37%
288 Lead Hazard Control Grant	0	52	407,245	N/A (Note 2)
293 Waterfront Redevelopment Grant	267,391	0	0	0.00%
294 Brownfield Assessment Grant	56,960	0	83,282	146.21%
296 Recreation Activity	310,000	37,761	207,775	67.02%
297 JPS Recreation Millage Program	240,947	0	124,000	51.46%
<u>Debt Service Funds :</u>				
320 1998 MTF Bond D/S	128,144	0	128,144	100.00%
323 Mich. Urban Land Assembly D/S	144,000	24,000	132,000	91.67%
324 2003 MTF Bond D/S	153,210	0	153,210	100.00%
365 2003 City Hall D/S	573,625	0	543,849	94.81%
368 Building Authority D/S	127,944	0	127,944	100.00%
395 2001 DDA TIF D/S	969,000	0	214,186	22.10%
398 2002 BRA TIF D/S	1,014,000	0	233,686	23.05%
399 2007 BRA TIF Refunding D/S	0	0	9,965,167	N/A (Note 2)
<u>Capital Projects Funds :</u>				
401 Capital Projects Fund	621,203	0	187,861	30.24%
402 Water Equipment and Replacement	1,360,000	125,226	1,429,438	105.11%
404 Sanitary Sewer Maintenance Fund	481,583	46,241	311,231	64.63%
405 Sanitary Sewer Replacement	692,000	59,998	585,106	84.55%
406 Wastewater Equip. Replacement	690,000	68,972	645,046	93.48%

(Continued-)

City of Jackson
All Funds - Revenue Summary
As of and For the 10 Months Ended April 30, 2008

- Continued -

Fund/Fund Name	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Collected
<u>Capital Projects Funds : (Continued)</u>				
494 Brownfield Redevelopment Authority	1,457,237	9,525	82,105	5.63%
496 DDA Project	976,000	3,480	42,297	4.33%
<u>Enterprise Funds :</u>				
583 Sharp Park Golf Practice Center	85,300	0	21,561	25.28%
585 Auto Parking System	108,559	1,975	53,827	49.58%
586 Parking Assessment	186,559	6,464	161,208	86.41%
590 Sewer	5,442,000	520,075	4,226,447	77.66%
591 Water	6,689,343	564,974	5,663,155	84.66%
599 Parking Deck Fund	272,000	4,038	279,467	102.75%
<u>Internal Service Funds :</u>				
641 Public Works Administration	672,608	52,354	510,915	75.96%
642 Engineering Administration	386,266	29,456	314,071	81.31%
661 Motor Pool and Garage	1,187,112	133,725	1,126,132	94.86%
663 Equipment Revolving Fund	70,912	7,211	64,232	90.58%
677 Workers' Compensation	407,575	21,235	257,428	63.16%
678 Prescription Drug	1,191,580	70,884	757,121	63.54%
679 Health Care Deductible Reimbursement	0	409,417	367,848	N/A (Note 2)
<u>Trust & Agency Funds :</u>				
702 County & School Tax Collection	140,000	2,898	131,923	94.23%
711 Cemetery Perpetual Maintenance	115,000	69,116	193,925	168.63%
718 Ella W. Sharp Endowment	53,720	0	0	0.00%
731 Employees' Retirement System	4,721,990	0	(971,975)	-20.58%
732 Policemen's/Firemen's Pension	1,482,545	(445,216)	1,325	0.09%
733 Policemen's/Firemen's Pension-345	6,714,972	(1,960,129)	410,251	6.11%
736 Public Employees Health Care	11,000	1,277	9,993	90.85%
<u>Special Assessment Funds :</u>				
895 Special Assessment	489,691	21,244	377,229	77.03%

City of Jackson
Notes to Revenue & Expenditure Summaries
As of and For the 10 Months Ended April 30, 2008

Note 1: Revenues do not include budgeted appropriations from fund balance. These appropriations, together with budgeted revenues, are sufficient to fund budgeted expenditures, in accordance with State law.

Note 2: Budget amendments are pending that will eliminate these variances.

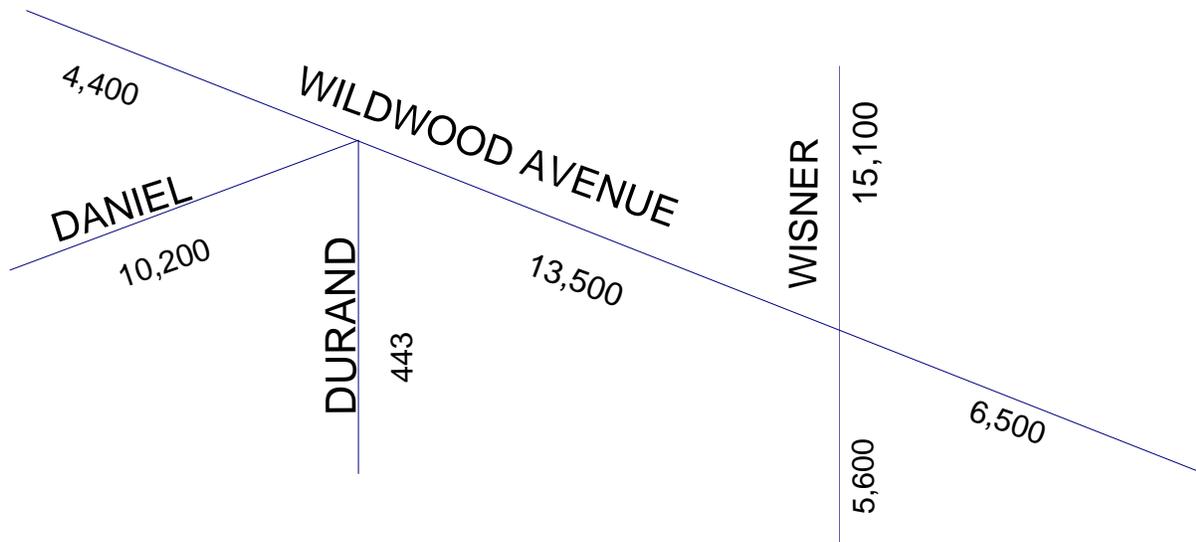


161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: May 22, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: Engineer's Report for Wildwood Avenue from Daniel to West Avenue

The Department of Engineering requests that City Council establish a public hearing of necessity to be held on June 10, 2008, for street improvement on Wildwood Avenue from Daniel to West Avenue. This report is prepared for the City Council per the Assessment Policy regarding the necessity of street construction.

Department of Engineering records show that Wildwood: Daniel to West was reconstructed in 1980 and assessed in 1981. The roadway has received crack and chip seals over the years. The bituminous pavement on Wildwood Avenue is deteriorated with cracking and potholes in many areas. The attached photos show current road conditions. There is also a traffic problem on Wildwood between Daniel and Wisner. The current traffic counts for the streets in this area are shown below:



The major traffic flow is between the shopping centers using Daniel, Wildwood and Wisner. Currently, the intersections of these roads are controlled with traffic signals and the movements from Wildwood are left turns for both east bound and west bound. This creates problems for the two blocks of Wildwood between Daniel and Wisner (see Figure 5). The alignment of the existing roadways based on past traffic patterns are hindering traffic patterns today.

The proposed work is to reconstruct Wildwood from Daniel to Wisner and Daniel from Higby to Wildwood by realigning to a three lane cross-section so that the thru lane westbound will continue onto Daniel. The traffic signal at Wildwood, Daniel and Durand will be removed and the leg of Wildwood to the railroad will be realigned to come into the new configuration at a right angle. A new traffic signal will be installed at Wildwood and Wisner providing protected left turn from east bound Wildwood to north bound Wisner. Right turns from south bound Wisner will be allowed during the same phase. The watermain will be replaced on Daniel from Brown to Wildwood and on Wildwood from Daniel to Wisner as part of the project. Wildwood from Wisner to West Avenue will be milled and resurfaced.

Estimated project costs and funding are as follows:

Street Paving (Assessment)	\$ 115,867.18
Street Paving (MDOT/FHWA Funds)	\$ 462,000.00
Watermain	\$ 337,801.00
Street Paving (Major Street Funds)	<u>\$ 194,261.82</u>
Total Project Costs:	\$1,109,930.00

The established individual assessment information has been reviewed by the City Assessor and includes corner lot benefits where applicable. According to the City Code, the City Assessor determines if corner lot benefits are granted. Associate costs are shown on the attached assessment maps. If this project is ordered, the assessment roll can be spread over a period of time. The number of years is based on the highest individual assessment amount that produces the longest period of time allowed for payment. Based on a schedule of assessments adopted by resolution on July 21, 1998, and on the highest individual assessments for this project, the number of annual instalment periods will be ten.

JD:tjs

c: Randall T. McMunn, P.E., Assistant City Engineer
Lynn Fessel, City Clerk
Angela Arnold, Assistant City Clerk
C. Jan Markowski, City Assessor



FIGURE 1: Wildwood looking east from Webster



FIGURE 2: Wildwood looking east from Bowen



FIGURE 3: Wildwood looking west from Hibbard



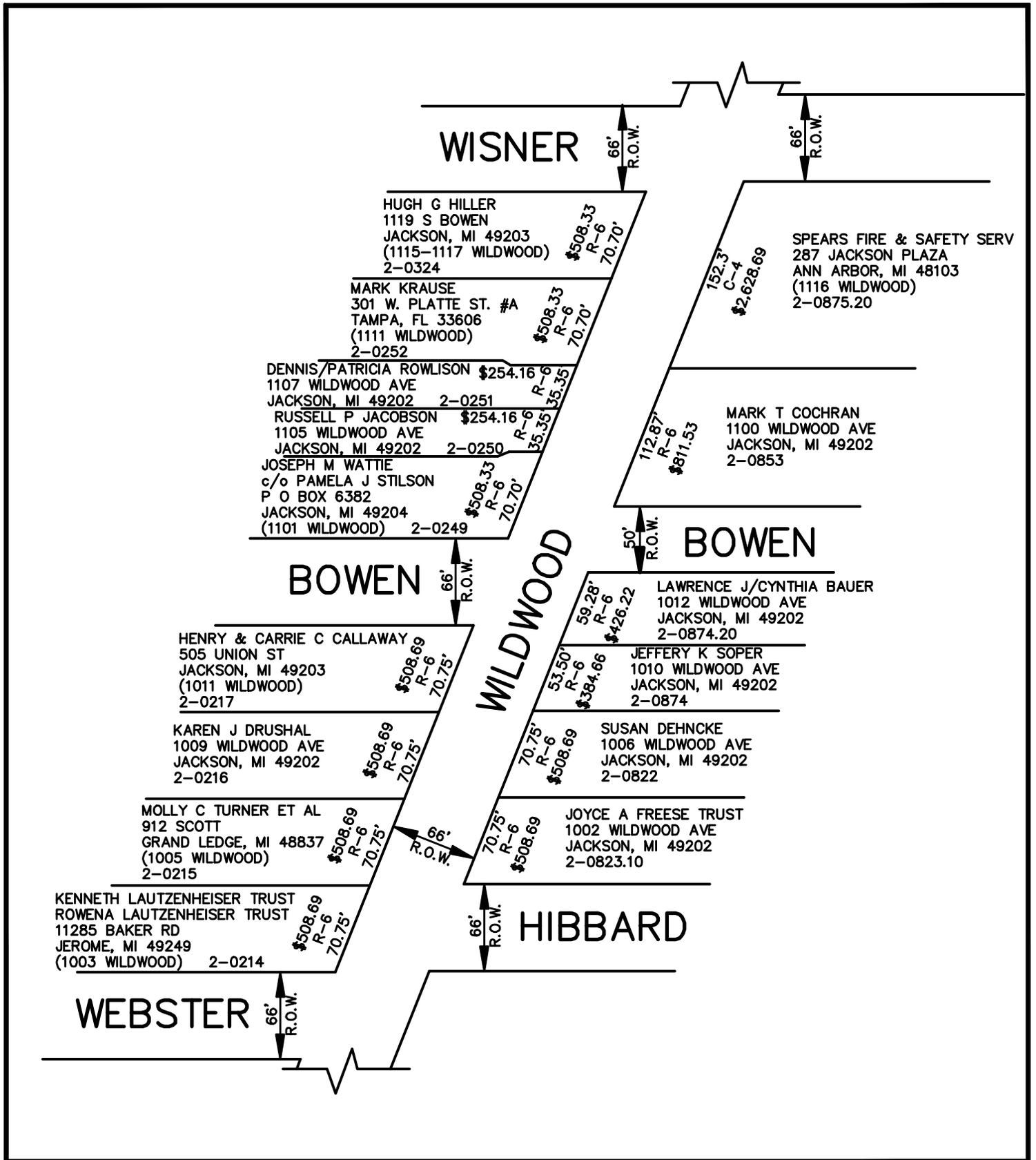
FIGURE 4: Wildwood looking east from Daniel



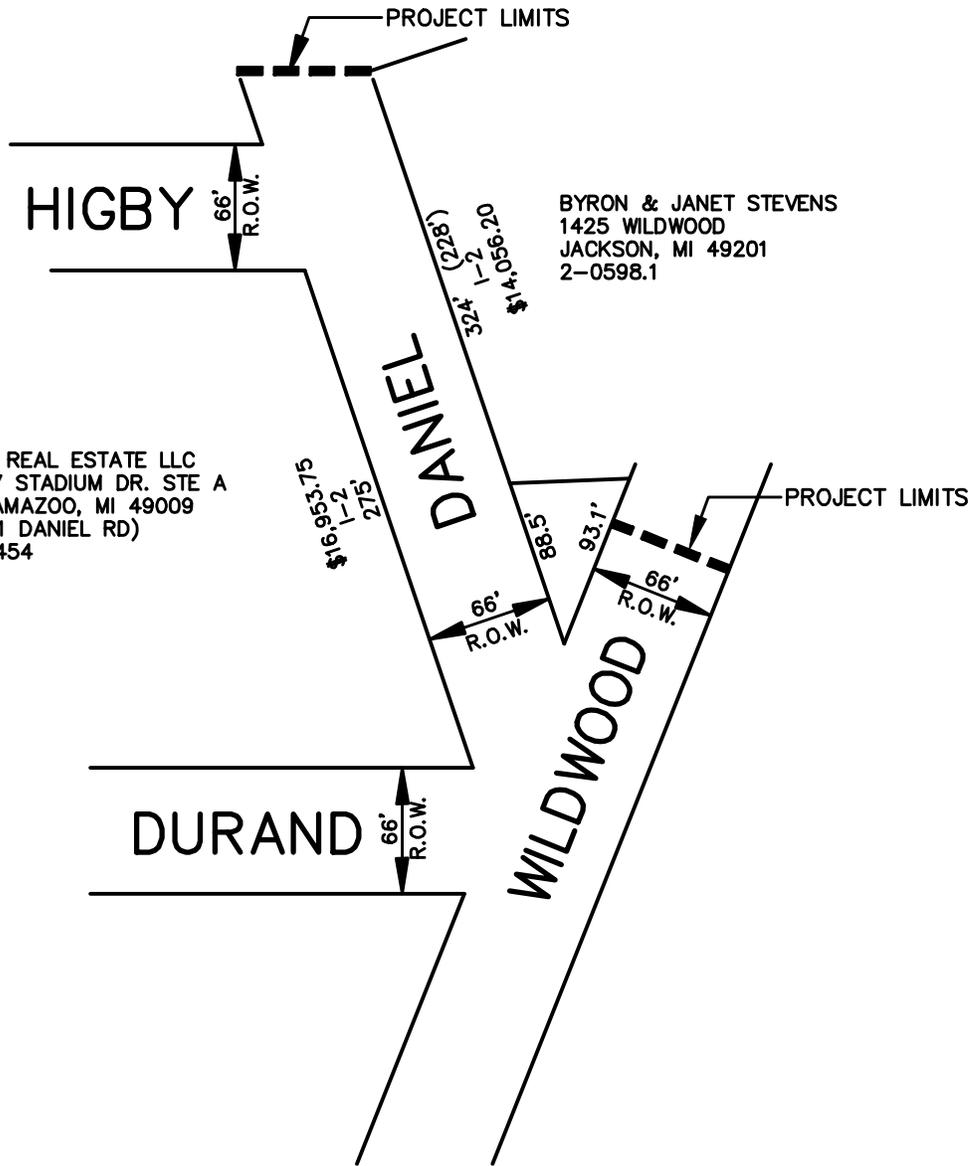
FIGURE 5: Wildwood looking west from Thompson. Note, traffic in left turn lane for the whole block waiting for a red light.



FIGURE 6: Daniel and Wildwood intersection looking westerly



	SCALE: 1" = 100'	ASSESSMENT MAP FOR WILDWOOD AVENUE FROM DANIEL ROAD TO N WEST AVENUE PAGE 2 OF 3
	DATE: 05/14/2008	
	DRAWN BY: EPR/JHD	
	CITY OF JACKSON DEPARTMENT OF ENGINEERING	



SCALE: 1" = 100'
 DATE: 05/14/2008
 DRAWN BY: EPR/JHD
 CITY OF JACKSON
 DEPARTMENT OF
 ENGINEERING

ASSESSMENT MAP FOR DANIEL RD
 FROM N HIBBY TO WILDWOOD
 PAGE 1 OF 1



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

May 21, 2008

TO: William R. Ross, City Manager
FROM: **Carol L. Konieczki, Community Development Director**
RE: CDBG Financial Summary through April 2008

Attached is a Financial Summary for the CDBG funds through April 2008.

Please place this item for consideration on the May 27, 2008 City Council agenda.

CLK:hls

**City of Jackson
Community Development Block Grant
Monthly Financial Summary
For the Ten Months Ended April 30, 2008**

	<u>Budgeted</u>	<u>Prior Year</u>	<u>Actual Month-to-Date</u>	<u>Actual Year-to-Date</u>	<u>Total Funds Expended- to-Date</u>	<u>Balance</u>	<u>Percent Spent</u>
<u>Public Services</u>							
1 American Red Cross							
FY 2006/2007	3,301	1,021	-	2,280	3,301	-	100%
FY 2007/2008	3,000	-	272	713	713	2,287	24%
2 Big Brothers Big Sisters	2,500	-	-	2,500	2,500	-	100%
3 Center for Family Health	25,000	-	-	25,000	25,000	-	100%
4 Center for Women (FY 2006/2007)	5,000	3,057	-	1,943	5,000	-	100%
5 Fair Housing Services							
FY 2004/2005	10,000	-	-	-	-	10,000	0%
FY 2006/2007	37,000	25,917	-	11,083	37,000	-	100%
6 Family Services & Children's Aid							
FY 2006/2007	10,000	6,193	-	3,807	10,000	-	100%
FY 2007/2008	2,500	-	838	1,544	1,544	956	62%
7 Florence Crittendon - Male Transition Program							
FY 2006/2007	4,788	2,981	-	1,807	4,788	-	100%
FY 2007/2008	4,788	-	-	3,163	3,163	1,625	66%
8 Florence Crittendon - Reporting Center for Youth	5,400	-	-	1,500	1,500	3,900	28%
9 Human Relations Comm (Cool Cities Youth Council)	5,000	-	-	1,739	1,739	3,261	35%
10 Jackson Affordable Housing Programs							
FY 2006/2007	19,500	15,081	-	4,419	19,500	-	100%
FY 2007/2008	29,200	-	8,048	24,419	24,419	4,781	84%
11 Legal Services of SE Michigan							
FY 2006/2007	1,563	984	101	443	1,427	136	91%
FY 2007/2008	1,500	-	-	-	-	1,500	0%
12 MLK Summer Program	25,000	-	-	25,000	25,000	-	100%
13 Neighborhood Resource Centers							
FY 2005/2006	14,750	13,038	-	1,712	14,750	-	100%
FY 2007/2008	15,000	-	1,447	10,663	10,663	4,337	71%
14 Northeast School Dental Clinic (FY 2005/2006)	25,000	12,266	-	12,630	24,896	104	100%
15 Partnership Park-After School Programs							
FY 2006/2007	10,000	-	-	10,000	10,000	-	100%
FY 2007/2008	5,000	-	-	3,850	3,850	1,150	77%
16 Resident Officer Program-Property Expenses (FY 2004/2005)	3,993	1,547	216	1,606	3,153	840	79%
17 Salvation Army - Heating Assistance	68,108	-	2,637	27,385	27,385	40,723	40%
18 United Way - 211 Services							
FY 2006/2007	12,500	9,375	-	3,125	12,500	-	100%
FY 2007/2008	5,000	-	1,250	3,750	3,750	1,250	75%
19 Administration & Planning							
FY 2005/2006	342,170	250,306	-	91,864	342,170	-	100%
FY 2007/2008	344,100	-	24,342	148,860	148,860	195,240	43%
<u>Other Projects</u>							
20 City Code Enforcement Division							
FY 2006/2007	100,000	40,403	-	59,597	100,000	-	100%
FY 2007/2008	532,545	-	35,207	326,636	326,636	205,909	61%
21 City Housing Rehabilitation Projects:							
Owner Occupied Housing Rehabilitation							
FY 2005/2006	292,000	133,588	20,175	43,476	177,064	114,936	61%
FY 2006/2007	59,000	-	-	-	-	59,000	0%
FY 2007/2008	332,451	-	-	-	-	332,451	0%
City Emergency Hazard Repair Program							
FY 2005/2006	60,000	59,403	-	597	60,000	-	100%
FY 2006/2007	10,000	-	-	10,000	10,000	-	100%
FY 2007/2008	50,000	-	-	4,889	4,889	45,111	10%
New Neighbor Program (FY 2005/2006)	80,000	58,755	-	-	58,755	21,245	73%

World Changers								
	FY 2005/2006	20,000	10,953	-	9,047	20,000	-	100%
	FY 2007/2008	30,000	-	-	15,052	15,052	14,948	50%
City Rehab Administration (Denied Loans)								
	FY 2006/2007	1,000	480	-	520	1,000	-	100%
	FY 2007/2008	1,000	-	(468)	213	213	787	21%
22 Downtown Development Authority - Façade Loans								
	FY 2006/2007	60,000	15,000	-	23,000	38,000	22,000	63%
	FY 2007/2008	15,000	-	-	-	-	15,000	0%
23 John George Home - Building Repairs								
		50,000	-	-	50,000	50,000	-	100%
24 Ganson Street Pocket Park (FY 2006/2007)								
		70,000	-	-	70,000	70,000	-	100%
25 King Center - parking lot/courts								
	FY 2006/2007	65,000	-	-	65,000	65,000	-	100%
	FY 2007/2008	40,000	-	-	40,000	40,000	-	100%
26 Habitat - rehab (FY 2006/2007)								
		47,500	47,047	-	453	47,500	-	100%
27 Street Construction - Milwaukee (FY 2006/2007)								
		98,000	68,197	-	9,955	78,152	19,848	80%
28 Street Construction - High to Morrell (FY 2006/2007)								
		398,000	27,715	-	295,005	322,720	75,280	81%
29 Street Construction - Elm (FY 2006/2007)								
		99,400	54,798	-	6,155	60,953	38,447	61%
30 Street Construction - crush and shape (FY 2006/2007)								
		179,091	9,543	-	169,548	179,091	-	100%
31 Enterprise Group - Operations								
		7,500	-	-	-	-	7,500	0%
32 Job Creation Loans (FY 2006/2007)								
		30,000	-	-	-	-	30,000	0%
33 Enterprise Group-Incubator Bldg Imp (FY 2006/2007)								
		18,000	6,926	-	-	6,926	11,074	38%
34 Riverwalk Project (FY 2005/2006)								
		70,000	21,873	-	5,607	27,480	42,520	39%
35 Acquisition/Demolition - CAA (FY 2005/2006)								
		237,000	235,603	-	-	235,603	1,397	99%
36 Demolitions - Building Inspection (FY 2005/2006)								
	FY 2005/2006	62,949	20,795	-	-	20,795	42,154	33%
	FY 2007/2008	48,046	-	-	-	-	48,046	0%
37 NRC #2 - Repairs (FY 2006/2007)								
		20,470	-	-	20,470	20,470	-	100%
38 Spring Cleanup								
		5,000	-	-	-	-	5,000	0%

NOTE: All funds are FY 2007/2008 allocations unless otherwise indicated



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

May 21, 2008

TO: William R. Ross, City Manager

FROM: Carol Konieczki, Community Development Director

RE: Request to Establish a Public Hearing on June 10, 2008 to consider a Personal Property Tax Abatement (PA 328) Application for Production Engineering

Production Engineering, LLC, would like to pursue Personal Property Tax Abatement (PA 328) as part of the incentive package for the company to relocate and expand within the City limits at 2400 Enterprise Road.

Public Act 328 of 1998 allows the City of Jackson to abate all new personal property taxes in any eligible zone (renaissance zones, enterprise zones, brownfield redevelopment zones, etc). The Jackson City Council adopted a resolution on April 20, 1999, establishing the Brownfield Redevelopment Authority Zone (entire City of Jackson) as the Eligible District under Public Act 328 of 1998, as amended. Eligible projects include manufacturing, mining, research and development, wholesale trade, and office operations. New personal property is defined as property not previously subject to property taxes in any other jurisdiction in this state. The City has the authority to negotiate the length of abatement for the new personal property tax, via adoption of a local resolution. The law does not contain a maximum or minimum number of years. Abatements include all millage, state and local.

Requested action at this time is to establish June 10, 2008 at the City Council meeting as the time and place to hold a public hearing to consider the application for a Personal Property Tax Abatement for Production Engineering at their proposed development site of 2400 Enterprise Road. At the June 10, 2008 meeting, additional information will be provided including the application and the impact on the tax base to assist Council in their consideration of this request. Please place this request on the May 27, 2008 agenda for City Council's consideration.

CLK:dss

cc: Lynn Fessel, City Clerk
Jim Jansen, Production Engineering
Jan Markowski, City Assessor
Deborah Stuart, Economic Development Project Manager



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

May 21, 2008

TO: William R. Ross, City Manager

FROM: Carol Konieczki, Community Development Director

RE: Public Hearing on the United States Environmental Protection Agency (US EPA) Revolving Loan Fund Grant Application

The US EPA allocated a one million dollar of revolving loan fund grant to the City of Jackson Brownfield Redevelopment Authority (JBRA) based on the application attached. Prior to the release of these funds, the JBRA must negotiate a Cooperative Agreement with the US EPA for the City Council to consider for approval. A Work Plan for the five-year loan period is a portion of that Agreement and will consider any public comments received at the public hearing on May 27th.

At their May 13th meeting, City Council established May 27, 2008 as the time and place to hold a public hearing on the US EPA Revolving Loan Fund Grant Application. Prior to this meeting, the public was notified through a posting in the Citizen Patriot stating that the documents are available in the City Clerk's office and direct mailing was sent out to property owners along the Grand River Arts Walk.

Requested action is for City Council to hold a public hearing to consider comment on the US EPA Revolving Loan Fund Grant Application. Please place this request on the May 27, 2008 agenda for City Council's consideration.

CLK:dss

cc: Deborah Stuart, Economic Development Project Manager

MEMORANDUM

City Clerk's Office

May 19, 2008

TO: Honorable Mayor and City Councilmembers

SUBJECT: Resolution Granting Tearia Bailey and Gaylynn Bailey Permission to Operate as Concessionaires in the City's Central Business District – Selling Pre-packaged Cold Drinks

Attached please find the subject resolution, along with a letter of request from Andrea Jackson, mother of Tearia and Gaylynn Bailey. They are requesting to sell pre-packaged cold drinks from two coolers in the central business district, beginning June 16, 2008, through July 25, 2008. Their application has been approved by the City's Police Department.

If Council adopts the resolution, a fee will not be charged in accordance with Section 16-388(2) because the children are under eighteen years of age. I would also recommend that Council waive the requirement for a bond, which is outlined in Section 16-392. It is my opinion that a bond is not necessary for selling pre-packaged drinks.

Thank you.

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, the City's Peddlers, Transient Merchants, Concessionaires, and Sidewalk Cafes Ordinance, Chapter 16, Article XIV, Section 16-386, et seq. of the Jackson City Code, requires that before any person is authorized to peddle or otherwise operate as a concessionaire within the central business district, they must first obtain permission from the City Council; and

WHEREAS, Andrea Jackson's daughters Tearia Bailey and Gaylynn Bailey have submitted an application to the Jackson City Clerk, requesting that Tearia and Gaylynn be allowed to sell pre-packaged cold drinks in the City's central business district for the time period of June 16, 2008, through July 25, 2008.

NOW, THEREFORE, BE IT RESOLVED that Tearia Bailey and Gaylynn Bailey are hereby granted permission to sell pre-packaged cold drinks in the City's central business district for the time period of June 16, 2008, through July 25, 2008.

BE IT FURTHER RESOLVED that, pursuant to Section 16-393 of the Jackson City Code, they shall not engage in selling at a fixed location on any street corner or public right of way for longer than two (2) continuous hours.

BE IT FURTHER RESOLVED that the City Council reserves the right to modify, amend or rescind this resolution as deemed appropriate.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day May, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on the 28th day May, 2008.

Lynn Fessel, City Clerk



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

May 15, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: Resolutions for Special Assessment Roll Nos. 4162, 4163, 4164, 4165 and 4166

Attached please find resolutions to establish a June 24, 2008 public hearing date on the following special assessment rolls:

Roll No. 4162 – Delinquent Miscellaneous General Fund Accounts Receivable (alarms, weed mowing, and concrete installation)

Roll No. 4163 – Delinquent Miscellaneous Building Department Fund Accounts Receivable (dangerous structure and code enforcement inspection fees)

Roll No. 4164– Delinquent Miscellaneous Community Development Block Grant Fund Accounts Receivable (code enforcement inspection fees)

Roll No. 4165 – Delinquent Miscellaneous Water Fund Accounts Receivable (frozen meter, valve replacement and street flooding service call)

Roll No. 4166 – Delinquent Miscellaneous Public Works Fund Accounts Receivable (property clean-up, and board up, miscellaneous and snow removal)

If Council adopts the resolutions, a letter announcing the public hearing will be sent to each property owner included on the rolls and a notice will be placed in the Jackson Citizen Patriot.

Thank you.

Attachment

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance Nos. 98-6 and 98-20, it is the policy of the City Council to periodically review and dispose of all unpaid assessable claims; and

WHEREAS, the City Clerk has determined that there are delinquent miscellaneous General Fund accounts receivable totaling, \$5,684.03 and,

WHEREAS, the City Clerk requests that said delinquent charges be certified to the City Assessor for the preparation of a special assessment roll.

NOW, THEREFORE, BE IT RESOLVED that the City Council concurs with the recommendation of the City Clerk and hereby directs the City Assessor to prepare for review by the City Council Assessment Roll No. 4162 covering delinquent miscellaneous General Fund accounts receivable.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice that the City Council and the City Assessor will sit as a Board of Review on Tuesday, the 24th day of June, 2008, at the hour of 7:00 p.m. in the Council Chambers, City Hall, 161 West Michigan Avenue, Jackson, and will hear any and all objections and suggestions by interested parties that may be made regarding assessments as contained in said roll.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day of May, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 28th day of May, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance Nos. 98-6 and 98-20, it is the policy of the City Council to periodically review and dispose of all unpaid assessable claims; and

WHEREAS, the City Clerk has determined that there are delinquent miscellaneous Building Department Fund accounts receivable totaling, \$1,874.53 and,

WHEREAS, the City Clerk requests that said delinquent charges be certified to the City Assessor for the preparation of a special assessment roll.

NOW, THEREFORE, BE IT RESOLVED that the City Council concurs with the recommendation of the City Clerk and hereby directs the City Assessor to prepare for review by the City Council Assessment Roll No. 4163 covering delinquent miscellaneous Building Department Fund accounts receivable.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice that the City Council and the City Assessor will sit as a Board of Review on Tuesday, the 24th day of June, 2008, at the hour of 7:00 p.m. in the Council Chambers, City Hall, 161 West Michigan Avenue, Jackson, and will hear any and all objections and suggestions by interested parties that may be made regarding assessments as contained in said roll.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day of May, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 28th day of May, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance Nos. 98-6 and 98-20, it is the policy of the City Council to periodically review and dispose of all unpaid assessable claims; and

WHEREAS, the City Clerk has determined that there are delinquent miscellaneous Community Development Block Grant Fund accounts receivable totaling, \$4,786.16 and,

WHEREAS, the City Clerk requests that said delinquent charges be certified to the City Assessor for the preparation of a special assessment roll.

NOW, THEREFORE, BE IT RESOLVED that the City Council concurs with the recommendation of the City Clerk and hereby directs the City Assessor to prepare for review by the City Council Assessment Roll No. 4164 covering delinquent miscellaneous Community Development Block Grant Fund accounts receivable.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice that the City Council and the City Assessor will sit as a Board of Review on Tuesday, the 24th day of June, 2008, at the hour of 7:00 p.m. in the Council Chambers, City Hall, 161 West Michigan Avenue, Jackson, and will hear any and all objections and suggestions by interested parties that may be made regarding assessments as contained in said roll.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day of May, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 28th day of May, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance Nos. 98-6 and 98-20, it is the policy of the City Council to periodically review and dispose of all unpaid assessable claims; and

WHEREAS, the City Clerk has determined that there are delinquent miscellaneous Water Fund accounts receivable totaling, \$1,605.17 and,

WHEREAS, the City Clerk requests that said delinquent charges be certified to the City Assessor for the preparation of a special assessment roll.

NOW, THEREFORE, BE IT RESOLVED that the City Council concurs with the recommendation of the City Clerk and hereby directs the City Assessor to prepare for review by the City Council Assessment Roll No. 4165 covering delinquent miscellaneous Water Fund accounts receivable.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice that the City Council and the City Assessor will sit as a Board of Review on Tuesday, the 24th day of June, 2008, at the hour of 7:00 p.m. in the Council Chambers, City Hall, 161 West Michigan Avenue, Jackson, and will hear any and all objections and suggestions by interested parties that may be made regarding assessments as contained in said roll.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day of May, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 28th day of May, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, under the authority granted by Ordinance Nos. 98-6 and 98-20, it is the policy of the City Council to periodically review and dispose of all unpaid assessable claims; and

WHEREAS, the City Clerk has determined that there are delinquent miscellaneous Public Works Fund accounts receivable totaling, \$37,283.12 and,

WHEREAS, the City Clerk requests that said delinquent charges be certified to the City Assessor for the preparation of a special assessment roll.

NOW, THEREFORE, BE IT RESOLVED that the City Council concurs with the recommendation of the City Clerk and hereby directs the City Assessor to prepare for review by the City Council Assessment Roll No. 4166 covering delinquent miscellaneous Public Works Fund accounts receivable.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give notice that the City Council and the City Assessor will sit as a Board of Review on Tuesday, the 24th day of June, 2008, at the hour of 7:00 p.m. in the Council Chambers, City Hall, 161 West Michigan Avenue, Jackson, and will hear any and all objections and suggestions by interested parties that may be made regarding assessments as contained in said roll.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day of May, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 28th day of May, 2008.

Lynn Fessel, City Clerk



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: May 19, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: Resolution for Approval of Contract with MDOT for First Street

Attached is a resolution to enter into a contract with the Michigan Department of Transportation for the reconstruction of First Street between Greenwood and Morrell. The contract includes full depth pavement and curb and gutter replacement, the realignment of the intersection at Greenwood and McNeal, and water main upgrades and sanitary sewer repairs at various locations.

The total construction cost of this project is estimated at \$709,100. Federal funding will cover 81.85% of the cost for the street portion of the project. The City portion of the project will be paid from Water Funds, Sanitary Sewer Funds, Storm Drain Funds and Special Assessments. The breakdown is as follows:

Street Construction Federal Funding:	\$468,000.00
Water Funds:	\$ 72,100.00
Sanitary Sewer Funds:	\$ 41,900.00
Storm Drain Funds:	\$ 18,900.00
Assessments:	<u>\$108,200.00</u>
Total:	\$709,100.00

With your concurrence, I am requesting the attached resolution to enter into contract with the Michigan Department of Transportation be submitted to Council for their approval, and the Mayor and City Clerk be authorized to sign the appropriate contract documents.

Please do not hesitate to contact me if you should have any questions.

JD:tjs

c Lynn Fessel, City Clerk
Randall T. McMunn, P.E. Assistant City Engineer
Glenn M. Chinavare, Director of Public Services
Lucy Schultz, Accounting Manager

RESOLUTION

BY CITY COUNCIL:

WHEREAS, First Street between Greenwood Avenue and Morrell Street is in need of full depth pavement and curb and gutter replacement, the realignment of the intersection at Greenwood and McNeal, and water main upgrades and sanitary sewer repairs at various locations; and

WHEREAS, the City has received Federal Funding for 81.85% for the road portion of this project; and

WHEREAS, the cost-participation agreement and contract for this project has been prepared by the Michigan Department of Transportation and forwarded to the City of Jackson for approval; and

WHEREAS, the estimate for the construction work is \$709,100 with the State share being \$468,000 and the City share being \$241,100.

NOW, THEREFORE, BE IT RESOLVED that the City Council does approve the construction on First Street between Greenwood Avenue and Morrell Street; and

BE IT FURTHER RESOLVED that the City Council does approve entering into contract with the Michigan Department of Transportation for the full depth pavement and curb and gutter replacement, the realignment of the intersection at Greenwood and McNeal, and water main upgrades and sanitary sewer repairs at various locations; and

BE IT FURTHER RESOLVED that the City Council does authorize the Mayor and the City Clerk to sign the contract documents on behalf of the City.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day of May, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 28th day of May, 2008.

Lynn Fessel, City Clerk



Finance Department

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4030 — Facsimile: (517) 768-5857

May 20, 2008

TO: William Ross, City Manager
FROM: Philip Hones, Finance Director
RE: PROPOSED ANNUAL BUDGET RESOLUTION FOR FISCAL YEAR 2008/09

Attached is the proposed Annual Budget Resolution for fiscal year 2008/09 scheduled for adoption at the City Council meeting of May 27th.

The Annual Budget Resolution:

- 1) Adopts the fiscal year 2008/09 budget for all City funds (except for the CDBG Funds, which are adopted separately),
- 2) Amends the current fiscal year 2007/08 budget to those amounts projected, and
- 3) Orders the levy of City tax rates on the taxable value of all classes of property.

Inclusion of the amendment of the current fiscal year budget (item 2 above) in this Resolution not only streamlines the budget process but also assures that both the current fiscal year as well as the proposed adopted budget for next fiscal year are as reflected in the 2008/09 Adopted Budget document.

I have incorporated the revised income tax revenue estimates for both this fiscal year 2007/08 as well as 2008/09 into this proposed resolution. These revisions were detailed on a letter dated May 1st from the City Treasurer and I and was distributed to the City Council that evening prior to the first budget workshop session.

Please let me know if you have any questions regarding the above.

ANNUAL BUDGET RESOLUTION

BY THE CITY COUNCIL:

WHEREAS, prior to the first regular council meeting in May, the City Manager has submitted to the City Council an estimate of the revenues and expenditures of the City of Jackson for the period from July 1, 2008, through June 30, 2009, from detailed information furnished to him by the several departments of the City and has made recommendations as to the amounts to be appropriated to each of the various funds provided for in the City Charter; and

WHEREAS, the City Council has prepared an Annual Budget for said period which is annexed hereto, and held a duly scheduled public hearing at least seven days prior to the consideration of this resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Annual Budget of the City for the period from July 1, 2008 to June 30, 2009, including Attachment A, revenue summary, and Attachment B, expense summary, representing the various budgetary centers as defined by P.A. 621 of 1978, as last amended, is hereby adopted;

BE IT FURTHER RESOLVED that the current fiscal year 2007/08 budget be amended to those amounts reflected in the 2007/08 Projected column as contained in those Attachments A and B.

BE IT FURTHER RESOLVED, that it is ordered that an ad valorem property tax as set forth below be levied upon the taxable valuation of all taxable real and personal property in the City of Jackson, which is estimated to be \$ 768,262,890.

BE IT FURTHER RESOLVED, that it is ordered that a tax as set forth below be levied upon the taxable valuation of all industrial property qualified under Act 198 of 1974, property qualified under the Neighborhood Enterprise Zone classification and property qualified under the Obsolete Property Rehabilitation Act (O.P.R.A.) in the City of Jackson, which is estimated to be \$ 8,576,031.

General Operating	6.7192 mills
Public Improvements	1.9197 mills
City Hall Debt	.7500 mills
State Act 345 Police and Fire Pension	<u>5.2000 mills</u>
	<u>14.5889 mills</u>

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk, in and for the City of Jackson, County and State aforesaid do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 27th day of May, 2008.

IN WITNESS WHEREOF, I have hereunto affixed my signature and the Seal of the City of Jackson, Michigan, on this 28th day of May, 2008.

_____ **City Clerk**

Attachment A
Revenue Summary for Fiscal Year 2008/09

Fund	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Budget	2007/08 Projected	2008/09 Manager Proposed	2008/09 Council Adopted
101 General Fund:							
Property Taxes	6,543,351	7,027,530	8,194,207	8,388,622	7,851,422	7,718,516	7,718,516
Income Taxes	7,300,012	7,249,113	7,822,180	7,400,000	8,325,000	8,575,000	8,575,000
Licenses And Permits	254,973	231,377	231,486	244,200	235,860	237,850	237,850
Federal Grants	66,905	233,061	211,644	21,397	48,233	11,508	11,508
State Grants	34,015	297,604	26,889	64,048	65,063	105,650	105,650
State Revenue Sharing	5,481,002	5,394,488	5,325,772	5,396,000	5,153,768	5,260,054	5,260,054
Charges For Services	1,349,298	1,228,988	1,279,404	1,275,890	1,337,168	1,330,990	1,330,990
Fines And Forfeits	265,543	252,673	266,512	255,479	279,077	274,500	274,500
Investment Income	105,190	267,083	288,413	340,000	336,000	300,000	300,000
Contributions From Other Funds	207,452	626,667	304,603	364,000	344,462	282,000	282,000
Miscellaneous	1,391,596	1,319,810	123,360	252,701	253,907	491,720	491,720
	22,999,337	24,128,394	24,074,470	24,002,337	24,229,960	24,587,788	24,587,788
202 Major Street:							
Federal & State Grants	2,623,115	1,387,997	2,254,607	2,318,650	1,661,479	2,459,922	2,459,922
State Gas & Weight Tax	1,995,245	1,968,287	1,944,862	2,031,249	1,918,210	1,918,210	1,918,210
State Trunkline Maintenance	200,848	142,557	189,557	218,783	231,816	231,816	231,816
Interest	400	13,405	3,212	6,000	3,000	3,000	3,000
Miscellaneous	187,923	149,248	154,615	144,274	193,123	133,555	133,555
Contributions From Other Funds	1,387,522	399,328	953,991	577,350	772,620	1,248,028	1,248,028
	6,395,053	4,060,822	5,500,844	5,296,306	4,780,248	5,994,531	5,994,531
203 Local Street:							
State Gas & Weight Tax	609,745	601,127	593,862	620,551	586,160	586,160	586,160
Interest	656	2,276	711	1,000	1,000	1,000	1,000
Miscellaneous	0	1,044	3,677	1,800	58,610	1,800	1,800
Contributions From Other Funds	200,811	475,001	1,072,090	820,960	858,106	373,435	373,435
	811,212	1,079,448	1,670,340	1,444,311	1,503,876	962,395	962,395
208 Ella W. Sharp Park Operating:							
Charges For Goods & Services	520,671	551,055	551,599	640,000	613,679	654,000	654,000
Interest	1,904	403	369	1,000	302	1,000	1,000
Contributions From Other Funds	96,508	101,906	143,867	93,720	89,613	95,000	95,000
Miscellaneous	17,360	5,686	5,200	7,500	5,200	8,000	8,000
	636,443	659,050	701,035	742,220	708,794	758,000	758,000
210 Land Acquisition Fund:							
Charges For Services-Sales	100	11,000	23,000	10,000	70,884	10,000	10,000
Interest	190	165	1,118	0	1,500	500	500
Contributions From Other Funds	0	160,000	0	35,000	0	17,500	17,500
	290	171,165	24,118	45,000	72,384	28,000	28,000
211 Housing Initiative Fund:							
Charges For Services-Sales	54,270	13,416	0	100,000	0	50,000	50,000
Miscellaneous-Donations	1,000	0	0	0	0	0	0
Interest	2,370	2,533	510	500	0	0	0
Contributions From Other Funds	70,000	0	0	0	21,000	0	0
	127,640	15,949	510	100,500	21,000	50,000	50,000
245 Public Improvement:							
Property Taxes	1,071,838	1,104,444	1,158,587	1,199,300	1,199,300	1,187,000	1,187,000
Interest	24,098	39,151	65,641	25,000	45,000	40,000	40,000
	1,095,936	1,143,595	1,224,228	1,224,300	1,244,300	1,227,000	1,227,000

Attachment A
Revenue Summary for Fiscal Year 2008/09

Fund	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Budget	2007/08 Projected	2008/09 Manager Proposed	2008/09 Council Adopted
249 Building Department:							
Licenses & Permits	293,945	303,013	283,946	225,000	212,710	250,000	250,000
Charges For Services-Other	90,719	72,796	80,138	77,000	69,110	72,200	72,200
Interest	2,797	7,621	10,512	10,000	3,445	5,000	5,000
Miscellaneous	15,550	15,267	14,297	12,000	12,125	13,000	13,000
Contributions From Other Funds	175,000	185,000	161,000	207,428	204,151	189,000	189,000
	<u>578,011</u>	<u>583,697</u>	<u>549,893</u>	<u>531,428</u>	<u>501,541</u>	<u>529,200</u>	<u>529,200</u>
257 Budget Stabilization:							
Interest	11,158	57,851	69,115	75,000	65,000	65,000	65,000
Contributions From Other Funds	1,000,000	0	0	0	0	0	0
	<u>1,011,158</u>	<u>57,851</u>	<u>69,115</u>	<u>75,000</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
265 Drug Law Enforcement:							
Sale of Property	923	23,082	7,229	9,000	18,000	10,800	10,800
Interest	514	327	385	200	542	405	405
Miscellaneous	27,536	47,973	58,282	13,130	36,143	33,700	33,700
	<u>28,973</u>	<u>71,382</u>	<u>65,896</u>	<u>22,330</u>	<u>54,685</u>	<u>44,905</u>	<u>44,905</u>
270 LAWNET Grant:							
Federal Grants	55,404	57,159	65,311	67,200	58,940	9,008	9,008
Interest	37	2	0	0	0	0	0
Contributions From Other Funds	65,123	59,894	65,941	85,025	72,226	26,202	26,202
	<u>120,564</u>	<u>117,055</u>	<u>131,252</u>	<u>152,225</u>	<u>131,166</u>	<u>35,210</u>	<u>35,210</u>
288 Lead Hazard Control Grant:							
Federal Grant	0	0	162,821	0	405,706	1,431,473	1,431,473
Interest & Miscellaneous	0	0	1,074	0	1,112	1,310	1,310
	<u>0</u>	<u>0</u>	<u>163,895</u>	<u>0</u>	<u>406,818</u>	<u>1,432,783</u>	<u>1,432,783</u>
293 Waterfront Redevelopment Grant:							
State Grant	0	14,108	64,245	267,391	21,504	256,294	256,294
Interest & Miscellaneous	0	0	16	0	0	0	0
	<u>0</u>	<u>14,108</u>	<u>64,261</u>	<u>267,391</u>	<u>21,504</u>	<u>256,294</u>	<u>256,294</u>
294 2004 Brownfield Assessment Grant:							
Federal Grants	4,423	139,830	110,105	56,960	145,642	0	0
Interest	0	50	(50)	0	0	0	0
	<u>4,423</u>	<u>139,880</u>	<u>110,055</u>	<u>56,960</u>	<u>145,642</u>	<u>0</u>	<u>0</u>
295 2008 Brownfield Assessment Grant:							
Federal Grants	0	0	0	0	100,000	300,000	300,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>300,000</u>	<u>300,000</u>
296 Recreation Activity:							
Charges For Goods & Services	291,201	275,295	300,264	308,000	308,000	310,000	310,000
Contributions From Other Funds	1,504	2,299	2,002	2,000	2,000	2,000	2,000
	<u>292,705</u>	<u>277,594</u>	<u>302,266</u>	<u>310,000</u>	<u>310,000</u>	<u>312,000</u>	<u>312,000</u>
297 JPS Recreation Millage Program:							
Contribution From JPS	0	227,116	237,495	240,947	248,000	258,000	258,000
Interest	0	47	64	0	0	0	0
Contributions From Other Funds	0	36,196	0	0	0	0	0
	<u>0</u>	<u>263,359</u>	<u>237,559</u>	<u>240,947</u>	<u>248,000</u>	<u>258,000</u>	<u>258,000</u>

Attachment A
Revenue Summary for Fiscal Year 2008/09

Fund	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Budget	2007/08 Projected	2008/09 Manager Proposed	2008/09 Council Adopted
320 1998 MTF Bond Debt Service:							
Contributions From Other Funds	123,841	123,950	128,718	128,144	128,137	0	0
	<u>123,841</u>	<u>123,950</u>	<u>128,718</u>	<u>128,144</u>	<u>128,137</u>	<u>0</u>	<u>0</u>
323 MULA Loan Debt Service:							
Contributions From Other Funds	144,000	144,000	144,000	144,000	144,000	144,000	144,000
	<u>144,000</u>	<u>144,000</u>	<u>144,000</u>	<u>144,000</u>	<u>144,000</u>	<u>144,000</u>	<u>144,000</u>
324 MTF Bond Debt Service:							
Contributions From Other Funds	154,975	152,775	150,575	153,210	153,210	279,005	279,005
	<u>154,975</u>	<u>152,775</u>	<u>150,575</u>	<u>153,210</u>	<u>153,210</u>	<u>279,005</u>	<u>279,005</u>
365 City Hall Debt Service:							
Property Taxes	541,489	553,011	568,889	571,425	573,925	581,500	581,500
Interest	2,167	4,154	8,726	2,200	3,000	2,500	2,500
	<u>543,656</u>	<u>557,165</u>	<u>577,615</u>	<u>573,625</u>	<u>576,925</u>	<u>584,000</u>	<u>584,000</u>
368 Building Authority Debt Service:							
Charges For Goods & Services	219,584	125,964	127,104	127,944	127,944	128,500	128,500
	<u>219,584</u>	<u>125,964</u>	<u>127,104</u>	<u>127,944</u>	<u>127,944</u>	<u>128,500</u>	<u>128,500</u>
395 2001 DDA TIF Debt Service:							
Interest	9,753	0	0	0	0	0	0
Contributions From Other Funds	337,099	805,670	891,945	969,000	969,000	1,051,000	1,051,000
	<u>346,852</u>	<u>805,670</u>	<u>891,945</u>	<u>969,000</u>	<u>969,000</u>	<u>1,051,000</u>	<u>1,051,000</u>
398 2002 BRA TIF Debt Service:							
Interest	5,742	54	0	0	0	0	0
Contributions From Other Funds	71,987	952,860	980,470	1,014,000	526,000	565,000	565,000
	<u>77,729</u>	<u>952,914</u>	<u>980,470</u>	<u>1,014,000</u>	<u>526,000</u>	<u>565,000</u>	<u>565,000</u>
399 2007 BRA TIF Debt Service:							
Bond Proceeds	0	0	0	0	9,810,938	0	0
Contributions From Other Funds	0	0	0	0	458,000	450,000	450,000
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,268,938</u>	<u>450,000</u>	<u>450,000</u>
401 Capital Projects:							
Interest	7	0	344	0	0	0	0
State Grant	0	0	11,300	0	1,200	0	0
Miscellaneous-Donations	11,000	3,430	16,918	6,858	11,097	0	0
Contributions From Other Funds	219,472	303,506	362,622	614,345	736,654	415,075	415,075
	<u>230,479</u>	<u>306,936</u>	<u>391,184</u>	<u>621,203</u>	<u>748,951</u>	<u>415,075</u>	<u>415,075</u>
402 Water Equipment & Replacement:							
Interest & Miscellaneous	23,168	65,084	108,982	60,000	118,422	75,000	75,000
State Grant	0	0	7,159	0	152,462	0	0
Contributions From Other Funds	1,700,000	2,300,000	1,800,000	1,300,000	1,300,000	1,700,000	1,700,000
	<u>1,723,168</u>	<u>2,365,084</u>	<u>1,916,141</u>	<u>1,360,000</u>	<u>1,570,884</u>	<u>1,775,000</u>	<u>1,775,000</u>
404 Sanitary Sewer Maintenance:							
Interest & Miscellaneous	196	92	22	0	0	0	0
Contributions From Other Funds	392,151	382,656	498,935	481,583	468,773	501,025	501,025
	<u>392,347</u>	<u>382,748</u>	<u>498,957</u>	<u>481,583</u>	<u>468,773</u>	<u>501,025</u>	<u>501,025</u>

Attachment A
Revenue Summary for Fiscal Year 2008/09

Fund	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Budget	2007/08 Projected	2008/09 Manager Proposed	2008/09 Council Adopted
405 Sanitary Sewer Replacement:							
Interest & Miscellaneous	24,439	37,070	58,083	44,000	50,000	50,000	50,000
Contributions From Other Funds	600,000	648,000	648,000	648,000	648,000	648,000	648,000
	<u>624,439</u>	<u>685,070</u>	<u>706,083</u>	<u>692,000</u>	<u>698,000</u>	<u>698,000</u>	698,000
406 Wastewater Equipment Replacement:							
Interest	56,273	121,725	160,718	90,000	160,000	42,000	42,000
Contributions From Other Funds	386,858	422,800	422,800	600,000	600,000	618,000	618,000
	<u>443,131</u>	<u>544,525</u>	<u>583,518</u>	<u>690,000</u>	<u>760,000</u>	<u>660,000</u>	660,000
494 Brownfield Redevelopment Authority:							
Property Taxes	1,334,953	1,354,047	1,317,293	1,377,237	1,401,398	1,435,700	1,435,700
Interest	18,208	62,026	90,277	80,000	95,000	100,000	100,000
	<u>1,353,161</u>	<u>1,416,073</u>	<u>1,407,570</u>	<u>1,457,237</u>	<u>1,496,398</u>	<u>1,535,700</u>	1,535,700
496 Downtown Development Authority Project:							
Property Taxes	869,006	872,740	972,178	917,000	1,014,339	1,034,626	1,034,626
Interest	15,556	44,300	51,171	50,000	45,000	37,700	37,700
Miscellaneous	9,000	9,000	9,000	9,000	9,000	0	0
	<u>893,562</u>	<u>926,040</u>	<u>1,032,349</u>	<u>976,000</u>	<u>1,068,339</u>	<u>1,072,326</u>	1,072,326
583 Ella W. Sharp Park Golf Practice Center:							
Charges For Goods & Services	47,841	51,154	54,208	85,300	59,152	75,700	75,700
Interest & Miscellaneous	136	19	12	0	0	0	0
Contributions From Other Funds	779	147	5,000	0	7,500	0	0
	<u>48,756</u>	<u>51,320</u>	<u>59,220</u>	<u>85,300</u>	<u>66,652</u>	<u>75,700</u>	75,700
585 Auto Parking System:							
Charges For Goods & Services	63,985	70,543	72,230	73,904	73,904	75,581	75,581
Interest & Miscellaneous	1,726	2,294	3,835	2,300	3,585	3,500	3,500
Parking Fines	1,805	1,238	455	1,133	525	525	525
Contributions From Other Funds	28,992	29,717	30,460	31,222	31,222	32,002	32,002
	<u>96,508</u>	<u>103,792</u>	<u>106,980</u>	<u>108,559</u>	<u>109,236</u>	<u>111,608</u>	111,608
586 Parking Assessment:							
Charges For Goods & Services	19,792	25,840	28,626	24,893	29,577	30,625	30,625
Interest & Miscellaneous	5,675	11,433	15,070	8,000	13,148	10,000	10,000
Parking Fines	42,935	30,317	38,787	41,000	39,000	40,000	40,000
Contributions From Other Funds	74,820	77,862	112,666	112,666	111,651	111,651	111,651
	<u>143,222</u>	<u>145,452</u>	<u>195,149</u>	<u>186,559</u>	<u>193,376</u>	<u>192,276</u>	192,276
590 Sewer:							
Charges For Goods & Services	4,595,743	4,550,800	5,451,069	5,276,000	5,112,000	5,435,000	5,435,000
Interest & Rents	57,090	117,134	159,462	100,000	150,000	105,000	105,000
Miscellaneous	303,849	106,791	105,223	66,000	78,000	76,000	76,000
	<u>4,956,682</u>	<u>4,774,725</u>	<u>5,715,754</u>	<u>5,442,000</u>	<u>5,340,000</u>	<u>5,616,000</u>	5,616,000
591 Water:							
Charges For Goods & Services	6,102,419	6,095,758	5,904,840	6,234,900	6,100,718	6,354,000	6,354,000
Interest & Rents	78,574	126,850	189,852	100,000	150,140	150,140	150,140
Contributions From Other Funds	172,743	181,585	201,862	224,443	252,540	213,460	213,460
Miscellaneous	141,067	133,034	134,135	130,000	133,430	133,000	133,000
	<u>6,494,803</u>	<u>6,537,227</u>	<u>6,430,689</u>	<u>6,689,343</u>	<u>6,636,828</u>	<u>6,850,600</u>	6,850,600

Attachment A
Revenue Summary for Fiscal Year 2008/09

Fund	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Budget	2007/08 Projected	2008/09 Manager Proposed	2008/09 Council Adopted
599 Parking Deck:							
Charges For Goods & Services	250,050	250,000	250,000	250,000	250,000	250,000	250,000
Interest & Miscellaneous	8,355	21,262	31,155	22,000	31,388	31,155	31,155
	<u>258,405</u>	<u>271,262</u>	<u>281,155</u>	<u>272,000</u>	<u>281,388</u>	<u>281,155</u>	<u>281,155</u>
641 Public Works Administration:							
Charges For Goods & Services	602,864	487,967	594,457	672,608	668,142	660,000	660,000
Interest & Miscellaneous	16,619	15,446	12,200	0	8,000	8,000	8,000
	<u>619,483</u>	<u>503,413</u>	<u>606,657</u>	<u>672,608</u>	<u>676,142</u>	<u>668,000</u>	<u>668,000</u>
642 Engineering Administration:							
Charges For Goods & Services	343,997	339,975	376,993	386,266	361,076	340,000	340,000
Interest & Miscellaneous	3,142	4,948	5,435	0	3,167	0	0
	<u>347,139</u>	<u>344,923</u>	<u>382,428</u>	<u>386,266</u>	<u>364,243</u>	<u>340,000</u>	<u>340,000</u>
643 Local Site Remediation Revolving:							
Contributions From Other Funds	0	0	0	0	159,377	205,500	205,500
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>159,377</u>	<u>205,500</u>	<u>205,500</u>
661 Motor Pool And Garage:							
Charges For Goods & Services	1,052,023	1,028,598	1,227,884	1,146,112	1,247,432	1,290,972	1,290,972
Interest & Miscellaneous	79,395	236,096	93,426	41,000	55,000	55,000	55,000
	<u>1,131,418</u>	<u>1,264,694</u>	<u>1,321,310</u>	<u>1,187,112</u>	<u>1,302,432</u>	<u>1,345,972</u>	<u>1,345,972</u>
663 Equipment Revolving:							
Charges For Goods & Services	0	5,714	12,959	70,912	70,912	58,484	58,484
	<u>0</u>	<u>5,714</u>	<u>12,959</u>	<u>70,912</u>	<u>70,912</u>	<u>58,484</u>	<u>58,484</u>
677 Workers Compensation:							
Interest & Miscellaneous	68,764	287,041	189,640	145,000	115,000	105,000	105,000
Contributions From Other Funds	234,115	245,099	250,232	262,575	262,575	270,600	270,600
	<u>302,879</u>	<u>532,140</u>	<u>439,872</u>	<u>407,575</u>	<u>377,575</u>	<u>375,600</u>	<u>375,600</u>
678 Prescription Drug:							
Interest & Miscellaneous	0	0	2,850	6,000	6,000	6,000	6,000
Contributions From Other Funds	0	167,467	1,114,075	1,185,580	1,186,025	1,202,300	1,202,300
	<u>0</u>	<u>167,467</u>	<u>1,116,925</u>	<u>1,191,580</u>	<u>1,192,025</u>	<u>1,208,300</u>	<u>1,208,300</u>
679 Health Care Insurance Deductible:							
Interest & Miscellaneous	0	0	0	0	2,500	4,000	4,000
Contributions From Other Funds	0	0	0	0	433,350	433,350	433,350
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>435,850</u>	<u>437,350</u>	<u>437,350</u>
702 County & School Tax Collection:							
Interest	61,451	122,735	143,753	140,000	151,000	140,000	140,000
	<u>61,451</u>	<u>122,735</u>	<u>143,753</u>	<u>140,000</u>	<u>151,000</u>	<u>140,000</u>	<u>140,000</u>
711 Cemetery Perpetual Maintenance:							
Charges For Goods & Services	34,945	28,820	42,770	35,000	35,000	35,000	35,000
Investment Income	43,815	13,966	85,643	80,000	71,000	71,000	71,000
	<u>78,760</u>	<u>42,786</u>	<u>128,413</u>	<u>115,000</u>	<u>106,000</u>	<u>106,000</u>	<u>106,000</u>
718 Ella W. Sharp Endowment:							
Investment Income	28,636	37,675	56,732	53,720	49,613	55,000	55,000
	<u>28,636</u>	<u>37,675</u>	<u>56,732</u>	<u>53,720</u>	<u>49,613</u>	<u>55,000</u>	<u>55,000</u>

Attachment A
Revenue Summary for Fiscal Year 2008/09

Fund	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Budget	2007/08 Projected	2008/09 Manager Proposed	2008/09 Council Adopted
731 Employees Retirement System:							
Investment Income	2,201,152	1,992,902	5,040,386	3,350,000	685,000	685,000	685,000
Employee Contributions	364,860	459,850	563,462	580,366	580,366	600,000	600,000
Contributions From Other Funds	486,144	605,771	723,447	745,150	745,150	771,911	771,911
	<u>3,052,156</u>	<u>3,058,523</u>	<u>6,327,295</u>	<u>4,675,516</u>	<u>2,010,516</u>	<u>2,056,911</u>	<u>2,056,911</u>
732 Policemen's & Firemen's Pension:							
Investment Income	221,795	608,989	907,589	870,000	620,000	620,000	620,000
Contributions From General Fund	528,199	806,276	934,667	612,545	612,545	641,212	641,212
	<u>749,994</u>	<u>1,415,265</u>	<u>1,842,256</u>	<u>1,482,545</u>	<u>1,232,545</u>	<u>1,261,212</u>	<u>1,261,212</u>
733 Policemen's & Firemen's Pension-Act 345:							
Investment Income	1,168,313	2,665,513	4,866,598	2,675,000	2,175,000	2,175,000	2,175,000
Employee Contributions	572,448	738,794	739,848	750,000	750,000	773,000	773,000
Contributions From General Fund	2,466,634	2,327,991	3,098,776	3,289,972	3,289,972	3,191,716	3,191,716
	<u>4,207,395</u>	<u>5,732,298</u>	<u>8,705,222</u>	<u>6,714,972</u>	<u>6,214,972</u>	<u>6,139,716</u>	<u>6,139,716</u>
736 Public Employee Health Care:							
Investment Income	92	9,204	11,392	11,000	11,000	11,000	11,000
Contributions From Other Funds	250,000	0	0	0	0	0	0
	<u>250,092</u>	<u>9,204</u>	<u>11,392</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>
895 Special Assessment:							
Special Assessments	241,602	358,163	306,739	489,691	535,097	641,801	641,801
	<u>241,602</u>	<u>358,163</u>	<u>306,739</u>	<u>489,691</u>	<u>535,097</u>	<u>641,801</u>	<u>641,801</u>

Attachment B
Expense Summary for Fiscal Year 2008/09

	2004/05	2005/06	2006/07	2007/08	2007/08	2008/09	2008/09
	Actual	Actual	Actual	Budget	Projected	Manager Proposed	Council Adopted
General Fund :							
101-101 City Council	70,428	79,904	79,945	83,938	99,688	91,382	91,382
101-103 Charter Review Committee	0	0	0	0	10,000	15,000	15,000
101-137 Admin. Hearings Bureau	5,475	19,509	26,663	30,990	28,292	39,819	39,819
101-172 City Manager	409,199	323,844	346,300	360,942	252,274	255,147	255,147
101-192 City Clerk-Elections	103,062	95,609	120,509	131,439	141,590	168,852	168,852
101-201 Finance	368,852	389,115	405,405	418,208	411,854	426,424	426,424
101-209 City Assessor	361,954	352,085	370,384	403,324	403,234	423,335	423,335
101-210 City Attorney	389,354	451,911	471,813	503,776	518,853	539,623	539,623
101-215 City Clerk	188,952	179,765	185,361	201,012	200,612	208,224	208,224
101-226 Personnel	293,206	333,267	330,103	391,143	395,292	358,602	358,602
101-233 Purchasing	148,035	158,300	156,523	164,560	163,884	169,173	169,173
101-253 City Treasurer	318,084	294,574	301,552	321,624	324,222	341,120	341,120
101-254 City Income Tax Admin.	201,525	226,114	236,093	265,674	268,306	280,016	280,016
101-258 Mgt. Information Services	248,933	267,382	252,210	255,440	335,557	344,284	344,284
101-265 City Hall & Grounds	419,385	321,119	302,367	311,865	319,827	323,258	323,258
101-276 Cemeteries	407,666	436,047	423,573	440,081	454,314	487,796	487,796
101-299 Unallocated	617,463	611,347	886,053	566,216	601,011	497,000	497,000
101-301 Police	7,833,632	8,388,554	8,449,770	8,798,244	8,614,918	8,999,923	8,999,923
101-303 Police Youth Services-JPS	244,575	267,782	250,687	293,806	307,662	314,947	314,947
101-305 NFBP Grant	15,599	36,597	15,005	0	0	0	0
101-308 STEP Grant	36,756	33,580	21,827	0	20,733	0	0
101-311 JCCAE Grant	6,516	13,755	7,898	0	16,216	0	0
101-313 Consortium Training	3,605	32,609	21,422	30,044	46,164	33,754	33,754
101-314 In-Service Training	16,674	15,854	15,274	14,761	15,776	15,450	15,450
101-315 MCOLES Training	8,490	8,850	11,162	49,087	49,087	0	0
101-337 Fire Administration	241,281	249,776	267,764	278,946	277,027	289,679	289,679
101-340 Fire Suppression	4,227,541	4,670,932	4,786,281	4,999,383	4,850,206	5,119,121	5,119,121
101-341 Fire Prevention	18,361	12,491	12,095	13,500	10,279	84,145	84,145
101-343 Fire Training	192,972	177,104	223,118	235,947	236,403	238,985	238,985
101-350 Public Safety - Unallocated	1,127,323	1,377,928	2,143,595	1,821,325	1,373,845	1,345,312	1,345,312
101-401 Planning	113,457	101,859	109,050	109,522	87,948	99,768	99,768
101-426 Office Of Emerg. Measures	37,424	45,638	66,378	61,409	61,031	64,311	64,311
101-441 Tax Property Maintenance	36,507	18,100	24,441	0	10,000	10,000	10,000
101-442 Civic Affairs	84,144	66,642	69,579	70,000	70,246	73,358	73,358
101-445 Drains At Large	67,599	56,155	57,344	73,689	73,759	72,053	72,053
101-446 Storm Drain Construction	7,858	59,556	66,825	97,000	96,462	98,000	98,000
101-447 Ground Maintenance	172,120	141,008	162,148	170,198	181,477	177,108	177,108
101-448 Sidewalk Construction	102,402	223,200	114,145	130,000	129,777	130,000	130,000
101-450 Street Lighting	380,818	831,659	401,863	380,873	406,249	407,231	407,231
101-455 Weed Control	8,727	20,122	18,892	27,615	22,905	23,684	23,684
101-459 Emergency Equipment	2,842	3,573	0	0	0	0	0
101-690 Forestry	551,875	527,095	583,294	557,954	560,954	577,031	577,031
101-692 Parks, Rec. & Grounds Admin.	646,807	673,900	713,699	720,996	725,896	761,911	761,911
101-694 JPS Recreation Programs	133,980	0	0	0	0	0	0
101-697 Parks and Facilities Maint.	499,867	516,136	529,021	513,442	505,174	515,050	515,050
101-698 Lt. Nixon Memorial Park	131,713	135,236	144,000	159,995	156,500	165,932	165,932
101-699 Sharp Park Swimming Pool	96,207	96,321	109,181	126,691	126,992	132,195	132,195
101-803 Historical District	36,025	35,279	15,742	42,817	27,583	38,100	38,100
101-896 Human Relations	3,515	29,873	52,358	61,543	47,616	63,043	63,043
101-999 Contributions to Other Funds	1,641,894	823,915	350,855	317,361	335,639	299,663	299,663
General Fund Total	23,280,679	24,230,971	24,709,567	25,006,380	24,373,334	25,118,809	25,118,809

Attachment B
Expense Summary for Fiscal Year 2008/09

	2004/05	2005/06	2006/07	2007/08	2007/08	2008/09	2008/09	
	Actual	Actual	Actual	Budget	Projected	Manager Proposed	Council Adopted	
Special Revenue Funds :								
202	Major Street	6,049,357	4,170,012	6,045,331	5,447,126	4,789,646	6,154,159	6,154,159
203	Local Street	821,005	978,573	1,797,833	1,741,237	1,588,919	1,065,972	1,065,972
208	Ella W. Sharp Park Operating	634,953	658,444	688,777	733,806	706,032	757,037	757,037
210	Land Acquisition	8,752	148,887	53,226	45,000	50,000	50,000	50,000
211	Housing Initiative	73,801	182,337	29,473	35,020	24,690	47,775	47,775
245	Public Improvement	1,319,066	578,017	1,708,555	1,403,515	1,521,506	1,355,583	1,355,583
249	Building Department	606,115	584,468	549,047	531,426	502,387	528,917	528,917
257	Budget Stabilization	11,158	57,851	69,115	75,000	65,000	65,000	65,000
265	Drug Law Enforcement	70,684	66,776	46,946	32,480	81,995	33,024	33,024
268	Byrne JAG Grant	0	66,896	28,426	32,734	32,734	0	0
270	LAWNET Grant	120,209	117,091	131,251	152,225	131,167	35,210	35,210
288	Lead Hazard Control Grant	0	0	163,895	0	406,818	1,432,783	1,432,783
293	Waterfront Redevelopment Grant	0	14,108	64,245	267,391	21,504	256,310	256,310
294	2004 Brownfield Assessment Grant	4,423	139,829	110,106	57,011	145,642	0	0
295	2008 Brownfield Assessment Grant	0	0	0	0	100,000	300,000	300,000
296	Recreation Activity	289,214	308,689	311,842	309,114	305,147	307,896	307,896
297	JPS Recreation Millage Program	0	239,833	260,874	240,947	248,000	258,000	258,000
Debt Service Funds :								
320	1998 MTF Bond Debt Service	123,841	123,950	128,718	128,144	128,144	0	0
323	Michigan U. L. A. Loan Debt Service	144,000	144,000	144,000	144,000	144,000	144,000	144,000
324	2003 MTF Bond Debt Service	154,975	152,775	150,575	153,210	153,210	279,005	279,005
365	City Hall Debt Service	627,956	546,898	569,298	581,174	580,924	601,586	601,586
368	Building Authority Debt Service	219,584	125,964	127,104	127,944	127,944	128,500	128,500
395	2001 DDA TIF Debt Service Fund	746,790	815,790	891,945	968,923	968,923	1,051,513	1,051,513
398	2002 BRA TIF Debt Service Fund	955,720	955,469	980,470	1,014,470	527,623	565,148	565,148
399	2007 BRA TIF Debt Service Fund	0	0	0	0	10,267,269	450,304	450,304
Capital Projects Funds :								
401	Capital Projects	202,598	306,881	386,758	621,203	780,963	415,075	415,075
402	Water Equipment & Replacement	1,622,766	1,622,246	2,015,056	1,791,213	1,871,632	2,239,424	2,239,424
404	Sanitary Sewer Maintenance	392,430	387,360	494,269	481,583	468,773	501,025	501,025
405	Sanitary Sewer Replacement	366,629	750,970	563,218	667,000	497,500	836,500	836,500
406	Wastewater Equipment Replacement	53,868	147,786	345,312	3,315,000	3,118,000	460,000	460,000
494	Brownfield Redevelopment Authority	310,218	1,038,046	1,346,558	1,209,375	1,233,786	1,258,863	1,258,863
496	DDA Project	511,784	1,085,640	1,309,615	1,259,222	1,259,222	1,227,002	1,227,002
Enterprise Funds :								
583	Sharp Park Golf Practice Center	67,223	72,502	68,705	84,789	71,295	83,265	83,265
585	Auto Parking System	113,791	85,925	82,339	109,098	111,673	102,733	102,733
586	Parking Assessment	138,301	118,659	138,288	196,726	249,026	208,643	208,643
590	Sewer	5,478,184	5,797,481	6,169,816	6,766,307	6,793,701	6,620,897	6,620,897
591	Water	6,537,647	7,522,445	6,923,450	7,213,924	7,138,068	8,492,452	8,492,452
599	Parking Garage	386,660	393,303	431,951	462,720	441,298	433,237	433,237
Internal Service Funds :								
641	Public Works Administration	656,208	563,300	551,949	672,608	734,960	667,550	667,550
642	Engineering Administration	368,090	353,644	353,650	380,697	392,594	338,770	338,770
643	Local Site Remediation Revolving	0	0	0	0	50,000	300,000	300,000
661	Motor Pool & Garage	959,443	1,028,933	1,181,488	1,753,145	1,977,532	1,719,056	1,719,056
663	Equipment Revolving	0	5,714	12,959	70,912	70,912	58,484	58,484
677	Workers' Compensation	304,835	587,677	383,540	432,450	434,426	299,450	299,450
678	Prescription Drug	0	154,801	921,860	1,105,120	899,667	950,700	950,700
679	Health Care Insurance Deductible	0	0	0	0	190,000	194,300	194,300

Attachment B
Expense Summary for Fiscal Year 2008/09

		2004/05	2005/06	2006/07	2007/08	2007/08	2008/09	2008/09
		Actual	Actual	Actual	Budget	Projected	Manager Proposed	Council Adopted
Trust & Agency Funds :								
702	County & School Tax Collection	61,451	122,735	143,753	140,000	151,000	140,000	140,000
711	Cemetery Perpetual Maintenance	63,267	62,743	70,131	80,000	71,000	71,000	71,000
718	Ella W. Sharp Endowment	36,508	34,906	49,155	53,720	49,613	55,000	55,000
731	Employees' Retirement System	1,888,030	2,077,305	1,879,730	2,030,000	2,120,000	2,180,000	2,180,000
732	Policemen's & Firemen's Pension	1,343,856	1,348,535	1,337,169	1,310,000	1,310,000	1,310,000	1,310,000
733	Policemen's & Firemen's Pens.-345	3,285,720	3,151,467	3,859,464	3,350,000	3,350,000	3,350,000	3,350,000
736	Public Employee Health Care	0	0	0	13,400	15,400	10,000	10,000
Special Assessment Funds :								
895	Special Assessment	333,776	308,957	474,942	489,691	535,097	641,801	641,801



Downtown Development Authority

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4355 — Facsimile: (517) 788-6367

May 20, 2008

TO: Honorable Mayor and City Councilmembers

FROM: Michael Way, DDA Board Chair

RE: FY 2008-09 budget approval and 1.9996 mills tax levy

Please find the attached resolution for the renewal of the 1.9996 mill tax levy in the Downtown Development Authority (DDA) District for your consideration. Also attached are the DDA operational budget for the fiscal year 2008-09 and the DDA TIF budget for fiscal year 2008-09. These budgets were unanimously adopted by the DDA at their May 14, 2008 board meeting.

Requested action for City Council is:

1. Approval of the resolution ordering a levy of 1.9996 mill tax levy in the Downtown Development Authority District, and
2. Approval of the fiscal year 2008-09 operations and TIF budgets for the Downtown Development Authority.

Please place these items on the May 27, 2008 City Council Agenda for consideration. Thank you for your time and consideration.

cc: William R. Ross, City Manager

Enc: Resolution: 1.9996 mill tax levy
DDA Operational Budget: FY 2008-09
DDA TIF Budget: FY 2008-09

RESOLUTION

BY THE CITY COUNCIL

WHEREAS, Act 197 of the Public Acts of 1975 as last amended authorized a levy by the City of an ad valorem tax of up to 2 mills upon taxable real and tangible personal property not exempt by law in the Downtown Development Authority District; and

WHEREAS, the Downtown Development Authority has requested the City Council to approve and authorize such a levy of 1.9996 mills in the Downtown Development Authority District; and

WHEREAS, it appears to the City Council that the levy of said tax is necessary for the proper administration and operation of the Downtown Development Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Jackson City Council approves and orders the levy of a property tax of 1.9996 mills upon all taxable real and tangible personal property not exempt by law in the Downtown Development Authority District qualified under Act 198 of 1974; and

BE IT FURTHER RESOLVED, that it is ordered that an industrial facilities tax be levied upon the taxable valuation of all industrial property in the Downtown Development Authority District qualified under Act 198 of 1974; and

BE IT FURTHER RESOLVED, that it is ordered that lessees or users of tax exempt property be levied a tax on the taxable valuation of all property qualified under Act 189 of 1953 which is located in the Downtown Development Authority District; and

BE IT FURTHER RESOLVED, that the staff and officials of the City of Jackson are hereby directed to collect the tax at the same time and in the same manner as it collect is property taxes and to pay such funds as may be collect under such levy to the Treasurer of the Downtown Development Authority for crediting to the general fund of the Authority.

City of Jackson - Downtown Development Authority
Fiscal Year 2008/09 Proposed Budget
Summary of Revenues, Expenditures and Changes in Fund Balances

	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Approved	2008/09 Proposed
Revenues:					
Property Taxes	\$ 93,270	\$ 92,311	\$ 92,452	\$ 93,200	92,000
State Revenue Sharing	6,347	6,347	6,347	6,347	6,347
Contributions:					
(A) Event Sponsors	36,591	29,906	25,587	27,050	30,450
Kiosk Sponsors	-	-	-	10,000	7,000
City	37,800	37,800	25,000	25,000	25,000
Interest And Rents	2,281	5,862	9,622	6,000	6,003
Miscellaneous	10,000	5,053	78.00	1,502	-
CDBG Grant (Façade)					18,000
	\$ 186,289	\$ 177,279	\$ 162,087	\$ 169,099	\$ 184,800
Expenditures:					
(B) Personnel Services	\$ 85,877	\$ 87,981	\$ 88,194	\$ 90,632	96,150
Office Supplies & Copying	2,327	2,513	3,013	2,500	2,500
Office Equipment	2,085	3,984	608	1,500	1,500
Bank Fees	21	3	50	50	50
Publications & Subscriptions	616	510	669	800	800
Newsletters & Brochures	4,959	6,139	3,069	5,500	7,000
Miscellaneous Advertising	2,006	2,986	1,532	1,500	3,000
Telephone & Fax	2,438	1,725	1,202	1,500	1,500
Accounting & Audit	3,945	3,837	4,080	2,200	1,800
Memberships & Dues	1,340	1,493	1,010	1,500	1,000
Conferences & Training	3,129	606	2,607	3,500	7,500
(B) Special Projects	22,213	10,396	2,270	36,000	47,500
(B) Event Expenses	30,149	31,681	29,798	29,500	38,100
Miscellaneous	127	636	161	1,000	5,000
	\$ 161,231	\$ 154,489	\$ 138,263	\$ 177,682	213,400
Revenues Over (Under)					
Expenditures	\$ 25,058	\$ 22,790	\$ 23,824	\$ (8,583)	\$ (28,600)
Fund Balance- Beginning of Year	\$ 151,977	\$ 177,035	\$ 199,825	\$ 223,649	215,066
Fund Balance- End of Year	\$ 177,035	\$ 199,825	\$ 223,649	\$ 215,066	\$ 186,466
(A) See Revenue Detail					
(B) See Expenditure Detail					

City of Jackson - Downtown Development Authority
Fiscal Year 2008/09 Proposed Budget
(A) Event Sponsor Revenue Detail

	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Approved	2008/09 Proposed
Contributions: Event Sponsors					
Cruise Night	\$ 3,000	\$ 3,050	\$ 3,825	\$ 4,000	\$ 3,140
Christmas Parade	3,800	4,100	4,000	2,500	3,000
Misc. Event	5,225	4,516	4,080	4,000	4,000
Picnic in the Park	1,000	1,000	1,000	1,000	1,000
Amphitheater Concert Series	7,000	7,000	7,000	8,750	6,160
Scarecrow Row	750	850	1,150	750	750
Eve on the Ave	15,616	7,040	6,800	6,000	10,000
Gift Certificates	150	175	632	-	-
DDA Day	-	100	25	-	-
Amphitheater Applications	50	75	75	50	200
DDA Discount Cards	-	2,000	-	-	-
Newsletter	-	-	-	-	2,200
	\$ 36,591	\$ 29,906	\$ 28,587	\$ 27,050	\$ 30,450

City of Jackson - Downtown Development Authority
Fiscal Year 2008/09 Proposed Budget
(B) Expense Detail

Expense Detail						
		2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Approved	2008/09 Proposed
Personnel Services:						
	PM Wages	\$ 27,725	\$ 26,009	\$ 29,123	\$ 30,363	\$ 33,150
	PM Fringes	7,192	6,398	7,486	8,410	8,492
	Director Wages	43,470	47,695	44,543	46,947	44,982
	Director Fringes	7,490	7,879	7,042	4,912	9,527
		\$ 85,877	\$ 87,981	\$ 88,194	\$ 90,632	\$ 96,150
Special Projects:						
	Downtown Lighting	\$ 9,738	\$ 261	\$ -	\$ -	\$ -
	DDA Website	2,475	2,435	2,200	2,500	2,500
	Façade Loan Program	10,000	5,000	70	15,000	33,000
	DDA Discount Card	-	2,700	-	500	-
	Kiosk	-	-	-	14,000	11,000
	Window Display	-	-	-	4,000	1,000
		\$ 22,213	\$ 10,396	\$ 2,270	\$ 36,000	\$ 47,500
Event Expenses:						
	Cruise Night	\$ 3,000	\$ 3,044	\$ 3,143	\$ 4,000	\$ 3,140
	Christmas Parade	4,144	3,080	3,110	2,500	3,000
	Misc. Events/ Projects	5,151	1,785	2,480	2,500	10,000
	Picnic in the Park	800	900	432	1,000	1,000
	Amphitheater Concert Seri	6,138	7,182	6,714	8,750	6,160
	Scarecrow Row	548	577	871	750	800
	Eve on the Ave	10,368	10,847	8,807	6,000	10,000
	Gift Certificates	-	-	373	-	-
	Holiday DDA Day	-	-	2,401	2,000	2,000
	Spring DDA Day	-	3,966	1,467	2,000	2,000
	Taste of Jackson	-	300	-	-	-
		\$ 30,149	\$ 31,681	\$ 29,798	\$ 29,500	\$ 38,100

City of Jackson - Downtown Development Authority
Proposed Budget 2008-09
Tax Increment Financing
Revenues and Expenditures

	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Budget	2008/09 Proposed
Revenues:					
Property Taxes	\$ 869,006	\$ 872,740	\$ 972,178	\$ 917,000	1,034,626
Interest	15,556	44,300	51,171	50,000	37,700
Rents - Hayes Hotel	9,000	9,000	9,000	9,000	-
	\$ 893,562	\$ 926,040	\$ 1,032,349	\$ 976,000	\$ 1,072,326
Expenditures:					
Bldg Maint - Hayes Hotel	\$ 113,562	\$ 104,563	\$ 118,400	\$ 115,000	\$ -
Contingency	-	-	-	-	-
Uncoll Acct - (MTT Refund CE)	-	-	124,810	-	-
Misc CE Project expensen	230	1,600	-	-	-
MULA Loan D/S Fd	144,000	144,000	144,000	144,000	144,000
2001 DDA TIF D/S Fd	225,000	805,670	891,945	969,000	1,051,000
Auto Parking Fund	28,992	29,717	30,460	31,222	32,002
	\$ 511,784	\$ 1,085,550	\$ 1,309,615	\$ 1,259,222	1,227,002

MEMORANDUM

City Clerk's Office

May 19, 2008

TO: Honorable Mayor and City Councilmembers

FROM: Lynn Fessel, City Clerk

SUBJECT: Final Adoption of Ordinance Nos. 2008.5 and 2008.6

Attached please find Ordinance Nos. 2008.5 and 2008.6 which are on the May 27 agenda for final adoption. Council approved these ordinances which provide for a deferred retirement option program (DROP) and annuity withdrawal options on May 13.

Thank you.

ORDINANCE 2008 - _____

An Ordinance amending various sections of Chapter 2, Article VI, Code of Ordinances, City of Jackson, Michigan to provide for a trial deferred retirement option program (DROP) under the General Employee Retirement System.

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. That Chapter 2, Article VI, Section 2-503, of the Code of Ordinances, City of Jackson, Michigan be amended to add a new paragraph (d) and re-letter the former to paragraph (e) as follows:

Sec. 2-503. Membership of retirement system.

...

- (d) Any member who elects to participate in the deferred retirement option program (DROP), referred to in Section 2-509.2, but remains employed in a membership position, ceases to be a member on the effective date of such election.
- (e) In any case of doubt, the board shall decide who is a member within the meaning of the provisions of this article. This section shall not apply to the option created by section 2-507.1.

Section 2. That Chapter 2, Article VI, be amended to add Section 2-509.2 to provide as follows:

Sec. 2-509.2 Deferred Retirement Option Program (DROP)

- (a) Effective July 1, 2008 through June 30, 2012, a person from benefit group general who satisfies the age and service conditions established in 2-509(b)(1) is eligible to voluntarily elect to terminate membership in the retirement system but remain actively employed in a membership position for up to three (3) additional years, freeze retirement benefit level (including amount of credited service, final average compensation and applicable multiplier) on the effective date of the election, and direct the Board of Trustees to pay the monthly retirement benefit to a Board-approved defined contribution retirement plan account (hereafter referred to as a DROP account), managed by a board-approved independent investment company. Once participation in DROP is commenced, the decision to choose to enter the DROP is irrevocable.
 - (1) The person's DROP benefit will be the monthly retirement benefit to which the member would have been entitled if the member had actually retired on the DROP effective date (less the annuity withdrawal, as set forth in Section

2-513.2, if applicable). At the time of the DROP election, the member must choose between the straight life pension (Section 2-513) or one of the optional forms of payment (Section 2-514). That choice is irrevocable once the member commences participation in DROP.

- (2) The Board will send the monthly retirement benefit checks to the independent company to be invested as directed by the participating person, and in accordance with the procedures established by the independent company. The independent investment company will provide educational information to each participant about the available investment options, information about costs and fees associated with each investment option, and timely account activity statements. A person participating in DROP will assume all responsibility for DROP account performance and costs associated with investment decisions, and will accrue the benefit of all investment decisions.
- (3) If the person electing to participate in DROP also elects the annuity withdrawal option (Section 2-513.2), the annuity withdrawal funds will be deposited directly into the person's individual DROP account. The Board will select an independent investment company to manage and maintain individual, self-directed DROP investment accounts for each person electing to participate in this option, as well as guidelines for the company managing said accounts. The Board will ensure that persons who elect to participate in DROP have a reasonably diverse set of investment options from which to choose.
- (4) During the period of DROP participation, the participating person will discontinue making contributions to the retirement system based on the participating person's compensation earned as an employee in a membership position. The City will continue to make contributions to the retirement system, however, as if the DROP participant working in a membership position was still a member of the retirement system.
- (5) The person entering the DROP must cease employment in a membership position no later than the third anniversary of entering DROP. Failure to terminate employment in a membership position by the third anniversary of entering DROP will result in a forfeiture of the person's monthly pension benefit otherwise payable to the person's individual DROP account and/or payable as a pension benefit.
- (6) Upon termination of employment in a membership position, the former DROP participant will begin receiving retirement benefit as a monthly pension payment. Upon termination of DROP participation, the participant must choose one or more distribution methods, as provided in the plan guidelines adopted by the Board in April 2008 or any guideline adopted hereafter, which may be changed from time to time.
- (7) If a person participating in DROP dies either (i) before actual termination of service, or (ii) after termination of service but before the DROP account balance has been fully paid out, the participant's designated beneficiary(ies) will receive the remaining balance in the participant's DROP account in the manner in which the beneficiary elects from the approved list of distribution

methods reference in subsection (a)(6), above. If the DROP participant fails to name a beneficiary, the DROP account balance will be paid to the participant's beneficiary of benefit from the retirement system. If there is no such beneficiary, the account balance will be paid in a lump sum to the participant's estate. Benefits payable from the retirement system are determined as though the DROP participant had separated from service the day before the participant's date of death.

- (8) If the person participating in DROP becomes totally and permanently disabled from further performance of the essential functions of the membership position, the person's participation in DROP ceases and the member will receive such benefits as if the member had retired and terminated employment when the person commenced participation in DROP.

- (b) The DROP, as established by this ordinance and operated pursuant to the guidelines established by the Board in April 2008 or any guideline adopted hereafter, is intended to operate in accordance with Section 415 of the Internal Revenue Code and any other applicable laws of the United States. Any provision of portion of the DROP that is found to be in conflict with the applicable laws is hereby declared null and void.

- (c) The option to elect DROP expires at 5 p.m. on June 29, 2012 unless action is taken to extend the program. Persons who elected to participate in DROP, effective on or before June 30, 2012, may continue in the program for a maximum of three years following the effective date of such election.

- (d) Participation in DROP by persons in benefit group MAPE is governed by the provision of the labor agreement between the City and the MAPE/Jackson Unit.

Section 3. This Ordinance takes effect thirty (30) days from the date of adoption.

ORDINANCE 2008 - _____

An Ordinance adding Section 2-513.2 of Chapter 2, Article VI, Code of Ordinances, City of Jackson, Michigan to provide for Annuity Withdrawal Options.

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. That Chapter 2, Article VI, be amended to add Section 2-513.2, of the Code of Ordinances, City of Jackson, Michigan as follows:

Sec. 2.513.2 Section Annuity Withdrawal Option

Effective July 1, 2008, a member may elect to withdraw the member's accumulated contributions and credited interest at the time of retirement. Such withdrawal will be used to compute the actuarial reduction of the member's monthly retirement benefit from the retirement system upon termination of employment in a membership position. The annuity withdrawal amount may be distributed directly to the member (subject to any taxes or penalties imposed by the Internal Revenue Service), a qualified Individual Retirement Account, a Section 457(h) account, or such other tax qualified plan as may be available at the time of election.

Participation in Annuity Withdrawal Option by persons in benefit group MAPE is governed by the provision of the labor agreement between the City and the MAPE/Jackson Unit.

Section 2. This Ordinance takes effect thirty (30) days from the date of adoption.

MEMORANDUM

City Clerk's Office

May 19, 2008

TO: Honorable Mayor and City Councilmembers

FROM: Lynn Fessel, City Clerk

SUBJECT: Final Adoption of Ordinance No. 2008.7 Revising the Nonconforming Sign Permit Requirements

Attached please find Ordinance No. 2008.7 which is on the May 27 agenda for final adoption. Council approved this ordinance which revises the nonconforming sign permit requirements to eliminate the business owner responsibility to file for nonconforming permits on May 13.

Thank you.

ORDINANCE NO. 2008-____

An Ordinance amending Section 21.5-26.1 of Chapter 21.5 of the Code of Ordinances, City of Jackson Michigan to revise the nonconforming permit requirements to eliminate the business owner responsibility to file for nonconforming permits.

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. Purpose and Intent

The City Council amends the existing Nonconforming Sign provisions to eliminate the business owner reporting requirements but to provide for the city staff's documentation of all signage within the city.

Section 2. That Section 21.5-26.1 of Chapter 21.5 of the Code of the City of Jackson be, and the same hereby is, amended to read as follows:

Sec. 21.5-26.1. Nonconforming sign permit.

City staff will review all signage at all properties within the City and determine whether each sign on the property is conforming, nonconforming, or illegal. City staff will take photos of existing signage for retention in city files to protect the historical record of the status of all signage in the City.

Where city staff determines that a sign is nonconforming, a nonconforming permit will issue and a copy retained for the city's file and one provided to the owner for the owner's file.

Where city staff determines that a sign is illegal, a notice of violation and correction order will issue to the owner as provided for in Section 21.5-25.1 of Article V of this Chapter. The owner may contest any notice of violation through the appeal process contained in Section 21.5-32 of Article VII of this Chapter.

Section 3. This Ordinance takes effect 30 days after its adoption.

MEMORANDUM

City Clerk's Office

May 19, 2008

TO: Honorable Mayor and City Councilmembers

FROM: Lynn Fessel, City Clerk

SUBJECT: Final Adoption of Ordinance No. 475 Establishing Compensation Rates
for Administrative and Supervisory Employees
Final Adoption of Ordinance No. 476 Establishing Compensation Rates
for the City Assessor
Final Adoption of Ordinance No. 477 Establishing Compensation Rates
for Police Department Community Service Officers
Final Adoption of Ordinance No. 478 Establishing Compensation Rates
for Police Department School Crossing Guards

Attached please find Ordinance Nos. 475, 476, 477 and 478 which are on the May 27 agenda for final adoption. Council approved these ordinances which establish compensation rates on May 13.

Thank you.

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH COMPENSATION RATES FOR
ADMINISTRATIVE AND SUPERVISORY EMPLOYEES OF THE CITY
OF JACKSON**

THE CITY OF JACKSON ORDAINS:

Section 1: Definition. For purposes of this ordinance, the term "Administrative and Supervisory Employees" shall mean employees and appointive officials of the City of Jackson not covered by a current labor agreement, but excluding the City Manager, City Attorney, City Clerk and City Assessor.

Section 2: As of July 1, 2008, Administrative and Supervisory Employees shall be compensated on the basis of the annual salary rates shown on the attached "Schedule I, Administrative and Supervisory Employees," according to the employee's appropriate step rate within the Class Grade assigned the individual employee under the Personnel Policy.

Section 3: The City Council shall establish by resolution the appropriate salary step for the City Clerk within the applicable classification grade.

Section 4: Repeal. Ordinance 471 is hereby repealed as of July 1, 2008.

Section 5: This ordinance shall take effect thirty (30) days from the date of final adoption.

* * * * *

Adopted: DRAFT

**SCHEDULE I
ADMINISTRATIVE AND SUPERVISORY EMPLOYEES
PAY RATES**

EFFECTIVE JULY 1, 2008 - 3.0%

Class Grade	Pay Basis	Minimum										Maximum Step 10
		Step 1	Step 1-1/2	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	
4	Annual	30,433	30,951	31,467	32,533	33,639	34,780	35,961	37,180	38,443	39,745	41,096
	Bi-Wkly	1,170.51	1,190.41	1,210.26	1,251.26	1,293.79	1,337.71	1,383.10	1,429.98	1,478.57	1,528.64	1,580.61
	Hourly	14.6314	14.8801	15.1283	15.6408	16.1724	16.7213	17.2888	17.8748	18.4821	19.1080	19.7576
5	Annual	32,177	32,724	33,270	34,394	35,556	36,763	38,005	39,295	40,624	41,998	43,422
	Bi-Wkly	1,237.56	1,258.62	1,279.63	1,322.85	1,367.55	1,413.97	1,461.73	1,511.33	1,562.47	1,615.32	1,670.06
	Hourly	15.4696	15.7328	15.9954	16.5356	17.0944	17.6746	18.2716	18.8917	19.5309	20.1915	20.8758
6	Annual	33,922	34,495	35,069	36,254	37,479	38,745	40,056	41,407	42,807	44,252	45,747
	Bi-Wkly	1,304.71	1,326.74	1,348.81	1,394.39	1,441.50	1,490.19	1,540.63	1,592.60	1,646.41	1,701.99	1,759.51
	Hourly	16.3089	16.5842	16.8602	17.4299	18.0188	18.6273	19.2578	19.9074	20.5802	21.2749	21.9939
7	Annual	35,861	36,471	37,081	38,344	39,648	40,998	42,390	43,836	45,323	46,866	48,463
	Bi-Wkly	1,379.26	1,402.72	1,426.19	1,474.78	1,524.94	1,576.86	1,630.40	1,685.98	1,743.18	1,802.55	1,863.96
	Hourly	17.2408	17.5341	17.8273	18.4347	19.0617	19.7108	20.3800	21.0748	21.7897	22.5319	23.2995
8	Annual	37,992	38,640	39,287	40,627	42,014	43,444	44,923	46,456	48,038	49,675	51,372
	Bi-Wkly	1,461.22	1,486.16	1,511.06	1,562.56	1,615.92	1,670.94	1,727.81	1,786.77	1,847.62	1,910.56	1,975.86
	Hourly	18.2652	18.5770	18.8882	19.5320	20.1990	20.8868	21.5977	22.3346	23.0953	23.8820	24.6982
9	Annual	39,352	40,100	40,848	42,401	44,011	45,684	47,419	49,227	51,093	53,035	55,053
	Bi-Wkly	1,513.56	1,542.29	1,571.08	1,630.82	1,692.74	1,757.06	1,823.79	1,893.34	1,965.12	2,039.81	2,117.41
	Hourly	18.9194	19.2787	19.6385	20.3852	21.1592	21.9633	22.7974	23.6668	24.5640	25.4976	26.4677
10	Annual	42,066	42,867	43,668	45,336	47,070	48,862	50,731	52,667	54,676	56,764	58,929
	Bi-Wkly	1,617.91	1,648.73	1,679.55	1,743.69	1,810.37	1,879.32	1,951.19	2,025.65	2,102.93	2,183.22	2,266.52
	Hourly	20.2239	20.6091	20.9944	21.7961	22.6296	23.4915	24.3899	25.3206	26.2866	27.2902	28.3314
11	Annual	44,779	45,628	46,478	48,244	50,072	51,973	53,946	55,991	58,116	60,324	62,612
	Bi-Wkly	1,722.26	1,754.93	1,787.60	1,855.54	1,925.83	1,998.95	2,074.84	2,153.51	2,235.23	2,320.15	2,408.17
	Hourly	21.5283	21.9367	22.3450	23.1942	24.0729	24.9868	25.9355	26.9189	27.9404	29.0019	30.1021
12	Annual	47,688	48,592	49,495	51,376	53,326	55,348	57,451	59,631	61,896	64,246	66,686
	Bi-Wkly	1,834.16	1,868.91	1,903.66	1,975.99	2,051.01	2,128.75	2,209.64	2,293.49	2,380.63	2,471.01	2,564.86
	Hourly	22.9270	23.3614	23.7958	24.6999	25.6376	26.6094	27.6205	28.6687	29.7579	30.8876	32.0607
13	Annual	50,785	51,756	52,726	54,739	56,824	58,996	61,244	63,582	66,008	68,528	71,141
	Bi-Wkly	1,953.27	1,990.62	2,027.92	2,105.34	2,185.53	2,269.06	2,355.55	2,445.47	2,538.76	2,635.71	2,736.17
	Hourly	24.4159	24.8827	25.3489	26.3167	27.3192	28.3633	29.4444	30.5683	31.7345	32.9463	34.2022
14	Annual	53,890	54,914	55,938	58,068	60,276	62,569	64,943	67,419	69,983	72,643	75,406
	Bi-Wkly	2,072.71	2,112.09	2,151.47	2,233.38	2,318.30	2,406.50	2,497.80	2,593.04	2,691.66	2,793.97	2,900.22
	Hourly	25.9089	26.4012	26.8934	27.9173	28.9787	30.0813	31.2226	32.4130	33.6457	34.9247	36.2528
15	Annual	56,799	57,877	58,955	61,200	63,527	65,945	68,453	71,057	73,761	76,566	79,480
	Bi-Wkly	2,184.56	2,226.02	2,267.49	2,353.84	2,443.34	2,536.35	2,632.79	2,732.98	2,836.96	2,944.83	3,056.91
	Hourly	27.3070	27.8253	28.3436	29.4230	30.5417	31.7044	32.9099	34.1623	35.4620	36.8104	38.2114

SCHEDULE I (CONTD)
ADMINISTRATIVE AND SUPERVISORY EMPLOYEES
PAY RATES

EFFECTIVE JULY 1, 2008 - 3.0% (Contd)

Class Grade	Pay Basis	Minimum										Maximum Step 10
		Step 1	Step 1-1/2	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	
16	Annual	59,705	60,841	61,977	64,335	66,783	69,324	71,956	74,693	77,538	80,487	83,548
	Bi-Wkly	2,296.36	2,340.05	2,383.73	2,474.43	2,568.56	2,666.30	2,767.55	2,872.83	2,982.22	3,095.65	3,213.37
	Hourly	28.7046	29.2506	29.7967	30.9304	32.1070	33.3287	34.5944	35.9103	37.2778	38.6956	40.1672
17	Annual	62,612	63,804	64,993	67,467	70,029	72,699	75,461	78,336	81,316	84,408	87,617
	Bi-Wkly	2,408.17	2,453.98	2,499.75	2,594.89	2,693.41	2,796.10	2,902.35	3,012.90	3,127.53	3,246.46	3,369.88
	Hourly	30.1021	30.6748	31.2468	32.4361	33.6677	34.9513	36.2794	37.6613	39.0941	40.5808	42.1235
18	Annual	65,715	66,969	68,223	70,829	73,532	76,341	79,257	82,284	85,429	88,691	92,078
	Bi-Wkly	2,527.51	2,575.73	2,623.95	2,724.19	2,828.17	2,936.18	3,048.35	3,164.78	3,285.75	3,411.20	3,541.47
	Hourly	31.5939	32.1967	32.7994	34.0523	35.3521	36.7022	38.1044	39.5598	41.0719	42.6401	44.2684
19	Annual	69,398	70,717	72,036	74,777	77,624	80,577	83,643	86,826	90,129	93,556	97,116
	Bi-Wkly	2,669.17	2,719.88	2,770.60	2,876.02	2,985.56	3,099.12	3,217.03	3,339.48	3,466.50	3,598.30	3,735.23
	Hourly	33.3646	33.9985	34.6325	35.9502	37.3194	38.7390	40.2129	41.7434	43.3313	44.9787	46.6904
20	Annual	73,081	74,476	75,870	78,761	81,763	84,882	88,120	91,480	94,970	98,589	102,351
	Bi-Wkly	2,810.82	2,864.45	2,918.08	3,029.29	3,144.75	3,264.69	3,389.22	3,518.47	3,652.67	3,791.87	3,936.58
	Hourly	35.1352	35.8056	36.4761	37.8661	39.3093	40.8087	42.3653	43.9809	45.6584	47.3984	49.2072
21	Annual	76,763	78,220	79,678	82,711	85,852	89,117	92,503	96,021	99,673	103,462	107,394
	Bi-Wkly	2,952.42	3,008.46	3,064.55	3,181.21	3,301.99	3,427.59	3,557.81	3,693.12	3,833.57	3,979.29	4,130.52
	Hourly	36.9053	37.6058	38.3069	39.7651	41.2749	42.8448	44.4726	46.1640	47.9196	49.7411	51.6315

A. The City Manager and City Attorney shall be compensated under separate contracts with the City Council.

Adopted: DRAFT

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH COMPENSATION RATES FOR
CERTAIN APPOINTED OFFICIALS OF THE CITY OF JACKSON**

THE CITY OF JACKSON ORDAINS:

Section 1: Definition. For purposes of this ordinance, the term "Administrative and Supervisory Employee" shall mean the City Assessor of the City of Jackson.

Section 2: As of July 1, 2008, the Administrative and Supervisory Employee shall be compensated on the basis of the annual salary rates shown on the attached "Schedule II, Administrative and Supervisory Employee." The Administrative and Supervisory Employee shall remain on the same step of his salary schedule for 2008-2009 as was determined by City Council for 2007-2008.

Section 3: Repeal. Ordinance 472 is hereby repealed as of July 1, 2008.

Section 4. This ordinance shall take effect thirty (30) days from the date of final adoption.

* * * * *

Adopted: DRAFT

**SCHEDULE II
ADMINISTRATIVE AND SUPERVISORY EMPLOYEES
CITY ASSESSOR
PAY RATES**

EFFECTIVE JULY 1, 2008 - 3.0%

Class	Pay	Minimum									Maximum
Grade	Basis	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
City	Annual	62,410	64,792	67,261	69,826	72,488	75,253	78,122	81,104	84,195	87,408
Assessor	Bi-Wkly	2,400.38	2,492.01	2,586.96	2,685.61	2,788.01	2,894.34	3,004.71	3,119.39	3,238.28	3,361.84
	Hourly	30.00469	31.1500721	32.33705	33.57008	34.85015	36.17925	37.55885	38.99243	40.4785	42.02301

Adopted: DRAFT

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH COMPENSATION RATES FOR
CERTAIN NON-UNION EMPLOYEES OF THE CITY OF JACKSON**

THE CITY OF JACKSON ORDAINS:

Section 1: Definition. For purposes of this ordinance, the term "Non-Union Employees" shall mean Community Service Officers in the City of Jackson Police Department.

Section 2: As of July 1, 2008, the Non-Union Employees; ie, Community Service Officers in the City of Jackson Police Department, shall be compensated on the basis of the annual salary rates shown on the attached "Schedule I-C, Community Service Officers – Non-Union Employees."

Section 3: Repeal: Ordinance 473 is hereby repealed as of July 1, 2008.

Section 4: This ordinance shall take effect thirty (30) days from the date of final adoption.

* * * * *

Adopted: DRAFT

**SCHEDULE I-C
COMMUNITY SERVICE OFFICERS
PAY RATES**

EFFECTIVE JULY 1, 2008 - 3.0%

	First Year	Second Year	Third Year
Annual (80 hr schedule)	20,257	21,382	22,508
Bi-Weekly	779.11	822.40	865.69
Hourly	9.74	10.28	10.82

Adopted: DRAFT

ORDINANCE NO. _____

**AN ORDINANCE TO ESTABLISH COMPENSATION RATES FOR
CERTAIN NON-UNION EMPLOYEES OF THE CITY OF JACKSON**

THE CITY OF JACKSON ORDAINS:

Section 1: Definition. For purposes of this ordinance, the term "Non-Union Employees" shall mean School Crossing Guards in the City of Jackson Police Department.

Section 2: As of July 1, 2008, the Non-Union Employees; i.e., School Crossing Guards in the City of Jackson Police Department, shall be compensated for time worked in accordance with the following schedule:

- (a) Each appearance at a corner - \$10.93 per appearance.

Section 3: Repeal: Ordinance No. 474 is hereby repealed as of July 1, 2008.

Section 4: This ordinance shall take effect thirty (30) days from the date of final adoption.

* * * * *

Adopted: DRAFT



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

May 21, 2008

TO: William R. Ross, City Manager
FROM: Carol Konieczki, Community Development Director
RE: **Request for Extension of Development Agreement Negotiation Timeline for 212 West Michigan Avenue by Intellitower, LLC**

On December 11, 2007, the City Council approved a purchase agreement and authorized City staff to negotiate a development agreement with 212 West Michigan Avenue, LLC (now Intellitower, LLC) for the redevelopment of the property located at 212 West Michigan Avenue, to be considered for City Council approval within 150 days (May 9, 2008).

On May 9, 2008, City staff received a letter from the developer (attached for your reference) requesting an extension to the time period established for negotiation of the agreements to June 1, 2009. The request also included an offer to pay an additional \$6,000 to cover the expenses associated with maintaining the elevators for that property. Last year, the costs for carrying the building, not heated, were over \$53,000 (energy costs, elevator maintenance, insurance, sidewalk snow removal, etc.)

Requested action by Intellitower, LLC is for the City Council to consider a request to extend the negotiation time period to finalize a Development Agreement for the redevelopment of 212 West Michigan Avenue to June 1, 2009. If City Council agrees to approve this extension, the action should include authorization for the Mayor and City Clerk to execute the appropriate documents.

Alternative action by City Council may include:

- Marketing of the building for reuse
- Including the building for future development with other City properties in the West End
- Pursuing funds to demolish the building

Please place this item on the May 27, 2008 City Council Agenda for consideration.

cc: Julius Giglio, City Attorney
Bruce Inosencio, Hotel Hayes Redevelopment, LLC
Deborah Stuart, Economic Development Project Manager

INTELLITOWER, LLC
740 West Michigan Avenue
Post Office Box 4033
Jackson, Michigan 49204-4033

May 9, 2008

City of Jackson
161 West Michigan Avenue
Jackson, Michigan 49201

Attention: Deborah Stuart
Economic Development Project Manager

SENT VIA EMAIL ONLY (dstuart@cityofjackson.org)

Re: 212 West Michigan Avenue
(Intellitower, LLC)

Dear Mrs. Stuart:

As you know, City Council approved the negotiation of purchase and development agreements with Intellitower, LLC for the redevelopment of the property located at 212 West Michigan Avenue, Jackson, Michigan, at a recent City Council meeting. Although Intellitower, LLC, is still pursuing the redevelopment of 212 West Michigan Avenue, Jackson, Michigan, it does not appear that the development agreement will be completely negotiated before the current deadline.

In light of our strenuous efforts to bring the project to fruition, we are requesting an additional one year period within which to negotiate a *Development Agreement*. At this time, I believe that the outlook for the project's success is still positive and I am hopeful that we will be able to negotiate a mutually beneficial *Development Agreement* with the City of Jackson within the new deadline. Accordingly, our specific request of City Council would be to extend the deadline to June 1, 2009.

In exchange, Intellitower, LLC, will agree to pay to the City of Jackson the sum of \$6,000.00 to cover the expenses associated with maintaining the seven (7) elevators at 212 West Michigan Avenue. It is my understanding that the elevators are nearing the end of a "grandfathered" compliance period and this could be extended by the payment of \$6,000.00 to Otis Elevator Co. Further, if the \$6,000.00 is not used toward this expense, the State of Michigan will order the elevators to be "decabled". In my opinion, this would effectively eliminate the viability of redeveloping the structure. Specifically, I have been informed that it would cost approximately \$250,000.00, per elevator, to reinstate their compliance to conform with applicable codes. Accordingly, any development of the structure after "decabling" would necessitate an expense of \$1.75 million to rectify the elevator issue alone. On the other hand, if the elevators are not maintained, the City can almost guarantee itself that it will be forced to incur the demolition expense for the entire building, which I have heard is estimated at \$3 million at a minimum.

City of Jackson
Page 2
May 9, 2008

On behalf of Intellitower, LLC, I would like to thank City Council for its consideration in advance and I would like to extend our appreciation, once again, to your office, and to the offices of the Mayor, the City Manager, and the City Attorney for their willingness to assist in this process. If this arrangement is acceptable, I will deliver a check from Intellitower, LLC in the amount of \$6,000.00 at the time of approval. I look forward to hearing from you.

Very truly yours,



Bruce A. Inosencio, Jr., Member
Intellitower, LLC

BAI/cd

cc: Mr. William Ross
Mr. Carol L. Konieczki
Mr. Julius A. Giglio



May 20, 2008

TO: Honorable Mayor and City Council
FROM: Julius A. Giglio, City Attorney
RE: South Fifty Development, LLC/Full Spectrum Solutions
Development Agreement – 2001 Wellworth

Attached is a copy of correspondence dated May 15, 2008, received from Kevin Thomson, Attorney for South Fifty Development, LLC/Full Spectrum Solutions (“Full Spectrum”). On August 23, 2007, the City entered into a Development Agreement with Full Spectrum for property at 2001 Wellworth Avenue, Jackson, MI. As indicated by Mr. Thomson, Comerica Bank has requested that the City do the following:

- 1) Extend the completion date for development (Mr. Thomas verbally requested a 12 month extension);
- 2) Agree to financing by Comerica Bank (Paragraph 6A provides that any financing that does not receive “City’s prior consent” may result in a default by the Developer); and
- 3) Wave and/or subordinate City’s right to repurchase the property in the event of default of the Developer.

The requisite action is to approve the above request from Full Spectrum, authorize staff to draft the appropriate documents and take any other action necessary to complete this transaction, and authorize execution by the Mayor and City Clerk.

I have discussed this matter with the Community Development Department and am informed they do not object to Full Spectrum’s requests. If Council has any questions, please contact me.

The matter will be placed on May 27, 2008, City Council Agenda.

JG/cr

cc w/enclosures: William Ross, City Manager
Carol Konieczki, Community Development
Debi Stuart, Community Development

LAW OFFICES
ABBOTT, THOMSON & BEER, PLC

THE BLAKE BUILDING
180 WEST MICHIGAN AVENUE
SUITE 601
POST OFFICE BOX 450

JACKSON, MICHIGAN 49204-0450

TELEPHONE (517) 787-8570

FAX (517) 787-8571

WILLIAM M. ABBOTT
KEVIN M. THOMSON
BRENDON R. BEER
COREY J. McCORD

ROBERT M. GROVER
OF COUNSEL

STEPHANIE S. SCHENKEL
PARALEGAL

May 15, 2008

RECEIVED
CITY OF JACKSON

MAY 16 2008

ATTORNEY'S OFFICE

By: _____

Julius A. Giglio
Jackson City Attorney
161 West Michigan Avenue
Jackson, MI 49201

Re: South Fifty Development, LLC/Full Spectrum Solutions
Development of 2001 Wellworth

Dear Jules:

As indicated, I represent South Fifty Development, LLC with respect to its Development Agreement with the City of Jackson and with respect to South Fifty Development, LLC's procurement of bond financing through Comerica Bank.

I have enclosed a copy of the August 2007 Development Agreement between the City of Jackson and South Fifty Development, LLC. Bond counsel for Comerica Bank has requested some further action by the City with respect to the Development Agreement. Specifically, three Agreements and/or Waivers are requested from the City.

First, there are certain deadlines within paragraph 2, including commencement and completion dates contained within 2D. Although Comerica is aware that construction has commenced under private financing, Comerica has requested an extension for the final completion date (24 months from August 23) based on the uncertainty of completion.

Construction is progressing nicely. In fact, steel erection is scheduled to commence on May 16, 2007. Thus, a simple waiver or extension of the completion date is requested.

Second, under paragraph 6A, the City of Jackson must provide prior written approval of any mortgage or other financing apart from the City of Jackson's encumbrance. Comerica Bank, as part of its bond financing, has a total loan package to not only South Fifty Development, LLC but also to the parent company, Full Spectrum Solutions. The Comerica obligations are cross-collateralized. There will be real estate mortgages on the property apart from the construction/development financing. Thus, Comerica requires the City's consent under paragraph 6A of Comerica's financing package.

Julius A. Giglio
May 15, 2008
Page 2 of 2

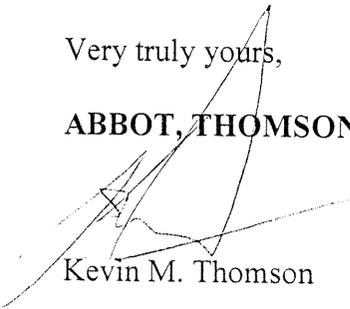
Last, under paragraph 6C of the Development Agreement, the City of Jackson has the right to repurchase the South Fifty Development property if South Fifty Development defaults under the Development Agreement. Comerica has requested that this provision be either waived or subordinated in some fashion to the obligations that will be owed to Comerica Bank. Keep in mind that should South Fifty default under any of the cross-collateralized bank loans, Comerica would need to foreclose its mortgage which would ultimately terminate the City's repurchase rights.

I understand there is a meeting before the City Council on May 27, 2008. If necessary, I am happy to appear to discuss these matters with the members of the City Council. Otherwise, please contact me with any further questions. I appreciate your efforts in placing these requests on the Agenda for the May 27, 2008 meeting.

Thank you for your kind attentions.

Very truly yours,

ABBOT, THOMSON & BEER, PLC



Kevin M. Thomson

KMT:jkc
Enclosure

cc: Mike Nevins/South Fifty Development, LLC
Douglas M. Kilbourne/Miller Canfield

A

2



OFFICIAL SEAL Jackson County Register of Deeds
Mindy Reilly

L-1883 P-451



2487074
Page: 1 of 7
09/06/2007 10:30A
L-1883 P-451

Mindy Reilly - Jackson Co. AG

JACKSON COUNTY
REGISTER OF DEEDS
SEP 06 2007
RECEIVED

09-06-07A10:20 RCVD

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT ("Agreement"), is entered into as of the date appearing below, by and between the CITY OF JACKSON, a Michigan municipal corporation, with offices located at 161 West Michigan Avenue, Jackson, Michigan 49201, ("City"), and **South Fifty Development, LLC., a Michigan ~~corporation~~ whose address is 712 East South Street, Jackson, Michigan, 49203 ("Developer").** *Limited Liability Company

WITNESSETH:

WHEREAS, the parties entered into a Purchase Agreement dated March 13, 2007, for purchase of certain real estate in the City of Jackson, County of Jackson, State of Michigan, which is more particularly described as:

5-2202.04 and 5-2207

Commencing at the intersection of North line of Penn Central Railroad right of way with the East line of Losey Avenue; thence north along the East line of Losey Avenue 290 feet; thence North 52 degrees 15' East 36.7 feet to South line of Wellworth; thence Southeasterly along South line of Wellworth Avenue 659.25 feet to the place of beginning; thence continuing Southeasterly along Wellworth Road 403.75 feet; thence south parallel with the East line of Losey Avenue 320 feet to said Railroad right of way; thence northwesterly along said right of way 483.9 feet; thence north 13 degrees 54'48" East 323.93 feet to beginning. Being a portion of Lots in Riverline Subdivision, according to the recorded plat thereof, as recorded in Liber 235 of Deeds, page 458, Jackson County Records.

ALSO: Commencing at a point of the Southerly line of what is known as Wellworth Avenue 1093.2 feet South 75.5 degrees East of the East line of Losey Avenue, thence Easterly along Southerly line of said Avenue 80 feet, thence south parallel with center line of Section 12, 320 feet to Northerly line of LS & MS Railroad right of way, thence Westerly along the Northerly line of said right of way 80 feet, thence north 320 feet to beginning, being a part of the northwest 1/4 of Section 12, Town 3 South Range 1 West. Being Lots 65 and 66 according to the recorded Plat thereof, as recorded in Liber 235, page 458, Jackson County Records. Subject to easement and restrictions of record.

Commonly known as: **2001 Wellworth, Jackson Michigan (Assessor's Stencil Number 5-2207 and 5-2202.04) ("the Property");** and

AT

131953



WHEREAS, part of the consideration passing to the City for the sale of the Property is Developer's promise to develop the Property to support economic activity, which will benefit the City and its residents; and

WHEREAS, the parties wish to insure that the Development will take place, and wish to set forth the terms of the Development and provide for remedies to the City should the Development not occur;

NOW, THEREFORE, in consideration of the above recitals, the parties agree as follows:

1. RECITALS. The foregoing recitals are incorporated in and form a part of this Agreement.

2. DEVELOPMENT CRITERIA.

A. CODE COMPLIANCE. Developer shall be in compliance with all applicable building codes, zoning, and other restrictions of record.

B. PLANS AND SPECS. Developer must submit plans and specifications in a form acceptable to the City of Jackson Building Inspection Division, to the City within six (6) months from closing. The plans must be approved in writing by the City before Developer may begin construction.

C. DEVELOPMENT SIZE and INVESTMENT. Developer will develop on the property:

- i. A facility of approximately 70,000 square feet in total size. The facility shall consist of a large warehouse space comprising approximately 85% of the total facility and a smaller office space comprising approximately 15% of the total facility space.
- ii. The minimum investment in the facility and associated fixtures, equipment, and furniture shall be approximately \$3.5 million.
- iii. Developer will make its best efforts to create as many new jobs at the facility as is possible under the economic circumstances.

this section is hereinafter referred to as ("the Development").

D. DEVELOPMENT STAGES. The following dates are applicable to the Development:

- i. Commencement of the Development of the Property must be initiated within **six (6) months**, from the date of closing and
- iii. Completion of the Development must occur within **twenty-four (24) months** from the date of closing.

iv. "Commencement of the Development" means that all necessary permits and approvals have been obtained, all construction contracts signed, all construction financing, if any, have been arranged, all site preparation completed, and actual physical Development activity is underway. "Completion of the Development" means that the building constructed on the Property is ready for use as demonstrated by obtaining final approval from all of the appropriate City of Jackson Departments, and all other requirements of this Agreement have been satisfied. The City in its sole discretion will determine compliance with these stages of development but such determination shall be consistent with the City's general practices, policies, and procedures regarding the approval of permits related to new commercial construction.

E. INSPECTIONS. The Developer must permit inspections to the Property as needed by the City, and the City will provide reasonable notice to Developer unless an emergency arises, in which case, the City will make a good faith attempt to contact.

5. TAXES, UTILITIES, ASSESSEMENTS. After closing, Developer must pay the yearly real property taxes, personal property taxes, utilities, outstanding debts, City invoices, and assessments related to the Property when such become due and payable. The property is located within a Renaissance Zone and taxes will not become due until 2012.

6. DEFAULT & REMEDIES.

A. CHANGE OF OWNERSHIP INTEREST. Except for mortgages, security interests, and other liens to secure debt granted to Developer in connection with the Development, neither the Developer, nor any successor in interest to the Property, may lease, transfer, finance or otherwise change the ownership of the Property or duties under this Agreement, without the prior written approval of the City. This provision remains in effect until Completion of the Development. If all or any part of the Property or an interest therein is leased, transferred, financed or otherwise changed by Developer without City's prior written consent, the City may declare the Developer to be in default, and may enforce this Agreement through all rights and remedies provided by law. Any such lease, transfer, refinance or other change will not release, in any manner, the Developer or Developer's successors in interest, from any obligation under this Agreement unless the City releases the Developer or his successors in interest in writing.

B. GENERAL REMEDIES. If the Developer fails to comply with any provision contained herein, Developer is in default of this Agreement, and the City may seek any



legal or equitable remedy available under the law, which includes, but is not necessarily limited to, money damages, specific performance, rescission, or revocation. City's right to exercise any of the remedies set forth in this Agreement are expressly conditioned on the City's obligation to first provide Developer with written notice of the default and afford Developer a reasonable opportunity to cure the default.

C. **CITY RIGHT TO REPURCHASE.** Upon default by Developer the City, as an alternative to the remedies outlined above, may elect to repurchase the Property from Developer. If City repurchases the Property, City shall pay the same price paid by the Developer pursuant to the Purchase Agreement; provided however, the City's repurchase price shall be decreased by all costs and expenses incurred by the City in repurchasing the Property from the Developer, and any additional costs or expenses that will be incurred by the City to resell the Property, including, but not limited to, the cost for removal of improvements made by Developer. It is further understood that conditions found in this section shall also be memorialized within the Quit-Claim Deed conveying Property to Developer.

D. **LIQUIDATED DAMAGES.** In addition to the remedies outlined in this section, the City shall be entitled to Twenty-Five Thousand Two Hundred and Fifty Dollars (\$25,250) from Developer as liquidated damages, and not as a penalty, for failure of Developer to develop the Property.

7. **TIME.** Time is of the essence in this Agreement.

8. **BINDING EFFECT.** This Agreement binds the parties, and their respective heirs, legal representatives, and assigns, subject to the provisions of paragraph 19 entitled "Relocation".

9. **NON-DISCRIMINATION REQUIREMENT.** The Developer, its successors and assigns, and every successor in the interest to the Property or any part thereof, must not discriminate upon the basis of race, color, religion, sex, or national origin in the sale, lease, or rental or in the use or occupancy of the Property or any improvements to be erected thereon, or any part thereof.

10. **INSURANCE REQUIREMENTS.** Before closing, the Developer must obtain appropriate Property Damage Coverage insurance and Commercial General Liability Insurance (at least \$1,000,000 per occurrence) at Developer's sole cost, and maintain the insurance during the term of this Agreement. The policy(s) must name the City as a loss payee and/or additional insured as its interest may appear. Developer must provide the City with certificates of insurance, evidencing the required coverage. If the Property is damaged or destroyed, the City



will require the Developer to pay any and all insurance proceeds into an account to be held by the City with said proceeds to be used for any of the following:

- A. Repair or reconstruction of the Property, and
- B. To be applied to the resolution or settlement of any mortgaged indebtedness incurred by the Developer.

11. DISCHARGE. Upon Developer satisfying the Development Stages in Section 4(D) above this Agreement will be satisfied, and at the request of Developer, the City will file appropriate documentation discharging this Agreement. Provided, however, the obligations contained in paragraphs 12 and 19 hereof are not subject to discharge.

12. INDEMNIFICATION. Developer assumes all liability for and protects, indemnifies, and saves the City, its officers, directors, employees, volunteers, invitees, agents, and representatives (collectively "the City") from and against all actions, claims, demands, judgments, losses, expenses, suits, or action and attorney fees, for any injury or death of any person or persons, and loss or damage of the property of any person or persons whomsoever, including Developer or the City, and their respective agents, contractors, subcontractors, and employees, arising in connection with, or as a direct or indirect result of this Agreement, and all activities associated with the Development. The provisions of this Agreement apply to each and every such injury, death, loss, and damage, however caused, whether due, or claimed to be due to Developer's negligence, City's negligence, Developer's and City's combined negligence, or otherwise; provided, however, Developer is not required to indemnify the City for such injury, death, loss, or damage caused by the City's sole negligence.

13. MODIFICATION. The promises, covenants, terms, and conditions herein contained may not be modified, altered, or extended without the mutual written consent of the parties.

14. NOTICE. Except as otherwise specified herein, all notices, consents, approvals, requests, and other communications (collectively called "Notices") required or permitted under this Agreement must be given in writing and are effective on delivery. Delivery may be effectuated by personal service with receipt obtained; certified mail return receipt requested or first-class mail with signature delivery proof; or nationally recognized overnight courier delivery service with next business day delivery. Notices must be addressed as follows:

If to the City, to:

**City of Jackson, Community Development Department
161 West Michigan Avenue
Jackson, Michigan 48201
ATTN: Community Development Department Director**

With a copy to: Office of the City Attorney



Mindy Reilly - Jackson Co. RG

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If to the Purchaser, to: **South Fifty Development, LLC**
712 East South Street
Jackson, Michigan 49203
ATTN: Phillip C. Curtis, Chief Legal Counsel

15. SEVERABILITY. If any one or more provisions of this Agreement, or in any instrument or other document delivered pursuant to this Agreement, or the application thereof to any person or circumstance is, to any extent, declared or determined to be invalid or unenforceable, the validity, legality, and enforceability of the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, will not be affected or impaired thereby, and each provision of this Agreement is valid and enforceable to the fullest extent of the law.

16. COUNTERPARTS. This Agreement may be executed in counterparts, each of which is deemed an original document, but together constitute one instrument.

17. GOVERNING LAW and INTERPRETATION. The laws of the State of Michigan govern this Agreement and its interpretation. The pronouns and relative words used are written in the masculine and singular only. If more than one joins in the execution hereof as Developer or is of the feminine sex or a corporation, such words are read as if written in plural, feminine, or neuter, respectively. All captions, headings, paragraph and subparagraph numbers and letters are solely for reference purposes and do not supplement, limit, or otherwise vary the text of this Agreement. This Agreement is a result of negotiation between the parties, and accordingly, it will not be construed against either party if a dispute or litigation arising out of this Agreement.

18. WAIVER. The City's failure to exercise any right given hereunder or to insist upon strict compliance with regard to any provision of this Agreement, at any time, is not a waiver of such provision or the right of the City at any time to avail itself of such remedies as it may have for any breach or breaches of such provision.

19. COUNCIL ADOPTION. THIS AGREEMENT IS NULL AND VOID UNLESS APPROVED BY THE JACKSON CITY COUNCIL ON OR BEFORE **March 13, 2007**.



IN WITNESS WHEREOF, the parties have executed this Agreement on the 23rd day of August, 2007.

THE CITY OF JACKSON
By Jerry F. Ludwig
Jerry F. Ludwig, Mayor
By Lynn Fessel
Lynn Fessel, City Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF JACKSON)

The foregoing instrument was acknowledged before me, this 23rd day of August, 2007, by Jerry F. Ludwig and Lynn Fessel, the Mayor and City Clerk of the City of Jackson, a Michigan municipal corporation, on behalf of the corporation.

M. L. Kohn
Michelle L. Kohn, Notary Public
Jackson County, Michigan
My commission expires May 28, 2010

Developer: South Fifty Development, LLC

By Michael Nevins
Michael Nevins, Member

STATE OF MICHIGAN)
)SS
COUNTY OF JACKSON)

The foregoing instrument was acknowledged before me, this 23rd day of August, by Michael Nevins - Member

Ronald L. Ellison
Notary Public
Jackson County, Michigan
My commission expires RONALD L. ELLISON

NOTARY PUBLIC, Washtenaw County, MI
My Commission Expires Apr. 14, 2012
Acting in Jackson County

Prepared by and Return to:
City Attorney's Office
c/o Julius Giglio, City Attorney
161 W. Michigan Avenue
Jackson, MI 49201



May 20, 2008

TO: Honorable Mayor and City Council
FROM: Julius A. Giglio, City Attorney
RE: Insurance Renewal

Attached please find the Michigan Municipal League Liability & Property Pool (“Pool”) proposal for insurance renewal with the City of Jackson. I am providing the Executive Overview for Council’s review. Please note the annual premium is \$444,284.00. This is a reduction of \$15,677.00 from last year’s premium. I was informed by our account executive, John Thomas, that the premium reduction was due, in part, to a favorable claims experience by the City and other Pool members, which resulted in lower reinsurance rates.

As Council is aware, we have been very happy with the coverage and services provided by the Pool. Additionally, there are a number of risk management services provided by the Pool, especially in the area of law enforcement risk control, which have been invaluable to us (see page 13).

The requisite action is for Council to approve the insurance renewal with the Pool and authorize City staff to pay the annual premium by the due date, August 1, 2008.

If Council has any questions, please contact me.

The matter will be placed on May 27, 2008, City Council Agenda.

JG/cr

cc w/enclosures: William Ross, City Manager
Carol Konieczki, Community Development
Debi Stuart, Community Development



michigan municipal league

Liability & Property Pool

Proposal
for
the
City of Jackson

Presented By:

John Thomas

Meadowbrook® Insurance Group, Service Provider

P.O. Box 125
Ithaca, MI 48847

989-875-6464, or
800-893-0554

May 19, 2008

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REFERENCES - YOUR PEERS ARE MEMBERS	ERROR! BOOKMARK NOT DEFINED.

This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the Michigan Municipal League Liability and Property Pool coverage document.

Executive Overview

The Michigan Municipal League Liability and Property Pool is administered by the Risk Management staff of the Michigan Municipal League, and serviced by Meadowbrook Insurance Group. Since 1982, the Pool has been a stable source of comprehensive municipal insurance and risk management services. It is financially secure and positioned for long-term stability.

The **City of Jackson** has been a Pool member since **July 1985**

The League administrative staff and the dedicated Pool staff at Meadowbrook Insurance Group are municipal insurance experts. Municipal risk management is our only business, and we're proud of it!

The Pool provides insurance coverage designed specifically for Michigan municipal exposures, combined with a package of loss control programs, claims administration, legal defense and membership services that you won't find anywhere else in Michigan.

This quotation is based on the limits of coverage requested by the **City of Jackson**. Higher limits may be available, subject to underwriting review by Pool Management. Please submit requests for higher limits in writing to your Account Executive. Your request will be considered by Pool Management.

The insurance and related services described more fully in this proposal are being offered to the **City of Jackson** for an annual premium of **\$444,284**.

We encourage you to compare the Pool with our competition. Compare us based on price, coverage, service, financial security, experience and commitment to municipal risk management. When you do, the advantages of Pool membership become clear.

Thank you for being a Pool member. We look forward to servicing your risk management program for many years to come.

Our Mission

To be a long-term, stable, cost-effective risk management alternative for members of the Michigan Municipal League Liability and Property Pool.

Introduction

What You Can Expect Of Us

- ✓ A commitment to learn, understand and respond to your insurance needs;
- ✓ Continuous planning and innovation in product development and service delivery;
- ✓ Products that meet your needs in terms of price, coverage and service;
- ✓ Prompt, accurate, and courteous response to your questions, problems and claims; and
- ✓ Knowledgeable and professional staff serving your needs consistently and with integrity.

Your Pool Insures More Than . . .

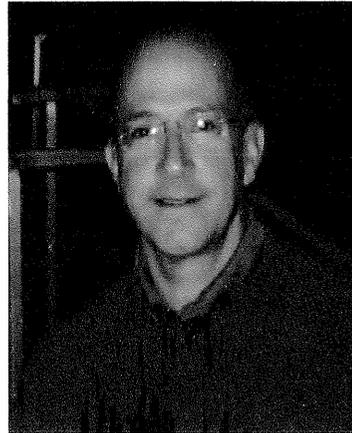
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|--------------------------------|------------------------------------|
| ✓ 400 Public Entity Members | ✓ 197 Law Enforcement Agencies |
| ✓ 17,685 Employees | ✓ 22 Electric Utilities |
| ✓ 2,550 Elected Officials | ✓ 26 Municipal Marinas |
| ✓ 110 Fire Departments | ✓ 4,340 Miles of Streets/Roads |
| ✓ 7,200 Vehicles | ✓ \$3.1 Billion of Property Values |
| ✓ 200 Water Service Operations | ✓ 175 Sewer Operations |

Your Team of Experts



John Thomas

Account Executive
989-875-6464



Michael J. Forster
Pool Administrator
(734) 669-6343



Ellen Skender
248-204-8582



Joan Opett
248-204-8579



Carol Zeneberg
Claims Manager
616.942.0311 x 4127

Benefits of Pooling with the MML

- ✓ Proven long-term availability and stability
- ✓ Broad coverage document written specifically for Michigan municipalities
- ✓ Services tailored to unique needs of Michigan municipalities
- ✓ Member assets controlled by an elected Board of municipal officials
- ✓ Equitable rating based on Pool experience in Michigan
- ✓ Aggressive defense strategy – positive impact on case law
- ✓ Professional, dedicated, and experienced local management, oversight and service
- ✓ Decisions made and problems resolved by a group of your peers
- ✓ Investment income and underwriting surplus used to benefit members
- ✓ Lower expenses through tax-exempt and non-profit status
- ✓ Special loss avoidance training sessions including:
 - ✓ Safety aspects of emergency vehicle operations
 - ✓ Accident investigation for supervisors
 - ✓ Confined spaces training

The advantages of pooling can be summarized by:

Service + Control + Value

Your Municipality has . . .

- ✓ \$18,011,225 Annual Payroll
- ✓ \$162,184,612 of total values for real and personal property
- ✓ 92 Law enforcement officers
- ✓ 202 Vehicles
- ✓ 4 Fire Vehicles with agreed values

Increased Liability Limits

We cannot guarantee the adequacy of any limit of liability. Due to the following factors, it may be prudent to consider higher limits:

- ✓ Increased jury awards in your jurisdiction
- ✓ Increased litigation trends
- ✓ Protection of tax base against judgments in excess of your policy limits

If you are interested in increasing your liability limits please contact your Account Executive for pricing.

City of Jackson

Coverage and Cost Summary

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Comprehensive General Liability (Coverage A)	\$5,000,000	N/A	\$5,000
Sewer Back-Up Sublimit	\$100,000	\$100,000	N/A
Personal Injury Liability (Coverage B)	\$5,000,000	N/A	\$5,000
Medical Payments (Coverage C)	\$10,000	N/A	N/A
Public Officials Liability (Coverage D)	\$5,000,000	N/A	\$5,000
Police Liability	\$5,000,000	N/A	\$5,000
Employee Benefit Liability	\$1,000,000	\$1,000,000	\$5,000
Fire Legal Liability	\$100,000	N/A	N/A
Marina Operator's Liability Limit Per Vessel		N/A	\$1,000
Automobile Liability	\$5,000,000	N/A	\$0
# Vehicles	Comp	Coll	
179	\$1,000	\$1,000	
23	NO COV	NO COV	
Agreed Amount, if applicable 4 Vehicles for a total of \$1,167,016			
<i>Coverages A, B, C and D are provided with a combined single limit of liability. The most the Pool will pay for any one occurrence is \$5,000,000 regardless of the number of coverages involved in the occurrence.</i>			
Property - Blanket Basis	\$162,184,612	N/A	\$2,500
Property - Limited Replacement Cost, if applicable			
Earthquake	\$2,000,000	\$2,000,000	\$5,000
Flood (Except for Members located in Flood Zone A, AO, AH, A1-A999, AE, or AR)	\$1,000,000	\$1,000,000	\$5,000
Consequential Damage	\$100,000	N/A	\$0
Protection and Preservation	\$100,000	N/A	N/A
Personal Effects and Property of Others	\$500	\$2,500	\$1,000
Extra Expense	\$100,000	N/A	\$0
Valuable Papers	\$100,000	N/A	\$1,000
Loss of Rents	\$100,000	N/A	\$0
Loss of Income	\$100,000	N/A	\$0
Accounts Receivable	\$100,000	N/A	\$1,000
Demolition/Increased Cost of Construction	\$100,000	N/A	\$1,000
Boiler and Machinery	Included	N/A	\$2,500
Expediting Expense	\$100,000	N/A	\$1,000
Fine Arts	\$100,000	N/A	\$1,000
Ornamental Trees, Shrubs, Plants or Lawns	\$5,000	\$10,000	\$1,000
Computer Equipment and Media	\$2,216,628	N/A	\$1,000
Cameras	\$27,172	N/A	\$1,000
Contractors Equipment	\$4,046,337	N/A	\$1,000
Golf Equipment	\$166,695	N/A	\$1,000
Miscellaneous Equipment	\$55,385	N/A	\$1,000
Police Equipment	\$255,769	N/A	\$1,000
Radio Equipment	\$798,332	N/A	\$1,000
Voting Equipment	\$336,091	N/A	\$1,000
Water Department Equipment	\$7,361	N/A	\$1,000
Comprehensive Crime Coverage			
Employee Dishonesty Blanket/Faithful Performance	\$100,000	N/A	\$0
Money and Securities Inside	\$100,000	N/A	\$0
Money and Securities Outside	\$100,000	N/A	\$0
Money Orders and Counterfeit Paper	\$100,000	N/A	\$0

City of Jackson Coverage and Cost Summary

Coverages	Limit of Liability	Aggregate Limit	Per Occurrence Deductible
Depositors Forgery	\$100,000	N/A	\$0
Bonds			
Bond #: A Treasurer	\$100,000	N/A	N/A
Bond #: B Clerk	\$100,000	N/A	N/A
Bond #: C Purchasing Director	\$100,000	N/A	N/A
Bond #: D DDA Director	\$100,000	N/A	N/A

Only one deductible applies to claims involving two or more property coverages.

The Michigan Municipal League Liability and Property Pool is pleased to offer all coverages and services described in this proposal for an annual premium of \$444,284.

Highlights of Coverages Provided

Who Is Insured?

The Pool member entity, elected and appointed officials, employees and authorized volunteers, and any person officially appointed to a Board or Commission

General Liability

In addition to standard liability coverages (bodily injury, property damage, products and completed operations) the Pool provides coverages that municipalities need on an **occurrence basis with no aggregate liability limits**:

- | | | |
|--|---|--|
| ✓ Liability resulting from mutual aid agreements | ✓ | Athletic participation liability |
| ✓ Premises medical payments | ✓ | Employee benefit liability |
| ✓ Host liquor liability | ✓ | Cemetery operations coverage |
| ✓ Fire legal liability for real property | ✓ | Pollution coverage for Hazardous Response Teams |
| ✓ Watercraft liability, owned less than 26' and non-owned less than 50' | ✓ | Marina Operators coverage available |
| ✓ Ambulance and EMT malpractice | ✓ | Up to \$10 million in liability limits available |
| ✓ Special events excluding •Fireworks
•Liquor Liability
•Mechanical Amusement Rides | ✓ | |

General Liability Exclusions . . .

The following is a partial list of general liability coverage exclusions. Consult the coverage document for the complete listing:

- | | |
|--|-------------------------------|
| ✓ Pollution (except for Hazmat operations). | ✓ Contractual Liability |
| ✓ Nuclear energy / nuclear material hazards | ✓ Failure to supply utilities |
| ✓ Aircraft Liability | ✓ Expected or intended injury |
| ✓ Breach of contract | ✓ Electromagnetic radiation |
| ✓ Failure of dams | |
| ✓ Backup of Sewers and Drains (exception -- \$100,000 Annual Aggregate Sublimit for Sewer and Drain Liability) | |
| ✓ Criminal activity / Intentional acts with knowledge of wrongdoing | |
| ✓ Medical malpractice for doctors and physicians | |

Public Officials Liability Coverage

"Wrongful Acts", including intentional acts, defined as any actual or alleged error, misstatement, act of omission, neglect or breach of duty including:

- ✓ Neglect of duty
- ✓ Zoning defense and land use litigation
- ✓ Malfeasance
- ✓ Violation of civil rights
- ✓ Discrimination
- ✓ Employment practices
- ✓ Misfeasance
- ✓ Cable TV broadcasting

Public Officials Liability Exclusions

The following is a partial list of public officials' liability coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Pollution and Nuclear Energy
- ✓ Fraud, dishonesty, intentional and criminal acts
- ✓ Failure to purchase coverage or adequate coverage
- ✓ Return of governmental grants or subsidies
- ✓ Intentional acts with knowledge of wrongdoing
- ✓ Eminent domain / takings
- ✓ Illegal profit
- ✓ Labor union actions
- ✓ ERISA violations
- ✓ Backup of Sewers and Drains

Personal Injury & Advertising / Broadcasters Liability Coverage

- ✓ Mental anguish and stress
- ✓ Libel, slander or defamation of character; violation of an individual's right of privacy
- ✓ Proactive services for non-monetary damage claims

Police Professional Liability Coverage

Police Professional Liability coverage is contained within the General Liability and Public Official Liability Coverage Parts

- ✓ Discrimination
- ✓ Violation of civil rights
- ✓ Jail operations
- ✓ False arrest, detention or imprisonment, or malicious prosecution
- ✓ Wrongful entry or eviction or other invasion of the right of private occupancy
- ✓ Assault or battery
- ✓ Improper service of suit
- ✓ Coverage assumes officers act with intent

Property Coverage

In addition to covering buildings, contents and personal property, the Pool provides:

- ✓ Blanket coverage -- All member-owned property insured (unless specifically excluded)
- ✓ Coverage based on ownership rather than on a "schedule on file" avoids coverage gaps due to errors or oversight
- ✓ Property of others in custody of the Member for which the Member has an obligation to provide coverage
- ✓ Boiler & Machinery coverage, including Boiler certification inspections
- ✓ Replacement Cost or Actual Cash Value available
- ✓ Fungal Pathogens (Mold) Limited Coverage
- ✓ Demolition/increased cost of construction
- ✓ No coinsurance
- ✓ Valuable papers
- ✓ Loss of Rents
- ✓ Property in the open
- ✓ Extra expense
- ✓ Expediting expense

Property Exclusions

The following is a partial list of property coverage exclusions. Consult the coverage document for the complete listing:

- ✓ Nuclear reaction/ contamination
- ✓ War
- ✓ Cyber Risk
- ✓ Fungal Pathogens (Mold) excess of sub-limit
- ✓ Failure to supply utilities
- ✓ Transmission Lines and Poles
- ✓ Dishonest acts
- ✓ Acts of Terrorism
- ✓ Wear and tear
- ✓ Computer failures/ viruses

Only one deductible applies to claims involving two or more property coverages.

Comprehensive Crime Coverage

- ✓ Employee Dishonesty/ Faithful Performance of Duty coverage provided on a blanket basis
- ✓ Loss Inside the Premises
- ✓ Loss Outside the Premises
- ✓ Money Orders/ Counterfeit Currency
- ✓ Depositors Forgery
- ✓ Up to \$500,000 limits available
- ✓ Peak Season, Obligee, Official Bond and Oath, Position Fidelity Bond endorsements available

Automobile Coverage Highlights

What Is Covered?

Coverage is afforded while operating land motor vehicles, trailers or semi-trailers designed for travel on public roads.

Auto Coverages Provided

- ✓ Michigan No-Fault Coverage, includes mini-tort coverage for no extra charge
- ✓ Excess protection for use of personal automobile for municipal business
- ✓ Uninsured motorist for municipally owned vehicles
- ✓ Underinsured motorists
- ✓ Non-owned and hired auto
- ✓ Comprehensive - actual cash value basis
- ✓ Collision - actual cash value basis
- ✓ Volunteer firefighter auto accident liability coverage
- ✓ Agreed value coverage for emergency vehicles is available

Pool Risk Management Services

- ✓ Review and service of all municipal insurance matters
- ✓ Public entity experts address various liability issues
- ✓ Aggressive, member-oriented defense strategy
- ✓ Former police officials address law enforcement risks
- ✓ Physical inspection by municipal loss control engineers
- ✓ Training video library available to members
- ✓ Law enforcement risk control programs (LEAF and LERC)
- ✓ Property appraisal services available

Member Education

- ✓ Land use litigation awareness programs
- ✓ Sidewalk liability reduction programs
- ✓ Sexual harassment awareness training
- ✓ Hiring and employment practices
- ✓ Confined spaces entry training
- ✓ Barricading safety training
- ✓ Blood borne pathogens
- ✓ Liability issues for fire and EMS
- ✓ Occupational health concerns
- ✓ Back injury prevention

Online Services

www.mml.org (click on the *Insurance* button) – offers Pool members an outstanding resource for municipal risk management information and self-help tools in one attractive, simple-to-navigate location. File a claim on line. Download your renewal application. Request a loss control service visit. E-mail us a question. Other services available online include:

- ✓ Publications, including Risk Management Newsletter
- ✓ Loss Control Tools, including: Tip Sheets (PERC\$) & Law Enforcement Newsletter
- ✓ MML Pool Financial Statements
- ✓ Board of Director action items
- ✓ General Policies
- ✓ Coverage Document
- ✓ Frequently Asked Questions
- ✓ Staff and Director Profiles

In order to access the *Members Only* section of the Pool website, you need a Password and User ID, which you can get by calling Jennifer Orr (MML staff) at (734) 669-6341

Membership Responsibilities

Membership in the Michigan Municipal League Liability and Property Pool provides numerous benefits. Likewise, individual members have certain responsibilities to the other members, which are detailed in the Intergovernmental Contract. The following is a summary of the membership responsibilities. Please refer to the Intergovernmental Contract, Articles 5 and 6, for more information.

- ✓ If a Member intends to leave the Pool, the Member must send a written notice to the Pool at least 60 days prior to its next renewal date.
- ✓ A Member must pay its premium when due. The Pool must give each member 20 days written notice of intent to terminate membership for nonpayment of premium. Payment of premium before the 20 days notice is effective will entitle the Member to reinstatement.
- ✓ Members must maintain membership or associate membership status in the Michigan Municipal League.
- ✓ A Member will allow attorneys employed by the Pool to represent the Member in defense of any claim made against the Member within the scope of coverage provided by the Pool. A Member will cooperate with the assigned attorneys, claims adjusters, service company or other agents of the Pool relating to the defense of claims for which the Pool is providing coverage.
- ✓ A Member will follow loss reduction and prevention measures established by the Pool.
- ✓ A Member will report to the Pool as promptly as possible all incidents that the Member reasonably believes may result in a claim against the Member.

Your Peers are Members

"Thank you for the time that you spent helping Grand Rapids Township with insurance issues in the past several years. It has been so easy to work with you and the other offices of the League. I look forward to working with you again. Thanks."

Janice K. Hulbert, Clerk
Grand Rapids Charter Township
October 4, 2006

"I enjoy the relationship I have with you and the individuals that serve us and appreciate the education in risk management that you all continue to offer. I am a better manager with the MML Liability & Property Pool as part of my team..."

Denise M. Parisian, Village Manager
Village of Dimondale
February 15, 2007

"...We have been a member of both programs (the Liability & Property Pool and the Workers' Compensation Fund) for a number of years and have always enjoyed excellent services and coverage.

Because of the poor economic conditions, we felt that it was necessary to at least look at alternative insurance products. After careful review, I found that the Pool and Fund products were superior, many times exceeding coverage provided by other traditional carriers. It would be easy to decide to be insured with a lower cost alternative. However, in the end, the cost of claims handling and uninsured coverage would far exceed any short-term savings.

...we have always received very quality services."

Kevin M. Welch, City Manager
City of Tecumseh
February 5, 2008

"On behalf of the City of Ionia, I would like to thank you and the Pool for continuing to provide the City, and all Pool members, with quality insurance and risk management services. The City continues to be a proud member and subscriber of the Pool's services and programs.

During the course of my municipal career I have had the opportunity to be exposed to a full range of the services that the Pool offers. I have also been involved in major losses and found that the Pool was prompt and fair in responding to the community's needs.

... Again, thank you for the quality services that you and the Pool provide."

Jason Eppler, City Manager
City of Ionia
February 12, 2007



May 20, 2008

TO: Honorable Mayor and City Councilmembers
FROM: William R. Ross, City Manager
RE: **Water and Wastewater Rate Adjustments**

The issues of adjustments in water and wastewater rates were discussed in budget workshop sessions. It was noted that the proposal for rate adjustments for both utilities is approximately four percent. It was also noted that the budget for the Water Utility includes funding for a comprehensive rate study. A concern was raised by Councilmembers during the budget workshop related to adjusting the water rates, conducting the rate study, and then possibly adjusting the water rates again in the same fiscal year. This is a very legitimate concern, and one to which we should be responsive.

The wastewater utility rates have not been reviewed for a number of years. The City continues to have one of the lowest rates in the State. However, it makes sense to have the rates comprehensively reviewed on a regular basis. It also appears logical to combine the studies of the water and wastewater rates into one study analysis and report. The combination of the studies should result in a somewhat lower cost to each utility for the rate study because many of the same elements are used in reviewing the rates of the two utilities. A combination of the study of the two utilities could also result in a higher level of competition for the study, thus also reducing the cost.

I am, therefore, proposing that the City undertake a combined comprehensive rate study for the water and wastewater utilities beginning with a request for proposals as soon possible after the beginning of fiscal year 2008-2009. The City should write a request for proposals and make that request for proposals available to a selected number of consulting firms specializing in water and wastewater rate studies. The responses to the request for proposals will be reviewed by staff, and recommendations made to the Council as early as is possible in the 2008-2009 fiscal year. The study would be undertaken and results reported to the Council with appropriate action to be determined by the Council after the study is presented and reviewed.

This proposal would delay by several months any increase in rates, and thus, reduce slightly the anticipated the revenue stream for the two utilities. I believe, however, that the proposal would result in a comprehensive study of the rates of each utility and a necessity for the Council to only take action for any adjustments for rates that might be appropriate on one occasion.

May I please have your approval of this recommendation.

WRR:skh



Personnel & Labor Relations

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4046 — Facsimile: (517) 768-5824

May 21, 2008

TO: William Ross, City Manager
FROM: Catherine Brechtelsbauer, Director of Personnel & Labor Relations
RE: Contract Settlement with Michigan Association of Public Employees

As you know, the City's bargaining team reached tentative agreement with the Michigan Association of Public Employees (MAPE) for a continuation agreement, effective 7/1/07 through 6/30/11. I have provided you a confidential summary of the terms of the tentative agreement separately.

I learned this morning that the MAPE bargaining unit ratified the tentative agreement last evening, May 20, 2008.

Please schedule an executive session of the City Council to review terms of the tentative agreement at the next regular meeting, May 27, 2008. I will forward the settlement terms to Sharon for confidential inclusion in the Council Members' packets, so they can review the terms in advance. I will also prepare a summary of the costs and savings associated with the tentative agreement for distribution at the executive session.

I will be asking the Council to ratify the terms of the settlement following executive session review.

Please encourage any Council Member who has questions in advance of the meeting to contact me.