



IF YOU WISH TO ADDRESS THE CITY COUNCIL,
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

AGENDA – CITY COUNCIL MEETING

March 25, 2008

1. Call to Order.
2. Pledge of Allegiance – Invocation by Daniel P. Greer, 3rd Ward City Councilmember.
3. Roll Call.
4. Adoption of Agenda.
5. **Presentations/Proclamations.**
 - A. Presentation of Speeches of four first place winners of the Human Relations Commission 18th Annual Teresa Delph Essay/Oratorical Contest.
 - Third and Fourth Grades – Karana Wickens, Frost Elementary School
 - Fifth and Sixth Grades - William Wickens, Frost Elementary School
 - Seventh and Eighth Grades – Tyler Silvestri, Napoleon Middle School
 - Twelfth Grade – Cody Shepherd, Western High School
 - B. Presentation by Larry Bosell, Fire Chief, and Catherine Brechtelsbauer, Personnel & Labor Relations Director, regarding the status of the Fire Apprenticeship program.
6. **Citizen Comments. (3-Minute Limit)**
7. **Consent Calendar.**
 - A. Approval of the minutes of the regular City Council meeting of March 11, 2008.
 - B. Approval of the request from the Family Service & Children’s Aid to hold their 6th annual Run for Fun on City streets on Saturday, April 26, 2008, from 8:30 a.m. until 11:00 a.m., beginning and ending at 330 W. Michigan Avenue, with police assistance at major intersections, and closure of W. Michigan Avenue between Blackstone and First Streets. (Recommended approval received from the Police, Fire, Traffic Engineering, and Public Services Departments, and the Downtown Development Authority. Proper insurance coverage received.)
 - C. Approval of the request from the Jackson Police Department to hold their annual Police Memorial Service at Bucky Harris Park on Wednesday, May 7, 2008, at 12:00 p.m., to honor Jackson County police officers who have lost their lives in the line of duty. (Approval recommended by the Police, Fire, Traffic Engineering, Public Services, and Park/Forestry Departments and the Downtown Development Authority. Insurance coverage is in place.)
 - D. Approval of the request from the Ella Sharp Museum Association for authorization for a temporary outdoor service and add bar permit on Saturday, June 14, 2008, at 3225 Fourth Street, to conduct their Art & Wine Festival. (Recommended approval received from the Police, Fire, Traffic Engineering, and Parks and Recreation Departments. Proper insurance coverage received.)
 - E. Approval of the request from Daryl Hoskins, Daryl’s Downtown, for authorization for temporary outdoor service, and add bar permit on May 23, June 6, June 13, June 20, June 27, July 11, July 18, July 25, August 8, August 15, August 29, and September 26, 2008,

for a series of events. (Approval recommended by the Police, Fire, Public Services, and Traffic Engineering Departments, and the Downtown Development Authority. Proper insurance coverage received.)

- F. Approval of payment of the Region 2 Planning Commission invoice, in the amount of \$9,458.08, for planning services for February 2008, in accordance with the recommendation of the City Manager.
 - G. Approval of Traffic Control Order (TCO) Nos. 1976 and 1977, for the installation of Autistic Child signs on Randolph Street between Woodbridge and First Streets, on Floral between Seymour Avenue and Elm Avenue, and on Elm Avenue between Phillips and Blakely Streets respectively, in accordance with the recommendation of the City Engineer.
 - H. Approval of the low bid award to Automotive Service Co., Jackson, in the amount of \$18,250.00, for the installation of truck bodies, lighting and hydraulic accessories and valve turner equipment for two (2) super duty pickup body and valve turners, in accordance with the recommendation of the Director of Public Services and the Purchasing Agent.
 - I. Receipt of the City of Jackson's summary of revenue and expenditures for the eight (8) months ended February 29, 2008.
 - J. Receipt of the Community Development Department CDBG Financial Report through February 29, 2008.
8. **Committee Reports.**
9. **Appointments.**
10. **Public Hearings.**
11. **Resolutions.**
- A. Consideration of a resolution urging the creation of a comprehensive transportation funding package by the State of Michigan.
12. **Ordinances.**
13. **Other Business.**
14. **New Business.**
- A. Consideration of the request to name the grounds at the Martin Luther King Center the Howard Woods Sr., Recreation Complex, and authorization for staff to make the necessary arrangements, in accordance with the recommendation of the Parks and Recreation Commission and the Director of Parks, Recreation and Grounds.
 - B. Consideration of the request to approve the purchase agreement between the City and Mr. and Mrs. Jerry Sipes for property located at the point of Greenwood Avenue and First Street, (for a street construction project), and authorization for the Mayor and City Clerk to execute the appropriate document(s), and for staff to make minor modifications to the Purchase Agreement and take all other action necessary to effectuate a closing on the property, in accordance with the recommendation of the City Attorney.
15. **City Councilmembers' Comments.**
16. **Adjournment.**



Jackson Fire Department Fire/EMT Apprenticeship Program

The City of Jackson's fire apprenticeship program is an exciting training opportunity for a diverse group of people, designed to make them ready to be employed as Jackson Fire Fighter/EMTs. The program combines on-the-job experience in the Jackson Fire Department with academic training through Jackson Community College and is designed to assist local high school graduates to become career ready!* In just a short time, participants will be able to acquire the technical and educational skills needed to be competitive in the tests required of prospective Fire Fighter/EMTs. In addition, individuals who successfully complete the apprenticeship program can earn up to five (5) extra points in City of Jackson selection processes to fill vacant Fire Fighter/EMT positions.

Apprentices will attend classes at Jackson Community College and work at least 20 hours a week for the Jackson Fire Department. The combination of schooling and job experience is designed to prepare a candidate to accept the responsibilities of service to the community as a Fire Fighter/EMT.

Minimum Qualifications

To be eligible for the fire apprenticeship program, the applicant must meet the following criteria:

- Be 18 years old by the date of hire as an apprentice
- Be a high school graduate by the date of hire as an apprentice
- Undergo a background and reference check successfully
- Be physically able to perform the duties of an apprentice, and potentially able to perform the duties of a fire fighter.
- Pass a pre-employment physical examination, including a drug screen
- Have a valid Michigan driver's license and good driving record, and maintain both while employed
- Be eligible to participate in the Jackson County Community Foundation Legacy scholarship program

Applicants who are City of Jackson residents will be considered before non-residents.

**High school students who have taken the fire fighter training program or some of the health career programs at the Jackson Area Career Center already have a strong knowledge base for this special program! High school students who "dual-enrolled" in the JCC EMT program during high school will be able to use their Legacy scholarships to skip forward to the Paramedic curriculum during their apprenticeships.*

Educational Benefits

Apprentices will be required, at a minimum, to take the courses necessary to become certified as an Emergency Medical Technician. Apprentices will be encouraged to take additional courses toward their Paramedic certificate and courses that will assist them in later acquiring an Associates Degree in Fire Science. Apprentices will be able to use their Jackson County Community Foundation Legacy scholarship eligibility to pursue the college classes necessary to meet at least the minimum education requirements to be considered for a full-time fire fighter/EMT position with the City of Jackson Fire Department. Apprentices will be required to enroll and take job-related classes at Jackson Community College and maintain a 2.8 grade point average.

The Department's Training Division will work with the Apprentices to ensure they are pursuing job-related classes at an appropriate pace, and the 20 hours of required work experience will be scheduled around the apprentices' class schedules. Additionally, the Jackson Fire Department will sponsor the apprentice's participation in the state Fire Fighter I and II training.

Fire Apprentice Requirements

- Work in the Jackson Fire Department 20 hours each week
- Be enrolled in appropriate classes at Jackson Community College and maintain a 2.8 GPA
- Participate in a physical fitness program overseen by the Fire Department Training Division
- Complete Phase I of the program in approximately 9-12 months
- Complete Phase II of the program by approximately the 2d anniversary of hire to earn the five (5) extra points in the selection process for a full-time Fire Fighter/EMT position

Selection Process

Individuals who are interested in entering the Fire/EMT Apprentice Program must submit a City of Jackson application form plus a brief explanation of the reason(s) they are interested in becoming a Jackson fire fighter/EMT.

A selection committee will review all applications and rank the applicants.

The top-ranked applicants will undergo a background and reference check.

Finally, the selected applicants will undergo a medical examination (to establish they are physically able to perform the responsibilities of an apprentice, and have a reasonable likelihood of performing all the duties of a fire fighter by the end of the apprenticeship program) and drug screen.

Important Dates for the 2008 Apprenticeship Application Process

Approx. June 10, 2008	Applications are due. They are to be submitted to the City Personnel Department, 11 th floor, 161 W. Michigan Avenue
Approx. June 15-July 11, 2008	Background and reference checks
Approx. July 18, 2008	Tentative offers will be extended
Approx. July 28-31, 2008	Medical examinations and drug screens
Approx. August 5, 2008	Final offers extended
Approx. August 18	Orientation and commencement of employment

Benefits of Being a Jackson Fire Fighter

- *Fire fighting is a rewarding career. You will serve the public. You will help save lives. You will protect community property.*
- You will be well compensated (starting salary is currently more than \$40,000/year) and you will have an excellent fringe benefits package.
- In addition to fire fighting and emergency medical technician responsibilities, Jackson fire fighters are trained to respond to hazardous materials calls (HAZ/MAT) throughout the county, perform water rescues, investigate arson, provide public education through demonstrations and public speaking, work as trainers, inspect area businesses for fire code compliance, review new construction building plans for fire code compliance, as well as perform a variety of other rescue services.
- The wide variety of responsibilities allows Department employees to become specialists in the areas in which they are most interested.
- Acquiring additional education and training throughout an employee's career is encouraged.
- Your ability to advance and grow within the Fire Department is largely dependent on your desire and efforts.
- The Jackson Fire Department is an equal opportunity employer. We are interested in employing individuals who represent all aspects of our community. We are *particularly* interested in employing local residents for this program.

Summary of Advantages of Fire/EMT Apprentice Program

- Gain valuable work experience in the areas of fire protection and EMS
- Attend Jackson Community College while working part-time in your chosen field
- Earn extra points toward selection as a full-time fire fighter
- Obtain certification as an EMT and/or Paramedic while working in the Program
- Enhance your chances of being hired as a Fire Fighter/EMT in Jackson and other Michigan communities

City of Jackson employment applications can be printed from our website:

www.cityofjackson.org/departments/personnel/download.asp,

or picked up in the City of Jackson Personnel Department,
161 W. Michigan Avenue, 11th floor, Jackson, MI.

JACKSON CITY COUNCIL MEETING

MINUTES

MARCH 11, 2008

CALL TO ORDER.

The Jackson City Council met in regular session in City Hall and was called to order at 7:01 p.m. by Mayor Jerry F. Ludwig.

PLEDGE OF ALLEGIANCE – INVOCATION.

The Council joined in the pledge of allegiance. Councilmember Howe gave the invocation.

ROLL CALL.

Present: Mayor Jerry F. Ludwig and Councilmembers Carl L. Breeding, Robert B. Howe, Daniel P. Greer, Kenneth E. Gaiser, Andrew R. Frounfelker and John R. Polaczyk—7. Absent: 0.

Also Present: City Manager William R. Ross, City Attorney Julius A. Giglio and City Clerk Lynn Fessel.

AGENDA.

Motion was made by Councilmember Greer and seconded by Councilmember Breeding to amend the agenda to reflect Charter Review Committee and not Charter Review Commission in Item 9.B. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

Motion was made by Councilmember Greer and seconded by Councilmember Breeding to adopt the agenda, as amended above. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

PRESENTATIONS/PROCLAMATIONS.

None.

CITIZEN COMMENTS.

Scott TenBrink, Fitness Council of Jackson, brought students from Jackson Arts & Technology Academy and Northeast Elementary School so they could personally thank the Mayor and

Councilmembers for adopting a resolution in support of a Safe Routes to School program grant. The grant, which was received in the amount of \$120,000, will pay for new sidewalks, bike racks and programs encouraging students to walk to school. The students who spoke were Sierra Henthorne, Steffon Brown-Johnson and Maurice Smith from Jackson Arts & Technology Academy and Cassandra Matiska and David Smith from Northeast Elementary School.

John Wilson, 1045 S. Durand St., remarked that Council should approve the request for an extension of the development agreement timeline for 228 W. Michigan, but if an extension is requested for 212 W. Michigan, it should be denied. Plans for demolishing 212 W. Michigan Avenue should begin now and perhaps CDBG funds could be used.

William Russell, 1204 Fourth St., discussed a claim he filed for damage to his property during the construction project on Fourth Street and his numerous attempts to have the matter resolved.

Bruce Inosencio, 740 W. Michigan, stated he was present to discuss the Hotel Hayes Redevelopment, LLC request for an extension. He remarked that he has had good discussions with the City Attorney's office and the City Manager's office and is hopeful that things are on the right track. He also reported on a prospective tenant.

CONSENT CALENDAR.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to approve the following Consent Calendar. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

Consent Calendar

- A. Approval of the minutes of the regular City Council meeting of February 26, 2008.
- B. Approval of the request from disAbility Connections, with the assistance of Rotary Clubs, to engage in solicitation at the U. S. Post Office, 113 W. Michigan Avenue, in the City on Friday and Saturday, May 9 and 10, 2008.
- C. Approval of the request from Orthopaedic Rehab 8K Run Committee to hold their annual run/walk on City streets on Saturday, April 12, 2008, beginning near Kuhl's Bell Tower Market at 8:00 a.m. and ending at the same, with street closures, police assistance at major intersections and use of the small "band stand" trailer from the Department of Public Services. (Recommended approvals received by the Police, Fire, Traffic Engineering, and Public Services Departments, and the Downtown Development Authority. Proper insurance coverage has been received.)
- D. Approval of the request from Advance Packaging Corporation to conduct their annual Advance Packaging 5000 5K Run/Walk on Friday, May 16, 2008, beginning at 7:00 p.m., with police assistance and closure of one westbound lane of E. High Street from Executive Drive to Elm Street. (Recommended approvals received by the Police, Fire, Traffic Engineering, and Public Services Departments. Proper insurance coverage has been received.)
- E. Approval of Traffic Control Order Nos. (TCO) 1974 and 1975, for stop signs for southbound traffic on Hickory Avenue at Park Road, and north and southbound traffic on Hickory Avenue at Horton Road respectively, in accordance with the recommendation of the City Engineer.

- F. Approval of the Community Development Block Grant (CDBG) 2008-2009 Consolidated Plan Draft (One Year Action Plan), and authorization for its dissemination for public comment within the statutory timetable of thirty (30) days.
- G. Establishment of April 8, 2008, at the City Council meeting as the time and place to hold a public hearing to create an Obsolete Property Rehabilitation District (OPRD) #5 to encompass 212 and 228 West Michigan Avenue.

COMMITTEE REPORTS.

A. RECEIPT OF THE RULES & PERSONNEL COMMITTEE REPORT AND RECOMMENDATIONS REGARDING THE CITY COUNCIL TRAVEL POLICY AND COMPUTER USE POLICY.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to receive the report and recommendations. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

1. CONSIDERATION OF A RESOLUTION AND POLICY STATEMENT AUTHORIZING THE CITY MANAGER TO WRITE ADMINISTRATIVE RULES REGARDING USE OF THE CITY COMPUTER SYSTEM.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

B. RECEIPT OF THE CITY AFFAIRS COMMITTEE REPORT AND RECOMMENDATIONS REGARDING JACKSON METROPOLITAN FIRE DEPARTMENT COORDINATION ACTIVITIES.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to receive the City Affairs Committee report. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

Motion was made by Councilmember Gaiser and seconded by Councilmember Breeding to postpone consideration of the recommendations regarding Jackson Metropolitan Fire Department coordination activities until Council receives the Metropolitan Fire Authority study. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe and Gaiser—4. Nays: Councilmembers Greer, Frounfelker and Polaczyk—3. Absent: 0.

APPOINTMENTS.

A. APPROVAL OF THE MAYOR'S RECOMMENDATION TO REAPPOINT RICHARD SNEARY TO THE DOWNTOWN DEVELOPMENT AUTHORITY FOR A FOUR-YEAR TERM BEGINNING MARCH 30, 2008, AND ENDING MARCH 29, 2012.

Motion was made by Councilmember Breeding and seconded by Councilmember Polaczyk to ratify the reappointment. The motion was adopted by the following vote. Yeas:

Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

B. APPROVAL OF THE MAYOR'S RECOMMENDATION TO APPOINT JONATHAN T. WILLIAMS, PAULA A. HARRIS, RICHARD E. SALTZGABER, MICHAEL LEVY, KATHERINE J. KLAUS, LEE HAMPTON, RENATE R. HURD, ELLEN WHITE, ANTHONY HORNE, WARREN D. RENANDO, KEN WYATT, AND MICHAEL J. SWOPE TO THE CHARTER REVIEW COMMISSION.

Motion was made by Councilmember Breeding and seconded by Councilmember Gaiser to receive the Mayor's recommendations and to postpone consideration of the appointments until the next Council meeting in order to give each Councilmember an option to review applications and make recommendations. The motion FAILED adoption by the following vote. Yeas: Councilmember Breeding--1. Nays: Mayor Ludwig and Councilmembers Howe, Greer, Gaiser, Frounfelker and Polaczyk—6. Absent: 0.

Motion was made by Councilmember Howe and seconded by Councilmember Frounfelker to appoint the Committee as recommended.

Motion was made by Councilmember Gaiser and seconded by Councilmember Greer to amend the motion to include John Vanderpool (listed as No.13 and the Alternate) as the 13th member. The motion was adopted by the following vote. Yeas: Councilmembers Breeding, Howe, Greer, Gaiser and Frounfelker—5. Nays: Mayor Ludwig and Councilmember Polaczyk—2. Absent: 0.

Motion was made by Councilmember Howe and seconded by Councilmember Greer to appoint the Committee as recommended and with the amendment above. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Howe, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: 0. Absent: 0. Abstain: Councilmember Breeding—1.

PUBLIC HEARINGS.

A. PUBLIC HEARING TO AMEND THE CITY'S BROWNFIELD PLAN FOR PROPERTY LOCATED AT 900 COOPER STREET (GREAT LAKES HOME HEALTH & HOSPICE) AND ADJOINING PROPERTY, AS RECOMMENDED BY THE JACKSON BROWNFIELD REDEVELOPMENT AUTHORITY AND THE COMMUNITY DEVELOPMENT DIRECTOR.

Mayor Ludwig opened the public hearing. No one spoke; no correspondence was received. The Mayor closed the public hearing.

1. RESOLUTION APPROVING THE AMENDED BROWNFIELD PLAN FOR PROPERTY LOCATED AT 900 COOPER STREET AND ADJOINING PROPERTY.

Motion was made by Councilmember Howe and seconded by Councilmember Greer to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

RESOLUTIONS.

- A. CONSIDERATION OF A RESOLUTION AMENDING THE 2006-2007 HOME GRANT BUDGET REALLOCATING \$30,000.00 FROM JACKSON AFFORDABLE HOUSING CORPORATION (JAHC) NEW CONSTRUCTION TO JAHC SINGLE FAMILY RENOVATION, AND \$75,000.00 FROM HOME ENTITLEMENT NEW CONSTRUCTION TO CAA NEW CONSTRUCTION.**

Motion was made by Councilmember Frounfelker and seconded by Councilmember Polaczyk to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

ORDINANCES.

None.

OTHER BUSINESS.

- A. CONSIDERATION OF THE REQUEST TO APPROVE A 90-DAY EXTENSION OF THE DEVELOPMENT AGREEMENT NEGOTIATION TIMELINE FOR HOTEL HAYES REDEVELOPMENT, LLC, EXPIRING ON JUNE 9, 2008, FOR THE REDEVELOPMENT OF 228 W. MICHIGAN AVENUE.**

Motion was made by Councilmember Frounfelker and seconded by Councilmember Howe to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

NEW BUSINESS.

- A. CONSIDERATION OF THE REQUEST TO GRANT RELIEF TO JACKSON AFFORDABLE HOUSING CORPORATION (JAHC) FROM REPAYMENT OF FUNDS FOR NEW CONSTRUCTION AT 814 HOMEWILD AND 1022 HOMEWILD, AND AUTHORIZATION FOR THE MAYOR AND CITY CLERK TO EXECUTE THE APPROPRIATE DOCUMENT(S), INCLUDING AN AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH JAHC, AND TO WAIVE ANY REPAYMENT PROVISION OF HOME AND FOOTE HOSPITAL FUNDS FOR 814 HOMEWILD AND 1022 HOMEWILD, IN ACCORDANCE WITH THE RECOMMENDATION OF THE ACTING COMMUNITY DEVELOPMENT DIRECTOR.**

Motion was made by Councilmember Greer and seconded by Councilmember Howe to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

- B. CONSIDERATION OF THE REQUEST TO FORGIVE AN OWNER-OCCUPIED REHABILITATION LOAN IN THE AMOUNT OF \$20,086.05 (ENTIRE BALANCE),**

AND TO FORGIVE \$864.00 (EXISTING BALANCE) FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) LEAD HAZARD REDUCTION LOAN, FOR 215 E. PORTER, AND AUTHORIZATION FOR STAFF TO DISCHARGE BOTH RELATED MORTGAGES, IN ACCORDANCE WITH THE RECOMMENDATION OF THE ACTING COMMUNITY DEVELOPMENT DIRECTOR.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

C. CONSIDERATION OF THE REQUEST TO APPROVE THE BID AWARD TO FEB ENTERPRISES, JACKSON, IN THE AMOUNT OF \$20,945.00, FOR THE OWNER-OCCUPIED COMMUNITY DEVELOPMENT REHABILITATION PROJECT AT 1125 WALKER STREET, IN ACCORDANCE WITH THE RECOMMENDATION OF THE COMMUNITY DEVELOPMENT DIRECTOR.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

D. CONSIDERATION OF THE REQUEST TO APPROVE THE BID AWARD TO E. F. POTTER, PARMA, IN THE AMOUNT OF \$27,903.00, FOR THE OWNER-OCCUPIED COMMUNITY DEVELOPMENT REHABILITATION PROJECT AT 1508 E. NORTH STREET, IN ACCORDANCE WITH THE RECOMMENDATION OF THE COMMUNITY DEVELOPMENT DIRECTOR.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

E. CONSIDERATION OF THE REQUEST TO APPROVE THE BID AWARD TO E. F. POTTER, PARMA, IN THE AMOUNT OF \$60,880.00, FOR THE OWNER-OCCUPIED COMMUNITY DEVELOPMENT REHABILITATION PROJECT AT 619 ST. CLAIR STREET, IN ACCORDANCE WITH THE RECOMMENDATION OF THE COMMUNITY DEVELOPMENT DIRECTOR.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

F. CONSIDERATION OF THE REQUEST TO APPROVE THE FIRST RENEWAL TO THE CONTRACT WITH ON TARGET MAINTENANCE, MUNITH, AT AN ESTIMATED CONTRACT AMOUNT OF \$20,582.00, (INCLUDING A 3% INCREASE PER CONTRACT DOCUMENTS), FOR THE 2007 PRIVATE LOT MOWING CONTRACT, AND AUTHORIZATION FOR THE MAYOR AND CITY CLERK TO EXECUTE THE APPROPRIATE CONTRACT DOCUMENT(S), IN ACCORDANCE

WITH THE RECOMMENDATION OF THE DIRECTOR OF PUBLIC SERVICES AND THE PURCHASING AGENT.

Motion was made by Councilmember Polaczyk and seconded by Councilmember Greer to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

- G. CONSIDERATION OF THE REQUEST TO PURCHASE A 2008 GMC SIERRA 3500 HD CAB AND CHASSIS TRUCK, UTILIZING THE OAKLAND COUNTY COOPERATIVE PURCHASING PROGRAM-CONTRACT USCTY-1898, FROM RED HOLMAN FLEET AND COMMERCIAL TRUCK SALES, WESTLAND, MI, WITH A QUOTED PURCHASE PRICE OF \$21,161.00, IN ACCORDANCE WITH THE RECOMMENDATION OF THE DIRECTOR OF PUBLIC SERVICES AND THE PURCHASING AGENT.**

Motion was made by Councilmember Frounfelker and seconded by Councilmember Howe to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

- H. CONSIDERATION OF THE REQUEST TO APPROVE THE LOW BID AWARD TO BOBCAT CENTRAL, INC., LANSING, IN THE AMOUNT OF \$39,319.34, FOR A SKID LOADER, BOBCAT S250, IN ACCORDANCE WITH THE RECOMMENDATION OF THE DIRECTOR OF PUBLIC SERVICES AND THE PURCHASING AGENT.**

Motion was made by Councilmember Frounfelker and seconded by Councilmember Polaczyk to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

- I. CONSIDERATION OF THE REQUEST OF 4TH WARD CITY COUNCILMEMBER GAISER TO APPROVE TRAVEL TO ATTEND AN INSURANCE SERVICE OFFICE (ISO) SEMINAR IN INDIANAPOLIS, IN, ON MARCH 29, 2008.**

Motion was made by Councilmember Greer and seconded by Councilmember Breeding to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

- J. CONSIDERATION OF THE APPROVAL OF THE CONTRACT AWARD TO ROTHENBERGER COMPANY, INC., CONCORD, IN THE AMOUNT OF \$356,438.67, FOR THE WHITNEY STREET WATER MAIN REPLACEMENT CONTRACT, AND AUTHORIZATION FOR THE MAYOR AND CITY CLERK TO EXECUTE THE APPROPRIATE DOCUMENT(S), IN ACCORDANCE WITH THE RECOMMENDATION OF THE PURCHASING AGENT, DIRECTOR OF PUBLIC SERVICES AND THE CITY ENGINEER.**

Motion was made by Councilmember Greer and seconded by Councilmember Howe to approve the contract award. The motion was adopted by the following vote. Yeas: Mayor

Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7.
Nays: 0. Absent: 0.

CITY COUNCILMEMBERS' COMMENTS.

Councilmember Greer asked his fellow Councilmembers to review an MML resolution regarding transportation funding that he e-mailed to them, provide input to the City Manager and place it on the next Council meeting agenda for consideration. If adopted, it would be sent on to the legislature. He also asked the City Manager if there is a plan to establish a goal setting session. The City Manager responded he has a plan and will be contacting Councilmembers.

Councilmember Polaczyk reminded everyone that he will be conducting a Sixth Ward neighborhood meeting on Thursday, March 13 at 6:30 p.m. at Cascades Elementary School to discuss the condition of streets in the Sixth Ward.

Councilmember Breeding inquired about the status of the Assistant City Manager/Liaison position. The City Manager responded on applications received and discussion with the HRC Chair.

Councilmember Gaiser inquired about Center Street and its need for repair. The City Engineer responded that Center Street, originally build in 1957, has a PASER rating of 3 which means it is in poor condition. He also asked for an update on the fire study. The City Manager responded it should be finalized soon and it is well within budget.

EXECUTIVE SESSION TO DISCUSS LEGAL OPINIONS.

Motion was made by Councilmember Howe and seconded by Councilmember Greer to go into closed executive session. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

RETURN TO OPEN SESSION.

Motion was made by Councilmember Howe and seconded by Councilmember Polaczyk to return to open session. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

ADJOURNMENT.

No further business being presented, a motion was made by Councilmember Howe and seconded by Councilmember Gaiser to adjourn the meeting. The motion was adopted by unanimous voice vote and the meeting adjourned at 8:40 p.m.

Lynn Fessel
City Clerk



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

March 19, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk
RE: Family Service & Children's Aid

Family Service & Children's Aid is requesting to conduct their 6th annual Run for Fun on city streets on Saturday, April 26, 2008, from 8:30 a.m. until 11:00 a.m., beginning and ending at 330 W. Michigan Avenue, with police assistance at major intersections, and closure of W. Michigan Avenue between Blackstone and First Streets.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, and Public Services Departments and the Downtown Development Authority. Proper insurance coverage has been received.

Please place this request on the Council's March 25th consent calendar for their consideration.

Thank you.

Attachments



CITY OF JACKSON
SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 3/3/08 Time: 8 AM By: A Anwel

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Family Service & Children's Aid
 Organization Address: 330 West Michigan Avenue, Box 6128, Jackson 49204-6128
 Organization Agent: Judith Jove Title: Executive Director
 Phone: Work 517 787-7920 Home _____ During event cell: 745-1405

Agent's Address: _____
 Agent's E-Mail Address: jove@strong-families.org
 Event Name: Run for Fun 5k

Please give a brief description of the proposed special event: 5k run and walk

Event Day(s) & Date(s): 4-26-2008 Event Time(s): 8:30 A.M.
 Set-Up Date & Time: 4-26-2008 6:30 A.M. Tear-Down Date & Time: 4-26-2008 11:00A.M.
 Event Location: 330 W. Michigan, Downtown Jackson, see attached map

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? 5

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: 4-26-08 7:00 A.M. through Date/ Time: 4-26-08 11:30 A.M.

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? _____ until _____



CITY OF JACKSON
SPECIAL EVENT APPLICATION, Page 2
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

ENTERTAINMENT: Are there any entertainment features related to this event? YES **NO**
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 250

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES **NO**
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? **YES** NO If yes, how many? 2
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
① Bandstand, same as last year (large)
② Please see attached letter

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

~~4-28~~ 2-28-08
 Date

Bruce A. Chasencio, Jr. RACE DIRECTOR
 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Family Service & Children's Aid Run For Fund 5K – Saturday, April 26, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: <u>C. Simpson</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>100.00</u>
Fire Dept.: <u>L. Bosell</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>-0-</u>
Traffic Eng.: <u>R. Dietz</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>284.26</u>
Public Serv. Dept.: <u>G. Chinavare</u>	Recommend Approval: <u>YES*</u> NO	Est. Economic Impact: \$ <u>100.00</u>
Parks/Forestry: <u>N/A</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>-0-</u>
DDA: <u>K. Jansen</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>-0-</u>

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

Insurance/Indemnification Received: 3/04/2008 Insurance Approved: 3/07/2008

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____

LAW OFFICE OF
BRUCE A. INOSENCO, JR.
A PROFESSIONAL LIMITED LIABILITY COMPANY



BRUCE A. INOSENCO, JR.*
bruce@inosencio.com
*Also Admitted in Florida

KRISTINA M. FISK
kfisk@inosencio.com

February 27, 2008

City of Jackson
161 West Michigan Avenue
Jackson, Michigan 49201

Attention: Ms. Angela Arnold
Deputy Clerk

Re: **Family Service & Children's Aid
Run for Fun on April 26, 2008**

Dear Ms. Arnold:

As you know, I am the Race Director for the 6th Annual Family Service & Children's Aid Run for Fun 5k. This year's Run For Fun 5k (3.1 miles) will again consist of a run and a walk, both of which will be held on Saturday, April 26, 2008, on the same course that has been used since the event's inception in 2003. With the permission of the City Council, the event will begin at 8:30 a.m. and should prove to be helpful to our organization in several facets. Not only do we hope to raise much-needed funds for FSCA, but we want to raise the community's awareness of our organization and the various programs we provide. We are excited about this event, as it should bring many runners and walkers to the downtown Jackson area. I have enclosed a fully completed *Special Event Application*, this year's entry form, and a map of the course, for your review and file.

As you are aware, the course travels throughout the City of Jackson, and I have attached a map to provide you with an overview of the course. Specifically, the course is as follows:

Starting line is at 330 West Michigan Avenue
The course heads east down Michigan Avenue to Francis Street
Turn right on Francis (south) for one block
Turn right on Cortland (west) and take Cortland all the way to First Street
Turn left on First Street (south) to Franklin Street
Turn right on Franklin Street (west) and stay on Franklin until you reach Durand
Turn right on Durand (north) for one block
Turn right on Washington (east) and take Washington all the way back to First Street
Turn left on First Street (north) to Michigan Avenue
Turn right on Michigan Avenue (east) and the finish line is at 330 West Michigan

With respect to street closures, I believe we would need to close Michigan Avenue, between First Street and Blackstone, from 7:00 a.m. until 11:30 a.m. The 5k run and walk will both begin at 8:30 a.m. There will also be a Kids Fun Run that will be run on Michigan Avenue at approximately 9:15 a.m. (after the last walker completes the course). This race will finish in front of the FSCA building (330 West Michigan) and will start approximately 300 yards west of the finish line.

As for police assistance, it would be greatly appreciated if a police vehicle were able to "lead the pack" once the race begins. This has proven to be helpful in years past. I would expect that the winner of the 5k run would complete the course by 9:00 a.m. at the latest. Additionally, I would recommend that we have police on hand to control traffic at the following intersections and approximate times:

Michigan Avenue and Blackstone	8:15 a.m. - 8:35 a.m. (JPD) ¹
Michigan Avenue and Jackson	8:15 a.m. - 8:45 a.m. (JPD)
Michigan Avenue and Mechanic	8:15 a.m. - 8:45 a.m. (JPD)
Michigan Avenue and Francis	FSCA volunteer will be present
Francis and Cortland	FSCA volunteer will be present
Cortland and Mechanic	8:25 a.m. - 8:55 a.m. (JPD)
Cortland and South Jackson	8:25 a.m. - 8:55 a.m. (JPD)
Cortland and Blackstone	8:35 a.m. - 8:55 a.m. (JPD) ¹
Cortland and First	FSCA volunteer will be present
First and perimeter route	8:35 a.m. - 9:05 a.m. (JPD)
First and Washington	FSCA volunteer will be present
First and Franklin	FSCA volunteer will be present
Franklin and 2 nd , 3 rd , and 4 th	FSCA volunteer will be present
Franklin and West Avenue	8:35 a.m. - 9:30 a.m. (JPD) ²

¹The officer at the intersection of Michigan and Blackstone will only be needed for a few moments after the race starts. After the last walker passes through the intersection, this officer can then be moved one block south to the intersection of Cortland and Blackstone.

²The officer at the intersection of First street and the perimeter route will probably have the busiest intersection and will need to be in place no later than 8:00 a.m. and will probably need to stay until 9:15 a.m. FSCA will have a trail vehicle to let the officers and volunteers at each intersection know that the last walker has passed through the intersection so we don't have officers and volunteers remaining on the course unnecessarily.

Franklin and Grinnell, Webster, Bowen	FSCA volunteer will be present
Franklin and Wisner, Thompson, Durand	FSCA volunteer will be present
Durand and Washington	FSCA volunteer will be present
Washington and Thompson, Wisner	FSCA volunteer will be present
Washington and Bowen, Webster, Grinnell	FSCA volunteer will be present
Washington and West Avenue	8:35 a.m. - 9:30 a.m. (JPD) ²
Washington and 7 th , 4 th , 3 rd , 2 nd	FSCA volunteer will be present
Washington and First	FSCA volunteer will be present
First and perimeter route	8:35 a.m. - 9:45 a.m. (JPD) ²
First and Cortland, Michigan Avenue	FSCA volunteer will be present

Also, we will have portable "Runners On The Road" signs placed at various locations throughout the course so that we are doing our best to ensure that motorists are aware of the race. With the 16 FSCA volunteers on the course, and the FSCA volunteers at the one mile mark (on Cortland, between Blackstone and First) and two mile mark (on Franklin, between Wisner and Thompson), we shouldn't have any problems.

The insurance policy is already in place for this event and, as we discussed, you have already received a copy of same. Also, in our waiver on the attached entry form, I have included the City of Jackson as an entity that cannot be held responsible for any injury sustained by a participant in the event.

Lastly, we will arrange for two (2) portable toilets to be present at the event. If we will need a permit relative to this issue, please advise.

Please do not hesitate to contact me if you have any questions or require additional information. Thank you.

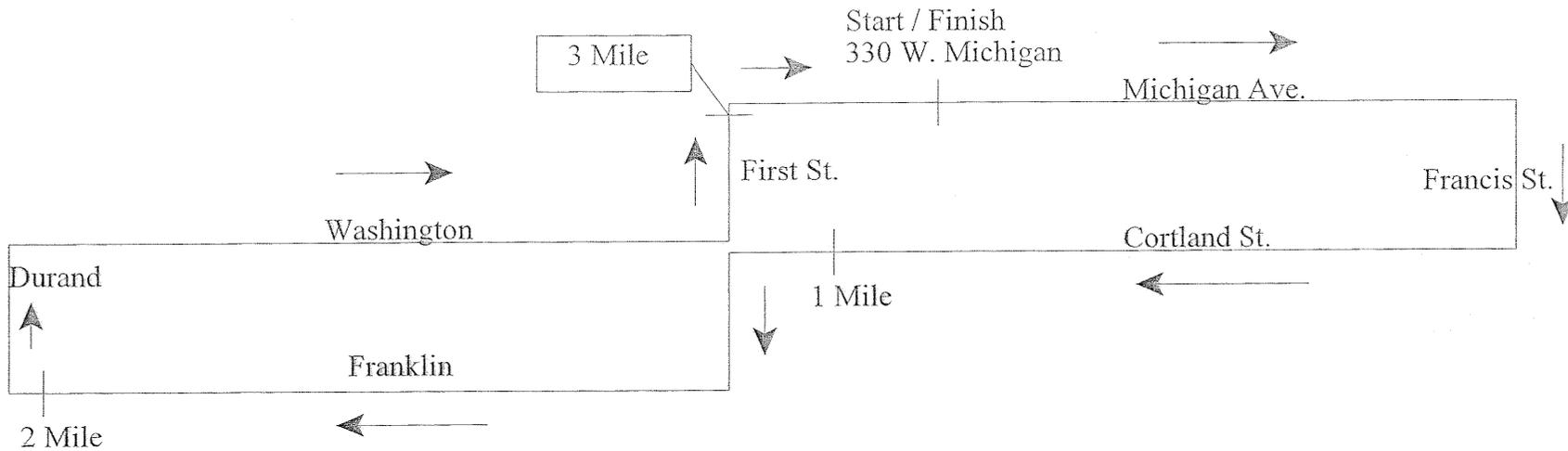
Very truly yours,



Bruce A. Inosencio, Jr.

Map is not to scale

Mile markers on map are approximate



Family Service & Children's Aid Run for Fun 5k Run and Walk Course Map

About Family Service & Children's Aid



Since 1944 Family Service & Children's Aid has touched the lives of thousands of Michigan families in Jackson and Lenawee Counties through adoption, foster care, counseling, community and school based programs, substance abuse treatment, and other services for children and families.

Services are available to all residents of Jackson and Lenawee Counties and are provided without regard to race, color, religion, national origin, age, sex, sexual preference or disability.

Visit us on the world wide web at:
www.strong-families.org

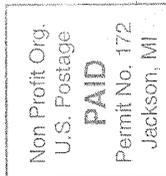
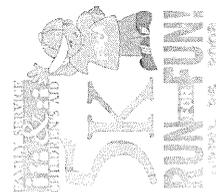
Thanks to our Sponsors:

LAW OFFICE OF
BRUCE A. INOSENCO, JR.
A PROFESSIONAL LIMITED LIABILITY COMPANY

AMERICAN TITLE
COMPANY of JACKSON

Sheriff Dan Heyns

Family Service & Children's Aid
P.O. Box 6128
Jackson, MI 49204



- 5K Run and Walk
- Kids Fun Run

Saturday, April 26, 2008
8:30 a.m.

330 W. Michigan Ave.
Jackson, Michigan

www.strong-families.org





When

- Saturday, April 26, 2008
- 5K Run & 5K Walk start at 8:30 a.m.
- Kids Fun Run after walkers finish

Where

Family Service & Children's Aid
330 W. Michigan Ave.
Jackson, MI 49201

* Course runs through downtown Jackson.



Family Service & Children's Aid is located on the north side of W. Michigan Ave., one-half block east of First St. A single-story, beige-colored brick building with a blue & white sign and flag pole out front. Next to Wetherby Funeral Home.

Awards for Run & Walk

(Awards given to the overall male and female winners, plus the top 3 male and female finishers in each age group.)

Age groups for males & females:

14 & under	30 - 34	50 - 54
15 - 17	35 - 39	55 - 59
18 - 24	40 - 44	60 - 66
25 - 29	45 - 49	67 & up

BONUS! FAMILY DIVISION AWARDS

To encourage family participation, awards will be given to the top three families in both events. Two or more family members must compete in same event (Run or Walk) to qualify. The two fastest times of all family members participating will be averaged to determine winner. Each family member must fill out a separate registration form and submit them together at the same time. Please check the Family Division box on registration form to enter.

ENTRY FEES (All fees non-refundable)

- \$15.00 if POSTMARKED by April 16th.
- \$12.50 per family member if POSTMARKED by April 16th. (Must be mailed in same envelope!)
- \$20.00 Late Registration (April 17th - 25th).
- \$20.00 Race Day Registration
- \$3.00 Kids Fun Run (ages 10 and under) if POST-MARKED by April 16th. (\$5.00 after April 16th)

PACKET PICK-UP & LATE REGISTRATION

Packet pick-up will be held on Friday, April 25th from 8:30am - 4:00pm at Family Service & Children's Aid, and on race day beginning at 7:30 a.m.

Race registration will be available on race day from 7:30 a.m. until 8:15 a.m.

We cannot guarantee a T-shirt to late or race-day registrants.

FSCA RUN FOR FUN ENTRY FORM

One Entry Form Per Participant - Entry Form May Be Copied

Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: () _____

E-mail: _____

Age on Race Day: _____ D.O.B. _____

(Check one): Male Female

(Check one): 5K Run 5K Walk

Kids Fun Run

FAMILY DIVISION (See inside brochure for details)
Each family member must participate in same event (i.e. Run or Walk).
Each family member must fill out a separate registration form and submit them at the same time.

Name(s) of other family member(s) participating: _____

T-shirt (Adult): M L XL

T-shirt (Child): M L

ENTRY FEES:

- \$15.00 POSTMARKED by April 16th.
- \$12.50 per family member (Submitted together and POST-MARKED by April 16th.)
- \$20.00 LATE REGISTRATION (POST-MARKED April 17th - 25th)
- \$20.00 RACE DAY REGISTRATION
- \$3.00 KIDS FUN RUN (by April 16th; \$5 after.)

Waiver: In consideration of accepting my entry, I, the undersigned, in intending to be legally bound, do hereby for myself, my heirs, and executors waive and release forever any and all claims for damages that I may have against the sponsors, race officials, Family Service & Children's Aid, the City of Jackson, and any person or entity associated with this event for any and all injuries suffered by me in this race/walk. I attest that I am physically fit and have prepared for this race/walk accordingly.

signature _____ date _____

As a parent or guardian of the above named minor, I hereby certify that I have read all of the above document, that I give my permission for my child to participate in this event, and that I agree on behalf of myself and my child/ward to the terms of the document.

signature _____ date _____

Mail or deliver completed entry form(s) with checks payable to Family Service & Children's Aid to:

Family Service & Children's Aid, c/o Kelly Adams
P.O. Box 6128
Jackson, MI 49204

(517) 787-7920

Where did you hear about our run?



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

March 19, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk
RE: Police Memorial Service

The City Police Department is requesting to hold their annual Police Memorial Service at Bucky Harris Park on Wednesday, May 7, 2008 at 12:00 p.m., to honor Jackson County police officers who have lost their lives in the line of duty.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, Parks/Forestry, and Public Services Departments and the Downtown Development Authority. This event is covered under the City's insurance company.

Please place this request on the Council's March 25th consent calendar for their consideration.

Thank you.

Attachments

C: Lt. Chris Simpson



CITY OF JACKSON
SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 3/7/08 Time: 1PM By: A Arnold

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: JACKSON POLICE DEPT

Organization Address: 216 E. WASHINGTON

Organization Agent: CHRISTOPHER A SIMPSON Title: LIEUTENANT

Phone: Work (517) 788-4100 Home 206-8198 During event 206-3393

Agent's Address: 216 E. WASHINGTON

Agent's E-Mail Address: CSIMPSON@CITYOFJACKSON.ORG

Event Name: POLICE MEMORIAL

Please give a brief description of the proposed special event: HONORING FALLEN POLICE OFFICERS
FROM JACKSON COUNTY

Event Day(s) & Date(s): MAY 7, 2008 Event Time(s): 1200 HRS

Set-Up Date & Time: 900HRS MAY 7, 2008 Tear-Down Date & Time: MAY 7, 2008 1315HRS

Event Location: BUCKY HARRIS PARK

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? 10+

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: N/A through Date/ Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? _____ until _____



CITY OF JACKSON
SPECIAL EVENT APPLICATION, Page 2
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

ENTERTAINMENT: Are there any entertainment features related to this event? YES **NO**
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? _____ 100

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES **NO**
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES **NO** If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
 _____ N/A

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

_____ IT ONLY REQUIRES 5 DIFFERENT SPEAKERS + A BLANK
GUN SALUTE.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

3/6/08

 Date

[Handwritten Signature]

 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON

SPECIAL EVENT APPLICATION – Page 3

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Police Memorial – Wednesday, May 7, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: C. Simpson Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Fire Dept.: L. Bosell Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Traffic Eng.: R. Dietz Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Public Serv. Dept.: G. Chinavare Recommend Approval: YES* NO Est. Economic Impact: \$ -0-

Parks/Forestry: T. Steiger Recommend Approval: YES NO Est. Economic Impact: \$ -0-

DDA: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions:

Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris. No City services requested, per application.

Insurance/Indemnification Received: Insured by the City Insurance Approved: _____

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

March 19, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk
RE: Ella Sharp Museum Association Art & Wine Festival

The Ella Sharp Museum Association is requesting authorization for a temporary outdoor service and add bar permit, to conduct their annual Art & Wine Festival on Saturday, June 14, 2008 at 3225 Fourth Street.

Recommended approvals have been received from the Police, Fire, Traffic Engineering and Parks/Forestry Departments. Proper insurance coverage has been received.

If Council approves this request, the City Clerk must sign the application indicating approval of the request by the City, because the proposed outdoor service area is located on city property. The application will then be forwarded to the Michigan Liquor Control Commission for final approval.

Please place this request on the Council's March 25th consent calendar for their consideration.

Thank you.

Attachments



Michigan Department of Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
 7150 Harris Drive, P.O. Box 30005
 Lansing, Michigan 48909-7505

APPLICATION FOR TEMPORARY AUTHORIZATION

[Authorized by R 436.1023 (2) (3), R 436.1403 (2), R 436.1407 and R 436.1419 of the M.A.C.]

PART 1. APPLICANT INFORMATION

1. Name of License (Corporation, Individual, Limited Liability Company, Limited Partnership):

EIA SHARP MUSEUM ASSOCIATION

2. Street Address, City or Village, Township (if applicable), County, and Zip Code:

3225 Fourth Street, JACKSON, JACKSON COUNTY, 49203

3. Type of License and Number: Class C 79241-2007

4. Business Telephone Number: 517-787-2320

Fax Number: 517-787-2933

5. Email Address: LYNNE L@ellasharp.org

PART 2. TYPE OF EVENT Describe the Type of Event(s) Being Held:

ART + WINE FESTIVAL

PART 3. TYPE OF AUTHORIZATION REQUESTED

Check only the types of authorization needed and answer the questions required for the authorization requested:

TEMPORARY OUTDOOR SERVICE OR **TEMPORARY ADDED SPACE**

Please enclose a diagram showing proposed outdoor service or added space area, existing licensed premises, any streets and all dimensions requested below.

1. Dates requested: JUNE 14, 2008

2. What is the size of the proposed outdoor service area or added space area? 325 feet x 100

3. Describe the barrier that will be used to enclose the outdoor service or added space area.
 [Include the type of barrier such as fence, rope, etc and the height of the barrier]

4' high orange plastic snow fencing

4. Will there only be table service of alcoholic beverages? Yes No If NO, Temporary Additional Bar will be needed unless existing Additional Bar Permit will be used.

5. Describe the type of security that will be used for the event.
 Staff member + Trained volunteers with ARmbands

6. Is the proposed outdoor service area or added space area directly next to the licensed premises? Yes No If NO, indicate how many feet there is between the proposed outdoor service or added space and the licensed premises?

7. Are there any dedicated streets within the proposed outdoor service or added space area or is there any intervening property between the licensed premises and outdoor service or added space area? Yes No If YES, explain and include on the diagram.

8. Is the proposed outdoor service area, added space and/or any intervening property owned, rented, or leased by the licensee? Yes No If NO, a lease for the outdoor service, added space and/or any intervening property must be provided with this application.

9. Is the proposed outdoor service area or added space located on city, village, or township property? Yes No If YES, the city, village or township clerk must sign the application indicating approval of the request by the city, village, or township.

10. Is all of the proposed outdoor service or added space area in the same governmental unit as the licensed premises?
 Yes No If NO, please explain.

TEMPORARY OFFICIAL PERMIT FOR DIFFERENCE IN HOURS OF OPERATION (Check each specific type of activity requested in #2)

1. Dates requested:

2. Type of Activity:

Bowling Do you operate the bowling center? Yes No If NO, please explain.

Dance Do you have a Dance Permit? Yes No If NO, **Temporary Dance will be needed**

Entertainment Do you have an Entertainment Permit? Yes No If NO, **Temporary Entertainment will be needed**

Food Do you operate a full service kitchen? Yes No If NO, please explain.

Golf Do you operate the golf course? Yes No If NO, please explain.

Other Special Event Activity Please describe and explain the type of event.

3. The licensed premises may not be occupied by anyone except the licensee and bona fide employees who are working between the hours of 2:30 A.M. and 12:00 Noon on any Sunday or from 2:30 A.M. until 7:00 A.M. on any other day. Please indicate the extended hours you are applying for to conduct the activities indicated above.

Weekdays A.M. to A.M. Sundays A.M. to A.M./P.M.

TEMPORARY ADDITIONAL BAR Fee is \$350.00

Dates requested:

Weekdays A.M. to A.M. Sundays A.M. to A.M./P.M.

TEMPORARY DANCE

It is required that the Dance Floor be at least 100 square feet, clearly marked, and shall not have tables, chairs and other obstacles on the dance floor while customers are dancing.

Dates requested:

Weekdays A.M. to A.M. Sundays A.M. to A.M./P.M.

TEMPORARY ENTERTAINMENT OR **TEMPORARY TOPLESS ACTIVITY**

1. Dates requested:

Weekdays A.M. to A.M. Sundays A.M. to A.M./P.M.

2. Describe the type of entertainment to be provided.

3. If the entertainment includes a contest with prizes totaling over \$250 in value, please complete the following questions:

a. Explain in detail rules of the contest. *Attach another page, if needed.*

b. Describe and state the retail value of each prize to be awarded.

c. Specify who will be paying for and supplying the prizes.

d. Will there be any alcoholic beverage items with a brand name logo used as prizes for part of the contest? Yes No

IMPORTANT: No alcoholic beverages may be used as part of any contest or as a prize for a contest. No licensee may receive anything of value from another licensee without prior MLCC approval.

e. Is there a cover charge or entrance fee for the contest or tournament? Yes No If YES, please explain.

PART 4.

WARNING: Section 1003 of the Liquor Control Code of 1998, being MCL 436.2003, provides in part as follows: "A person who makes a false or fraudulent statement to the commission, orally or in writing, for the purpose of inducing the commission to act or refrain from taking action, or for the purpose of enabling or assisting a person to evade the provisions of this act is guilty of a violation of this act and is punishable in the manner provided for in section 909. . ."

I hereby swear that I have read all of the above answers and that they are true and further that I have read and understand the warning.

THE LICENSEE, AN AUTHORIZED CORPORATE OFFICER, OR MEMBER OF A LIMITED LIABILITY COMPANY MUST SIGN THIS APPLICATION.

Lynnea A. Loftis
Licensee Signature Title Date of Application

Contact Name (please print)

Area Code and Telephone Number

THE POLICE CHIEF OR SHERIFF WHO HAS JURISDICTION RECOMMENDS THIS REQUEST.

Date of Application Police Chief or Sheriff Signature

Street Address

City and Zip Code

Area Code and Telephone Number

IF REQUESTING TEMPORARY TOPLESS ACTIVITY, OFFICIAL PERMIT FOR DANCE, OFFICIAL PERMIT FOR ENTERTAINMENT, OR THE TEMPORARY OUTDOOR SERVICE AREA IS LOCATED ON CITY, VILLAGE, OR TOWNSHIP PROPERTY, THIS APPLICATION MUST BE SIGNED BY THE CLERK.

This request was approved by the On
City, Village Council or Township Board Date

City, Village, Township Clerk Signature

Street Address

City and Zip Code

Area Code and Telephone Number

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Ella Sharp Museum Art & Wine Festival, Saturday, June 14, 2008

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: C. Simpson Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Fire Dept.: L. Bosell Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Traffic Eng.: R. Dietz Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

Public Serv. Dept.: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Parks/Forestry: E. Terrain Recommend Approval: **YES** NO Est. Economic Impact: \$ -0-

DDA: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions:

Insurance/Indemnification Received: 12/2007 Insurance Approved: March 11, 2008

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____

Ella Sharp Museum Art & Wine Festival

Saturday June 14, 2008 11 a.m. to 7 p.m.

In the Courtyard of the Ella Sharp Museum (see map)

Admission to event

- Tickets (\$10) may be purchased in advance or at the door. (see sample of ticket)
The ticket entitles them one 1 oz. tasting from each of the eight participating wineries. The portion of the ticket with listing of wineries will be marked off as tastings are given.
- All visitors will enter thru one entrance, which will be staffed at all times (see map.) When visitors show or purchase their ticket and identification is checked to ensure they are of legal age, they will be given a plastic identification bracelet. They must have this identification bracelet to obtain tastings.
- The grounds are completely fenced as indicated on map. Doors to unlicensed buildings will be locked so visitors cannot enter.
- For security, there will be 2-4 trained volunteers, under direction of a staff member, with security armbands, (to ensure that people have plastic identification bracelets, do not enter except at proper entrance, or try to exit licensed area with glasses of wine.)

Wine tastings and wine purchase

- Prior to the event the museum will purchase a variety of wines from each of the wineries for both the tastings and retail sales
- Representatives of the wineries will staff the tasting tents to discuss wines and volunteers will pour and dispense tastings.
- Tickets for additional tastings can be purchased for \$1.00.
- Museum personnel will staff retail sales.
- Security and museum personnel will be observant of visitor alcohol consumption and take appropriate action.

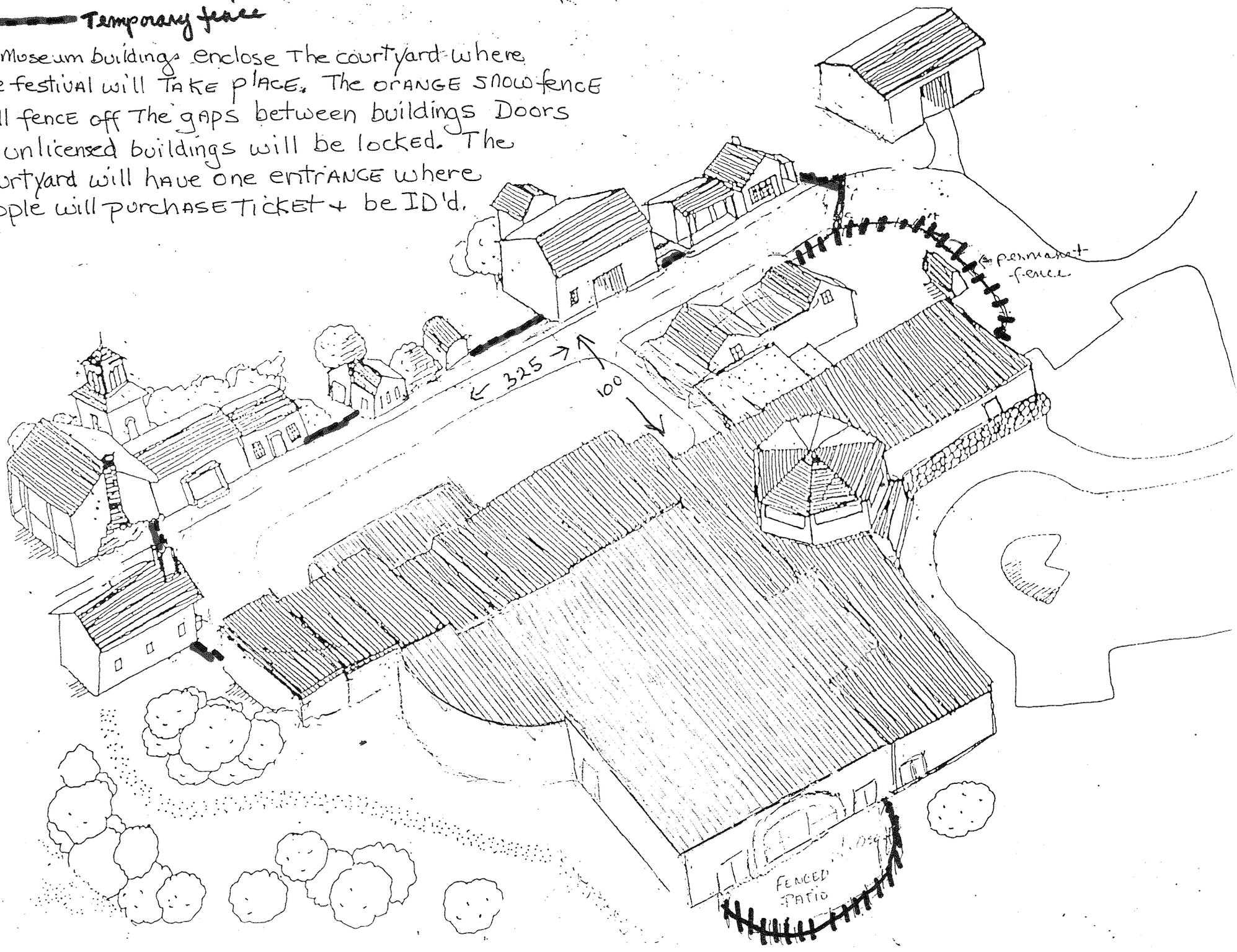
Other happenings

- Educational seminars on wine making and food & wine pairings will take place in museum classrooms.
- 20-30 artists will exhibit and sell their work on the grounds.
- There will be Musical entertainment throughout the afternoon.
- A variety of appropriate foods will be available for purchase outside near the wine tasting.
- For those wishing sit-down dining, the museum restaurant will be open.

ELLA SHARP MUSEUM

||||| Permanent fence
———— Temporary fence

The Museum buildings enclose the courtyard where the festival will take place. The orange snow fence will fence off the gaps between buildings. Doors to unlicensed buildings will be locked. The courtyard will have one entrance where people will purchase ticket + be ID'd.





City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

March 19, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk
RE: Daryl Hoskins, dba Daryl's Downtown, LLC

Daryl's Downtown Restaurant is requesting authorization for a temporary outdoor service and add bar permit on May 23, June 6, June 13, June 20, June 27, July 11, July 18, July 25, August 8, August 15, August 29, and September 26, 2008, for a series of events.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, and Public Services Departments and the Downtown Development Authority. Proper insurance coverage has been received.

If Council approves this request, the City Clerk must sign the application indicating approval of the request by the City, because the proposed outdoor service area is located on city property. The application will then be forwarded to the Michigan Liquor Control Commission for final approval.

Please place this request on the Council's March 25th consent calendar for their consideration.

Thank you.

Attachments



Michigan Department of Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
 7150 Harris Drive, P.O. Box 30005
 Lansing, Michigan 48909-7505

APPLICATION FOR TEMPORARY AUTHORIZATION
 [Authorized by R 436.1023 (2) (3), R 436.1403 (2), R 436.1407 and R 436.1419 of the M.A.C.]

PART 1. APPLICANT INFORMATION

1. Name of License (Corporation, Individual, Limited Liability Company, Limited Partnership):
DAVEY ANTONIO HASKINS DBA, DAVEY'S DOWNTOWN LLC

2. Street Address, City or Village, Township (if applicable), County, and Zip Code:
151 WEST MICHIGAN AVE JACKSON MI 49201

3. Type of License and Number: GLRES 105098 - 200353 SPM 105098-2003 LIQUOR

4. Business Telephone Number: 517-782-1895 Fax Number: 517-789-7210

5. Email Address: DAVEY@DAVEYSDOWNTOWN.COM

PART 2. TYPE OF EVENT Describe the Type of Event(s) Being Held:
OLD CAR SHOWS, RACE WEEKENDS, DOWNTOWN JACKSON EVENTS

PART 3. TYPE OF AUTHORIZATION REQUESTED

Check only the types of authorization needed and answer the questions required for the authorization requested:
 TEMPORARY OUTDOOR SERVICE OR **TEMPORARY ADDED SPACE**

Please **enclose a diagram** showing proposed outdoor service or added space area, existing licensed premises, any streets and all dimensions requested below.

1. Dates requested: 5/23 6/6 6/13 6/20 6/27 7/4 7/18 7/25 8/8 8/15 8/22 9/26

2. What is the size of the proposed outdoor service area or added space area? 100 feet x 40

3. Describe the barrier that will be used to enclose the outdoor service or added space area.
 [Include the type of barrier such as fence, rope, etc and the height of the barrier]
8 FOOT STOCKADE FENCING AT BOTH ENDS

4. Will there only be table service of alcoholic beverages? Yes No If NO, Temporary Additional Bar will be needed unless existing Additional Bar Permit will be used.

5. Describe the type of security that will be used for the event.
WE'LL HAVE SECURITY AT BOTH ENDS OF PARK AND EAST SIDE

6. Is the proposed outdoor service area or added space area directly next to the licensed premises? Yes No If NO, indicate how many feet there is between the proposed outdoor service or added space and the licensed premises?

7. Are there any dedicated streets within the proposed outdoor service or added space area or is there any intervening property between the licensed premises and outdoor service or added space area? Yes No If YES, explain and include on the **diagram**.

8. Is the proposed outdoor service area, added space and/or any intervening property owned, rented, or leased by the licensee? Yes No If NO, a lease for the outdoor service, added space and/or any intervening property must be provided with this application.

9. Is the proposed outdoor service area or added space located on city village, or township property? Yes No If YES, the city, village or township clerk must sign the application indicating approval of the request by the city, village, or township.

10. Is all of the proposed outdoor service or added space area in the same governmental unit as the licensed premises?
 Yes No If NO, please explain.

TEMPORARY OFFICIAL PERMIT FOR DIFFERENCE IN HOURS OF OPERATION (Check each specific type of activity requested in #2)

1. Dates requested: 5/23 6/6 6/13 6/20 6/27 7/4 7/18 7/25 8/8 8/15 8/22 8/26

2. Type of Activity:

Bowling Do you operate the bowling center? Yes No If NO, please explain.

Dance Do you have a Dance Permit? Yes No If NO, Temporary Dance will be needed

Entertainment Do you have an Entertainment Permit? Yes No If NO, Temporary Entertainment will be needed

Food Do you operate a full service kitchen? Yes No If NO, please explain.

Golf Do you operate the golf course? Yes No If NO, please explain.

Other Special Event Activity Please describe and explain the type of event.

3. The licensed premises may not be occupied by anyone except the licensee and bona fide employees who are working between the hours of 2:30 A.M. and 12:00 Noon on any Sunday or from 2:30 A.M. until 7:00 A.M. on any other day. Please indicate the extended hours you are applying for to conduct the activities indicated above.

Weekdays 11:00 A.M. to 2:30 A.M. Sundays A.M. to A.M./P.M.

TEMPORARY ADDITIONAL BAR Fee is \$350.00

Dates requested:

Weekdays A.M. to A.M. Sundays A.M. to A.M./P.M.

TEMPORARY DANCE

It is required that the Dance Floor be at least 100 square feet, clearly marked, and shall not have tables, chairs and other obstacles on the dance floor while customers are dancing.

Dates requested:

Weekdays A.M. to A.M. Sundays A.M. to A.M./P.M.

TEMPORARY ENTERTAINMENT OR TEMPORARY TOPLESS ACTIVITY

1. Dates requested:

Weekdays A.M. to A.M. Sundays A.M. to A.M./P.M.

2. Describe the type of entertainment to be provided.

LIVE BLUES 170 TOWN

3. If the entertainment includes a contest with prizes totaling over \$250 in value, please complete the following questions:

a. Explain in detail rules of the contest. Attach another page, if needed.

N/A

b. Describe and state the retail value of each prize to be awarded.

N/A

c. Specify who will be paying for and supplying the prizes.

N/A

d. Will there be any alcoholic beverage items with a brand name logo used as prizes for part of the contest? Yes No

IMPORTANT: No alcoholic beverages may be used as part of any contest or as a prize for a contest. No licensee may receive anything of value from another licensee without prior MLCC approval.

e. Is there a cover charge or entrance fee for the contest or tournament? Yes No If YES, please explain.

PART 4.

WARNING: Section 1003 of the Liquor Control Code of 1998, being MCL 436.2003, provides in part as follows: "A person who makes a false or fraudulent statement to the commission, orally or in writing, for the purpose of inducing the commission to act or refrain from taking action, or for the purpose of enabling or assisting a person to evade the provisions of this act is guilty of a violation of this act and is punishable in the manner provided for in section 909. . ."

I hereby swear that I have read all of the above answers and that they are true and further that I have read and understand the warning.

THE LICENSEE, AN AUTHORIZED CORPORATE OFFICER, OR MEMBER OF A LIMITED LIABILITY COMPANY MUST SIGN THIS APPLICATION.

Rayl Hoskins
Licensee Signature Title Date of Application

Daryl A. Hoskins
Contact Name (please print)

Area Code and Telephone Number

THE POLICE CHIEF OR SHERIFF WHO HAS JURISDICTION RECOMMENDS THIS REQUEST.

Date of Application

Matthew R Heins
Police Chief or Sheriff Signature

216 E. Washington Ave
Street Address

Jackson, MI 49201
City and Zip Code

Area Code and Telephone Number

IF REQUESTING TEMPORARY TOPLESS ACTIVITY, OFFICIAL PERMIT FOR DANCE, OFFICIAL PERMIT FOR ENTERTAINMENT, OR THE TEMPORARY OUTDOOR SERVICE AREA IS LOCATED ON CITY, VILLAGE, OR TOWNSHIP PROPERTY, THIS APPLICATION MUST BE SIGNED BY THE CLERK.

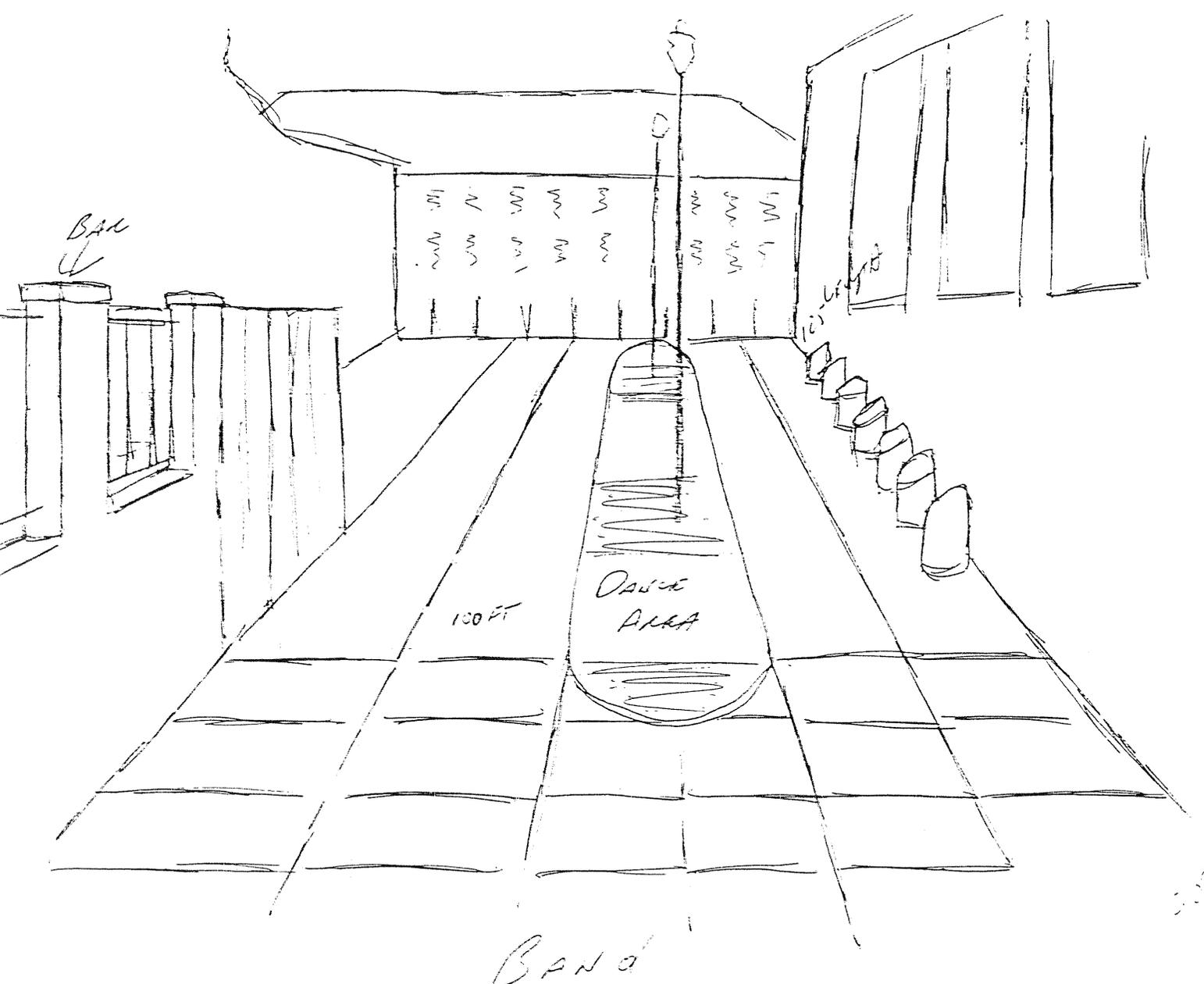
This request was approved by the On
City, Village Council or Township Board Date

City, Village, Township Clerk Signature

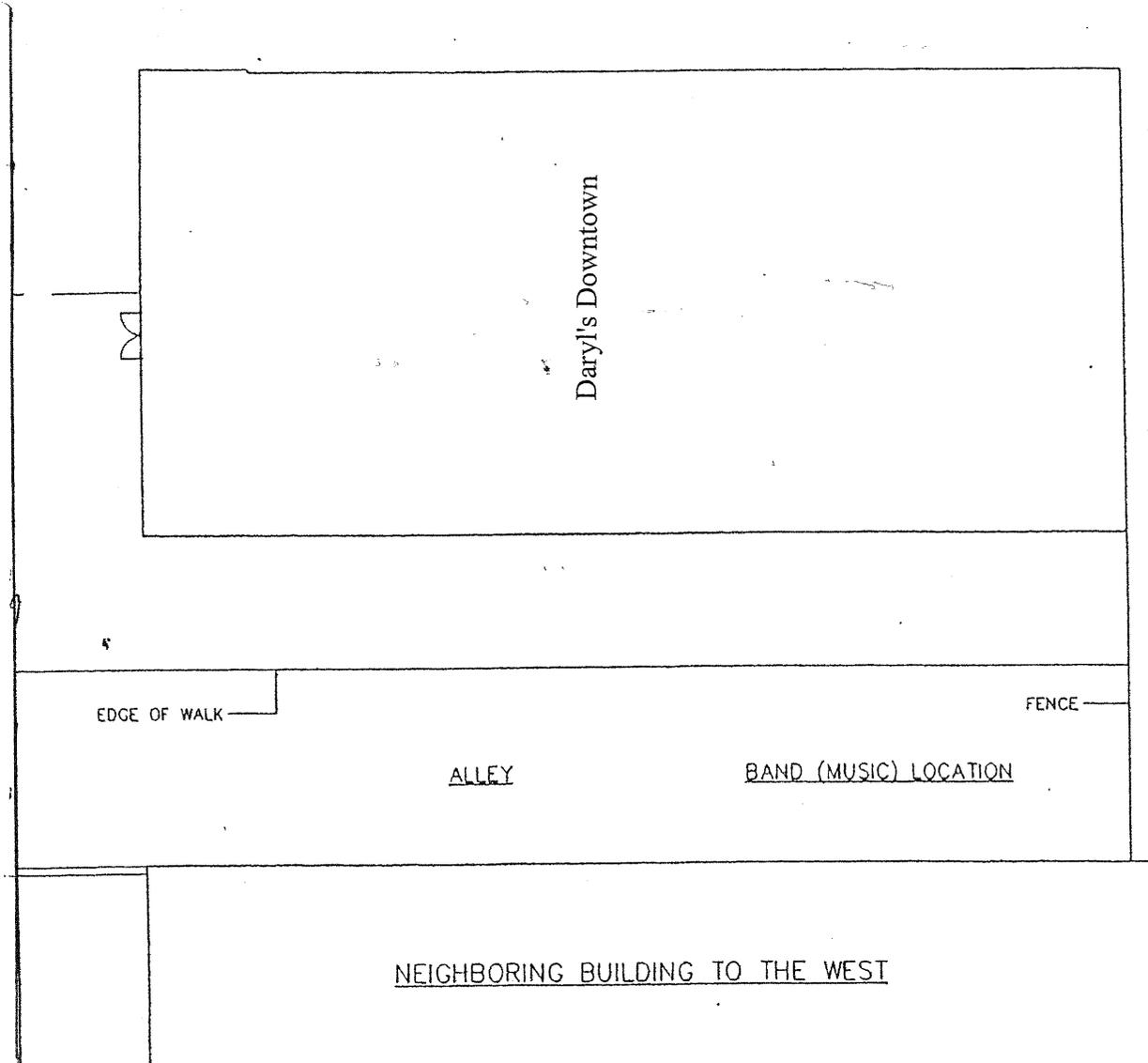
Street Address

City and Zip Code

Area Code and Telephone Number



CENTERLINE of MICHIGAN AVE.



Daryl's Downtown

EDGE OF WALK

FENCE

ALLEY

BAND (MUSIC) LOCATION

NEIGHBORING BUILDING TO THE WEST



SITE LAYOUT PLAN

1/8" = 1'-0"

PROJECT: COUNCILBLUFFS PARKING REDEVELOPMENT SHEET TITLE

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: Daryl's Downtown Summer Special Events May 23, June 6, 13, 20, 27, July 11, 18, 25, August 8, 15, 29 and September 26, 2008.

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: C. Simpson Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Fire Dept.: L. Bosell Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Traffic Eng.: R. Dietz Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Public Serv. Dept.: G. Chinavare Recommend Approval: YES* NO Est. Economic Impact: \$ -0-

Parks/Forestry: N/A Recommend Approval: YES NO Est. Economic Impact: \$ -0-

DDA: K. Jansen Recommend Approval: YES NO Est. Economic Impact: \$ -0-

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and cleanup of trash, garbage and debris.

No City services requested per application.

Insurance/Indemnification Received: 3/04/2008 Insurance Approved: 3/07/2008

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____

INVOICE NO. 2882

DATE: March 5, 2008

TO: Mr. William Ross, City Manager
City of Jackson (364 J)
161 W. Michigan Avenue
Jackson, MI 49201

cc: Phil Hones, CPA

DESCRIPTION		
Planning Services for February 2008		\$ 9,458.08
Refer to the attached statement. Balance Due Region 2 Planning Commission.		\$ 9,458.08

STATEMENT

Region 2 Planning Commission
 120 W. Michigan Avenue, 9th Floor
 Jackson, Michigan 49201

TO: William Ross, City Manager
 City of Jackson (364J)
 161 W. Michigan Avenue
 Jackson, MI 49201

cc: Phil Hones, CPA

FY 2008 DESCRIPTION	YTD	October	November	December	January	February
Revenues:	-	-	-	-	-	-
Additional Allocation	-	-	-	-	-	-
4070 Membership Dues	-	-	-	18,818.61	-	11,597.96
4250 Membership Services	30,416.57	-	-	18,818.61	-	11,597.96
Total Revenues	30,416.57	-	-	18,818.61	-	11,597.96
Expenses:	-	-	-	-	-	-
Mapping/Graphing Services	5,391.75	186.31	1,045.39	2,597.45	1,088.99	659.92
6405 Historic Structure/District	10,096.64	2,476.99	3,927.58	1,766.36	1,764.70	2,638.00
6409 Zoning Administration	21,514.52	2,093.64	5,626.22	5,062.79	5,162.48	3,569.39
6410 Zoning Ordinance Rec./Information	10,130.87	947.16	2,515.32	2,171.36	1,906.26	2,590.77
6411 Zoning Appeals/Variance	-	-	-	-	-	-
6412 Site Plan Review	-	-	-	-	-	-
6413 Sign Appeals/Variations	-	-	-	-	-	-
6420 City Plan - Brownfield	-	-	-	-	-	-
6421 Economic Development	-	-	-	-	-	-
6452 Building Inspection Study	-	-	-	-	-	-
6440 Fire Study	-	-	-	-	-	-
Total Expenses	49,797.08	5,704.10	13,114.51	11,597.96	9,922.43	9,458.08
Over (Under) for February 29, 2008	(\$19,380.51)					



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: March 19, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: TCO's 1976 & 1977, Autistic Child in Area signs

The Department of Engineering has received several requests from residents to have "Autistic Child in Area" signs installed. Since this would be a new sign within the City of Jackson, we checked with other local agencies and with MDOT to see if and how the sign was being used. We sent a memo to the City Attorney and received their response, stating that by installing the signs we are not creating liability for the City. Both the memo to the Attorney and the response are attached. We have prepared TCO's 1976 and 1977 for the installation of "Autistic Child in Area" signs.

With your concurrence, I request the attached TCO's be submitted to Council for their approval. If you have any questions, please contact me.

JDsls

C: Matt Heins, Chief of Police
Lynne Fessel, Clerk
Randy McMunn, P.E., Assistant City Attorney

Interoffice Memo

Jon H. Dowling, P.E.
City Engineer

Department of Engineering
521 Water Street, Jackson, Michigan 49203
(517) 788-4160 Facsimile (517) 788-4639

TO: Susan Murphy, Deputy City Attorney

FROM: Jon H. Dowling, P.E., City Engineer

DATE: March 6, 2008

SUBJECT: Autistic Child Sign

The Department of Engineering has received several requests to have signs installed that say "Autistic Child in Area." These signs are not in the 2005 Michigan Manual on Uniform Traffic Control Devices (MMUTCD). Our initial thought was to pattern a sign after the "Deaf Child Area" sign in the manual. We then discovered that the "Deaf Child Area" sign that was in the 1980's edition of the MMUTCD was removed in the 1994 edition and is not in the 2005 edition. The city has a number of Deaf Child Area signs in various locations and installed some on Fourth Street south of High Street in the past year.

In the 2005 edition, section 2C.41 nonvehicular warning signs, allows signs to be used to alert road users, in advance, of locations where unexpected entries into the roadway might occur. Section 2C.M154 other warning signs allows warning word message signs other than those classified and specified in the manual under special conditions.

The picture below is a "Autistic Child in Area" sign posted in Wayne County. Our staff contacted a number of cities and counties along with the Michigan Department of Transportation and has found the City of Taylor has two locations with this sign.

All motorists in the city should use caution when they see children in or near the street. Near playgrounds, where there is a higher concentration of children, we install a playground sign which is in the MMUTCD. Our main concern is what is the drivers expectation when they see an "Autistic Child in Area" sign. Also, whether the general public is familiar with Autism. Deafness has been around a long time and the average person understands that the child cannot hear. Autism is a relatively new disease and even though the media has provided some education, most people don't know the symptoms or behavior of the child.

Our request to you is an opinion whether the City should install Autistic Child in Area signs and do we have a liability if we do or don't.



Julius A. Giglio
City Attorney

Susan G. Murphy
Deputy City Attorney
Gilbert W. Carlson
Assistant City Attorney

OFFICE OF THE



161 West Michigan Avenue
Jackson, MI 49201
(517) 788-4050; (517) 788-4023
Fax: (517) 788-4059

CITY ATTORNEY

MEMORANDUM
March 10, 2008

TO: John Dowling, City Engineer
FROM: Julius A. Giglio, City Attorney
RE: Autistic Child Sign

Susan Murphy forwarded your memo of March 6, 2008 to me. I spoke with Pam Garrison, Claims Supervisor (MML Liability and Property Pool), concerning your inquiry as to construction of an "Autistic Child in Area" traffic control device. Pam does not believe we will create greater liability for the City if we opt to erect an Autistic Child in Area sign. Accordingly, if you wish to erect this type of sign, you are free to do so. By doing so, we are not creating liability for the City, and, in fact, the case law seems to state that under the highway exception to governmental immunity, we do not have a duty to install, maintain, repair, or improve traffic control devices, including traffic signs. *Nawrocki v Macomb County Road Commission*, 463 Mich 143, 184 (2000). Accordingly, if we refuse to install a sign we are not creating liability for the City, and, conversely, by installing a sign we do not expose ourselves to greater liability. If you have any questions, please contact me.

JG/cr
cc: Susan Murphy

CITY OF JACKSON, MICHIGAN
TRAFFIC ENGINEERING DIVISION
Traffic Control Order No. 1976

LOCATION: Randolph Street
DATE: March 17, 2008
ASSIGNED TO: Engineering

TCO DESCRIPTION

At the request of resident consider installation of Autistic Child in Area signs in the 300 block of Randolph Street.

BY JON H. DOWLING, P.E.

RECOMMENDATION

Install Autistic Child in Area signs on Randolph Street between Woodbridge and First Streets. Department of Engineering staff will annually verify need for signage.

APPROVED **REJECTED** **DATE:** _____ **BY CITY COUNCIL**

WORK ASSIGNMENT: To Sign Shop

DATE:

TO:

BY JON H. DOWLING, P.E.

MATERIAL USED

<input type="checkbox"/>									
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

Posts Stop Time Limit No Parking Loading Zone One Way Yield Paint Other

ASSIGNMENT COMPLETED

DATE: _____ **BY: Sign Shop**

WORK INSPECTED

REMARKS:

DATE: _____ **BY: Jon H. Dowling, P.E., City Engineer'**

Copies: 1. Intersection File 2. TCO File 3. Work Order Copy 4. Police Dept. 5. Fire Dept 6. City Clerk

CITY OF JACKSON, MICHIGAN
TRAFFIC ENGINEERING DIVISION
Traffic Control Order No. 1977

LOCATION: Elm Avenue & Floral Street

DATE: March 17, 2008

ASSIGNED TO: Engineering

TCO DESCRIPTION

At the request of resident consider installation of Autistic Child in Area signs near their residence at 1514 Floral Street.

BY JON H. DOWLING, P.E.

RECOMMENDATION

Install Autistic Child in Area signs on Floral Street between Seymour Avenue and Elm Avenue and on Elm Avenue between Phillips and Blakely Streets. Department of Engineering staff will annually verify need for signage.

APPROVED **REJECTED**

DATE:

BY CITY COUNCIL

WORK ASSIGNMENT: To Sign Shop

DATE:

TO:

BY JON H. DOWLING, P.E.

MATERIAL USED

Posts

Stop

Time Limit

No Parking

Loading Zone

One Way

Yield

Paint

Other

ASSIGNMENT COMPLETED

DATE:

BY: Sign Shop

WORK INSPECTED

REMARKS:

DATE:

BY: Jon H. Dowling, P.E., City Engineer'

Copies: 1. Intersection File 2. TCO File 3. Work Order Copy 4. Police Dept. 5. Fire Dept 6. City Clerk



Water Department

515 Water Street - Jackson, MI 49203
Telephone: (517) 788-4090 — Facsimile: (517) 788-4691

March 17, 2008

TO: William R. Ross, City Manager
FROM: Glenn M. Chinavare, Director of Public Services
RE: Request to Purchase-Body & Valve Turners

The Water Distribution Division requests approval for purchased goods and services, for the installation of truck bodies, lighting and hydraulic accessories and valve turner equipment. The two (2) valve turners and two (2) cab and chasis vehicles have been purchased on separate contracts. When complete, these two service vehicles will replace two (2) other aged and damaged valve operating vehicles.

The Purchasing Agent received two (2) bids on Wednesday, February 27, 2008 at the Purchasing Department for the labor and materials for the two (2) super duty pickup body and valve turners. The following bids were received:

Automotive Service Co.	\$18,250.00
Fitzgibbons Fleet Fab	\$19,990.00

Funds for this purchase have been budgeted and are available in the Fiscal Year 2007/08 Water Department budget. In accordance with contract requirements, I hereby request City Council approval for the purchase and installation of the above items from Automotive Service Co., of Jackson, Michigan for the low bid price of \$18,250.00.

cc: Margaret Cunningham, Purchasing Agent
Lucinda Schultz, Accounting Manager



CITY OF JACKSON, MICHIGAN

FINANCIAL STATEMENTS

AS OF AND FOR THE 8 MONTHS ENDED FEBRUARY 29, 2008

(UNAUDITED)

INDEX:	PAGE
GENERAL FUND EXPENDITURE SUMMARY	1-2
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City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the 8 Months Ended February 29, 2008
(Prepared on the Adopted Budget - Basis)

Function Department	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Legislative :</u>					
101-101 City Council	83,938	6,709	73,259	87.28%	10,679
<u>Judicial:</u>					
101-137 Administrative Hearings Bureau	30,990	3,170	17,916	57.81%	13,074
<u>General Government :</u>					
101-172 City Manager	360,942	25,811	186,363	51.63%	174,579
101-192 City Clerk-Elections	131,439	22,625	101,746	77.41%	29,693
101-201 Finance	418,208	45,931	265,581	63.50%	152,627
101-209 City Assessor	403,324	43,656	265,979	65.95%	137,345
101-210 City Attorney	503,776	55,559	335,042	66.51%	168,734
101-215 City Clerk	201,012	21,306	128,025	63.69%	72,987
101-226 Personnel	391,143	35,041	230,074	58.82%	161,069
101-233 Purchasing	164,560	17,311	108,206	65.75%	56,354
101-253 City Treasurer	321,624	34,284	201,093	62.52%	120,531
101-254 City Income Tax	265,674	28,784	155,116	58.39%	110,558
101-258 Management Information Services	255,440	30,481	184,754	72.33%	70,686
101-265 City Hall & Grounds	311,865	30,266	221,414	71.00%	90,451
101-276 Cemeteries	440,081	29,783	268,617	61.04%	171,464
101-299 Unallocated	566,216	20,013	435,788	76.96%	130,428
	4,735,304	440,851	3,087,798	65.21%	1,647,506
<u>Police Department :</u>					
101-301 Police	8,798,244	903,848	5,569,543	63.30%	3,228,701
101-303 Police Youth Services - JPS	293,806	34,355	199,412	67.87%	94,394
101-308 STEP Grants	0	0	20,733	N/A	(20,733) (Note 2)
101-311 JCCA Grant	0	0	6,319	N/A	(6,319) (Note 2)
101-313 Consortium Training	30,044	16	15,117	50.32%	14,927
101-314 In-Service Training	14,761	1,090	8,136	55.12%	6,625
	9,136,855	939,309	5,819,260	63.69%	3,317,595
<u>Fire Department :</u>					
101-337 Fire Administration	278,946	30,559	178,784	64.09%	100,162
101-340 Fire Suppression	4,999,383	529,512	3,241,650	64.84%	1,757,733
101-341 Fire Prevention	13,500	424	4,550	33.70%	8,950
101-343 Fire Training	235,947	17,321	104,240	44.18%	131,707
	5,527,776	577,816	3,529,224	63.85%	1,998,552
<u>Other Public Safety :</u>					
101-350 Public Safety - Unallocated	1,821,325	193,262	892,962	49.03%	928,363
101-401 Planning	109,522	11,598	58,226	53.16%	51,296
101-426 Office of Emergency Measures	61,409	(6,190)	34,836	56.73%	26,573
	1,992,256	198,670	986,024	49.49%	1,006,232

(Continued -)

City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the 8 Months Ended February 29, 2008
(Prepared on the Adopted Budget - Basis)

- Continued -

Function Department	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Public Works :</u>					
101-441 Tax Property Maintenance	0	5	6,810	N/A	(6,810) (Note 2)
101-442 Civic Affairs	70,000	2,052	27,888	39.84%	42,112
101-445 Drains at Large	73,689	4,589	24,972	33.89%	48,717
101-446 Storm Drain Construction	97,000	1,949	5,856	6.04%	91,144
101-447 Grounds Maintenance	170,198	25,893	160,241	94.15%	9,957
101-448 Sidewalk Construction	130,000	59	75,098	57.77%	54,902
101-450 Street Lighting	380,873	36,715	239,198	62.80%	141,675
101-455 Weed Control	27,615	60	8,382	30.35%	19,233
	949,375	71,322	548,445	57.77%	400,930
<u>Recreation & Culture :</u>					
101-690 Forestry	557,954	57,757	402,150	72.08%	155,804
101-692 Parks, Recreation & Grounds Admin.	720,996	66,997	498,822	69.19%	222,174
101-697 Parks & Facilities Maintenance	513,442	51,625	321,225	62.56%	192,217
101-698 Lt. Nixon Memorial Pool	159,995	2,007	92,959	58.10%	67,036
101-699 Sharp Park Swimming Pool	126,691	178	78,938	62.31%	47,753
101-803 Historical District	42,817	0	706	1.65%	42,111
	2,121,895	178,564	1,394,800	65.73%	727,095
<u>Health & Welfare :</u>					
101-896 Human Relations	61,543	1,323	33,335	54.17%	28,208
<u>Contributions to Other Funds:</u>					
101-999 Contributions to Other Funds:	317,361	0	25,000	7.88%	292,361
Total General Fund Expenditures	24,957,293	2,417,734	15,515,061	62.17%	9,442,232

City of Jackson
All Other Funds - Expenditure Summary
As of and For the 8 Months Ended February 29, 2008
(Prepared on the Adopted Budget - Basis)

Fund Type/Fund Name		2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Special Revenue Funds :</u>						
202	Major Street	5,447,126	319,344	2,714,115	49.83%	2,733,011
203	Local Street	1,741,237	108,212	1,211,429	69.57%	529,808
208	Ella W. Sharp Park Operating	733,806	29,944	422,197	57.54%	311,609
210	Land Acquisition Fund	45,000	3,198	27,043	60.10%	17,957
211	Housing Initiative Fund	35,020	411	23,303	66.54%	11,717
245	Public Improvement	1,403,515	1,949	142,448	10.15%	1,261,067
249	Building Department	531,426	51,552	312,100	58.73%	219,326
257	Budget Stabilization	75,000	0	0	0.00%	75,000
265	Drug Law Enforcement	91,317	5,486	52,763	57.78%	38,554
266	Project Safe Neighborhood Grant	95,529	1,058	419	N/A	95,110
268	Byrne JAG Grant	32,734	0	0	0.00%	32,734
270	LAWNET Grant	152,225	10,056	84,564	55.55%	67,661
288	Lead Hazard Control Grant	0	8,529	359,696	N/A	(359,696) (Note 2)
293	Waterfront Redevelopment Grant	267,391	(8,065)	1,279	0.48%	266,112
294	Brownfield Assessment Grant	57,011	0	65,224	114.41%	(8,213) (Note 2)
296	Recreation Activity	309,114	27,581	131,222	42.45%	177,892
297	JPS Recreation Millage Program	240,947	45,414	167,356	69.46%	73,591
<u>Debt Service Funds :</u>						
320	1998 MTF Bond D/S	128,144	0	128,144	100.00%	0
323	Mich. Urban Land Assembly D/S	144,000	12,000	96,000	66.67%	48,000
324	2003 MTF Bond D/S	153,210	18,360	153,210	100.00%	0
365	City Hall D/S	581,174	0	212,837	36.62%	368,337
368	Building Authority D/S	127,944	0	127,794	99.88%	150
395	2001 DDA TIF D/S	968,923	0	214,186	22.11%	754,737
398	2002 BRA TIF D/S	1,014,470	0	233,686	23.04%	780,784
399	2007 BRA TIF Refunding D/S	0	0	9,965,067	N/A	(9,965,067) (Note 2)
<u>Capital Projects Funds :</u>						
401	Capital Projects Fund	621,203	6,914	414,001	66.65%	207,202
402	Water Equipment and Replacement	1,791,213	56,800	1,063,419	59.37%	727,794
404	Sanitary Sewer Maintenance Fund	481,583	12,893	238,760	49.58%	242,823
405	Sanitary Sewer Replacement	667,000	25,274	353,766	53.04%	313,234
406	Wastewater Equipment Replacement	3,315,000	2,808	145,325	4.38%	3,169,675
494	Brownfield Redevelopment Authority	1,209,375	50	406,227	33.59%	803,148
496	DDA Project	1,259,222	15,564	379,523	30.14%	879,699
<u>Enterprise Funds :</u>						
583	Sharp Park Golf Practice Center	84,789	0	26,263	30.97%	58,526
585	Auto Parking System	109,098	8,524	31,781	29.13%	77,317
586	Parking Assessment	196,726	17,808	153,200	77.87%	43,526
590	Sewer	6,766,307	418,307	3,239,087	47.87%	3,527,220
591	Water	7,213,924	457,502	3,597,005	49.86%	3,616,919
599	Parking Deck Fund	462,725	17,538	124,682	26.95%	338,043

(Continued -)

City of Jackson
All Other Funds - Expenditure Summary
As of and For the 8 Months Ended February 29, 2008
(Prepared on the Adopted Budget - Basis)

- Continued -

Fund Type/Fund Name		2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Internal Service Funds :</u>						
641	Public Works Administration	672,608	53,505	451,327	67.10%	221,281
642	Engineering Administration	380,697	34,581	255,686	67.16%	125,011
661	Motor Pool and Garage	1,753,145	200,312	953,363	54.38%	799,782
663	Equipment Revolving Fund	70,912	0	57,022	80.41%	13,890
677	Workers' Compensation	432,450	96,412	210,132	48.59%	222,318
678	Prescription Drug	1,105,120	74,272	508,968	46.06%	596,152
679	Health Care Deductible Reimbursement	0	16,000	105,777	N/A	(105,777) (Note 2)
<u>Trust & Agency Funds :</u>						
702	County & School Tax Collection	140,000	0	0	0.00%	140,000
711	Cemetery Perpetual Maintenance	80,000	0	4,076	5.10%	75,924
718	Ella W. Sharp Endowment	53,720	0	0	0.00%	53,720
731	Employees' Retirement System	2,030,000	175,268	1,429,080	70.40%	600,920
732	Policemen's/Firemen's Pension	1,310,000	0	653,541	49.89%	656,459
733	Policemen's/Firemen's Pens.-345	3,350,000	513,127	2,292,821	68.44%	1,057,179
736	Public Employees Health Care	13,400	0	0	N/A	13,400
<u>Special Assessment Funds :</u>						
895	Special Assessment	489,691	0	346,606	70.78%	143,085

City of Jackson
All Funds - Revenue Summary
As of and For the 8 Months Ended February 29, 2008

Fund/Fund Name	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Collected
<u>General Fund :</u>				
Property Taxes	8,388,622	(487,218)	7,043,265	83.96%
Income Taxes	7,400,000	461,342	5,424,708	73.31%
Licenses & Permits	243,200	62,487	112,855	46.40%
Federal Grants	21,397	0	32,491	151.85%
State Grants	64,048	0	7,886	12.31%
State Revenue Sharing	5,396,000	6,316	2,963,726	54.92%
Contributions From Local Units	172,044	65,143	105,802	61.50%
Charges For Goods & Services	1,069,901	7,356	219,107	20.48%
Fines & Forfeits	255,479	24,223	190,756	74.67%
Investment Income	340,000	14,249	119,731	35.22%
Contributions From Other Funds	364,000	2,012	32,595	8.95%
Miscellaneous	287,646	40,867	128,754	44.76%
Total General Fund Revenues	<u>24,002,337</u>	<u>196,777</u>	<u>16,381,676</u>	<u>68.25%</u>
<u>Special Revenue Funds :</u>				
202 Major Street	5,296,306	52,458	1,660,804	31.36%
203 Local Street	1,444,311	50,000	772,301	53.47%
208 Ella W. Sharp Park Operating	742,220	0	312,287	42.07%
210 Land Acquisition Fund	45,000	184	72,086	160.19%
211 Housing Initiative Fund	100,500	0	0	0.00%
245 Public Improvement	1,224,000	13,396	1,115,863	91.17%
249 Building Inspection	531,428	10,688	158,842	29.89%
257 Budget Stabilization	75,000	6,282	44,463	59.28%
265 Drug Law Enforcement	22,330	4,694	22,746	101.86%
266 Project Safe Neighborhood Grant	95,529	3,461	3,461	
268 Byrne JAG Grant	32,734	0	0	0.00%
270 LAWNET Grant	152,225	9,906	74,353	48.84%
288 Lead Hazard Control Grant	0	186,900	405,318	N/A (Note 2)
293 Waterfront Redevelopment Grant	267,391	0	0	0.00%
294 Brownfield Assessment Grant	56,960	0	70,158	123.17%
296 Recreation Activity	310,000	13,804	120,529	38.88%
297 JPS Recreation Millage Program	240,947	124,000	124,000	51.46%
<u>Debt Service Funds :</u>				
320 1998 MTF Bond D/S	128,144	0	128,144	100.00%
323 Mich. Urban Land Assembly D/S	144,000	12,000	96,000	66.67%
324 2003 MTF Bond D/S	153,210	18,360	153,210	100.00%
365 2003 City Hall D/S	573,625	3,733	541,652	94.43%
368 Building Authority D/S	127,944	0	127,794	99.88%
395 2001 DDA TIF D/S	969,000	0	214,186	22.10%
398 2002 BRA TIF D/S	1,014,000	0	266,686	26.30%
399 2007 BRA TIF Refunding D/S	0		9,965,167	N/A (Note 2)
<u>Capital Projects Funds :</u>				
401 Capital Projects Fund	621,203	0	176,764	28.46%
402 Water Equipment and Replacement	1,360,000	115,932	1,115,745	82.04%
404 Sanitary Sewer Maintenance Fund	481,583	13,026	243,158	50.49%
405 Sanitary Sewer Replacement	692,000	59,002	466,039	67.35%
406 Wastewater Equip. Replacement	690,000	65,856	510,172	73.94%

(Continued-)

City of Jackson
All Funds - Revenue Summary
As of and For the 8 Months Ended February 29, 2008

- Continued -

Fund/Fund Name	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Collected
<u>Capital Projects Funds : (Continued)</u>				
494 Brownfield Redevelopment Authority	1,457,237	8,141	64,508	4.43%
496 DDA Project	976,000	3,079	34,323	3.52%
<u>Enterprise Funds :</u>				
583 Sharp Park Golf Practice Center	85,300	0	21,561	25.28%
585 Auto Parking System	108,559	1,920	49,859	45.93%
586 Parking Assessment	186,559	5,810	148,585	79.65%
590 Sewer	5,442,000	542,440	3,176,507	58.37%
591 Water	6,689,343	488,663	4,617,093	69.02%
599 Parking Deck Fund	272,000	3,523	272,002	100.00%
<u>Internal Service Funds :</u>				
641 Public Works Administration	672,608	10,137	405,847	60.34%
642 Engineering Administration	386,266	24,207	259,682	67.23%
661 Motor Pool and Garage	1,187,112	129,695	877,941	73.96%
663 Equipment Revolving Fund	70,912	0	57,022	80.41%
677 Workers' Compensation	407,575	30,407	213,641	52.42%
678 Prescription Drug	1,191,580	94,960	616,362	51.73%
679 Health Care Deductible Reimbursement	0	48,343	292,232	N/A (Note 2)
<u>Trust & Agency Funds :</u>				
702 County & School Tax Collection	140,000	9,340	119,079	85.06%
711 Cemetery Perpetual Maintenance	115,000	1,150	122,276	106.33%
718 Ella W. Sharp Endowment	53,720	0	0	0.00%
731 Employees' Retirement System	4,721,990	(620,087)	(828,306)	-17.54%
732 Policemen's/Firemen's Pension	1,482,545	0	446,540	30.12%
733 Policemen's/Firemen's Pension-345	6,714,972	154,348	2,370,380	35.30%
736 Public Employees Health Care	11,000	1,080	764	6.95%
<u>Special Assessment Funds :</u>				
895 Special Assessment	489,691	1,931	355,970	72.69%

City of Jackson
Notes to Revenue & Expenditure Summaries
As of and For the 8 Months Ended February 29, 2008

Note 1: Revenues do not include budgeted appropriations from fund balance. These appropriations, together with budgeted revenues, are sufficient to fund budgeted expenditures, in accordance with State law.

Note 2: Budget amendments are pending that will eliminate these variances.



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

March 13, 2008

TO: William R. Ross, City Manager
FROM: Carol L. Konieczki, Community Development Director
RE: CDBG Financial Summary through February 2008

Attached is a Financial Summary for the CDBG funds through February 2008.

Please place this item for consideration on the March 25, 2008 City Council agenda.

CLK:hls

**City of Jackson
Community Development Block Grant
Monthly Financial Summary
For the Eight Months Ended February 29, 2008**

	Budgeted	Prior Year	Actual Month-to-Date	Actual Year-to-Date	Total Funds Expended- to-Date	Balance	Percent Spent
Public Services							
1 American Red Cross							
FY 2006/2007	3,301	1,021	-	2,280	3,301	-	100%
FY 2007/2008	3,000	-	-	441	441	2,559	15%
2 Big Brothers Big Sisters	2,500	-	-	2,500	2,500	-	100%
3 Center for Family Health	25,000	-	-	25,000	25,000	-	100%
4 Center for Women (FY 2006/2007)	5,000	3,057	-	1,943	5,000	-	100%
5 Fair Housing Services							
FY 2004/2005	10,000	-	-	-	-	10,000	0%
FY 2006/2007	37,000	25,917	-	11,083	37,000	-	100%
6 Family Services & Children's Aid							
FY 2006/2007	10,000	6,193	-	3,807	10,000	-	100%
FY 2007/2008	2,500	-	-	706	706	1,794	28%
7 Florence Crittendon - Male Transition Program							
FY 2006/2007	4,788	2,981	-	1,807	4,788	-	100%
FY 2007/2008	4,788	-	399	2,365	2,365	2,423	49%
8 Florence Crittendon - Reporting Center for Youth	5,400	-	1,050	1,500	1,500	3,900	28%
9 Human Relations Comm (Cool Cities Youth Council)	5,000	-	64	1,739	1,739	3,261	35%
10 Jackson Affordable Housing Programs							
FY 2006/2007	19,500	15,081	-	4,419	19,500	-	100%
FY 2007/2008	29,200	-	-	13,436	13,436	15,764	46%
11 Legal Services of SE Michigan							
FY 2006/2007	1,563	984	263	342	1,326	237	85%
FY 2007/2008	1,500	-	-	-	-	1,500	0%
12 MLK Summer Program	25,000	-	-	25,000	25,000	-	100%
13 Neighborhood Resource Centers							
FY 2005/2006	14,750	13,038	-	1,712	14,750	-	100%
FY 2007/2008	15,000	-	1,604	8,039	8,039	6,961	54%
14 Northeast School Dental Clinic (FY 2005/2006)	25,000	12,266	-	12,630	24,896	104	100%
15 Partnership Park-After School Programs							
FY 2006/2007	10,000	-	-	10,000	10,000	-	100%
FY 2007/2008	5,000	-	39	3,850	3,850	1,150	77%
16 Resident Officer Program-Property Expenses (FY 2004/2005)	3,993	1,547	280	1,048	2,595	1,398	65%
17 Salvation Army - Heating Assistance	68,108	-	3,800	24,748	24,748	43,360	36%
18 United Way - 211 Services							
FY 2006/2007	12,500	9,375	-	3,125	12,500	-	100%
FY 2007/2008	5,000	-	-	2,500	2,500	2,500	50%
19 Administration & Planning							
FY 2005/2006	342,170	250,306	-	91,864	342,170	-	100%
FY 2007/2008	344,100	-	39,368	108,214	108,214	235,886	31%
Other Projects							
20 City Code Enforcement Division							
FY 2006/2007	100,000	40,403	-	59,597	100,000	-	100%
FY 2007/2008	532,545	-	55,175	256,427	256,427	276,118	48%
21 City Housing Rehabilitation Projects:							
Owner Occupied Housing Rehabilitation							
FY 2005/2006	292,000	133,588	-	2,553	136,141	155,859	47%
FY 2006/2007	59,000	-	-	-	-	59,000	0%
FY 2007/2008	337,451	-	-	-	-	337,451	0%
City Emergency Hazard Repair Program							
FY 2005/2006	60,000	59,403	-	597	60,000	-	100%
FY 2006/2007	10,000	-	-	10,000	10,000	-	100%
FY 2007/2008	50,000	-	7	4,829	4,829	45,171	10%

New Neighbor Program (FY 2005/2006)	80,000	58,755	-	-	58,755	21,245	73%
World Changers							
FY 2005/2006	20,000	10,953	-	9,047	20,000	-	100%
FY 2007/2008	30,000	-	-	15,052	15,052	14,948	50%
City Rehab Administration (Denied Loans)							
FY 2006/2007	1,000	480	-	520	1,000	-	100%
FY 2007/2008	1,000	-	-	1,000	1,000	-	100%
22 Downtown Development Authority - Façade Loans							
FY 2006/2007	60,000	15,000	8,000	23,000	38,000	22,000	63%
FY 2007/2008	15,000	-	-	-	-	15,000	0%
23 John George Home - Building Repairs	50,000	-	-	47,360	47,360	2,640	95%
24 Ganson Street Pocket Park (FY 2006/2007)	70,000	-	-	70,000	70,000	-	100%
25 King Center - parking lot/courts							
FY 2006/2007	65,000	-	-	65,000	65,000	-	100%
FY 2007/2008	40,000	-	-	40,000	40,000	-	100%
26 Habitat - rehab (FY 2006/2007)	47,500	47,047	-	453	47,500	-	100%
27 Street Construction - Milwaukee (FY 2006/2007)	98,000	68,197	4,475	9,955	78,152	19,848	80%
28 Street Construction - High to Morrell (FY 2006/2007)	398,000	27,715	-	295,005	322,720	75,280	81%
29 Street Construction - Elm (FY 2006/2007)	99,400	54,798	-	6,155	60,953	38,447	61%
30 Street Construction - crush and shape (FY 2006/2007)	179,091	9,543	-	169,548	179,091	-	100%
31 Enterprise Group - Operations	7,500	-	-	-	-	7,500	0%
32 Job Creation Loans (FY 2006/2007)	30,000	-	-	-	-	30,000	0%
33 Enterprise Group-Incubator Bldg Imp (FY 2006/2007)	18,000	6,926	-	-	6,926	11,074	38%
34 Riverwalk Project (FY 2005/2006)	70,000	21,873	-	5,607	27,480	42,520	39%
35 Acquisition/Demolition - CAA (FY 2005/2006)	237,000	235,603	-	-	235,603	1,397	99%
36 Demolitions - Building Inspection (FY 2005/2006)							
FY 2005/2006	62,949	20,795	-	-	20,795	42,154	33%
FY 2007/2008	48,046	-	-	-	-	48,046	0%
37 NRC #2 - Repairs (FY 2006/2007)	20,470	-	-	20,470	20,470	-	100%

NOTE: All funds are FY 2007/2008 allocations unless otherwise indicated

RESOLUTION

WHEREAS, Michigan's transportation infrastructure is dependent upon long-term planning and ongoing maintenance, both of which are dependent upon adequately funded revenue sources; and

WHEREAS, Although the Michigan Department of Transportation (MDOT) has met its goal of having 90 percent of the state maintained roads in good condition by 2007, the most recent MDOT Five-Year Transportation Plan anticipates that future revenue will not be sufficient to maintain the progress made; and

WHEREAS, Transportation analysts estimate that Michigan has an annual shortfall of \$700 million for the state transportation system and at least \$2 billion for local roads; and

WHEREAS, Increased vehicle traffic on Michigan roads results in growing urban traffic congestion and longer commutes; and

WHEREAS, Michigan drivers will pay \$7 billion annually in costs related to traffic accidents, lost time and wasted fuel as a result of traffic congestion and inadequate roads; and

WHEREAS, The Road Information Program (TRIP) estimates that the average cost of inadequate roadways, annually, is \$1,671 per driver in the Detroit metro area; \$1,085 per driver in Grand Rapids; \$866 per driver in Lansing; and \$785 per driver elsewhere in the state; and

WHEREAS, The quality of a region's transportation system is an important factor in where many businesses and industries may decide to locate, expand, or downsize; and

WHEREAS, A modern transportation system is critically important if Michigan is to take advantage of economic development opportunities; and

WHEREAS, Current funding for Michigan's transportation system is inadequate.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Jackson, Michigan, that:

1. The Alternative Funding Task Force created by 2007 PA 221 should develop a comprehensive transportation funding package, permanently increasing dedicated funding for transportation.
2. The Michigan Legislature enact and Governor Jennifer M. Granholm sign legislation providing a comprehensive transportation funding package.

3. Additional options the Michigan Legislature and the Governor should explore, including:

- An increase in fuel taxes;
- An increase in vehicle registration fees;
- Elimination of any interdepartmental grants in excess of the cost of collection from transportation funds;
- Encouragement of Pavement-for-Life concept – which would require contractors to build and maintain roads for a long-life span;
- Restructuring of the Transportation Allocations Collection Fund (TACF);
- New local funding tools, such as optional sales tax authority;
- Grant of authority to local units of government to establish regional transportation authorities and to support specific transportation and transit projects.

* * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid do hereby certify that the foregoing is true and complete copy of a resolution adopted by the Jackson City Council on the 25th day of March, 2008.

IN WITNESS WHEREOF, I have hereunto affixed my signature and the seal of the City of Jackson, Michigan, on this 25th day of March, 2008.

Lynn Fessel, City Clerk



Parks & Recreation/Grounds

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4040 — Facsimile: (517) 768-5860

February 29, 2008

TO: William Ross, City Manager
FROM: James Parrott, Director of Parks, Recreation and Grounds
RE: **Referral from City Council to Name Grounds at Martin Luther King Center**

At their last meeting of February 20, 2008 the Parks and Recreation Commission unanimously passed a motion to name the grounds at the Martin Luther King Center the Howard Woods Sr. Recreation Complex.

Action Requested:

- Receipt of this Motion by City Council
- If City Council concurs, I would request Council direct staff to make necessary arrangements.

JP:sw

Julius A. Giglio
City Attorney

Susan G. Murphy
Deputy City Attorney
Gilbert W. Carlson
Assistant City Attorney

OFFICE OF THE



161 West Michigan Avenue
Jackson, MI 49201
(517) 788-4050; (517) 788-4023
Fax: (517) 788-4059

CITY ATTORNEY

MEMORANDUM
March 18, 2008

TO: Honorable Mayor and City Council

FROM: Julius A. Giglio, City Attorney

RE: Jerry and Gaye Sipes – City Purchase Agreement

Attached please find a proposed Real Estate Purchase Agreement between the City and Mr. and Mrs. Sipes (Attachment 1). This is for the property located at the point of Greenwood Avenue and First Street (see survey – Exhibit A to Purchase Agreement). The Engineering Department requested acquisition of this property for a street construction project. The City Engineer has provided a memorandum explaining the proposed street project (Attachment 2).

The requested action is to approve the Purchase Agreement, authorize the Mayor and Clerk to sign same, and authorize staff to make minor modifications to the Purchase Agreement and take all other action necessary to effectuate a closing on this property. If Council has any questions, please contact me.

JG/cr

Enc.

cc: w/o enc.
Jon Dowling
Debi Stuart

ATTACHMENT 1
REAL ESTATE PURCHASE CONTRACT

THIS REAL ESTATE PURCHASE CONTRACT (the "Contract"), made as of the date appearing below, by and between the City of Jackson, Michigan, a Michigan municipal corporation, with offices at 161 West Michigan Avenue, Jackson, Michigan 49201 ("Purchaser"), and Jerry L. and Gaye A. Sipes, husband and wife, whose address is 1162 Longfellow, Jackson, Michigan 49202, owner of the Property ("Seller").

Whereas, Seller is the fee owner of the Property described below. Seller desires to sell the Property to Purchaser, and Purchaser desires to acquire the Property on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein set forth Seller and Purchaser agree as follows:

1. Agreement to Buy and Sell Real Property; Description of Property. Seller shall sell to Purchaser, and Purchaser shall purchase from Seller, the Property, at a price of Fifteen Thousand and No/100 Dollars (\$15,000.00). The term "Property" shall mean that certain parcel of real property identified as "Parcel 1" in Exhibit A attached hereto (total square footage approximately 2017 square feet), together with the following: (i) all trees, shrubs, buildings and structures located on the land; (ii) all rights-of-way or use, riparian rights, water rights, easements and other rights benefitting or appurtenant to the land; and (iii) all right, title and interest of Seller to any land lying in the bed of any street, alley or road (open or proposed) abutting the land. The Property is situated in the City of Jackson, County of Jackson, State of Michigan. The legal description and exact boundaries of the Property shall be determined by the title insurance commitment or a survey, if any, to be prepared as provided in this Contract, as described below.
2. Earnest Money. The sum of money paid to Seller as consideration for this contract is hereinafter referred to as the "Earnest Money". Upon execution of this offer by all parties, and after approval of the Contract by the Jackson City Council as provided in paragraph 31, Purchaser will deposit Five Hundred and No/100 Dollars (\$500.00) with American Title Company of Jackson (Title Insurance Company) to be held in escrow as the Earnest Money. All of the Earnest Money shall be applied as a credit to Purchaser against the purchase price of the Property. Notwithstanding the foregoing, Title Insurance Company shall, upon Purchaser's demand, promptly refund to Purchaser all of the Earnest Money in the following circumstances: (i) Seller is in default under this Contract; (ii) Seller is not the owner of good and marketable title to the Property; (iii) Seller is unable to deliver complete and exclusive actual possession of the Property (free of all tenancies and occupants) to Purchaser on the Date of Closing; (iv) the Property represents a source of or location at which there is environmental contamination unacceptable to the Purchaser; or (v) the offer is not approved as provided in paragraph 31 hereof.

3. Site Investigation. Purchaser shall have the right to conduct a site investigation of the Property. The right to conduct a site investigation shall include the right of Purchaser and Purchaser's employees, agents and contractors to enter upon any portion of the Property from time to time to take measurements, make inspections, make boundary and topographical survey maps, and to conduct geotechnical, environmental, wetland, woodland and other tests and studies of the Property. No such site investigation shall constitute a waiver or relinquishment on the part of Purchaser of its rights under any covenant, condition, representation or warranty of Seller in this Contract. Purchaser shall pay the cost of performing any measurements, inspections or tests performed on the Property by or on behalf of Purchaser.
4. Delivery of Documents. Within ten (10) business days after the execution of this Contract by the parties, Seller shall deliver to Purchaser, at no cost to Purchaser, such of the following as are in the possession of or available to Seller: existing soil tests, surveys, environmental reports, underground storage tank test results, waste disposal records, permit records, traffic studies and other engineering tests and studies pertaining to the Property.
5. Taxes. In the event there is a closing on the Property, the real estate taxes shall be apportioned between the parties at the closing in the following manner:
 - (a) All general real property taxes (including any interest and penalties and any amounts necessary to redeem the Property from any tax sales) levied upon or becoming due and payable on the Property prior to the Date of Closing shall be paid by Seller, or Purchaser shall receive a credit on the purchase price in the amount of any such unpaid general real property taxes. General real property taxes for the calendar year in which the closing occurs shall be prorated on a calendar year basis. For tax proration purposes, taxes shall be deemed to be paid in arrears.
 - (b) If, on the Date of Closing, the Property or any part thereof is or has been affected by any special assessment, or by assessments which are or may be payable in annual installments then, for purposes of this Contract, all such special assessments and the unpaid installments of any assessment payable in annual installments, including those installments which are to become due and payable after the Date of Closing, are to be deemed to be duly payable and to be liens upon the Property and shall be paid by Seller on or before the Date of Closing, or Purchaser shall receive a credit on the purchase price in the amount of any such unpaid assessments or installments.
6. Conditions. The obligation of Purchaser to acquire the Property is subject to the following conditions (the "Conditions") precedent:

- (a) That a survey of the Property, obtained by Purchaser prior to the Date of Closing at its expense, reveals no condition unacceptable to Purchaser (Purchaser, at its sole discretion, may opt not to obtain a survey);
- (b) That all representations and warranties made by Seller in this Contract are true as of the Date of Closing;
- (c) That, except for zoning restrictions, there will be no building, building line, use or occupancy restrictions, conditions or covenants of record with respect to the Property on the Date of Closing;
- (d) That all existing tenancies, leases, liens, or other encumbrances pertaining to the Property are extinguished and terminated to the satisfaction of the Purchaser prior to closing;
- (e) That the environmental condition of the Property is acceptable to Purchaser.

Any provision to the contrary notwithstanding, Purchaser may cancel this Contract by notice in writing to Seller at any time prior to closing for the reason that any one of the Conditions have not been satisfied or waived by Purchaser. In the event of cancellation by Purchaser, the Earnest Money shall be refunded to Purchaser.

7. Title Insurance. Within thirty (30) days after the date of this Contract, Seller shall deliver to Purchaser (although Purchaser may place the initial order) a commitment for an owner's title insurance policy without standard exceptions, dated after the date of this Contract, through Title Insurance Company, in the amount of the purchase price, showing title to the Property solely in Seller. The title commitment shall be conclusive evidence of good title as therein shown as to all matters insured by the policy, subject only to exceptions acceptable to Purchaser. If the commitment discloses any exceptions unacceptable to Purchaser, and Purchaser gives notice thereof to Seller within forty five (45) days after receipt of the Commitment of that fact, Seller shall have thirty (30) days from the date of such notice within which to cure such defects and to furnish a commitment showing such exceptions removed. If such exceptions are not removed within said thirty (30) days, Purchaser may cancel this Contract or may, at its election, take the title as it then is (with the right to deduct from the purchase price liens or encumbrances of a definite or ascertainable amount), upon giving to Seller notice of such election. If Purchaser does not give such notice of election, then, within thirty (30) days after Seller's written notice to Purchaser of Seller's inability to remove such exceptions, all of the Earnest Money shall be returned to Purchaser and the Contract thereupon shall, without further action by either party, become null and void. The exceptions accepted by Purchaser are referred to herein as the "permitted exceptions."
8. Closing. The transaction contemplated by this Contract shall be closed in the office of the Title Insurance Company as soon as possible after execution of the Contract, subject to satisfaction or waiver by Purchaser of the Conditions, at or before closing, on a day

(the "Date of Closing") mutually agreed upon by the parties. Provided, however, closing shall occur no later than May 1, 2008. Purchaser and Seller shall comply with the following procedures relating to the closing:

- (a) Purchaser shall make payment to Seller of the Purchase Price at the closing minus the usual and customary adjustments for closing costs and as provided in paragraph 8(c) below.
- (b) Seller shall cause to be furnished and delivered to Purchaser, at the sole cost and expense of Seller, an owner's title insurance policy (or a marked-up title commitment dated as of the Date of Closing and insuring the time gap, if any, between the Date of Closing and the date of recording of a deed) issued by the Title Insurance Company, insuring good and marketable title to the Property (as described in the survey or title insurance policy) in Purchaser in a face amount equal to the purchase price, and containing no exceptions other than the permitted exceptions.
- (c) Purchaser shall deliver, or cause to be delivered to Seller, the amount of the Purchase price plus or minus: the credits due Purchaser for real property taxes; the credit due Purchaser for the Earnest Money; the cost of the title insurance policy, which Purchaser is authorized to deduct from the purchase price and pay to the Title Insurance Company at closing; and any other credits due Purchaser (or Seller) and any other adjustments to the purchase price as provided in this Contract.
- (d) Seller shall deliver to Purchaser at closing a warranty deed for the property subject only to the permitted exceptions.
- (e) After closing, Purchaser will reconstruct the remainder of the parking lot at the 1118 Greenwood Avenue property as shown on the attached Exhibit B. The reconstruction of the parking lot shall consist of the following:
 - 1. The removal of the existing pavement and base materials;
 - 2. The removal of any abandoned subsurface concrete structures to below subgrade; and
 - 3. The placement of 3-½ inches of hot mix asphalt over a 6-inch aggregate base and pavement striping.

The parking lot to be reconstructed has an area of approximately 4860 square feet. All work will be done in accordance with current Michigan Department of Transportation (MDOT) specifications by an MDOT pre-qualified contractor. All other costs associated with the reconstruction of the parking lot, other than what is identified in this subsection, shall be at the sole cost of the Seller.

9. Possession. Complete and exclusive actual possession of the Property (free of all tenancies and occupants) shall be delivered to Purchaser on the Date of Closing. Seller shall not create any new tenancies or change any existing tenancies after the date hereof without the written consent of Purchaser

10. Representations and Warranties. Seller represents and warrants to Purchaser, as of the date of its execution of this Contract and as of the Date of Closing, that:
 - (a) Seller has the capacity and authority to enter into this Contract and to consummate the transaction contemplated herein.
 - (b) The Property is free of all construction or mechanic's liens, and Seller has not commenced any construction or taken any other action which may result in such a lien.
 - (c) Seller has not received any notice and has no knowledge that any government agency, body or subdivision thereof, or any employee or official considers the Property to have violated or be violating any applicable zoning ordinance or regulation, building code or other law, ordinance, rule, regulation or order, or that any investigation has been commenced respecting any possible violation thereof.
 - (d) Seller has not entered into any agreements, oral or written, and is not subject to any judgment or decree of a court of competent jurisdiction or governmental agency that would limit or restrict Seller's right to enter into and carry out this Contract.
 - (e) Seller is not in material default with respect to any obligations or liabilities pertaining to the Property, or any part thereof, and there will not be on the Date of Closing any state of facts or circumstances or conditions or events which, after notice or lapse of time or both, would constitute or result in any such default.
 - (f) Neither the execution of this Contract nor the consummation of the transactions contemplated herein will constitute a breach under any contract or agreement to which Seller is a party or by which Seller is bound or affected or which affects the Property, or any part thereof.
 - (g) There are no actions, suits or proceedings pending, or to the knowledge of Seller threatened, before any judicial body or any governmental authority or any order, writ, injunction, decree or demand of any court or any governmental authority relating to the Property, or any part thereof.
 - (h) Neither Seller, nor to the best of Seller's knowledge and belief, any other person or entity, has ever used, stored, generated, treated, disposed, released, discharged or transported on, to or from the Property any solid or liquid substance or waste which is defined or classified as toxic or hazardous under any federal, state or

local law or regulation; to the best of Seller's knowledge and belief the Property (including the subsurface water) has not been contaminated by any such toxic or hazardous substance or waste.

- (i) To the best of Seller's knowledge and belief, there are not now, nor have there ever been, underground storage tank(s) of any kind located on the Property, and neither Seller nor any employee, agent or contractor of Seller has removed an underground storage tank(s) from the Property for so long as Seller has owned the Property.
- (j) Seller is not currently insolvent, and Seller will not become insolvent by entering into this Contract or by conveying the Property described in this Contract to Purchaser.

Seller agrees to fully disclose to Purchaser any changes in facts, assumptions or circumstances of which Seller becomes aware between the date of this Contract and the Date of Closing and which affect the representations and warranties set forth above.

- 11. Broker; Seller's Agent. Seller covenants and warrants that if it has employed, contacted or consulted with any broker or finder, any commission or finders fee shall be owed exclusively by Seller, in connection with the Property or this transaction, and that Seller shall indemnify and hold Purchaser free and harmless from all losses, damages, costs and expenses, including reasonable attorney's fees, which Purchaser may suffer or incur as a result of any claims or suits brought by any broker or finder employed, contacted or consulted by Seller in connection with this transaction.
- 12. Assignment. Purchaser shall have the right to assign this Contract, without Seller's consent. Purchaser shall give Seller written notice of any such assignment within thirty (30) days of the date upon which any such assignment becomes effective. Seller agrees to cooperate with Purchaser and to execute any instruments Purchaser deems necessary to facilitate any such assignment.
- 13. Damage to Property. Any provision to the contrary notwithstanding, if the Property is damaged by fire or other casualty prior to closing, Purchaser may elect to revoke this Agreement and be reimbursed for all earnest money hereunder, or conclude the sale on the payment to Purchaser of such insurance proceeds necessary to repair the Property to its condition at the time of this Agreement's acceptance, or lesser insurance proceeds if acceptable to Purchaser.
- 14. Notice. Notices delivered personally or sent by certified mail to Purchaser at City of Jackson, 161 West Michigan Avenue, Jackson, Michigan 49201, Attn: City Attorney, or to Seller at 1162 Longfellow, Jackson, Michigan 49202, shall be sufficient notice. A notice sent by certified mail shall be deemed given on the date the notice is deposited for mailing in a United States Post Office or mail receptacle with proper postage affixed.

15. Default. In the event of a default by the Seller hereunder, the Purchaser may, at its option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of its deposit in full termination of this agreement. In the event of default by the Purchaser hereunder, the Seller agrees to accept \$500.00 or the Purchaser's deposit, whichever is less, as liquidated damages.
16. Successors and Assigns. This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.
17. Survival. The terms, conditions, provisions, agreements, representations and warranties contained in this Contract shall not merge into the deed and shall survive the closing of this transaction.
18. Governing Law. This Contract shall be governed by, and construed in accordance with, the law of the State of Michigan.
19. Entire Agreement. This Contract (including all exhibits attached hereto) contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.
20. Exhibits. All exhibits referred to herein and attached hereto shall be deemed part of this Contract.
21. Severability. The invalidity or unenforceability of any provision of this Contract shall not affect or impair the validity of any other provision or term.
22. Modifications. This Contract may not be modified, changed, supplemented, or terminated, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein.
23. Third Parties. The parties do not intend to confer any benefit hereunder on any person, firm or corporation other than the parties hereto.
24. Multiple Parties. In the event that either Seller or Purchaser consists of two or more persons, the word "Seller" or "Purchaser" shall be construed as reading "Sellers" or "Purchasers" whenever the sense of this Contract requires that this be done.
25. Pronouns. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine or neuter, singular or plural, as the identity of the parties may require.
26. Counterparts. This Contract may be executed in counterparts, each of which shall be deemed an original.

27. Captions: All captions, headings, paragraph and subparagraph numbers and letters are solely for reference purposes and shall not be deemed to supplement, limit, or otherwise vary the text of this Contract.
28. Termination and Effective Date. In the event this Contract is not executed by Seller on or before April 4, 2008, with Seller giving Purchaser an executed copy of the same, it will be null and void and of no further force and effect.
29. Any provision to the contrary notwithstanding, Seller shall, prior to closing, remove all machinery, equipment, abandoned containers and hazardous substances as defined in MCL §324.20101(t) from the Property including, but not limited to, drums, pits, sumps, gas cylinders and storage tanks, and shall empty all dumpsters located on the Property and properly dispose of the contents thereof off site, and shall leave the Property in a clean, sanitary and orderly condition.
30. Negotiated. It is agreed by the parties hereto that this Contract is a result of negotiation between the parties, and accordingly, it will not be construed against either party in the event of a dispute or litigation arising out of this Contract.
31. CONTINGENCY: THIS CONTRACT IS CONTINGENT UPON APPROVAL AND AUTHORIZATION BY THE JACKSON CITY COUNCIL. THIS CONTRACT SHALL BE SUBMITTED TO THE JACKSON CITY COUNCIL ON OR BEFORE APRIL 22, 2008. IF THE CITY COUNCIL APPROVES THIS CONTRACT, PURCHASER SHALL SO NOTIFY THE SELLER.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year last written below.

SELLER:

Jerry L. Sipes

Gaye A. Sipes

Dated: _____

PURCHASER:

CITY OF JACKSON, MICHIGAN

By: _____

Jerry F. Ludwig

Its: Mayor

Dated: _____

27. Captions: All captions, headings, paragraph and subparagraph numbers and letters are solely for reference purposes and shall not be deemed to supplement, limit, or otherwise vary the text of this Contract.
28. Termination and Effective Date. In the event this Contract is not executed by Seller on or before April 4, 2008, with Seller giving Purchaser an executed copy of the same, it will be null and void and of no further force and effect.
29. Any provision to the contrary notwithstanding, Seller shall, prior to closing, remove all machinery, equipment, abandoned containers and hazardous substances as defined in MCL §324.20101(t) from the Property including, but not limited to, drums, pits, sumps, gas cylinders and storage tanks, and shall empty all dumpsters located on the Property and properly dispose of the contents thereof off site, and shall leave the Property in a clean, sanitary and orderly condition.
30. Negotiated. It is agreed by the parties hereto that this Contract is a result of negotiation between the parties, and accordingly, it will not be construed against either party in the event of a dispute or litigation arising out of this Contract.
31. CONTINGENCY: THIS CONTRACT IS CONTINGENT UPON APPROVAL AND AUTHORIZATION BY THE JACKSON CITY COUNCIL. THIS CONTRACT SHALL BE SUBMITTED TO THE JACKSON CITY COUNCIL ON OR BEFORE APRIL 22, 2008. IF THE CITY COUNCIL APPROVES THIS CONTRACT, PURCHASER SHALL SO NOTIFY THE SELLER.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year last written below.

SELLER:

Jerry L. Sipes
Jerry L. Sipes

Gaye A. Sipes
Gaye A. Sipes

Dated: 3-17-08

PURCHASER:

CITY OF JACKSON, MICHIGAN

By: _____
Jerry F. Ludwig

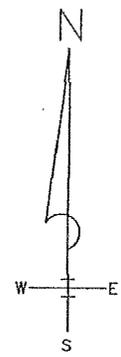
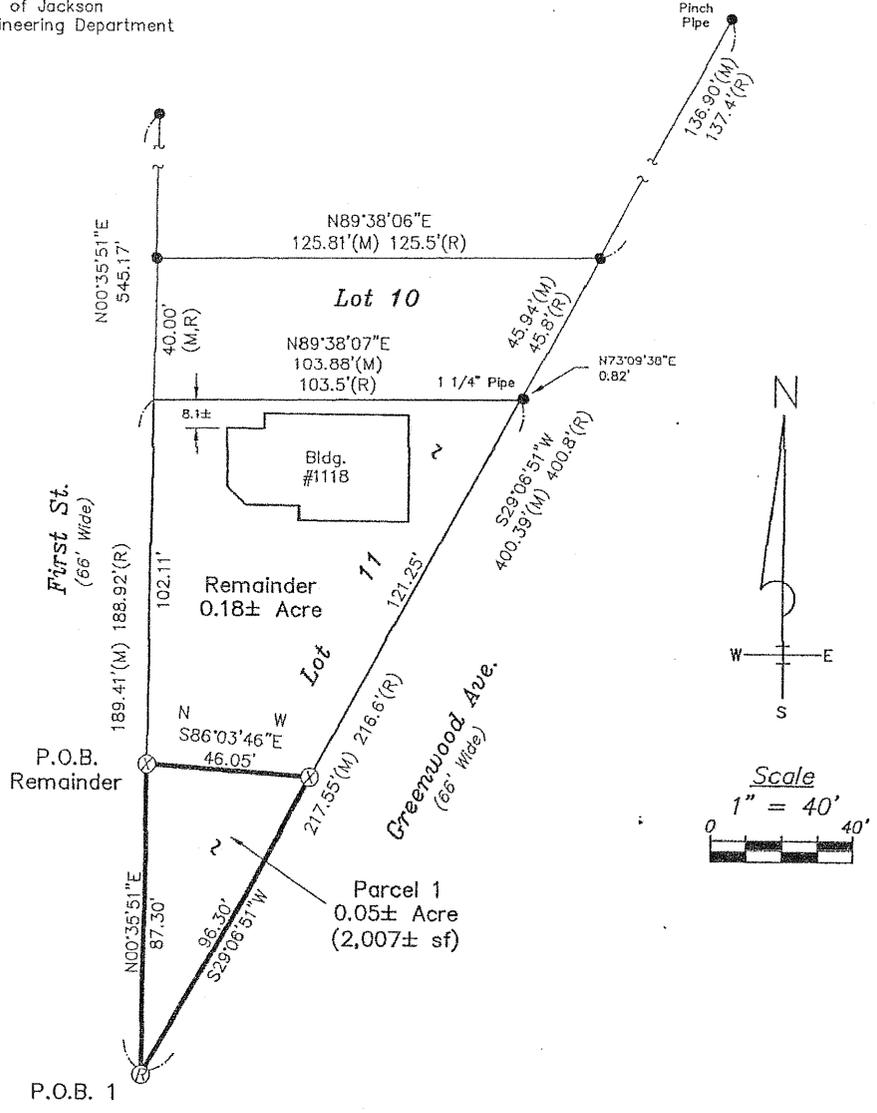
Its: Mayor

Dated: _____

Certificate of Survey

part of Lot 11 of "Assessor's Garfield Plat"
being part of SW 1/4 of Sec. 3, T3S, R1W
City of Jackson, Jackson County

Certified To:
City of Jackson
Engineering Department



- Legend**
- --- Found 3/4" Pipe Unless Otherwise Noted
 - Ⓡ --- Set Rebar W/ Cap "DEE 29245"
 - ⊗ --- Set Survey Marker "DEE 29245"
 - (R) --- Record
 - (M) --- Measured

Note
All Dimensions are Measured Unless Otherwise Noted

Basis of Bearings
State Plane Coordinates
Michigan South Zone



FILE NAME: 28946L.DWG

JOB # : 2007.2894	SSC SHERIDAN SURVEYING CO.	<i>David E. Erickson</i>
DRAWN : RST	910 Fifth Street Michigan Center, MI 49254	PROFESSIONAL SURVEYOR #29245
DATE : 11-9-07	I HEREBY CERTIFY TO THE PARTY NAMED HEREON, THAT I HAVE SURVEYED THE PARCEL OF LAND AS ABOVE SHOWN OR DESCRIBED ON 10-26-07 AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS WAS 1:5,000 OR BETTER.	
SCALE : 1" = 40'		
PAGE : 1 OF 2		

Certificate of Survey

~ Descriptions ~

Parcel 1 – Description as Surveyed:

A parcel of land in the Southwest 1/4 of Section 3, Town 3 South, Range 1 West, City of Jackson, Jackson County, Michigan, being a part of Lot 11 of "Assessor's Garfield Plat" per the recorded plat thereof, as recorded in Liber 13 of Plats, Page 18, Jackson County Records, and more particularly described as:

Beginning at the South Corner of Lot 11, thence N00°35'51"E along the East Line of First Street, 87.30 feet; thence S86°03'46"E 46.05 feet to the Westerly Line of Greenwood Avenue; thence S29°06'51"W along said Westerly Line, 96.30 feet to the **Point of Beginning**. Containing 0.05 acre (2,007 square feet), more or less.

Subject to all easements and restrictions, if any.

Remainder Description:

A parcel of land in the Southwest 1/4 of Section 3, Town 3 South, Range 1 West, City of Jackson, Jackson County, Michigan, being a part of Lot 11 of "Assessor's Garfield Plat" per the recorded plat thereof, as recorded in Liber 13 of Plats, Page 18, Jackson County Records, and more particularly described as:

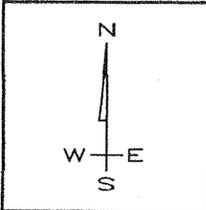
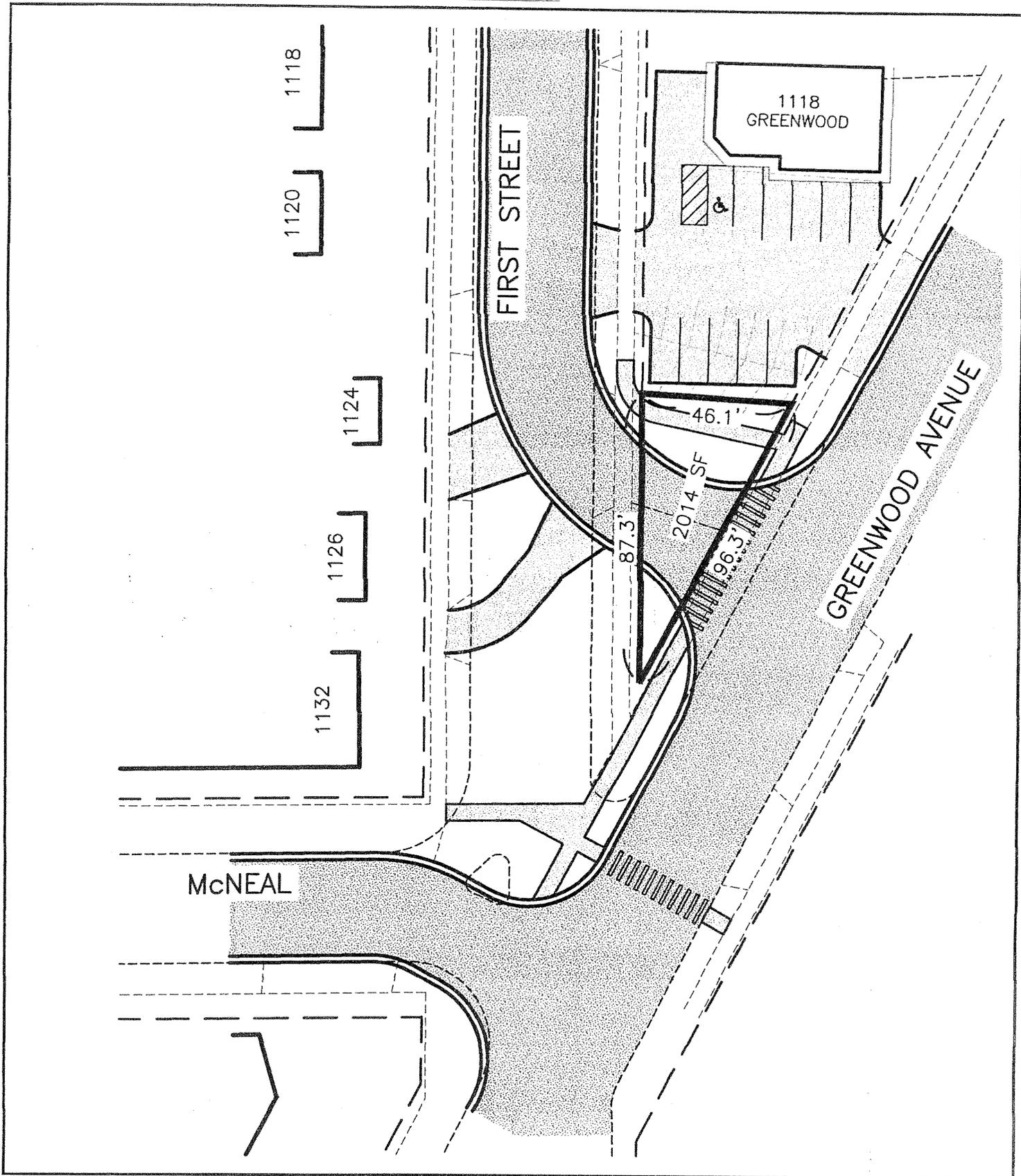
Commencing at the South Corner of Lot 11, thence N00°35'51"E along the East Line of First Street, 87.30 feet to the **Point of Beginning** of this description; thence continuing N00°35'51"E along said East Line, 102.11 feet to the Northwest Corner of said lot; thence N89°38'07"E along the North Line of said lot, 103.88 feet to the Northeast Corner of said lot, said point being on the Westerly Line of Greenwood Avenue; thence S29°06'51"W along said Westerly Line, 121.25 feet; thence N86°03'46"W 46.05 feet to the **Point of Beginning**. Containing 0.18 acre, more or less.

Subject to all easements and restrictions, if any.



FILE NAME: 28946c.dwg

JOB # : 2007.2894	SSC SHERIDAN SURVEYING CO.	<i>David E. Erickson</i>
DRAWN : RST	910 Fifth Street Michigan Center, MI 49254	PROFESSIONAL SURVEYOR #29245
DATE : 11-9-07		
SCALE : 1" = 40'		
PAGE : 2 OF 2	I HEREBY CERTIFY TO THE PARTY NAMED HEREON, THAT I HAVE SURVEYED THE PARCEL OF LAND AS ABOVE SHOWN OR DESCRIBED ON 10-26-07 AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS WAS 1:5,000 OR BETTER.	

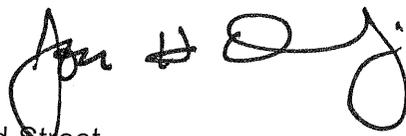


SCALE:	1" = 40'
DATE:	02/20/08
DRAWN BY:	TRW
CITY OF JACKSON DEPARTMENT OF ENGINEERING	

INTERSECTION RE-ALIGNMENT FOR
FIRST STREET AT GREENWOOD AVENUE
LAYOUT 6B



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: March 18, 2008
TO: Julius Giglio, City Attorney
FROM: Jon H. Dowling, P.E., City Engineer 
RE: Property Acquisition 1118 Greenwood Street

The Department of Engineering has finalized the design for First Street construction from Greenwood to Morrell. To improve safety at the intersection of First Street, Greenwood and McNeal, we designed the intersection of First Street to connect at a right angle to Greenwood approximately 100 feet north of the intersection of McNeal as shown on the attached layout. To facilitate this improvement, the City needs to purchase the triangle piece of property. We have contacted the owner and they have signed the attached real estate purchase contract.

Please forward this to City Council so that we can acquire this property for this summer construction. If you have any questions or require further information, please call me.

JD:sls

C: Randall T. McMunn, P.E., Assistant City Engineer
Margaret Cunningham, Purchasing Agent
Troy R. White, P.E., Civil Engineer II