

**THE CITY OF JACKSON IS CURRENTLY ACCEPTING APPLICATIONS FOR THE FOLLOWING FULL-TIME EMPLOYMENT OPPORTUNITY: CIVIL ENGINEER II - EXTERNAL**

**General Summary:**

Under general supervision, manages public infrastructure projects from concept through construction; prepares and reviews plans, estimates and specifications for such projects; provides oversight and direction to technical staff, consultants and contractors on a daily basis; documents the construction of public infrastructure projects and updates/maintains GIS-based as-built inventory records; provides engineering assistance to other City departments and performs other related work as required.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, sit, use hands and fingers, talk and hear. The employee must be able to squat, stoop or kneel. The employee will occasionally lift and/or move 30 pounds of materials. Specific vision abilities required by this position include distance vision, close vision, peripheral vision, depth perception and the ability to adjust focus. While performing the duties of this position, the employee regularly works both indoors and outdoors and regularly travels between work sites in a motor vehicle. The employee may work near moving mechanical equipment. The noise level in the work environment is quiet or moderate.

**Eligibility Requirements:**

Possession of a Bachelor's degree in Civil Engineering or related engineering degree from an accredited college;  
Possession of a certificate for having passed the Fundamentals of Engineering (FE) examination administered through the Nation Council of Examiners for Engineering and Surveying (NCEES);  
A minimum of two years of active practice and responsible experience in civil engineering work related to the design and construction of public works projects and the maintenance of infrastructure inventory records utilizing Geographic Information Systems; and  
Experience interacting and working effectively with the public, consultants, governmental agencies and contractors.

**Grade 11/Salary** \$51,172 – \$71,552

**Benefit Package, including:**

- Paid vacation, sick leave, personal days and holidays
- Medical, dental, vision, and life insurance
- Pension program
- Deferred compensation plan (457)
- Healthcare savings plan.

**Date Posted: August 1, 2017**

**Application Deadline: August 31, 2017 at 5:00PM**

**To Apply:**

- Job applications can be obtained from the Human Resources Division or downloaded from [www.cityofjackson.org](http://www.cityofjackson.org)
- A resume must accompany the completed job application.
- Job applications will be accepted in-person, fax, email: [apply@cityofjackson.org](mailto:apply@cityofjackson.org), or by mail at:

**City of Jackson**  
**Human Resources Division**  
**161 W. Michigan Ave.**  
**Jackson, MI 49201**

**\*\* EQUAL OPPORTUNITY EMPLOYER \*\***