City of Jackson Police and Fire Departments

2015 Annual Report

Professional Community Service Without Compromise

Photograph courtesy of Lt. Adam Williams

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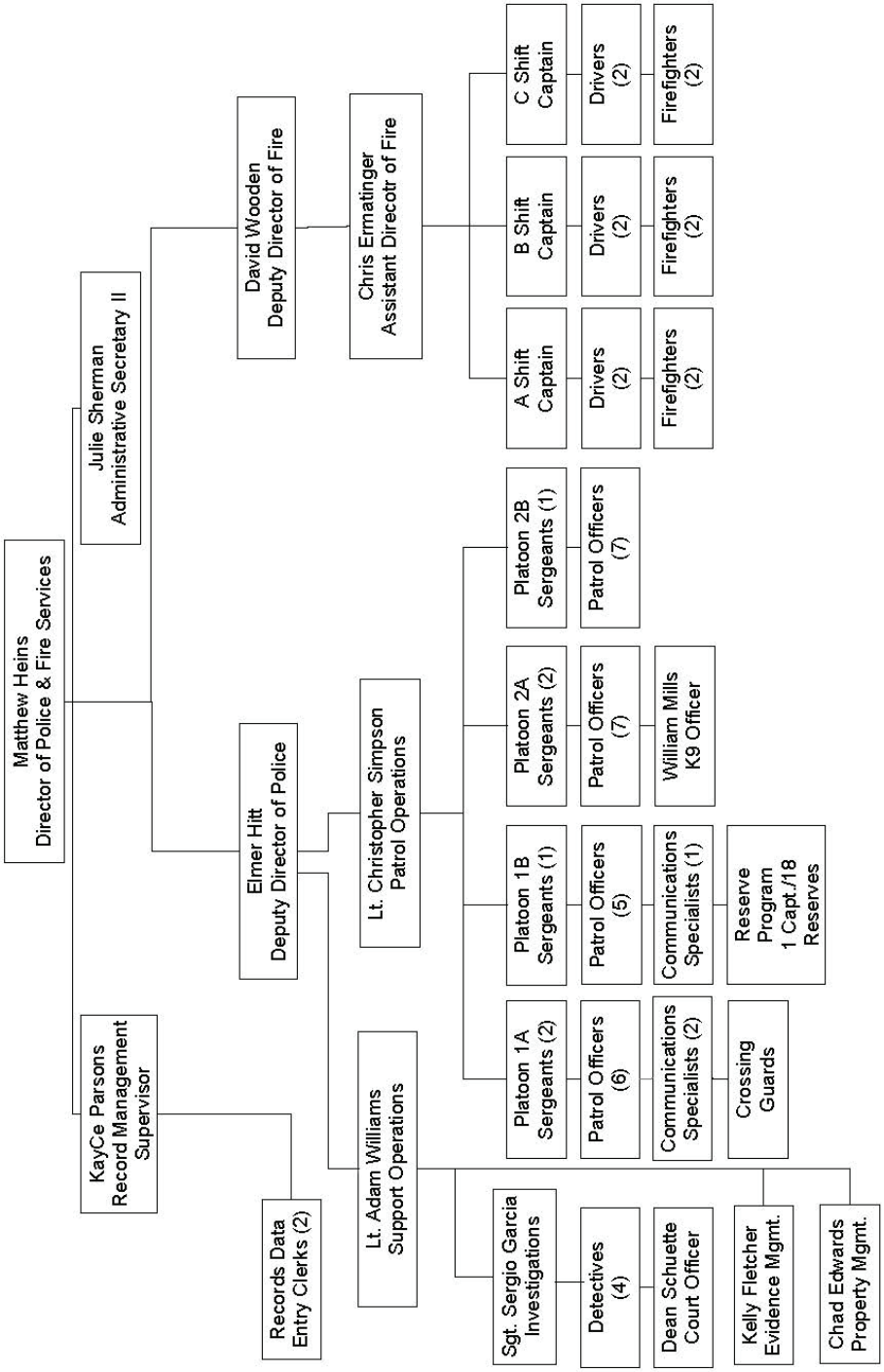
2015 Jackson Police and Fire Departments

Organizational Chart



* Numbers reflect positions allocated

Director's Letter

Matthew R. Heins
Director of
Police and Fire Services

Dedication. The single word which comes to mind as one reviews this annual report and begins to grasp the demanding work taking place daily at the Jackson Police and Fire Departments. Similar to many other organizations, there are countless units which must work in conjunction with one another to ensure the organization runs smoothly, meeting its goals and fulfilling its mission statement. If one component is out of place or not functioning properly a ripple effect could occur and cause the entire process to breakdown. The employees are the main ingredient, and the most valuable ingredient, to guarantee a smooth operation; it is their commitment, ingenuity, leadership, and willingness to take charge that gets the job done day in and day out.

In this report we have included a number of statistics covering a wide range of topics: from arrests made to reports taken to the number of dispatched calls. When comparing this information to other departments and communities of similar size, the sheer volume of work completed every year in Jackson quickly becomes apparent; the challenge occurs when attempting to translate each statistic into the required staff hours necessary to perform a given task. A statistic reporting a call for service cannot reflect all the aspects of collaboration associated with that one call: beginning with the initial call received at the 911 dispatch center, to the determination and dispatching of necessary resources, to the response of officers or fire fighters to the call, to the supervisors' coordination of the response on scene, and final follow-up. At times we must reach beyond our resources to partner with organizations outside emergency services to complete a call to its necessary conclusion. Each call, each contact, each action by an employee is fluid; it is ever-changing and requires a tremendous amount of thinking on one's feet and quick decision making abilities.

I am proud to say, ninety-nine percent of the time our employees get it right resulting in a favorable outcome. Even under the most trying of circumstances, it is amazing to witness the decision making skills, flexibility, and leadership displayed time and time again. When mistakes occur, we strive to learn from them so as to improve for the next time. "To err is human."

Ultimately it is our goal to provide the best service possible to the citizens of this community. I trust this report is informative, giving a more concrete understanding of the scope of activity completed daily to ensure a safe and family-friendly community in which to live.

Matthew R Heins

2015 Jackson Police Department Demographics

	Caucasian	*African American*	*Hispanic*	*Other*	*Total*
Sworn - Male	37	5	2	1	45
Sworn - Female	3	0	0	0	3
Civilian - Male	1	0	0	0	1
Civilian - Female	7	1	0	0	8
Total	48	6	2	1	57

Police Department 2014/2015 Expenditures and 2015/2016 Budget

Description	2014/2015 Actual	2015/2016 Budget
Personnel Services		
Termination Pay	129,378	150,961
Salaries and Wages	3,492,594	3,750,100
Wages - Temporary	52,853	61,900
Overtime	204,669	205,179
Employers FICA	84,116	96,415
Health Insurance	544,299	650,965
Health - MERS HSA	11,645	15,750
Pension-General	55,050	57,265
Retirement - Contractual	2,607	5,609
Pension-Police/Fire 345	2,396,670	2,272,435
Pension - MERS DC	10,716	14,471
Unemployment	14,801	17,464
Workers Compensation	51,939	56,464
Other Fringe Benefits	42,390	54,789
Material and Supplies		
Supplies	5,782	11,722
Data Processing Supplies	3,427	5,311
Publications	332	1,328
Ammunition	17,886	21,018
Uniform Allowance	42,783	52,163
Gasoline	81,808	146,000
Miscellaneous Supplies	5,701	7,264
Photography Supplies	10,274	12,660
Laundry	746	767
Medical Supplies	2,144	940
Custodial Supplies	3,489	4,513
Equipment Maintenance Supplies	13,448	23,888
Contractual and Other		
Consultant Services	32,075	21,940
Contractual Services	6,340	
Special Investigations	3,274	3,220
Medical Services	5,463	9,290
Telephone	33,605	30,380
Auto Allowance	4,800	4,800
Travel	3,194	8,608
Printing & Publishing	1,922	6,431
Insurance	89,372	87,004
Insurance - Deductible	5,000	10,000
Physical Agility Testing	30,284	32,962
Residency Allowance		1,800
Utilities	42,668	49,510
Building Maintenance	46,816	41,060
Equipment Maintenance	18,399	33,758
Office Equipment Maintenance	37,780	45,404
Vehicle Maintenance	66,394	88,510
Building Rental/Lease	6,274	6,420
Office Equipment Rental	40,877	39,977
Memberships and Dues	1,015	1,310
Education & Training	18,321	53,202
Contribution to JED	45,933	48,231
Contribution to OEM		10,000
Capital Outlay		
Office Equipment	12,398	
Vehicles	122,018	78,000
Total	**7,955,766**	**8,409,158**

Fire Department 2014/2015 Expenditures and 2015/2016 Budget

Description	2014/2015 Actual	2015/2016 Budget
Personnel Services		
Termination Pay	50,055	78,837
Salaries and Wages	1,162,958	1,223,754
Overtime	83,122	150,292
Employers FICA	18,065	21,296
Health Insurance	251,273	252,122
Pension-General	146	-
Retirement-Contractual	2,180	5,322
Pension-Police/Fire 345	1,000,644	903,389
Pension - MERS DC	7,408	5,536
Unemployment	5,603	4,009
Workers Compensation	25,624	23,242
Other Fringe Benefits	6,480	15,899
Material & Supplies		
Supplies	6,043	3,038
Publications	1,011	307
Chemicals	3,117	2,391
Uniform Allowance	11,828	9,520
Protective Clothing	2,107	11,185
Gasoline	9,749	29,202
Miscellaneous Supplies	18,711	4,755
Emergency Medical Supplies	5,554	11,645
Custodial Supplies	6,818	6,742
Equipment Maintenance Supplies	4,087	23,853
Contractual and Other		
Professional Services	374	3,500
Medical Services	7,885	8,592
Telephone	7,529	9,468
Travel	837	1,435
Insurance	28,475	29,461
Subsistance Pay	20,048	20,000
Physical Agility Testing	21,950	25,000
Residency Allowance	250	250
Utilities	48,045	56,196
Building Maintenance	21,097	25,180
Equipment Maintenance	14,580	23,818
Office Equipment Maintenance	1,282	2,455
Software Maintenance	(1,455)	4,168
Vehicle Maintenance	102,141	76,593
Memberships and Dues	373	708
Education & Training	19,909	16,903
Contribution to JED	19,685	20,670
Capital Outlay		
Fire Equipment	7,307	
Office Equipment	2,599	
Vehicles-Fire Truck		60,000
Radio Equipment	2,558	
Total	**3,018,704**	**3,170,733**

Police Personnel Activity

Department Roster

Mary Adams, Communication Specialist
Timothy Black, Officer
Charles Brant, Officer
Adam Brooker, Officer
Richard Burkart, Officer
Lewis Costley, Officer
Jonathan Debczak, Officer
Craig Edmondson, Officer
Chad Edwards, Coordinator
Bradley Elston, Officer
Kelly Fletcher, Coordinator
Jennifer Flick, Sergeant
Andrew Flint, Officer
Michael Galbreath, Officer
Jason Ganzhorn, Officer
Sergio Garcia, Sergeant
Cheryl Gilmore, Communication Specialist
Scott Goings, Officer
Gary Grant, Officer
Aaron Grove, Officer
Matthew Heins, Director of Police & Fire Services
Timothy Hibbard, Sergeant
Kevin Hiller, Sergeant
Elmer Hitt, Deputy Director
Robert Jenks, Sergeant
Warren Johnson, Officer
Cary Kingston, Officer
Michael Klimmer, Officer
John Lillie, Officer
William Mills, K9 Officer
Ralph Morgan, Officer
Robert Noppe, Officer
KayCe Parsons, Records Management Supervisor
Peter Postma, Officer
David Renteria, Officer
Holly Rose, Detective
Dean Schuette, Jr., Officer
Gary Schuette, Detective
Julie Sherman, Administrative Secretary
Christopher Simpson, Lieutenant
Marc Smith, Officer
Wesley Stanton, Officer
Brett Stiles, Detective
Tyler Tefft, Officer
Thomas Tinklepaugh, Officer
Marilyn Walker, Data Clerk II
Kathy Webb, Data Clerk II
Adam Williams, Sergeant
Toni Wilson, Communication Specialist

Promotions

Andrew Flint, Sergeant—Promoted April 17, 2015
KayCe Parsons, Records Management Supervisor—Promoted August 3, 2015
Elmer Hitt, Deputy Director—Promoted October 26, 2015
Adam Brooker, Officer—Promoted December 14, 2015
Patrick Rose, Officer—Promoted December 14, 2015

New Hires

Trent Marcum—Hired March 16, 2015
Clay Hoggard—Hired May 4, 2015
Michael Kruso—Hired August 10, 2015
Brandi Davis—Hired August 10, 2015
Patrick Rose—Hired August 14, 2015
Andrew Fugate—Hired August 14, 2015
Andrew Moiser—Hired August 24, 2015
James O'Donnell—Hired October 19, 2015
Julie Sherman—Hired November 30, 2015

Retirements

Officer Paul Albrecht—Retired February 13, 2015
Sergeant Paul Gross—Retired April 1, 2015
Officer Steve Scarpino—Retired April 8, 2015
Deputy Chief John Holda—Retired September 11, 2015

Fire Personnel Activity

Department Roster

Matthew Barbarich, Firefighter
Christopher Ermatinger, Assistant Chief
Chad Everett, Fire Motor Driver
Timothy Gonzales, Firefighter
Joshua Gonzalez, Firefighter
Shane Green, Firefighter
Lee Hall, Firefighter
Ryan Hendricks, Firefighter
Dustin Hotchkin, Firefighter
Brandon Hughes, Firefighter
Frank Huntley, Firefighter
Richard Lutton, Firefighter
Justin Marchand, Firefighter
Steve Miller, Firefighter
Craig Reppert, Fire Motor Driver
Jason Senft, Captain
Joel Skrypec, Fire Motor Driver
Joe Smith, Firefighter
Lance Stevens, Firefighter
Michael Stock, Firefighter
Richard Terrell, Fire Motor Driver
Robert Vanderkarr, Firefighter
Robert Walkowicz, Captain
Todd Weaver, Captain
David Wooden, Deputy Director

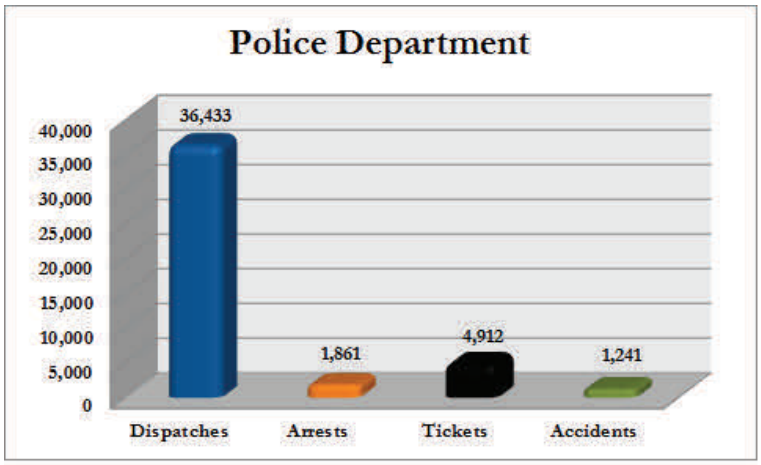
Promotions

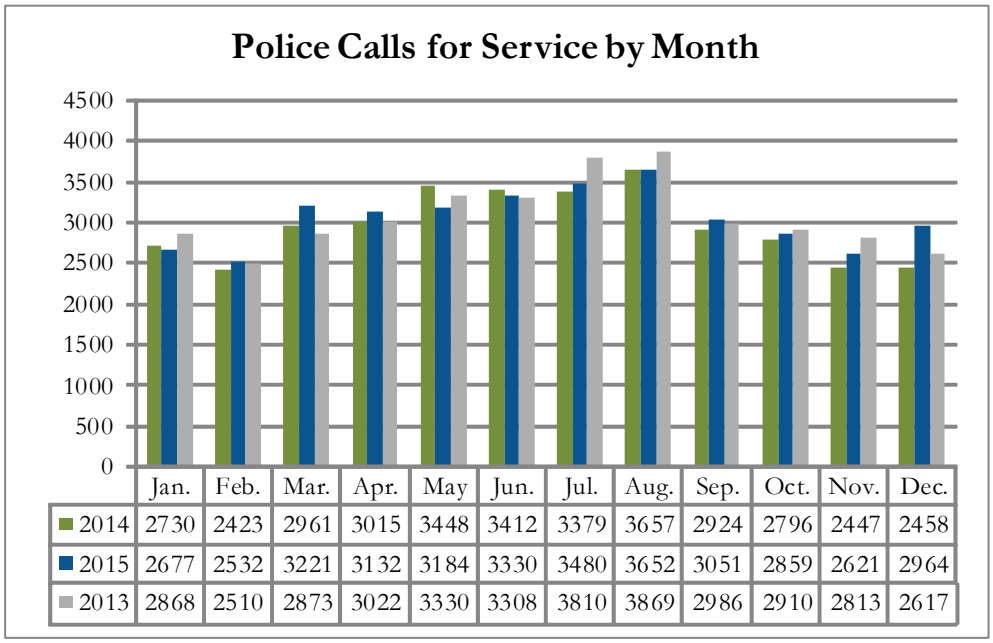
Joe Smith, Fire Motor Driver—Promoted September 12, 2015
Timothy Gonzales, Fire Motor Driver—Promoted September 13, 2015

Separations

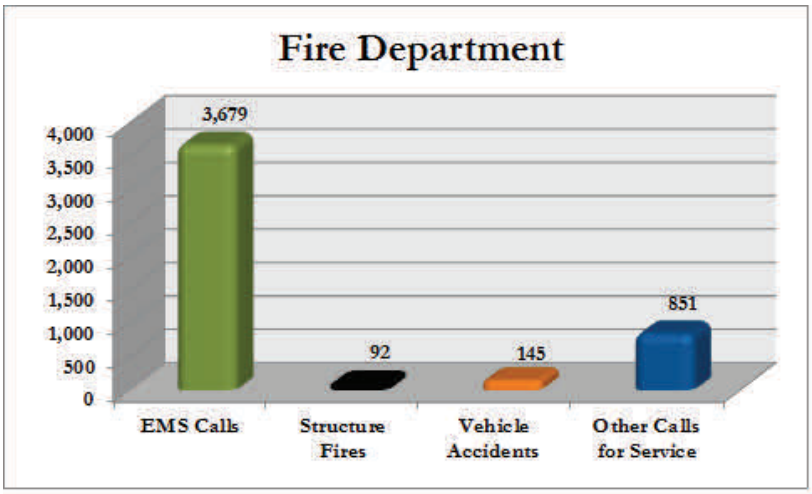
Matthew Barbarich
Shane Green
Lee Hall
Brandon Hughes
Lance Stevens
Robert Vanderkarr

Calls for Service





	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
2014	2730	2423	2961	3015	3448	3412	3379	3657	2924	2796	2447	2458
2015	2677	2532	3221	3132	3184	3330	3480	3652	3051	2859	2621	2964
2013	2868	2510	2873	3022	3330	3308	3810	3869	2986	2910	2813	2617



Patrol Operations

The Patrol Division is the backbone of the organization and is committed to providing excellent service to the citizens of Jackson. While assigned to patrol duties, the officer partners with community stakeholders in solving crime and non-criminal/ nuisance problems associated with the neighborhoods which they patrol. In many cases the patrol officer may make referrals or identify resources thereby empowering the citizens to use those resources to prevent potential community problems.

The Jackson Police Department is devoted to the citizens of this community by performing at the highest standard of service. We work diligently to solve problems quickly and efficiently regardless of circumstances surrounding the incident; whether responding to a lost child, a domestic dispute, a financial institution alarm, or a landlord/tenant complaint, we make our service to the community our primary concern. In 2015 our Division responded to 36,433 calls for service.

The Patrol Division is currently comprised of eight PACTs (Policing and Community Teams) spread throughout the city. Each PACT holds the responsibility of patrolling and working in collaboration with their neighborhood in solving problems. Throughout the year each PACT engages in daily activities at every school within the city, thus strengthening and continuing a partnership with our youth.

We welcomed nine new officers to our ranks, each bringing a new sense of energy and community service to our operation. As a unit we are comprised of twenty-nine officers, six sergeants, and one lieutenant; together we endeavor to improve the quality of our community.

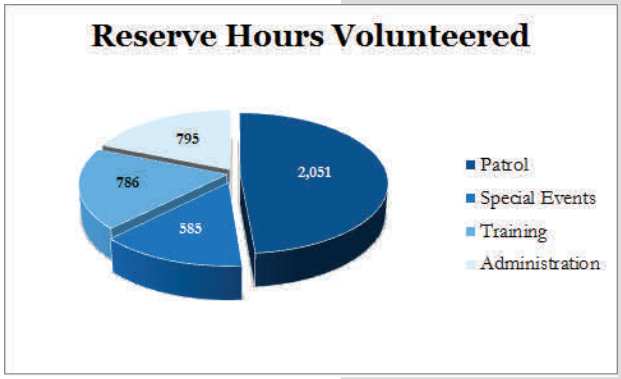
Lieutenant
Christopher Simpson
Patrol Operations
Commander

Reserve Program by Sergeant Jennifer Flick

The Jackson Police Department's Reserve Program began in 1941, a program made up of citizen volunteers desiring to give back to their community. Each reserve officer must meet our high standard for moral character, honesty, integrity, and reliability. After a thorough background investigation, interview, and psychological/ physical examinations, the reserve officer is trained over a period of four months in our Reserve Academy. In 2015 we shared the responsibility of training with the Jackson County Office of the Sheriff. Several of our reserves have gone on to become sworn officers, a testament to the high quality of our program.

Our reserve officers continue to demonstrate their dedication to our community through countless volunteer hours. In 2015 over 4,200 hours were given in service through assistance at community events, such as the Rose Parade, Storyfest, and the Hot Air Jubilee. At times our reserves may also partner with a sworn officer to assist in patrolling as needed.

Each year we honor one reserve officer who has distinguished himself through dedicated service. The 2015 reserve officer of the year is Morgan McClure, who has been a reserve since 2014. He was selected by his peers due to his commitment, not only to the reserve program, but also to the citizens of Jackson.



Reserve Program Roster

James Acker, Captain *
Ronald Spees, Lieutenant ✶
Timothy Dean, Sergeant ♦
Alan Lindquist, Sergeant ♦
Frank VanGoethem, Sergeant ✶
Diane Ashby, Officer
Jason Ashenfelter, Officer
Shane Batdorff, Officer *
John Beck, Officer *
Kenneth Carpenter, Officer *
Scott Czarnik, Officer *
Andrew Fugate, Officer ✧
Adam Garcia, Officer *
Lewis Gilbert, Officer *
Cody Hayes, Officer
Alexander Hosser, Officer
Craig Kiss, Officer ♦
Scott Marlett, Officer *
Morgan McClure, Officer ♦
Gregory Miller, Officer *
John Noppe, Officer
Daniel Riley, Officer *
Patrick Rose, Officer
Patrick Syrek, Officer *

* 100+ hours volunteered
✧ 300+ hours volunteered
♦ 200+ hours volunteered
✶ 400+ hours volunteered

Michigan Incident Crime Reporting 2012—2015 Comparison

Type of Incident	2012		2013		2014		2015
Part I Crimes		Inc/*Dec*		Inc/*Dec*		Inc/*Dec*	
Homicide	3	33%	4	-25%	3	0%	3
Rape	18	33%	24	-29%	17	47%	25
Robbery	58	7%	62	-10%	56	46%	82
Aggravated Assault	179	18%	212	-19%	171	15%	197
Burglary	420	0%	421	-45%	230	13%	259
Larceny	1057	11%	1179	-4%	1136	1%	1147
Auto Theft	86	2%	88	-40%	53	19%	63
Arson	31	-55%	14	64%	23	-35%	15
Total Part I	**1852**	**8%**	**2004**	**-16%**	**1689**	**6%**	**1791**
Part II Crimes							
Non-Aggravated Assault	1137	-15%	933	-10%	841	23%	1034
Forgery & Counterfeiting	52	15%	60	-65%	21	5%	22
Fraudulent Activities	113	17%	132	45%	192	10%	212
Embezzlement	5	40%	7	43%	10	0%	10
Stolen Property	29	14%	33	-73%	9	-67%	3
Vandalism	575	-3%	559	3%	577	-1%	572
Weapons	64	75%	112	-2%	110	-15%	94
Prostitution and Com. Vice	2	-50%	1	0%	1	600%	7
Sex Offenses	53	19%	63	14%	72	13%	81
Narcotics & Drugs	299	3%	309	-6%	292	22%	356
Family & Children	84	-4%	81	15%	93	-6%	87
DUIL & DUID	204	7%	218	17%	256	-14%	219
Liquor Laws	365	-1%	361	-31%	250	-40%	150
Disorderly Conduct	227	14%	259	-17%	216	-10%	195
All Other	1242	0%	1243	2%	1269	3%	1307
Total Part II	**4451**	**-1%**	**4401**	**-4%**	**4209**	**3%**	**4349**
Total Part I & II	**6306**	**2%**	**6405**	**-8%**	**5898**	**4%**	**6140**

K-9 Unit by Sergeant Timothy Hibbard

The Jackson Police Department continues the great tradition of maintaining a K9 unit as a major contributor to our Division; this unit is instrumental in cases involving tracking, rescue, and illegal narcotics. Over the years they have been able to apprehend many violent or dangerous criminals, improving the quality of life for many Jackson residents.

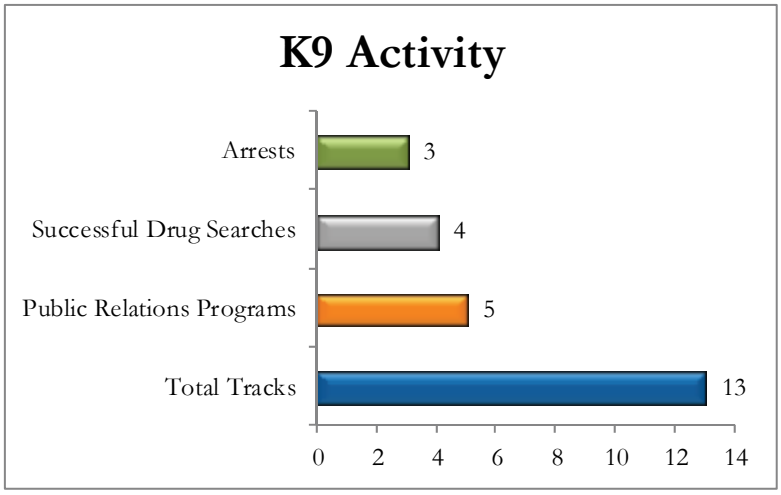
In 2015, Officer Scarpino and his K9 partner, Zygos, retired. Officer Scarpino had more than twenty-five years of service as a patrol officer with ten of those years as a K9 handler. As a team, they attended over fifty presentations at Jackson area schools, interacting with over 500 students. Their service and dedication to Jackson will be greatly missed.

Our current K9 team consists of Officer Bill Mills and K9 Nero, who began training as a puppy in 2007. Nero, currently nine years old, has been serving the Jackson Police Department for eight of those nine years. Officer Mills has invested nearly twenty years of service into this program. Their teamwork produced yet another successful year.

One incident which stands out as a highlight from 2015 involved tracking a suspect in an armed robbery. The suspect had ordered pizza and then robbed the driver at gunpoint upon delivery. Officer Mills and K9 Nero were able to track the suspect from Second Street to Morrell, where they were able to make contact and interview the suspects; both were arrested and charged with armed robbery.

The following month, Officer Mills and K9 Nero assisted JNET (Jackson Narcotics Enforcement Team) with a search for illegal narcotics within the 400 block of Bates Street. JNET had been conducting a long term investigation which led to a search warrant for a specific residence, and K9 assistance was requested. During the search K9 Nero alerted on multiple locations within the residence. JNET officers then searched the area and located 117 grams of crack cocaine, 520 grams of cocaine, 144 grams of crystal methamphetamines, 328 units of ecstasy, and 520 grams of heroin. The search also produced $3,000 in U.S. currency and three handguns. The end result was the prosecution of a large scale narcotics operation while also taking three guns off the street.

K9 Nero



K9 Zygos

2015 Police Annual Awards

Chad Edwards

Civilian of the Year

Officer William Mills

Officer of the Year

Officer Morgan McClure

Reserve Officer of the Year

Merit Citation

Officer Emily Canda
Officer Craig Edmondson
Officer Lewis Costley
PSO Christopher Pohl
Trooper Matthew Roberts
Reserve Officer Shane Batdorff
Reserve Gaptain James Acker
Reserve Lieutenant Ronald Spees
Reserve Sergeant Al Linquist
Reserve Sergeant Frank VanGoethem

Outstanding Service Awards

Officer R. Michael Klimmer (3)
Officer Warren Johnson
Officer Trent Marcum (2)
Officer Peter Postma
Officer John Lillie (2)
Officer Brad Elston

Meritorious Service

Officer William Mills

Team Award

Officer Wesley Stanton
Officer Andrew Moiser
Officer Michael Galbreath
Officer Jason Ganzhorn
Officer Brandi Davis
Officer R. Michael Klimmer
Officer Peter Postma
Sergeant Sergio Garica
Officer Dean Schuette
Detective Brett Stiles

Life Saving Award

Officer William Mills

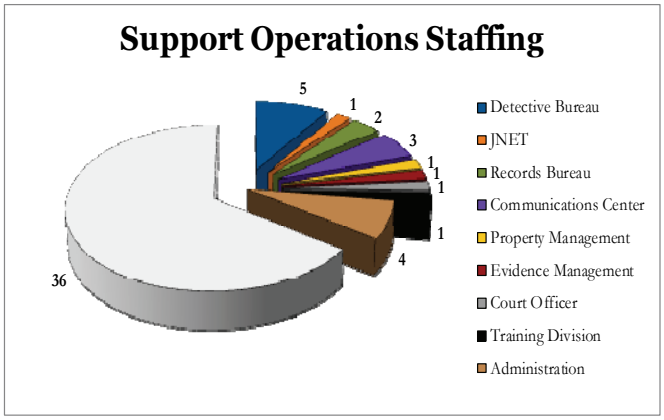
Photos on this page courtesy of Rod Soat Photography

Support Operations

Officers of the Jackson Police Department respond weekly to hundreds of calls for service. Many of these calls result in criminal investigations which require additional support; the Support Operations Division of the Department fills this role. Without these additional resources, the level of service the citizens of Jackson have come to expect would not be possible.

Support Operations is comprised of the Detective Bureau, Jackson Narcotics Enforcement Team (JNET), Records Bureau, Communications Center, Property Management, Evidence Management, Court Officer, and the Training Division. A total of fifteen personnel fill these essential positions. The support provided by these positions is critical to the overall mission of the Department.

As we look to the future, the Support Operations will continue to evaluate the needs of both patrol and the community in order to assess and implement changes when deemed necessary. This ongoing effort is required for the continued success of our department as a whole. By doing so, the citizens of Jackson may remain confident in the quality of service they receive from the Jackson Police Department.



Deputy Director of Police
Elmer Hitt

Sergeant Kevin Hiller

Investigations

The Detective Bureau is responsible for investigating a wide spectrum of criminal complaints which directly affect the citizens of our community. The Bureau includes a Sergeant, three Detectives, and a Court Officer; each person functions within a specific role working toward one united goal – making Jackson a safer community for all.

The Detective Sergeant is responsible for the assignment, direction, and review of criminal cases. Additionally he processes and manages all city drug forfeiture cases and coordinates information between the City Attorney, County Prosecuting Attorney, and other government agencies.

Primarily, the detectives investigate Part One crimes, which are made up of eight offenses - homicide, burglary, robbery, rape, vehicle theft, arson, aggravated assault, and larceny. Each detective is responsible for his/her assigned case from beginning to end. Traditionally detectives respond to major crime scenes to begin the investigation process. Preparation for a trial is one of the essential elements in completing a case. Our detectives are well known for their tenacity and ability to overcome challenges and obstacles in order to bring a case to its conclusion. In 2015, a total of 205 cases were assigned to our Detective Bureau, resulting in a detective often juggling six to eight investigations simultaneously.

As criminals do not concern themselves with boundaries, our detectives routinely partner with a multi-jurisdictional County Task Force to solve crimes affecting both city and county residents. This task force has been called upon numerous times when serious felonies occur.

The court officer acts as a liaison between the Jackson Police Department and the 12th District Court. Officer Black was given this assignment in 2015 and was tasked with coordinating the subpoena delivery system, obtaining criminal warrants, and transporting prisoners.

As each individual works within his/her given strengths, we are one step closer to our goal of making our community a safer place for its citizens.

Major Internal Investigations

Year	*Total Complaints*	*Total Allegations*	*Exonerated*	*Unfounded*	*Sustained*	*Not Sustained*	*# Resulted in Discipline*	*Citizen Initiated*
2011	3	4	1	0	2	1	1	2
2012	4	4	0	1	2	1	1	1
2013	5	7	2	0	1	2	0	4
2014	5	6	0	1	3	1	2	3
2015	4	4	1	0	3	0	3	0

Minor Internal Investigations

Year	*Total Complaints*	*Total Allegations*	*Exonerated*	*Unfounded*	*Sustained*	*Not Sustained*	*# Resulted in Discipline*	*Citizen Initiated*
2011	6	11	4	0	4	2	3	5
2012	3	5	0	1	1	3	0	3
2013	1	1	0	0	0	1	0	1
2014	3	3	0	0	1	2	1	2
2015	1	4	0	0	1	0	1	0

Administrative Reviews

Year	*Total Complaints*	*Total Allegations*	*Exonerated*	*Unfounded*	*Sustained*	*Not Sustained*	*# Resulted in Discipline*	*Citizen Initiated*
2011	12	14	1	0	10	3	6	1
2012	11	13	0	1	10	2	9	1
2013	11	13	0	1	10	0	9	2
2014	7	7	1	1	3	2	2	2
2015	22	25	1	1	18	2	18	4

Major Internal Investigations are cases of alleged brutality, racial profiling, sexual harassment, etc.; Minor Internal Investigations are often cases of alleged improper service or unprofessional behavior, and Administrative Reviews examine an employee's actions when accused of a minor infraction.

Patrol Officer Training by Officer Jason Ganzhorn

The Jackson Police Department utilizes a training system called the Field Training Officer Program to prepare new sworn officers for solo patrol; this program consists of one week of orientation, followed by twelve weeks of guided learning, and ends with a two-week final evaluation. We are privileged to have a core of veteran officers with specialized training who take pride in developing the next generation of patrol officers for continued excellent service to the citizens of Jackson.

Throughout each step of the training, the new officers are paired with different training officers to expose them to as many varied aspects of the job as possible. As the new officers work different shifts, different sections of the city, and different duties, they glean a greater understanding of the practical applications of laws and ordinances. Daily the officers are evaluated on thirty-one distinct facets of their performance. The final step in the training process is the Shadow Phase; during this two week period, the training officer is dressed in civilian clothes and observes the new officer in action, evaluating to determine their preparation for solo patrol. Our goal through the entire training process is to produce well-trained officers who uphold the philosophy of our department and are qualified to serve our city well.

Officers Trent Marcum, Clay Hoggard, Michael Kruso, Brandi Davis, and Andrew Mosier all completed training in 2015 and are currently on solo patrol. Officers James O'Donnell, Adam Brooker, Patrick Rose, and Andrew Fugate are currently in the training process and will begin solo patrol in early 2016.

FTO Training Schedule

* = Week Due		Daily Observation Reports	Daily Training Plan	Training Summary Report	Supervisor Weekly Report	Cadre Progression Report	Recruit Self Evaluation Report	Step Progression Report
Orientation	Week 0 (5 days)							
Step 1 Weeks 1-4	2 Days Limbo							
	Week 1 (4 days)	*	*	*	*			
	Week 2 (4 days)	*	*	*	*			
	Week 3 (4 days)	*	*	*	*			
	Week 4 (4 days)	*	*	*	*	*	*	*
Step 2 Weeks 5-8	1 Day Limbo							
	Week 5 (4 days)	*	*	*	*			
	Week 6 (4 days)	*	*	*	*			
	Week 7 (4 days)	*	*	*	*			
	Week 8 (4 days)	*	*	*	*	*	*	*
Step 3 Weeks 9-12	1 Day Limbo							
	Week 9 (4 days)	*	*	*	*			
	Week 10 (4 days)	*	*	*	*			
	Week 11 (4 days)	*	*	*	*			
	Week 12 (4 days)	*	*	*	*	*	*	*
Shadow	Week 13 (4 days)	*		*	*			
	Week 14 (4 days)	*		*	*	*	*	*

Service Desk by Sergeant Adam Williams

At the beginning of 2015 our service desk was operated by four Communication Specialists and was open daily to the public from 6:00 in the morning until 10:00 at night seven days a week. In July the staffing was reduced when Adam Brooker left his position to attend the Police Academy. As a result, the service desk hours of operation had to change to accommodate the reduced staffing; though the weekday schedule remains the same, the public now can only access the service desk until 2:00 p.m. during the weekend.

The service desk is a vital part of the Jackson Police Department. The Communication Specialists daily perform a variety of tasks; they are responsible for assisting citizens who come to the Police Department, answering telephone calls, and providing support to the officers on the street. Some of their daily activities includes: taking reports if there is no suspect information, registering sex offenders, issuing handgun purchase permits, registering handguns, supplying bicycle licenses, and providing preliminary breath tests. Because the talented employees at the service desk are able to multi-task, the Jackson Police Department is able to provide a high level of service to our community.

Officer Michael Kruso

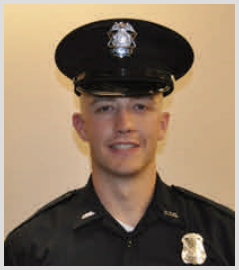
Officer Brandi Davis

Officer James O'Donnell

Photos on this page courtesy of Rod Soat Photography

Officer Trent Marcum

Officer Clay Hoggard



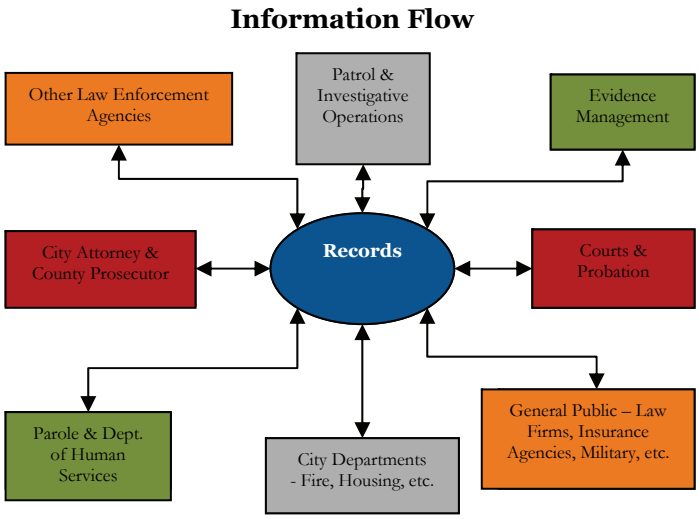
Officer Andrew Mosier

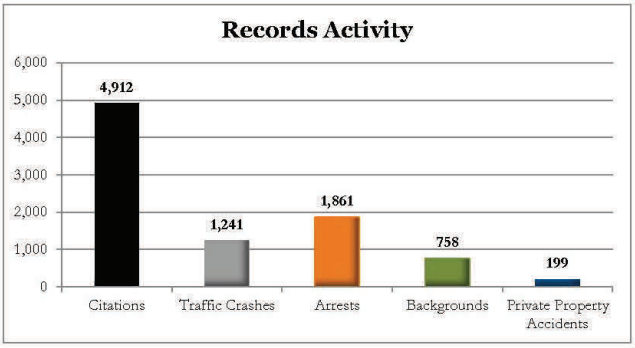
Records Section by Leigh Kathy Webb

The Records Department employs two full-time civilians, who have forty-four years of combined experience in this field. We spend our day handling the requests of numerous agencies, businesses, and citizens – running background checks, fingerprinting, logging taxi cab driver applications, maintaining reports of false or unknown alarms, and processing FOIA request (Freedom of Information Act), etc. If there is a paper-trail involved, we are the ones who maintain it.

Though we often serve people outside of our own agency, there are numerous times we support our own patrol officers and detectives. Often when they have a court hearing, we locate the necessary reports and documents for the case. Another way we offer support to the officers is through verifying MICR (Michigan Incident Crime Reporting) codes in the police reports.

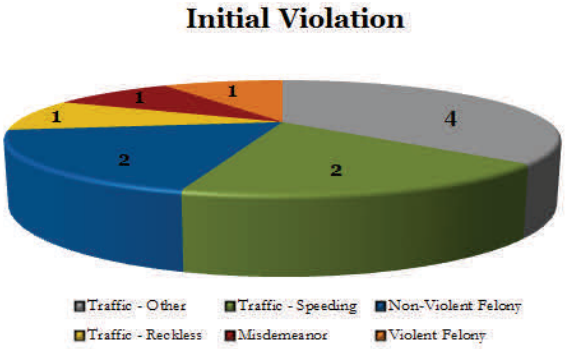
Keeping police records and documents organized and easily accessible improves the functionality of the department and is an important component in keeping our community safe. Records personnel take pride in fulfilling all requests as promptly and professionally as possible.

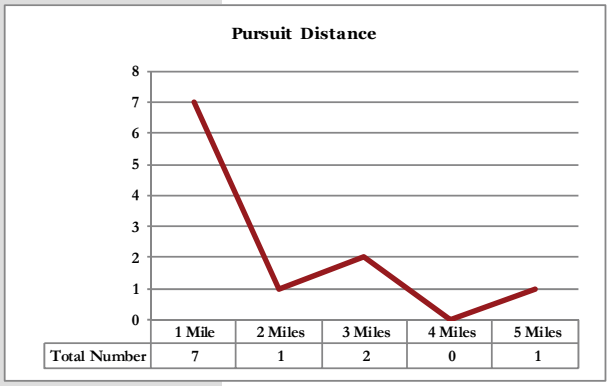




Pursuit Data

Suspect Impairment	Number	% of Total
None	1	9%
Alcohol	1	9%
Drugs	0	0%
Unknown	8	73%





Suspect Age	Number	% of Total
1-15 Years	0	0%
16-18 Years	0	0%
19-23 Years	1	9%
24-28 Years	4	36%
29-35 Years	0	0%
36-42 Years	1	9%
43-49 Years	0	0%
50+ Years	1	9%
Unknown	4	36%

Jackson Narcotics Enforcement Team by Officer Rick Burkart

The Jackson Narcotics Enforcement Team (JNET) is a multi-jurisdictional task force comprised of resources and personnel from the Jackson Police Department, Jackson County Office of the Sheriff, and the Michigan State Police. The team primarily works toward interdiction and suppression of narcotics in Jackson County by participating in long- and short-term narcotic investigations, taking part in street level suppression activities, and assisting other agencies with major crime investigations inside Jackson County. JNET personnel and resources are also used to assist with major crime targets.

Utilizing a confidential informant, JNET Officers made a controlled purchase of heroin from a residence on Bates Street. A search warrant was obtained for the residence, and the residence was searched with the assistance of the City/ County Special Response Team. The following was uncovered within the residence:

- 520 grams of Heroin
- 552 grams of Cocaine
- 117 grams of Crack Cocaine
- 144 grams of Crystal Meth
- 328 Ecstasy tablets
- 3 handguns
- U.S. currency

The case was turned over to the Bureau of Alcohol, Tobacco, and Firearms for federal prosecution. This is just one example of JNET's efforts to protect and serve the community.

JNET Activity

	2011	2012	2013	2014	2015
Initiated Investigations	239	226	201	200	195
Arrested Persons	121	101	103	97	105
Arrest Charges	165	138	144	158	159
Search Warrants	42	34	56	55	48
Firearms Seized	24	23	41	23	31
Drugs Seized (Street Value)	$2,262,611	$1,539,471	$1,219,542	$2,797,891	$2,023,878

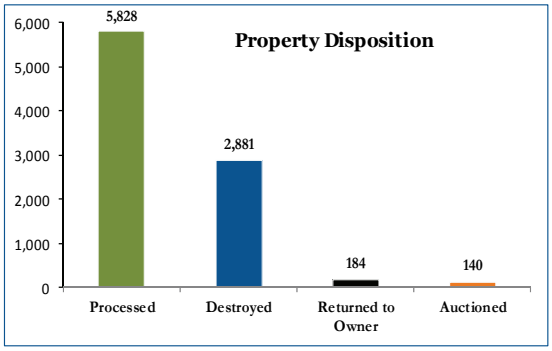
Evidence Management

The Evidence Management Unit is responsible for record keeping, secure storage, and maintenance of all property received from the Jackson Police Department and the Jackson County Office of the Sheriff. This property includes found items, items taken for evidentiary value, items recovered as stolen, and items held for safekeeping. This unit is staffed by one full time coordinator.

One of the major responsibilities of the Evidence Management Unit is the supervision of the chain of custody of all evidence, including evidence transported to the Michigan State Police Crime Lab for analysis. The importance of this function is to verify that the evidence remains consistent with how it was submitted when seized and to maintain its credibility when cases are prosecuted. Property which is found or recovered stolen is held so officers can attempt to determine ownership and return the property to its rightful owner.

Bi-annual audits of the property room are completed by an external company, which verifies the integrity of the property, procedures, and chain of custody. Upon completion of the audit, the auditor prepares a summary of the audit findings and recommendations for improvements to the system. We have been conducting these audits for eleven years and have received conclusions noting continuous improvements and positive remarks on our property management system.

Kelly Fletcher
Evidence Management Coordinator



A riot shield and helmet used by police when necessary.

Special Response Team by Officer John Lillie

The Jackson Special Response Team (SRT) is a collaboration between the City and County of Jackson. The SRT became a joint team in the early 1990s and consists of law enforcement officers from the both the Police Department and the Office of the Sheriff. The goal of the SRT is to bring special threat situations to a peaceful resolution with the protection of life as the primary concern.

The team is currently made up of eleven operators, four from the Jackson Police Department and seven from the Jackson County Office of the Sheriff; there are also seven negotiators associated with the team. We are approved for a total of fifteen members.

Team members are selected through an extensive process consisting of physical and psychological testing, firearm proficiency, tactical scenarios, and oral interviews. New team members are required to attend and successfully pass an MCOLES approved Special Weapons and Tactics (SWAT) School. Three new team members completed basic SWAT School in the fall of 2015.

SWAT School provides each new member with certification in the basic skills and training necessary to serve as a tactical operator. Individual team members are at times selected to attend specialized trainings throughout the year; these trainings may include: advanced SWAT, firearms, hostage rescue, less lethal weapons, chemical munitions, and distraction devices. The team trains together one day each month for a total of 108 hours each year.

There were five incidents in 2015 in which the assistance of the SRT was requested. All incidents were brought to a peaceful resolution with no injuries to law enforcement personnel or citizens.

Date	Location	Situation	Outcome
5/27/2015	121 W Biddle Street	Shots fired	No injuries
9/7/2015	601 Dewey Street	JNET	No injuries
10/21/2015	402 Bates Street	JNET	No injuries
11/13/2015	808 Francis Street	Fugitive team	No injuries
12/7/2015	2508 Gilman Place	JNET	No injuries

2015 Use of Force Summary

		Jan	*Feb*	*Mar*	*Apr*	*May*	*Jun*	*Jul*	*Aug*	*Sep*	*Oct*	*Nov*	*Dec*	***Total***
Type	Threatened Deadly Force	0	1	1	0	1	0	2	0	2	0	0	0	***7***
	ECD (Taser)	0	1	0	3	1	0	1	1	3	0	0	1	***11***
	PPCT	0	2	0	0	1	1	2	2	3	1	1	3	***16***
	Ground Defense	0	3	1	1	4	0	1	6	2	3	0	3	***24***
	Chemical Agent	0	0	1	2	1	1	2	4	4	3	0	2	***20***
Out-come	**Arrests**	0	2	2	5	4	0	6	6	7	3	1	6	***42***
	Officer Injuries	0	0	0	1	0	0	1	0	0	0	0	1	***3***
	Subject Injuries	0	1	0	1	1	1	0	2	0	1	1	1	***9***
Reason	Drugs	0	0	0	0	1	1	0	0	1	0	1	1	***5***
	Alcohol	0	1	2	1	4	0	3	3	5	2	1	3	***25***
	Mental Illness	0	0	0	0	1	1	1	1	1	2	0	0	***7***

In 2015, the Jackson Police Department made 1,861 arrests. Of those arrests, force was only applied 42 times. Forced was used in only 2.2% of total arrests.

Property Management

Property Management is responsible for a wide variety of vehicle, equipment, and facility maintenance. Vehicles must be available and functioning for each patrol shift, and the building must be operational and in good condition. It is my job to prioritize any repairs, and ensure all critical systems are functioning properly. Various components of the fleet are used heavily and are in constant need of service, certain areas of the facility require more frequent upkeep than others, and patrol equipment can breakdown rather quickly. Property Management must identify which issues will create the most problems and complete repairs as thoroughly and efficiently as possible. On a daily basis job responsibilities may fluctuate - from changing a set of windshield wipers to soliciting bids for a new janitorial contract. Other tasks include budgeting, buying and completing inventory of supplies, researching new technology, and monitoring purchasing and service agreements.

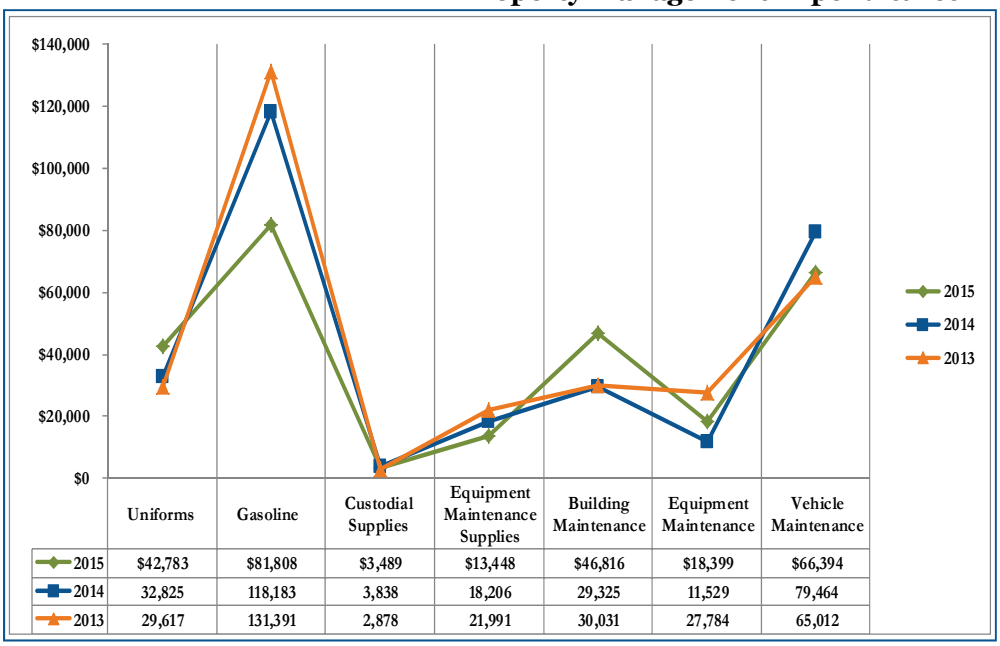
In 2015 many areas of the facility were examined, and several pieces of outdated equipment were replaced. A new energy efficient 50 gallon water heater was purchased for the basement boiler room, and new faucets were installed into the first floor restrooms in both the east and west wings of the building. New LED light fixtures were installed in the front lobby, and light fixtures were added to the stairwell approach leading to the front door. Security cameras were also replaced throughout the entire building, and a new recording system was installed in the Detective Bureau Interview Room. Further improvements included the replacement of outdated light fixtures in a conference room and the installation of new exterior doors on the east and west entrances of the facility.

Some slight changes were also made to the patrol fleet in 2015. A patrol vehicle uses a constant supply of electricity to power items such as the computer, printer, modem, video camera, radar, etc. Shutting the vehicle's engine off, sometimes even for a brief amount of time, will disengage the alternator and allow equipment to drain the battery. Excessive current draw can quickly overpower the battery and prevent a vehicle from restarting. To remedy the situation, battery protection units were purchased and installed into every patrol vehicle. These systems are designed to disconnect any electrical draw from the battery once low voltage is detected and leave enough power to re-start the vehicle. Patrol vehicles still have to stay running during traffic stops and enforcement activities, but may now be safely shut off while performing administrative functions and other low priority tasks. The unit has provided a low-cost solution to an ongoing problem and has resulted in savings in fuel consumption and engine repair.

Grant funding was also received for the purchase of two Whelen LED lightbars and six Kustom Signals radar units. The new radar units are equipped with radar antennas in the front and rear of the vehicle and have upgraded circuitry which allows the officers to monitor traffic speeds from both oncoming and same direction traffic.

Chad Edwards
Property Management Coordinator

Property Management Expenditures



	Uniforms	Gasoline	Custodial Supplies	Equipment Maintenance Supplies	Building Maintenance	Equipment Maintenance	Vehicle Maintenance
2015	$42,783	$81,808	$3,489	$13,448	$46,816	$18,399	$66,394
2014	32,825	118,183	3,838	18,206	29,325	11,529	79,464
2013	29,617	131,391	2,878	21,991	30,031	27,784	65,012

Hazardous Materials Response Team by Captain Jason Senft

The City of Jackson's Hazardous Materials Response Team (Haz-Mat) is currently made up of seventeen members from within the city and six additional personnel from surrounding county fire departments. The team serves all of Jackson County and typically responds to fuel spills, carbon monoxide investigations, meth lab interventions, chlorine leaks, mercury spills, ammonia leaks, and natural gas leaks.

Our team continues to participate with the Regional Emergency Management and Homeland Security Division Haz-Mat Response Team. We are part of Region 1, which includes nine counties and the City of Lansing. Our participation affords us specialized training and additional assets for major events.

We continue to add to our equipment cache to expand our capabilities and meet the demands of newer, ever-changing technology. Through collaborative efforts, state and local fire services are working together to increase capabilities and effectiveness in response to hazardous chemical incidents.

The year concluded with no major incidents in which we were dispatched, though we were on a heightened standby level and completed site specific training for Michner Plating as the clean-up process of plating chemicals began.

Federal regulations require placards to be used when shipping hazardous materials. Four digit numbers assist emergency responders in identifying the contents of a container.

Firefighter Right to Know by Captain Robert Walkowicz

The Fire Fighter Right to Know (FFRK) is an ongoing project involving the surveying of local businesses regarding hazardous materials. Through this project, we make contact with roughly 1,600 businesses. As the surveys are returned, the information is categorized by quantity and type. The Fire Department uses the information gleaned from these surveys to assist us with the identification of hazards and risks when preplanning for potential incidents. As a department, the more information we have the more prepared we can be to better serve our community.

Air Quality Monitoring by Fire Motor Driver Craig Reppert

The Jackson Fire Department owns and maintains several meters which are used to monitor air quality in the different environments encountered. Oxygen, carbon monoxide, hydrogen sulfide, flammable atmospheres, and hydrogen cyanide are all monitored through these meters. They are a vital piece of equipment and are critical in helping to identify hazardous and sometimes fatal conditions. Each fire apparatus and hazardous material unit is supplied with meters. Time and time again they have identified dangerous atmospheres and will continue to be an asset in our arsenal of equipment. They are checked often for operability and calibrated in house regularly.

Once a year the meters are sent out for an extensive preventative maintenance check, which is an in-depth look at the meter's functionality, sensors, and components. Air monitoring is an important aspect of keeping firefighters and citizens safe.

Rapid Entry Systems by Fire Motor Driver Joe Smith

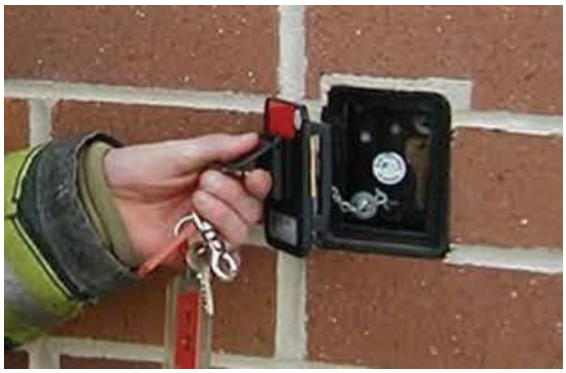
The Jackson Fire Prevention Code states businesses with buildings having automatic alarm systems and locked doors may be required to install a Jackson Fire Department approved key box containing keys to the locked portions of the building.
The only key box approved by our department is the Knox Box key box. One key held by the Jackson Fire Department will access all Jackson area businesses with Knox Boxes. The purchase of a Knox Box must be made on application forms provided by the Jackson Fire Department.

Over 200 boxes have been installed and several more are in the process of being ordered and installed. The Rapid Key Box project has been incorporated into the annual company inspection program giving businesses the opportunity to meet the requirements of the ordinance. During the In-Service Inspections, the keys located in the box are checked to guarantee they are current.

How does the Knox Box benefit property owners? When an emergency occurs, the Knox Box Rapid Entry System allows the Jackson Fire Department to spend less time and fewer resources gaining access to the building. This faster access will result in a more rapid control of the emergency situation. This could mean faster fire control or more rapid shut off of a sprinkler system, resulting in less water damage.

In addition, the Knox Box Rapid Entry System allows the Jackson Fire Department access without damage to your building. Without this system, we would potentially gain access by forcible entry. This generally results in damage to doors or windows and their associated facings. After forcible entry, it is generally difficult to secure a building again after the emergency has been controlled.

Repairs made after a single forcible entry will likely pay for the purchase and installation of a Knox Box. The Jackson Fire Department does not make any financial gain off these boxes.
With the Knox Box Rapid Entry System, property owners save in two ways: first, with more rapid control of emergencies and second, with less damage caused by fire department forced entry.



Hydrant Maintenance Program by Firefighter Dustin Hotchkin

The hydrant maintenance program is conducted annually during the months of October and November. The purpose of this program is to guarantee all hydrants are operable and functioning properly in the event they are needed.
The hydrants are first checked to ensure the barrels are free of water. With Michigan's winter weather, this is a necessity to prevent the hydrant from freezing. If water is found in the barrel, it must be pumped out as soon as possible.
The hydrant caps are then checked for serviceability and the threads are wire brushed to remove rust and corrosion. A food grade spray lubricant is applied to the threads to help keep them in good working order.

Finally, an overall visual inspection of the hydrant is performed and any defects noticed are recorded and referred to the City of Jackson Water Department for repair.

There are roughly 1,500 hydrants in the city. Of these, 23 had water in the barrels and needed to be pumped out; and 14 hydrants were in need of some kind of repair.

Honor Guard by Officer Bradley Elston

Honor Guard member Officer Marc Smith stands guard next to the memorial wreath during the ceremony.

In 1970 the Jackson Police Department Honor Guard was established by Lieutenant Frank Miller to be an elite unit of officers. The Honor Guard strives to represent all officers of the Jackson Police Department, and to honor and remember those who have given the ultimate sacrifice in the line of duty. There is no greater loss to a Department than to lose one of their own.

As its primary mission, the Honor Guard provides funeral services for fallen officers. These services help to ease the emotions of family members and fellow department members during their time of suffering. At times the Honor Guard will serve as guardians of the colors and display them at special events, ceremonies, and parades.

March 9, 2015 marked the five year anniversary of Officer James Bonneau's death in the line of duty; he was shot and killed while honorably serving the City of Jackson. Thank you Jim for your service; you will never be forgotten.

Honor Guard members at the 2015 Police memorial

2015 Honor Guard Functions

May 6	Jackson Police Memorial
May 11	James Bonneau Post Office Dedication
June 7	Rose Parade
September 1	Trooper Wolf Funeral
September 10	Police Pistol Shoot
September 16	Lansing Firefighter Rodeman Funeral

Honor Guard Roster

Chris Simpson, Lieutenant
Jennifer Flick, Sergeant
Timothy Hibbard, Sergeant
Marc Smith, Officer
Lewis Costley, Officer
Craig Edmondson, Officer
Scott Goings, Officer
Thomas Tinklepaugh, Officer
John Lillie, Officer
Warren Johnson, Officer
Bradley Elston, Officer

Killed in the Line of Duty

Police Department

Sergeant Frederick Booth—End of Watch—March 19, 1906
Fatally wounded while apprehending safe burglars.

Captain John Holzapfel—End of Watch—February 5, 1907
Fatally wounded by a disgruntled employee.

Officer Leonard Carey—End of Watch—December 13, 1930
Fatally wounded during a domestic disturbance.

Lieutenant William James Nixon—End of Watch—April 27, 1978
Fatally wounded while apprehending a man transporting stolen construction equipment.

Officer James Bonneau— End of Watch—March 9, 2010
Fatally wounded while trying to apprehend a domestic violence suspect

Fire Department

Arlo Pickett—End of Watch– December 5, 1927

Fredrick Russo—End of Watch– April 5, 1928

Edward Ratchford—End of Watch– March 30, 1935

Bert Hyland—End of Watch– December 18, 1938

Kenneth Harding—End of Watch– January 12, 1944

William Dolson—End of Watch– March 14, 1957

Donald Johnson—End of Watch– October 19, 1961

Wilbur Smith, Jr.—End of Watch– May 1, 1968

Norman Creger—End of Watch– August 28, 1982

Photos on this page courtesy of Michael Brandt.

Deputy Director's Letter

Another year is behind us, and the history of the Jackson Police Department continues to expand – closing out careers for some and beginning new careers for others. With the retirement of four seasoned personnel, we felt the significant loss of experience and leadership that only years of service can produce. Yet it is through that loss we gained new faces.

The first to retire was Officer Paul Albrecht, who had served throughout his career as a detective, a school resource officer, a member of the Honor Guard, as well as a patrol officer.

Having also served in various capacities within the department, Sergeant Paul Gross completed his service in April. His career included working undercover, serving as a school resource officer, serving as a patrol officer, and finally as the Sergeant of the Detective Bureau.

Officer Steve Scarpino also retired in April after proudly serving for twenty-five years; his last ten years were spent as one of our K9 Officers. Steve and his K9 partner, Zygos were well-known throughout the community, and their teamwork will be missed by all.

Deputy Chief John Holda retired after twenty-seven years of service. Having worked through the ranks, John spent the last seven years as our Deputy Chief. I now have the privilege of following in his footsteps and the responsibility of upholding the professionalism and integrity he set before me.

In saying goodbye to those who have left our ranks, we also have the privilege of watching new officers step up and continue the legacy handed down to them. Nine new officers were welcomed to the force this year, and we anticipate great things from them.

Deputy Director of Police Elmer Hitt

Officer Patrick Rose

Officer Adam Brooker

Officer Andrew Fugate

Deputy Director of Fire David Wooden

Deputy Director's Letter

We completed 2015 without any fire related fatalities; by far, this was our greatest success for the year. We remained busy responding to a noticeable increase in our general calls for service and specifically our EMS related calls.

In the beginning of the year we had to decommission Engine Three, a 1997 Pierce Dash, due to the corrosion on the main frame of the truck; the truck served us well with over 105,000 miles of use. We ordered a replacement pumper, a Pierce Enforcer, PUC with an anticipated delivery in early 2016; we look forward to the much-needed addition to our department.

Each year has specific highlights which stand out. On August 8th, C Shift rescued a fifty-five year old man from a structure fire on Wildwood Avenue; the rescue was a collective effort and a testimony to the professionalism and training our department practices and displays daily.

A few months later, Firefighter Brandon Hughes was honored with the title of "Everyday Hero" by JTV and the Bernstein Law Firm. He responded to a fire in Summit Township and was notified of a victim inside the house. Hughes entered the structure and started a rescue operation until joined by Firefighter Mike Stock; they completed the rescue together. We are proud to have individuals of such high caliber within our ranks.

We strive to provide our citizens and the visitors to our community the best service possible through fire, emergency medical, hazardous material, public education, and fire prevention.

Photos on this page courtesy of Rod Soat Photography

City of Jackson, Michigan

Police Department

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Director of Police and Fire Services

City of Jackson, Michigan

Fire Department

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