

REQUEST TO COMBINE/DIVIDE PROPERTY

OWNER COMPLETES THE FOLLOWING:

Print Owner Name(s):	Owner Phone #:
E-Mail <i>(This will be used as the assessing department's means of communication unless you specify otherwise):</i>	
Owner Mailing Address:	
Address(es) of Subject Properties:	
Is there a mortgage/loan/lien on any of the properties included in this request?	
Does the mortgage/loan/lien cover all parcels?	

REQUEST DETAILS (filled out by the Assessor's Office)

Parcels to Combine/Divide: _____
Plans to construct, alter, or demolish a structure on the above parcel(s) <u>this</u> calendar year? _____
Process as: Mid-year or Year-end Needs New Deed(s)? ____ Needs New PRE(s)? ____ Needs Survey? ____

OWNER CERTIFICATION

<ul style="list-style-type: none"> • I SHOULD GIVE NOTICE TO ALL LIEN HOLDERS! • Splits and combinations require all taxes, special assessments, and outstanding invoices be paid in full before the split/combination can be processed. • I may be required to provide property descriptions for the parcels I wish to combine or split. • I may be required to provide a survey. • I may be required to rescind my Principal Residence Exemption (PRE) affidavit(s) on current parcel number(s) and complete Principal Residence Exemption affidavit(s) for future parcel number(s). • I may be required to prepare, or have prepared, and present deed(s) to the assessor for review. • Absolutely NO construction/alteration/demolition of any kind will occur on any parcel(s) until AFTER the split or combination of property is final without prior written consent from the Neighborhood & Economic Operations Department. 	
<i>By signing below I certify that I have read and understand the above:</i>	
Owner(s):	Date:
Land Contract Seller(s) (If applicable):	Date: