

City Manager's Office

Human Resources Division

161 W. Michigan Ave. • Jackson, MI 49201 Phone: (517) 788-4046 • Facsimile: (866) 522-9005

THE CITY OF JACKSON IS CURRENTLY ACCEPTING APPLICATIONS FOR THE FOLLOWING FULL-TIME EMPLOYMENT OPPORTUNITY: Wastewater Treatment Plant Laboratory Technician – Internal & **External**

General Summary: Under the general supervision of the IPP Supervisor or the Chemist/Laboratory Supervisor, collects samples and analyzes water and sludge from industries and townships which discharge into the City of Jackson sewer collection system.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, sit, use hands and fingers, talk and hear. The employee must be able to squat, stoop, kneel, and climb steps. The employee will occasionally lift and/or move up to 60 pounds of material. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus. The employee must also be able to enter, exit, and operate a motor vehicle.

While performing the duties of this job, the employee regularly works both indoors and outdoors. The employee may work near moving mechanical equipment. The noise level in the work environment is usually quiet and/or moderate.

Eligibility Requirements: A minimum of an Associate's degree from an accredited institution with a major in science, preferably chemistry. Courses to include at least; one (1) year of inorganic chemistry, one (1) semester organic chemistry, and one (1) semester instrumental methods. Proven experience in operation and use of laboratory instrumentation. Desirable: Experience in wastewater treatment and/or industrial chemistry laboratories.

In addition to the above requirements, all City positions require: the ability to read, write, speak and understand the English language as necessary for their position; the ability to follow written and oral instructions; and the ability to get along with other employees and members of the public. City employees are also expected to possess and maintain a record of orderly law-abiding citizenship, sobriety, integrity and loyalty as it pertains to and reflects upon their employment with the City and must be physically and mentally able to perform the essential duties of their position without excessive absences.

Grade/Salary: 306 Tier I - \$39,073 - \$52,694

Tier II -\$31,175 -\$42,040

Benefit Package, including:

- Paid vacation, sick leave, and holidays
- Medical, dental, vision, and life insurance
- Disability income plan
- Pension program
- Deferred compensation plan (457)
- Healthcare savings plan.

Date Posted: August 22, 2019

Application Deadline: Internal: August 28, 2019 at 5:00PM

External: September 5, 2019 at 5:00PM

To Apply:

- Job applications can be obtained from the Human Resources Division or downloaded from www.cityofjackson.org
- A resume <u>must</u> accompany the completed job application.
- Job applications will be accepted in-person, fax, email, or by mail at:

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** EQUAL OPPORTUNITY EMPLOYER **