

THE CITY OF JACKSON IS CURRENTLY ACCEPTING APPLICATIONS FOR THE FOLLOWING FULL-TIME EMPLOYMENT OPPORTUNITY: Parks and Cemetery Maintenance Worker – Internal Posting

General Summary: Under the supervision of a higher classified employee, operates various pieces of construction type equipment in the process of maintaining parks, trails, public rights-of-way, buildings, and properties. Performs a variety of tasks from general maintenance of buildings, cemeteries, cemetery burials, athletic fields, landscaping, lawn care, weed control, sidewalks and catch basins. Operates equipment in the removal of snow, ice and the loading and spreading of various types of materials related to work assignments. Performs general maintenance, minor repairs, cleanup of equipment. Works to maintain and repair equipment and machinery at the Parks and Cemetery garage. Performs other related activities as assigned.

Physical Demands: While performing the duties of this job, the employee is frequently required to stand, walk, sit, use hands and fingers, talk and hear. The employee must be able to squat, stoop, or kneel. The employee will occasionally lift and/or move up to 90 pounds of material. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus.

Eligibility Requirements: High school graduate or G.E.D. with four (4) or more years of routine operation and maintenance of dump trucks, backhoes, and related equipment, as well as experience in the repair of machinery and equipment including industrial size pumps, motors and compressors, or equivalent combination of job related education and experience. Must demonstrate working knowledge of tools, equipment and materials used in operation and maintenance of machinery, troubleshooting techniques, and basic mechanics and electricity.

Must possess valid Michigan Class "A" Commercial Driver's License (CDL) within six (6) months of hire, and good driving record at time of appointment and must be licensed to operate job required equipment as mandated by State law and must maintain licensure during employment in this classification.

Weighted Selection System:

Work Related Experience	30 points
Additional Education & Experience	15 points
Current Michigan Class "A" CDL License	5 points
Interview	50 points

Grade: 306

Salary: \$39,854-53,748

Benefit Package, including:

- Paid vacation, sick leave, and holidays
- Medical, dental, vision, and life insurance
- Disability income plan
- Pension program
- Deferred compensation plan (457)
- Healthcare savings plan.

Date Posted: July 16, 2021

Application Deadline: July 22, 2021 at 5:00 PM

To Apply:

- Job applications can be obtained from the Human Resources Division or downloaded from www.cityofjackson.org
- A resume must accompany the completed job application.
- Job applications will be accepted in-person, fax (866-522-9005), email (apply@cityofjackson.org), or by mail at:

City of Jackson
Human Resources Division
161 W Michigan Ave
Jackson, MI 49201

**** EQUAL OPPORTUNITY EMPLOYER ****