



**CITY COUNCIL MEETING MINUTES**  
January 10, 2023

**CALL TO ORDER:**

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:30 p.m. by Mayor Daniel Mahoney.

**PLEDGE OF ALLEGIANCE AND INVOCATION:**

Council joined in the Pledge of Allegiance. Invocation was given by Fourth Ward Councilmember Laura Dwyer Schlecte.

**ROLL CALL:**

Present: Mayor Daniel Mahoney, Vice Mayor/First Ward Councilmember Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Laura Dwyer Schlecte, Fifth Ward Councilmember Karen Bunnell, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, Director of Police and Fire Services Elmer Hitt, Chief Equity Officer John Willis, City Engineer Jon Dowling, Director of Public Works Mike Osborne, and Director of Community Services Shane LaPorte.

**ADOPTION OF AGENDA:**

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to adopt the agenda with the addition of 8D Homeless Update, and the removal of 9J - Special Event Application - Winter Fest. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**PRESENTATIONS/PROCLAMATIONS:**

- A. **City of Jackson's Audit Report for Fiscal Year ended June 30, 2022** *Presentation by Rehmann, LLC, of the City of Jackson's Audit Report for Fiscal Year ended June 30, 2022.*

Nate Baldermann from Rehmann gave an overview of the City of Jackson's Audit Report for Fiscal Year ended June 30, 2022.

1. Receipt of the City of Jackson's Audit Report for Fiscal Year ended June 30, 2022.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to receive the City of Jackson's Audit Report for Fiscal Year ended June 30, 2022. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**PUBLIC HEARINGS:** none.

**CITIZEN COMMENTS:**

Citizen comments were heard and the meeting continued.

**PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:**

- A. **Minutes of the December 2022 Board of Review**

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to accept and place on file the minutes of the December 2022 Board of Review. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

- B. **City of Jackson, Michigan Financial Statements As of and For the Five Months Ended November 30, 2022**

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to accept and place on file the City of Jackson Financial Statements as of and for the five months ended November 30, 2022. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**C. Accept and Place on file, the CDBG, HOME, and CDBG-CV Homeless Prevention Financial Summaries through November 30, 2022.**

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to accept and place on file the CDBG, HOME, and CDBG-CV Homeless Prevention Financial Summaries through November 30, 2022. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**D. Residents in Action Homeless Project Proposal for City of Jackson RFP – 12/22/22 – 1/10/2023**

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to accept and place on file the RIA update. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**CONSENT CALENDAR:**

**A. Minutes of the Regular Meeting of December 13, 2022**

*Approve the minutes of the regular City Council Meeting of December 13, 2022.*

**B. Minutes of the Special Meeting of December 20, 2022**

*Approve the minutes of the special City Council Meeting of December 20, 2022.*

**C. Accept with regret, the resignation of Danielle Dobies from the Ella Sharp Park and Parks & Recreation Boards**

**D. Reappointment to the Martin Luther King Corridor Improvement Authority**

*Approve the Mayor's recommendation to reappoint James Johnson, Jr. to the Martin Luther King Corridor Improvement Authority for a term of four years, beginning immediately and ending on December 31, 2026.*

**E. Corrective Resolution for Special Assessment Roll No. 3440**

*Approve a Corrective Resolution for Special Assessment Roll No. 3440 for Repaving of Greenwood Avenue from Morrell Street to Fourth Street, confirmed March 8, 2022*

**F. Traffic Control Order 2387**

**Biddle Street, Blackstone Street to Greenwood Avenue**

*Approval of Traffic Control Order 2387 to remove parking restrictions on Biddle Street from Blackstone Street to Greenwood Avenue, and rescind Traffic Control Order 491.*

**G. Engineer's Report for Pavement Replacement  
North Street – Wisner Street to West Avenue**

*Receive the Engineer's Report for pavement replacement on North Street from Wisner Street to West Avenue and establish February 7, 2023 at the City Council meeting as the time and place to hold a public hearing of necessity.*

**H. Special Event Application – Fairy Festival**

*Approve a request from the Jackson School of the Arts to host their Fairy Festival April 29, 2023 in Parking Lot #6, downtown Jackson.*

**I. Special Event Application – Groundhog Gallop**

*Approve a request from Grow Jackson to host the Groundhog Gallop on February 4, 2023 at Parkside Middle School and on the Martin Luther King, Jr. Equality Trail.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the consent calendar. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**OTHER BUSINESS:**

**A. Update on the Homeless Situation**

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to add an update on the Homeless Situation added as Item A under Other Business. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Gunn, Schlecte, Bunnell, and Forgrave (6). Nays: Councilmember Dancy (1). Motion carried.

City Manager Jonathan Greene gave an update on the pallets, TA Wilson Academy, and the warming shelter.

**NEW BUSINESS:**

**A. Approve the JNET Interlocal Agreement**

**Recommendation:** *Approval of the JNET Interlocal Agreement and allowing the City Manager to execute it on behalf of the City of Jackson.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the JNET Interlocal Agreement. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**B. Approval of the contract award for the Sodium Hydroxide System Improvements at the City of Jackson, Water Treatment Plant to Monroe Plumbing and Heating Co. of Monroe, MI in the amount of \$395,000, to be funded by the City Local Recovery Funds under the American Rescue Plan Act**

**Recommendation:** *Approve the contract award for the Sodium Hydroxide System Improvements at the City of Jackson, Water Treatment Plant to Monroe Plumbing and Heating Co. of Monroe, MI in the amount of \$395,000, to be funded by the City Local Recovery Funds under the American Rescue Plan Act.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the contract award for the Sodium Hydroxide System Improvements at the City of Jackson Water Treatment Plant in the amount of \$395,000 to be funded by the City Local Recovery Funds under the American Rescue Plan Act. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**C. Amendment 2 to the Professional Engineering Services contract with Fishbeck**

**Recommendation:** *Approval of Amendment 2 to the contract for professional engineering services for improvements to the wastewater treatment plant with Fishbeck, Inc. of Grand Rapids, Michigan in the amount of \$36,404.00, and authorization for the City Manager and Director of Public works to sign the appropriate document.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve Amendment 2 to the contract for professional services for improvement to the Wastewater Treatment Plant with Fishbeck in the amount of \$36,404.00. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**D. Changes to the Standard Lighting Contract for streetlights with Consumers Energy for removal of streetlights on Wisner Street and on Washington Avenue**

**Recommendation:** *Approve the resolution for Changes to the Standard Lighting Contract with Consumers Energy for removal of streetlights on Wisner Street and on Washington Avenue and authorize the Mayor and City Clerk to execute the appropriate documents.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Gunn to approve the resolution for Changes to the Standard Lighting Contract with Consumers Energy for removal of streetlights on Wisner Street and on Washington Avenue. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**E. Change Order 2 to the Miscellaneous Construction contract with Bailey Excavating, Inc.**

**Recommendation:** *Approve Change Order 2 to the Miscellaneous Construction contract with Bailey Excavating, Inc. in the increased amount of \$89,248.97 for the repair of the storm sewer on Winthrop Avenue and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve Change Order 2 to the Miscellaneous Construction Contract with Bailey Excavating, Inc. in the increased amount of \$89,248.97. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**F. Request to adopt a resolution approving a selected project for additional funds for the 2023-2026 Transportation Improvement Plan**

**Recommendation:** *Adopt a resolution to approve a project as selected for inclusion in the 2023-2026 Transportation Improvement Plan (TIP) and to acknowledge that the City is willing to pay the local match for the selected projects.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to adopt a resolution approving a selected project for additional funds for the 2023-2026 Transportation Improvement Plan. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**G. Amendment 2 to the 2022 Major Street Engineering Contract**

**Recommendation:** *Approval of Amendment 2 to the 2022 Major Street Engineering contract with Spaulding DeDecker Associates, Inc. (SDA) of Novi, Michigan at a not-to-exceed cost of \$109,825.00 and authorization for the City Manager and City Engineer to execute the appropriate documents.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve Amendment 2 to the 2022 Major Engineering contract at a not-to-exceed cost of \$109,825.00. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**H. Amendment 1 to the Engineering and Project Administration, SCADA Software Upgrades Contract for the City of Jackson Wastewater Treatment Plant**

**Recommendation:** *Approve Amendment 1 to the Engineering and Project Administration, SCADA Software Upgrades Contract with Tetra Tech of Ann Arbor, MI at a not-to-exceed cost of \$96,250 and authorize the City Manager and Director of Public Works to execute the appropriate documents.*

Motion was made by Vice Mayor Robinson, seconded by Councilmember Bunnell to approve Amendment 1 to the Engineering and Project Administration, SCADA Software Upgrades Contract for the City of Jackson Wastewater Treatment Plant at a not-to-exceed cost of \$96,250. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**I. Revocation of the Conditional Phase 1 Class C License and Development Agreement for Wildwood Essence LLC**

**Recommendation:** *Approve the revocation of the previously authorized Conditional Phase One Class C License and Development Agreement for Wildwood Essence LLC. Located at 1623 Wildwood Ave.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the revocation of the Conditional Phase 1 Class C License and Development Agreement for Wildwood Essence, LLC. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**J. Approve an extension of the Development Agreement between the City of Jackson and Leon Cannabis LLC**

**Recommendation:** *Approve an extension of the Development Agreement between the City of Jackson and Leon Cannabis LLC, until January 19th 2024 and authorize the City Manager and City Attorney to make minor modifications as necessary.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve an extension of the Development Agreement between the City of Jackson and Leon Cannabis, LLC. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Gunn, Schlecte, Bunnell, and Forgrave (6). Nays: Councilmember Dancy (1). Motion carried.

**K. Approve the purchase of one (1) 2023 Ford F450 XL Cab and Chassis 4x4 DRW regular cab and AIR FLO PSC 9-3 dump body through MiDeal**

**Recommendation:** *Approve the purchase of one (1) 2023 Ford F450 XL Cab and Chassis 4x4 DRW Regular Cab from Gorno Ford for the amount of \$54,589.00 and an AIR FLO PSC 9-3 dump body purchased through and installed by Automotive Service Company in the amount of \$21,213.17 for a total purchase amount of \$75,802.17 through MiDeal. A 10% contingency \$7,580.22 for a total amount of \$83,382.39.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the purchase of one 2023 Ford F450 XL Cab and Chassis 4x4 DRW regular cab from Gorno Ford for the amount of \$54,589.00 and AIR FLO PSC 9-3 dump body purchased through and installed by Automotive Service Company in the amount of \$21,213.17 for a total purchase amount of \$75,802.17 through MiDeal. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**L. Contract Award for 2023 Major Street Engineering**

**Recommendation:** *Approve an award for the 2023 Major Street Engineering contract to Rowe Professional Service Company of Flint, Michigan in the amount of \$145,678.05 and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the contract award for 2023 Major Street Engineering. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**M. Contract Award for 2023 Lansing Avenue Corridor Engineering**

**Recommendation:** *Approve the award for the 2023 Lansing Avenue Corridor Engineering contract to Hubbell, Roth & Clark, Inc. of Jackson, Michigan in the amount of \$452,451.30 and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the contract award for 2023 Lansing Avenue Corridor Engineering in the amount of \$452,451.30. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.



**N. Consider first reading on amendment to Article VI, Division 2, Sec. 18-156 of the City Code to correct scrivener's error**

**Recommendation:** *Consider first reading of amendment to Section 18-156. Possession/use of Marihuana, of the City of Jackson Code of Ordinances.*

Motion was made by Councilmember Gunn, seconded by Councilmember Schlecte to consider the first reading on amendment to Article VI, Section 18-156 of the City Code to correct a scrivener's error. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Gunn, Schlecte, Bunnell, and Forgrave (6). Nays: Councilmember Dancy (1). Motion carried.

**O. Consider first reading on amendment to Chapter 2, Article VI, sec 2-451, record and data retention, of the City Code**

**Recommendation:** *Approve amendment to Section 2-451 of Chapter 2, Article IV of the Jackson Code of Ordinances.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to consider the first reading on amendment to Chapter 2, Article VI, Section 2-451, Record and Data Retention of the City Code. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**P. Approve the sale of City owned property located at 109 Hollywood for \$11,000**

**Recommendation:** *Approve the sale of City owned property located at 109 Hollywood St, to Luis Tejada for \$11,000. Authorize the City Manager to sign all sale documents associated with the Property Transfer and to make minor modifications.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the sale of City owned property located at 109 Hollywood for \$11,000. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**Q. Amendment to Chapter 28 of the City of Jackson Zoning Ordinance**

**Recommendation:** *Consider amendments as presented.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave for an amendment to Chapter 28 of the City of Jackson Zoning Ordinance. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**CITY COUNCILMEMBER'S COMMENTS:**

Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell all offered comments. Councilmember Forgrave declined to offer comments.

**MANAGER'S COMMENTS:**

City Manager Jonathan Greene declined to offer comments.

**ADJOURNMENT:**

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Schlecte. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:09 p.m.