

**MEETING MINUTES**

**City of Jackson Planning Commission**

Zoom Call Meeting ID: [990 9995 3018](#)

Wednesday, April 7, 2021

MEMBERS PRESENT: Conner Wood, Sheila Troxel, Derek Dobies, Colleen Sullivan, Laura Schlecte, James Johnson, Jonathan Green

MEMBERS ABSENT: Clyde Mauldin, Sarah Saucedo

STAFF PRESENT: Adam East

**1. Call to Order**

Chairman Wood called the meeting to order at 6:00 pm

**2. Pledge of Allegiance**

Those in attendance recited the Pledge of Allegiance

**3. Adoption of Agenda**

*Commissioner Sullivan made a motion to approve the agenda as presented. The motion was supported by Commissioner Schlecte.*

**The motion passed unanimously on a voice vote.**

**4. Consideration of the March 3, 2021 Planning Commission Meeting Minutes**

*Commissioner Dobies moved, with support from Commissioner Schlecte, to approve the minutes as presented.*

**The motion passed 6-0 on a voice vote with Commissioner Wood abstaining due to his absence at the previous meeting.**

**5. Public Comment and Correspondence - None**

**6. Consideration of Applications- None**

**7. Business**

A. EV Ordinance

Staff presented the recently passed Ann Arbor Electric Vehicle Ordinance and supporting documents and how such a proposed ordinance would fit into the City of Jackson Zoning Ordinance.

*Commissioner Dobies moved to direct Staff to take the Ann Arbor ordinance and to put into the context of Jackson's code of ordinances for Commissioners discussion and for use as a launching point in consideration. The motion also included the recommendation to include required bicycle parking into the off-street parking requirements. The motion was supported by Commissioner Schlecte.*

Commissioner Schlecte pointed out that the Jackson County Nonmotorized Plan had included a provision to specify bicycle parking as a requirement within parking requirements and noted that the proposal regarding bicycle parking would be consistent with the Nonmotorized Plan.

**The motion passed unanimously on a voice vote**

**B. Proposed Neighborhood Association Recognition Ordinance**

Staff presented review of the proposed Neighborhood Association Recognition Ordinance put forward by Commissioners Dobies and Sullivan for discussion of the Commission.

*Commissioner Dobies moved to enter the staff report and recommendations into the record as if read in whole. Motion was supported by Commissioner Schlecte.*

**The motion passed unanimously on a voice vote**

*Commissioner Dobies moved to forward the proposed Ordinance to City Council with the changes staff had noted in their review. The motion was supported by Commissioner Sullivan.*

*Commissioners further discussed the motion and recommended changes to the ordinance.*

*Commissioner Schlecte moved to postpone the vote to review the full ordinance with changes before sending the ordinance to Council for review. The motion was supported by Commissioner Troxel.*

Commissioner Troxel also stated that she would like to have additional time to review the ordinance and recommended changes to better participate in the discussion.

Commissioner Dobies noted that he respected the votes of others and the intent in providing more time, but added that he would be voting against the

proposal to postpone the vote for another meeting, noting that the recommended changes were not substantial and were mostly grammatical.

Commissioner Troxel asked if the ordinance had been shared with the neighborhoods. Commissioner Sullivan noted that she had extensively shared with residents in her ward when she was on City Council.

Commissioners voted.

**The motion to postpone the vote to the following meeting pending review of the full ordinance with changes passed 4-3 on a roll call vote  
(Schlecte-Y, Sullivan-N, Troxel-Y, Johnson-N, Dobies-N, Greene-Y, Wood-Y)**

C. Proposed Urban Farming Ordinance

Staff gave an update on the progress of the Urban Farming Ordinance, noting that the remaining piece was getting ordinance language regarding enforcement mechanisms in place via the Attorney's Office.

Commissioner Schlecte stated that she had recently been in Lansing and saw a house with a double-frontage lot that had five chickens. She noted that the backyard was unkempt and thought that the addition of the chickens and condition of the yard deteriorated the character of the neighborhood. She noted her concerns and expressed a desire for language regarding setbacks to ensure that they are not visible from the front yards or from street fronts.

Commissioner Dobies stated that there was already language in the proposed ordinance regarding setbacks which required them to be in the rear yard.

*Commissioner Dobies moved to recommend the ordinance to Council with the following amendments: City Attorney's office draft an enforcement mechanism to make consistent with city code, make cohesive all terminology with other code sections, make a license application within the ordinance consistent through the Clerk's Office, to allow for City Council to set license fees by resolution, to remove the necessity for a development agreement, and to remove language requiring fence and covered enclosures, and to make fully consistent with the zoning ordinance requirements. The motion was supported by Commissioner Sullivan.*

Commissioner Dobies noted that he was not proposing anything new and that these were the same recommendations made at the last meeting, except to include a provision that the Attorney's Office draft language for the enforcement of the ordinance.

*Commissioner Schlecte moved to postpone the vote to the following meeting to review the ordinance with noted changes. There was no support for the motion.*

**The motion to recommend the ordinance to Council with the noted changes passed 6-0 on a roll call vote**

**(Sullivan-Y, Troxel-Y, Schlecte-Y, Johnson-Y, Dobies-Y, Wood-Y)**

**8. Commissioner Comments- None**

**9. Next Meeting Reminder**

Chairman Wood reminded the Planning Commission of the next regularly scheduled meeting to be held on May 5, 2021 at 6:00 pm.

**10. Adjournment**

*Commissioner Johnson moved, with support from Commissioner Sullivan, to adjourn the meeting.*

**The motion passed unanimously on a voice vote**

*Chairman Wood adjourned the meeting at 7:12 pm.*

Sincerely,

Adam East, Senior Planner

Neighborhood and Economic Operations Department