



**CITY COUNCIL MEETING MINUTES**  
**April 25, 2023**

**CALL TO ORDER:**

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:30 p.m. by Vice Mayor Arlene Robinson.

**PLEDGE OF ALLEGIANCE AND INVOCATION:**

Council joined in the Pledge of Allegiance. Invocation was given by Fifth Ward Councilmember Karen Bunnell.

**ROLL CALL:**

Present: Vice Mayor/First Ward Councilmember Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Laura Dwyer Schlecte, and Fifth Ward Councilmember Karen Bunnell.

Absent: Mayor Daniel Mahoney\* and Sixth Ward Councilmember Will Forgrave\*\*.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, Chief Equity Officer John Willis, Director of Police and Fire Services Elmer Hitt, Director of Community Development Shane LaPorte, and City Engineer Jon Dowling.

\*arrived to the meeting at 6:53 p.m.

\*\*arrived to the meeting at 6:37 p.m.

**ADOPTION OF AGENDA:**

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to adopt the agenda with the addition of Item 10.1 under Other Business, homeless update. Vote - Yeas: Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Bunnell (5). Nays: none. Motion carried.

**PRESENTATIONS/PROCLAMATIONS:** none.

**PUBLIC HEARINGS:**

- 6.1 Conduct a public hearing to receive citizen comment on the approval of a Brownfield Plan for 228 W. Michigan Avenue (Hayes Hotel) Parcel ID 1-008100000.

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to open the public hearing. Vote - Yeas: Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Bunnell (5). Nays: none. Motion carried.

Peter Bormuth spoke in support of the Brownfield Plan.

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to close the public hearing. Vote - Yeas: Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Bunnell (5). Nays: none. Motion carried.

- A. Resolution in support of Brownfield plan for 228 W. Michigan.

Motion was made by Councilmember Bunnell, seconded by Councilmember Gunn to approve the resolution in support of the Brownfield Plan for 2285 W. Michigan Avenue. Vote - Yeas: Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (6). Nays: none. Motion carried.

**CITIZEN COMMENTS:**

Citizen comments were heard and the meeting continued.

**PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:**

- 8.1 Michigan Liquor Commission Acknowledgement Letter – House of Umami, LLC**

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to accept and place on file the Michigan Liquor Commission Acknowledgement Letter for House of Umami, LLC. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

## 8.2 CDBG, HOME, and CV Financial Summaries for March 2023

Motion was made by Councilmember Bunnell, seconded by Councilmember Forgrave to accept and place on file the CDBG, HOME, and CV Financial Summaries. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

### CONSENT CALENDAR:

- 9.1 Minutes of the Regular Meeting of the April 11, 2023 City Council Meeting**  
*Approve the minutes of the April 11, 2023 regular meeting of the City Council*
- 9.2 Special Even Application: City of Jackson Police Department Memorial**  
*Approve a request from the City of Jackson Police Department to host their Police Memorial on May 10, 2023 in Horace Blackman Park.*
- 9.3 Special Event Application for Spring Fling**  
*Approve a request from the Jackson Downtown Development Authority to host their Spring Fling on Sunday, May 7, 2023 from 11 am – 4 pm in downtown Jackson.*
- 9.4 Special Event Application for the Jackson Downtown Development Authority 2023 Cruise Ins and Concerts.**  
*Approve a request from the Jackson Downtown Development Authority, Michigan Theatre, and Jackson Symphony Orchestra to conduct their Cruise In and Concert events on May 26, June 23, July 28, August 25, and September 22, 2023 from 5:00 p.m. to 9:30 p.m. in Downtown Jackson.*
- 9.5 Special Event Application for Food Truck Tuesdays**  
*Approve a request from the Jackson Downtown Development Authority, Michigan Theatre, and Jackson Symphony Orchestra to conduct their Food Truck Tuesday events on June 6 & 20, July 11 & 25, August 1 & 15, September 12, 2023 from 11:00 a.m. until 1:00 p.m. in the True Community Credit Union City Square and Horace Blackman Park.*
- 9.6 Special Event Application for Friday Film Nights**  
*Approve a request from the Jackson Downtown Development Authority, Michigan Theatre, and Jackson Symphony Orchestra to conduct their Friday Film Nights on June 30, July 14, and August 11 from 9:00–11:30 p.m. in the True Community Credit Union City Square and Horace Blackman Park.*
- 9.7 Special Event Application for the Cascades Cycling Club’s Ride of Silence**  
*Approve a request from the Cascades Cycling Club to host their Ride of Silence on May 17, 2023 on the streets of Jackson.*

**9.8 Special Event Application for the Council for the Prevention of Child Abuse & Neglect Banner Hanging & Pinwheel Garden to honor Child Abuse Prevention Month**

*Approve a request from the Council for the Prevention of Child Abuse & Neglect to hang a banner and create a small pinwheel garden in recognition of Child Abuse Prevention Month during the month of April in Austin Blair ("Greenwood") Park in the City of Jackson.*

**9.9 Special Event Application for the First United Methodist Church Back to School Blast and Community Resource Fair.**

*Approve a request from the First United Methodist Church to host their Back to School Blast and Community Resource Fair on Thursday, July 27, 2023 in Horace Blackman Park, Hayes Court, and on Michigan Avenue in downtown Jackson.*

**9.10 Special Event Application: 2023 Walk to End Alzheimer's**

*Approve a request from the Alzheimer's Disease & Related Disorders Association to host their 2023 Walk to End Alzheimer's on October 14, 2023 on the streets of downtown Jackson.*

**9.11 Accept with regret, the resignation of Angela Edward from the Public Arts Commission**

Motion was made by Councilmember Forgrave, seconded by Councilmember Bunnell to approve the consent calendar. Councilmember Schlecte requested that item 9.8 be removed for separate consideration. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the special event application for the Council for the Prevention of Child Abuse & Neglect Banner Hanging & Pinwheel Garden to honor Child Abuse Prevention Month. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**OTHER BUSINESS:**

**10.1 Winter Sheltering Update**

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to move the update to the first meeting in May. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

## NEW BUSINESS:

### **11.1 Changes to Standard Lighting Contract with Consumers Energy**

**Recommendation:** *Approve the Resolution for Changes to the Standard Lighting Contract with Consumers Energy for two streetlight installations and authorize the Mayor and City Clerk to execute the appropriate documents.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve the changes to the Standard Lighting Contract with Consumers Energy. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

### **11.2 Confirm CDBG and HOME projects for Fiscal Year 2023 – 2024 and final funding allocations for those projects.**

**Recommendation:** *Confirm Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Projects for Fiscal Year 2023 – 2024 and Final Funding Allocations for those Projects.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to confirm the CDBG and HOME projects for fiscal year 23/24 and final funding allocations for those projects. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

### **11.3 Funding Letters for Pension Systems**

**Recommendation:** *Receive the actuarial valuations as of June 30, 2022 for the Act 345 Policemen's & Firemen's Retirement Plan, the Employees Retirement System and the Policemen's and Firemen's Retirement System, and approve the actuarial funding necessary for the fiscal year 2023-2024.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve funding letters for pension systems. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

### **11.4 Sale of City owned property located at 323 W Wesley Street, to North Shore Enterprise LLC.**

**Recommendation:** *Approve the sale of City owned property located at 323 W. Wesley Street for \$12,000.*

Motion was made by Councilmember Bunnell, seconded by Councilmember Gunn to approve the sale of City owned property located at 323 W. Wesley Street to North Shore Enterprise, LLC and authorize the City Manager

to sign all sale documents associated with the property transfer and to make minor modifications. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**11.5 The sale of four vacant residential City lots to the Welcome Home Organization.**

**Recommendation:** *Approve the sale of four vacant residential City lots to the Welcome Home Organization*

Motion was made Vice Mayor Robinson, seconded by Councilmember Gunn to approve the sale of four vacant residential City lots to the Welcome Home Organization for lots at 1203 Woodbridge, 1201 Woodbridge, 1226 Woodbridge, and 1227 Woodbridge and authorize the City Manager to execute the sale and development agreement. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**11.6 Sale of City owned property located at 1014 Woodbridge Street, to Kyle Brown for \$7,500.**

**Recommendation:** *Approve the sale of City owned property located at 1014 Woodbridge Street for \$7,500.*

Motion was made by Vice Mayor Robinson, seconded by Councilmember Gunn to approve the sale of City owned property located at 1014 Woodbridge Street to Kyle Brown for \$7,500.00 and authorize the City Manager to sign all sale documents associated with the property transfer and to make minor modifications. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**11.7 Racial Equity Commission Purchasing Policy Revisions**

**Recommendation:** *Approve the revisions to the City of Jackson Purchasing Policy Manual as suggested by the Racial Equity Commission to provide equitable opportunities for those interested in providing services, and goods, and entering into contracts with the City of Jackson.*

Motion was made by Councilmember Dancy, seconded by Vice Mayor Robinson to approve the revisions to the City of Jackson Purchasing Policy Manual as suggested by the Racial Equity Commission to provide equitable opportunities for those interested in providing services, and good and entering into contracts with the City of Jackson.

Motion was made by Mayor Mahoney, seconded by Councilmember Forgrave to amend the motion by removing Item 10 from Letter O in Section 3. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Vote was taken on the motion as amended. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Schlecte to authorize the City Attorney to get independent review of the purchasing policy. Motion died from lack of support.

#### **11.8 Zoning Map Amendment**

**Recommendation:** *Approve a Zoning Map Amendment – 523 – 543 E. Washington Avenue (Parcel #6-01330) and E. Washington Avenue (Parcel #6-0137.A0)*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the zoning map amendment for 523-543 E. Washington Avenue and E. Washington Avenue. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

#### **11.9 Resolution to Apply for a Transportation Economic Development Fund Category F Grant**

**Recommendation:** *Approve a resolution for application to the Michigan Department of Transportation (MDOT) for a Transportation Economic Development Fund (TEDF) Category F Grant, authorization for the Mayor and City Clerk to execute the resolution, and authorization for the City Engineer to file an application for repaving Wisner Street from Ganson Street to North Street.*

Motion was made by Councilmember Bunnell, seconded by Vice Mayor Robinson to approve the resolution to apply for a Transportation Economic Development Fund Category F Grant for repaving Wisner Street from Ganson Street to North Street. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

#### **11.10 American Rescue Plan Act – State and Local Fiscal Recovery Funds for the provisioning of governmental services in the General Fund**

**Recommendation:** *Approval of American Rescue Plan Act – State and Local Fiscal Recovery Funds for the provisioning of governmental services in the General Fund in the amount of \$4,514,997.74.*

Motion was made by Councilmember Dancy, seconded by Councilmember Schlecte to approve the American Rescue Plan Act – State and Local Fiscal Recovery Funds for the provisioning of governmental services in the General Fund. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

**CITY COUNCILMEMBER’S COMMENTS:**

Mayor Mahoney, Councilmember Gunn, Councilmember Schlecte, and Councilmember Forgrave offered comments. Vice Mayor Robinson, Councilmember Dancy, and Councilmember Bunnell declined to offer comments.

**MANAGER’S COMMENTS:**

City Manager Jonathan Greene offered comments.

**ADJOURNMENT:**

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Vice Mayor Robinson. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:04 p.m.





## **BUDGET WORKSHOP MINUTES**

May 2, 2023

### **CALL TO ORDER:**

The Jackson City Council met in special session at the Department of Public Works conference room to conduct a budget workshop and was called to order at 6:09 p.m. by Mayor Daniel Mahoney.

### **ROLL CALL:**

Present: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Laura Dwyer Schlecte, Fifth Ward Councilmember Karen Bunnell, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Assessor Jason Yoakam, Director of Parks and Recreation Kelli Hoover, Chief Equity Officer John Willis, Director of Police and Fire Service Elmer Hitt, Director of Finance Heather Ehnis, Director of Public Works Mike Osborn, Director of Community Development Shane LaPorte and City Engineer Jon Dowling.

### **ADOPTION OF THE AGENDA:**

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to adopt the agenda. Vote was done by voice with all in favor.

### **CITIZEN COMMENTS:**

Citizen comments were heard and the meeting continued.

### **FISCAL YEAR 2023-2024 BUDGET WORKSHOP:**

Council spoke with department heads regarding the proposed budget.

### **ADJOURNMENT:**

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to adjourn. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:47 p.m.