



CITY COUNCIL MEETING MINUTES
MAY 23, 2023

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:30 p.m. by Mayor Daniel Mahoney.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Vice Mayor/First Ward Councilmember Arlene Robinson.

ROLL CALL:

Present: Mayor Daniel Mahoney, Vice Mayor/First Ward Councilmember Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Laura Dwyer Schlecte, Fifth Ward Councilmember Karen Bunnell, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, City Assessor Jason Yoakam, Chief Equity Officer John Willis, Director of Police and Fire Services Elmer Hitt, Director of Community Development Shane LaPorte, Director of Public Works Mike Osborn, and City Engineer Jon Dowling.

ADOPTION OF AGENDA:

Motion was made by Councilmember Gunn, seconded by Vice Mayor Robinson to adopt the agenda. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS:

5.1 Water and Sewer Rate Studies

A virtual presentation was made by Baker Tilly Municipal Advisors, LLC.

PUBLIC HEARINGS: none.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

8.1 **City of Jackson, Michigan Financial Statements as of and for the 9 months ended March 31, 2023**

8.2 **CDBG, HOME, and CV Financial Summaries for April 2023**

8.3 **MLCC Acknowledgment Letter - Murphy's Bistro Co.**

8.4 **Homeless Hotel Project - Final Report**

Motion was made by Councilmember Gunn, seconded by Councilmember Schlecte to accept and place on file the City of Jackson, Michigan Financial Statements as of and for the 9 months ended March 31, 2023.

Councilmember Forgrave requested the motion be amended to bundle all items under Petitions and Communications from City Staff and Other Governmental Entities. Councilmember Gunn and Schlecte agreed to amend the motion.

Vote was taken on the motion as amended. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

CONSENT CALENDAR:

9.1 **Minutes of the Regular Meeting on May 9, 2023**

Approve the minutes of the regular meeting on May 9, 2023.

9.2 **Resignation from Racial Equity Commission**

Accept the resignation of Heather Truman from the Racial Equity Commission, effective immediately.

- 9.3 Appointment to the Historic District Commission**
Approve the Mayor's recommendation to appoint David Hammontree, Maurice Imhoff and Anna Hand to the Historic District Commission, each for a 3-year term, beginning immediately and ending on 12/31/26.
- 9.4 Appointment to the Jackson Public Arts Commission**
Approve the Mayor's recommendation to appoint Grant Bauman to the Jackson Public Arts Commission for a term of three years, beginning immediately and ending on May 28, 2026.
- 9.5 Special Event Application for the Zero Bar & Lounge Mobile Ribbon Cutting**
Approve a request from the Zero Bar & Lounge to host their Mobile Unit Ribbon Cutting on May 25, 2023, in Horace Blackman Park.
- 9.6 Special Even Application for the Jackson Interfaith Shelter Summer Event**
Approve a request from the Jackson Interfaith Shelter to host their Summer Event on August 5, 2023, on the streets of Jackson.
- 9.7 Special Event Application for the Jackson County Rose Parade**
Approve a request from the Jackson County Rose Festival to host the Jackson County Rose Parade on June 4, 2023, in Horace Blackman Park and on the streets of downtown Jackson.
- 9.8 Special Event Application for the Pride Family Picnic**
Approve a request from the Jackson Pride Center to host the Pride Family Picnic on June 25, 2023, in Horace Blackman Park.
- 9.9 Special Event Application - Juneteenth**
Approve a request from the Jackson College Department of Multicultural Affairs to host their Juneteenth event on June 17, 2023, in Horace Blackman Park, the True Community Credit Union City Square, and on the streets of downtown Jackson.
- 9.10 Special Event Application - Taste of Jackson**
Approve a request from The Black Enterprise-Chamber of Commerce to host their Taste of Jackson on July 15, 2023, in Horace Blackman Park, the True Community Credit Union City Square, and on the streets of downtown Jackson.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the consent calendar with pulling item 9.3 out for separate consideration. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to divide the question in Item 9.3. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to appoint David Hammontree. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to appoint Maurice Imhoff. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Schlecte, Bunnell, and Forgrave (6). Nays: Councilmember Gunn (1). Motion carried.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to appoint Anna Hand. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

OTHER BUSINESS: none.

NEW BUSINESS:

11.1 Proposed Annual Budget Resolution for Fiscal Year 2023-2024

Recommendation: *Adoption of Annual Budget Resolution for Fiscal Year 2023-2024*

Motion was made by Councilmember Dancy, seconded by Councilmember Forgrave to approve the proposed annual budget resolution for fiscal year 2023 and 2024. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.2 Water System Revenue Bond Ordinance

Recommendation: *Adoption of Water System Revenue Bond Ordinance pursuant to the provisions of Section 6 of the Michigan Revenue Bond Act of 1933, MCL 141.106.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Dancy to approve the Water System Revenue Bond Ordinance. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.3 Water and Sewer Rate Resolution

Recommendation: *Approval of Water and Sewer Rate Resolution for fiscal years 2023/24 and 2024/25.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Dancy to approve the Water and Sewer Rate Resolution for fiscal years 2023 and 2024.

A motion was made by Councilmember Schlecte to amend the current motion to postpone the item until the next meeting. The motion died from lack of support.

Vote was taken on the motion to approve. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Bunnell, and Forgrave (6). Nays: Councilmember Schlecte (1). Motion carried.

11.4 Tentative Award of Contract for Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement-East Division.

Recommendation: *Approve a Resolution for Tentative Award for the Contract for the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement-East Division to Bailey Excavating of Jackson, Michigan at a cost of \$5,268,528.26, and authorization for the City Clerk to execute the appropriate document(s).*

Motion was made by Councilmember Forgrave, seconded by Councilmember Dancy to approve the tentative award of contract for Drinking Water State Revolving Fund Phase 1 Water Main Replacement-East Division. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.5 Change Order 1 to the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement Contract, East Division.

Recommendation: *Approve Change Order 1 to the DWSRF Phase 1 Water Main Replacements East Division contract with Bailey Excavating, Inc. to modify the contract to update federal boilerplate language to meet current requirements and authorize the City Manager and City Engineer to execute the appropriate document. The contract amount remains unchanged by this Change Order.*

Motion was made by Councilmember Bunnell, seconded by Councilmember Schlecte to approve Change Order 1 to the Drinking Water State Revolving Fund Phase 1 Water Main Replacement Contract, East Division. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.6 Tentative Award of Contract for Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement-West Division.

Recommendation: *Approve a Resolution for Tentative Award for the Contract for the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacement-West Division to Bailey Excavating of Jackson, Michigan at a cost of \$3,865,829.50, and authorization for the City Clerk to execute the appropriate document(s).*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the tentative award of Contract for Drinking Water State Revolving Fund Phase 1 Water Main Replacement – West Division. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.7 Change Order 1 to the Drinking Water State Revolving Fund (DWSRF) Phase 1 Water Main Replacements Contract, West Division.

Recommendation: *Approve Change Order 1 to the DWSRF Phase 1 Water Main Replacements West Division contract with Bailey Excavating, Inc. to modify the contract to update federal boilerplate language to meet current requirements and authorize the City Manager and City Engineer to execute the appropriate document. The contract amount remains unchanged by this Change Order.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve Change Order 1 to the Drinking Water State Revolving Fund Phase 1 Water Main Replacement Contract, West Division. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.8 DWSRF Water Plant Improvements

Recommendation: *Resolution for approval of the tentative contract award to Monroe Plumbing & Heating Co. of Monroe MI, for the construction of the Drinking Water State Revolving Fund, Fiscal Year 2023 Improvements project.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the Drinking Water State Revolving Fund Water Plant Improvements. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.9 2023 HMA Patching on West Avenue and Brown Street Contract Award

Recommendation: *Approval of an award for the contract for the 2023 HMA Patching on West Avenue and Brown Street to Bailey Excavating, Inc. of Jackson, Michigan at a cost of \$141,681.05, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the 2023 HMA Patching on West Avenue and Brown Street Contract Award. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.10 Sale of two vacant residential City lots to Norfolk Homes

Recommendation: *Approve the sale of two vacant residential City lots to Norfolk Homes. Lots are identified as; 605 S. Mechanic Street (PIN #5-021200000) and 608 S. Mechanic Street (PIN #4-058900000) for the purpose of constructing residential housing and authorize the City Manager to execute the Sale and Development Agreement.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the sale of two vacant residential lots to Norfolk Homes. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.11 Fiscal Year 2023/2024 purchase of Water and Wastewater Treatment chemicals.

Recommendation: *Award the various water and wastewater treatment chemical purchases, as presented, via the annual supply bids.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the Fiscal Year 2023/2024 purchase of water and wastewater treatment chemicals. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.12 Drinking Water State Revolving Fund Plumbing for Lead Service Line Replacement Tentative Contract Award Resolution.

Recommendation: *Approval of the resolution for the tentative contract award to Northwoods Plumbing LLC of Concord, MI in the amount of \$703,125 for the Drinking Water State Revolving Fund Plumbing for Lead Service Line Replacement.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve the Drinking Water State Revolving Fund Plumbing for Lead Service Line Replacement Tentative Contract Award Resolution. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.13 Drinking Water State Revolving Fund Electrical Grounding for Lead Line Replacement Tentative Contract Award Resolution.

Recommendation: *Approval of the resolution for the tentative contract award to Hirst Electric of Jackson, MI, in the amount of \$517,500 for the Drinking Water State Revolving Fund Electrical Grounding for Lead Line Replacements.*

Motion was made by Councilmember Bunnell, seconded by Vice Mayor Robinson to approve the Drinking Water State Revolving Fund Electrical Grounding for Lead Line Replacement Tentative Contract Award Resolution. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.14 Conditional Phase One Facility License Class C Grower Establishment - Healthy Hi, Inc.

Recommendation: *Approve conditional Phase One facility licenses for Healthy Hi, Inc. One Class C Grower License at 619 E. Washington Ave, per Ordinance No. 2020-20, Section 16-516 Authorize the City Attorney to prepare the Development Agreement, and Authorize the City Manager to sign the Development Agreement.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the Conditional Phase One Facility License Class C Grower Establishment – Healthy Hi, Inc. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Gunn, Schlecte, Bunnell, and Forgrave (6). Nays: Councilmember Dancy (1). Motion carried.

11.15 First Reading-Amendment to the City’s Chapter 28 PILOT Ordinance

Recommendation: *Approve first reading of Ordinance amending Chapter 24, Taxation, of the Code of Ordinances by adding Article VIII, Sections 24-121 through 24-131 to provide for the approval of an exemption from ad valorem property taxes for housing being developed or rehabilitated for workforce housing under the authority of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended by MCL 125.1415a*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the First Reading – Amendment to the City’s Chapter 28 PILOT Ordinance. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

CITY COUNCILMEMBER’S COMMENTS:

Mayor Mahoney, Vice Mayor Robinson, and Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave all offered comments.

MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Schlecte, seconded by Councilmember Dancy. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:34 p.m.