

MEETING MINUTES

Jackson Historic District Commission

Zoom Call- Meeting ID: 912 9192 3269

Monday, June 21, 2021 at 6:00 PM

MEMBERS PRESENT: Tony Raykovich, Russ Desy, Thaddaus Williams, Maurice Imhoff, Scott Slagor, Mary Lee Clark

MEMBERS ABSENT: None

1. Call to Order

Chairman Raykovich called the meeting to order at 6:02 pm

2. Public Comment –None.

3. Adoption of Agenda

Commissioner Desy moved to approve the agenda as presented. The motion was supported by Commissioner Imhoff.

The motion passed unanimously on a voice vote.

4. Approval of the May 17, 2021 Meeting Minutes

Commissioner Desy moved, with support from Commissioner Williams, to approve the minutes as presented.

The motion passed unanimously on a voice vote.

5. Applications for Review

A. 210 Second St- tabled from 5/17 meeting

Homeowner Aaron Norris attended the meeting to present his request for approval for replacement windows that he had installed without a permit. Mr. Norris added that the majority of the windows on the home had previously been replaced by the previous owner and when the previous tenant was evicted, they damaged a number of windows before leaving the property.

Commissioner Desy asked Mr. Norris how many windows in total he had replaced. Mr. Norris stated that he replaced five (5) windows himself on the upper story of the home.

Commissioner Slagor asked about the installation method, noting that in the photos, one of the windows appeared to have a different depth than the others. He added that it could have been an issue with the painted surface, but needed to verify the windows were installed appropriately with no issues with seals or air tightness. Mr. Norris agreed and stated that he planned to correct the paint to match.

Commissioner Slagor noted that the windows that had been replaced before Mr. Norris' new windows also appeared to be vinyl windows in reference photos and streetview images.

Commissioner Clark added that she agreed the proposed windows were substantially similar to what was replaced and matched the other windows at the home. She added that she appreciated that Mr. Norris was trying to do the right thing in seeking HDC approval for the work.

Commissioner Desy moved, with support from Commissioner Imhoff, to approve the Certificate of Appropriateness for the proposed five (5) second story vinyl windows citing SOI Standard #9, that the new work will not alter historic materials, noting that the windows that were replaced were also vinyl. Mr. Desy also added that the windows are not architecturally distinctive and that future applications should consider materials that are historically appropriate.

**The motion passed 6-0 on a roll call vote
(Slagor-Y, Imhoff-Y, Desy-Y, Clark-Y, Williams-Y, Raykovich-Y)**

6. Study Items- None

7. New Business

A. JDL Mural Correspondence

Staff presented a letter received from legal counsel from the Jackson District Library addressed to the Commission in response to the HDC letter for enforcement of the ordinance.

Commissioners discussed the letter and their options, noting that they would like to meet with the City Attorney since the Library had hired legal counsel.

Commissioners also stated that it may be wise to revise the ordinance to provide clear language regarding murals and the issue of painting previously unpainted surfaces

Commissioner Imhoff stated that he would volunteer to meet with the Attorney's Office. Commissioner Desy stated that he would also attend such a meeting.

B. Informational Worksheet- Roofing

Commissioners discussed the fact sheet put together by Commissioner Slagor regarding guidelines for new roofs at historic buildings.

Commissioner Williams moved, with support from Commissioner Imhoff, to adopt the proposed roofing guidelines and fact sheet with minor changes.

The motion passed unanimously on a voice vote

8. Final Comments

A. Public Comment

Ms. Elizabeth Ferszt commented on the mural at the Carnegie Library noting that the mural was on the later addition and was placed at the rear of the building so as not to be visible

from the front. She stated that she liked the mural and did not believe it detracted from the character of the building.

B. Commissioner Comment-

Commissioner Clark stated that she would like to form a committee to revise the ordinance language regarding paint and to make it clear that murals are not considered as ordinary maintenance. Commissioner Slagor stated that he would send some ordinances to Commissioner Clark to help her get started in drafting the language.

Commissioner Williams congratulated Commissioner Imhoff on the new flag program, noting that Mr. Imhoff had been working with the Michigan State Capital on restoring Civil War flags. He added that there was an article in the paper for reference.

9. Reminder: Next Regular Meeting

Chairman Raykovich reminded the Commission that the next scheduled meeting will be Monday, July 19, 2021 at 6:00 pm.

10. Adjournment

The meeting adjourned at 7:35pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adam East". The signature is written in a cursive, flowing style.

Adam East
Senior Planner