

MEETING MINUTES

Jackson Historic District Commission

City Hall- 161 W. Michigan Ave- 2nd Floor Council Chambers
Monday, August 23rd, 2021 at 6:00 PM

MEMBERS PRESENT: Thaddaus Williams, Maurice Imhoff, Scott Slagor, Mary Lee Clark

MEMBERS ABSENT: Tony Raykovich, Russ Desy

1. Call to Order

Vice Chair Williams called the meeting to order at 6:10 pm

2. Public Comment –None.

3. Adoption of Agenda

Commissioner Imhoff moved to approve the agenda as presented. The motion was supported by Commissioner Clark.

The motion passed unanimously on a voice vote.

4. Approval of the June 21, 2021 Meeting Minutes

Commissioner Imhoff moved, with support from Commissioner Clark, to approve the minutes as presented.

The motion passed unanimously on a voice vote.

5. Applications for Review

A. 244 W. Michigan Ave- Carnegie Library- Proposed Roof and Skylight Replacement

Jeff Huey of the Jackson District Library and Jeanette Woodard, Architect, presented the request to repair the roof at the Carnegie Library and to replace the skylights. They added that the replacement skylights would have the same design and framing. The roof repairs would include replacing old ventilation system.

Comissioner Slagor asked that once the ventilation system was removed, how the roof would be patched. Ms. Woodard added that the existing roof has a wood frame so they will be filling with wood to match. The rubber roof is under warranty so they will be reapplying to match the roof.

No other commissioner discussion regarding the roof and skylights.

Commissioner Slagor moved to approve a Certificate of Appropriateness for the repairs to roof and replacement of the skylights, citing SOI Standards #9 and #10. The motion was seconded by Commissioner Imhoff.

**The motion passed 4-0 on a roll call vote
(Slagor-Y, Imhoff-Y, Clark-Y, Williams-Y)**

B. 244 W. Michigan Ave- Carnegie Library-Masonry Repairs

Jeff Huey of the Jackson District Library and Jeanette Woodard, Architect, presented the request to clean, repair, and replace masonry at the Carnegie Library.

Commissioner Slagor stated that the application was very thorough in stating the proposed work scope and noted that the firm completing the work is a professional firm. Ms. Woodard added that the library has been examining the condition of the windows at the building, but that no work on windows is proposed at this time. They hope to restore the windows in the future.

Commissioners and Architect discussed the methods of cleaning.

Commissioner Slagor moved to approve and issue a Certificate of Appropriateness for the proposed cleaning, repair, and replacement as presented and to cite NPS Standards for Rehab #6 and #7. Commissioner Imhoff supported the motion.

**The motion passed 4-0 on a roll call vote
(Clark-Y, Imhoff-Y, Slagor-Y, Williams-Y)**

C. 506 W. Washington – Proposed Window Replacements

Applicant Laura Schlecte presented her request. She stated that she bought the home out of tax foreclosure and the units were disjointed and chopped up. She included a floor plan with notes in her application and the Commission reviewed her proposal to repair, remove, and replace some windows at the home.

Commissioner Slagor asked Mrs. Schlecte about the bay window that appeared to have been replaced in the attached photos. Mrs. Schlecte stated that the window had been badly damaged and her carpenter was working to replicate the original details and window size.

Commissioners asked Mrs. Schlecte if all windows being removed and replaced would match their historical size. Mrs. Schlecte said that all windows would match as closely as possible. Commissioner Slagor noted that the windows in the photos appeared to be double hung, and that the proposed replacement windows also appeared to be double hung and were wood windows.

Commissioner Slagor moved to approve a Certificate of Appropriateness for the replacement as presented and specified in the application, adding that the replacement shall be all wood windows, shall match the openings to the greatest extent possible, and shall be double hung as specified in the application. Commissioner Imhoff supported the motion. Commissioners cited SOI Standards #6 and #9 and #5 in their approval.

**The motion passed 4-0 on a roll call vote
(Imhoff-Y, Clark-Y, Slagor-Y, Williams-Y)**

6. Study Items- None

7. New Business

8. Final Comments

A. Public Comment- None

B. Commissioner Comment-

Commissioners Clark and Williams to work together to revise the ordinance language regarding painting vs. murals in the ordinance.

9. Reminder: Next Regular Meeting

Vice Chairman Williams reminded the Commission that the next scheduled meeting will be Monday, September 20th, 2021 at 6:00 pm.

10. Adjournment

The meeting adjourned at 7:18pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adam East". The signature is written in a cursive, flowing style.

Adam East
Senior Planner