



CITY COUNCIL MEETING MINUTES
October 10, 2023

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:30 p.m. by Mayor Daniel Mahoney.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Vice Mayor Arlene Robinson.

ROLL CALL:

Present: Mayor Daniel Mahoney, Vice Mayor/First Ward Councilmember Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Laura Dwyer Schlecte, and Sixth Ward Councilmember Will Forgrave.
Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, City Assessor Jason Yoakam, Chief Equity Officer John Willis, Director of Police and Fire Services Elmer Hitt. Director of Community Development Shane LaPorte, and City Engineer Jon Dowling.

ADOPTION OF AGENDA:

Motion was made by Councilmember Gunn, seconded by Vice Mayor Robinson to adopt the agenda. Vote was done by voice with all in favor.

PRESENTATIONS/PROCLAMATIONS:

A presentation on Echelon Front's Extreme Ownership Leadership training was given by Tim Gonzales and Debbi Koehn.

PUBLIC HEARINGS: none.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

- 8.1 **City of Jackson, Michigan Financial Statements as of and for the Two Months Ended August 31, 2023**
- 8.2 **Environmental Commission Minutes for 8-16-23**
- 8.3 **MLCC Acknowledgement Letter - The Kroger Co. of Michigan**
- 8.4 **Major and Local Street Asphalt Patching and Padding Expenses**
- 8.5 **USDA Tree Grant**
- 8.6 **Historic Demolition Information**

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to accept and place on file items 8.1 through 8.6. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

CONSENT CALENDAR:

- 9.1 **Minutes of the Regular Meeting of the City Council on September 26, 2023**
Approve the minutes of the regular meeting of the Jackson City Council on September 26, 2023.
- 9.2 **Halloween Trick or Treating Resolution**
Approve a resolution establishing October 31, 2023 from 6:00 p.m. until 8:00 p.m. as the date and time "for trick or treating" in the City of Jackson.
- 9.3 **Special Event Application: Giving Back to the Community**
Approve a request from Jackson Michigan Giving Back to the Community to host their Giving Back to the Community event on October 22, 2023, on the streets of Jackson.
- 9.4 **Ex-officio appointment to the Racial Equity Commission**
Approve the Mayors recommendation to appoint Bikash Jha to the Racial Equity Commission as an ex-officio member, to complete a term, beginning immediately and ending December 31, 2026, in concurrence with the REC recommendation.

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve the consent calendar. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

OTHER BUSINESS:

10.1 Recommendations from ad hoc committee tasked with appointed official review format.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to postpone until the next meeting. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

10.2 Ordinance No. 2023-10

Recommendation: *Approve the second reading/final adoption of Ordinance 2023-10 amending Section 4.4 of Chapter 4 to accurately identify the prohibition of the keeping of venomous reptiles.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the second reading/final adoption of Ordinance 2023-10 amending Section 4.4 of Chapter 4 to accurately identify the prohibition of the keeping of venomous reptiles. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

10.3 Ordinance No. 2023-11

Recommendation: *Approve the second reading/final adoption of Ordinance No. 2023-11 amending Section 14-42.1 of Chapter 14, Article III, Division 2 of the City of Jackson Code of Ordinances to specify that issued certificates of compliance are transferrable.*

Motion was made by Councilmember Dancy, seconded by Councilmember Schlecte to approve the second reading/final adoption of Ordinance No. 2023-11 amending Section 14-42.1 of Chapter 14, Article III, Division 2 of the City of Jackson Code of Ordinances to specify that issued certificates of compliance are transferrable. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

NEW BUSINESS:

11.1 Window Replacement at Fire Station #2

Recommendation: *Accept bid by R.W. Mercer for the replacement of windows at Fire Station #2 located at 1906 S. Milwaukee St. for \$86,957.*

Motion was made by Vice Mayor Robinson, seconded by Councilmember Dancy to accept the bid by R.W. Mercer for the replacement of windows at Fire Station #2 located at 1906 S. Milwaukee St. for \$86,957. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.2 Budget Amendment for Justice Assistance Grant

Recommendation: *Amend the 2023/2024 budget to reflect additional revenue of \$51,526 and additional expenditures by the Jackson Police Department of \$31,316 and by the Jackson County Sheriff's Office of \$20,210.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to amend the 2023/2024 budget to reflect the additional revenue of \$51,523 and additional expenditures by the Jackson Police Department of \$31,316 and by the Jackson County Sheriff's Office of \$20,210. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.3 Traffic Control Orders 2390 & 2391 - Euclid Street at Kent Street, and Mansion Street at Kent Street

Recommendation: *Approval of Traffic Control Orders 2390 and 2391 to remove Yield Signs at Euclid Street and Kent Street and at Mansion Street and Kent Street, replacing them with Stop Signs, and rescind Traffic Control Orders 0731 and 0360.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve Traffic Control Orders 2390 and 2391 - Euclid Street at Kent Street, and Mansion Street at Kent Street. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.4 Accept Grant Funds from the Michigan Department of Natural Resources

Recommendation: *Approval of a resolution to accept a 2022 matching grant in the amount of \$300,000 from the Michigan Department of Natural Resources (MDNR) Trust Fund for phase two construction of a universal design trail from S. West Avenue to the Optimist Park Shelter along the MLK Jr. Equality Trail and authorization for the Clerk to execute the appropriate documents.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to accept grant funds from the Michigan Department of Natural Resources in the amount of \$300,000. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.5 LifePak 15 Purchase

Recommendation: *Approval for the purchase of two LifePak 15 monitors to be used on front line apparatus by the Jackson Fire Department. The total purchase amount of \$104,385.76 will be partially offset by Opioid Settlement revenue as shown in the FY 23/24 budget approved by the City Council.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the purchase of two LifePak 15 monitors to be used on front line apparatus by the Jackson Fire Department; the total purchase amount of \$104,385.76 will be partially offset by Opioid Settlement revenue as shown in the FY 23/24 budget approved by the City Council. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.6 Amendment 3 to the 2020 Water Main Engineering Contract.

Recommendation: *Approval of Amendment 3 to the 2020 Water Main Engineering contract with Hubbell, Roth & Clark, Inc. (HRC) of Jackson, Michigan at a not-to-exceed cost of \$559,500.00 and authorization for the City Manager and City Engineer to execute the appropriate documents.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve Amendment 3 to the 2020 Water Main Engineering Contract with Hubbell, Roth & Clark, Inc. of Jackson Michigan at a not-to-exceed cost of \$559,500 and authorization for the City Manager and City Engineer to execute the appropriate documents. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.7 Change Order No. 1 to the Wastewater Treatment Plant and Myrtle Lift Station Improvements with Heaney General Contracting, Inc.

Recommendation: *Approval of Change Order No. 1 to the Wastewater Treatment Plant and Myrtle Lift Station Improvements with Heaney General Contracting, Inc. in the increased amount of \$163,502.57 and authorize the City Manager and Director of Public Works to execute the appropriate documents.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve Change Order No. 1 to the Wastewater Treatment Plant and Myrtle Lift Station Improvements with Heaney General Contracting, Inc. in the increased amount of \$163,502.57 and authorize the City Manager and Director of Public Works to execute the appropriate documents. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.8 Ordinance No. 2023-12

Recommendation: *Approve the first reading and advance to a second reading/final adoption an ordinance amending Note 9 of Section 27-76.01(B)(1) of the Sewer Use Ordinance correcting the discharge amount subject to surcharge.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the first reading and advance to a second reading/final adoption an ordinance amending Note 9 of Section 27-76.01(B)(1) of the Sewer Use Ordinance correcting the discharge amount subject to surcharge. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Forgrave (6). Nays: none. Motion carried.

11.9 5th Ward Appointment Process

Motion was made by Vice Mayor Robinson, seconded by Councilmember Gunn to set the deadline for applications to be November 3, 2023 at 5:00 p.m. Councilmember Schlecte stated that she would be abstaining from the vote because she may apply for the appointment. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, and Forgrave (5). Nays: none. Abstention: Councilmember Schlecte. Motion carried.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Robinson, and Councilmembers Dancy, Gunn, Schlecte, and Forgrave all offered comments.

MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Schlecte. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:22 p.m.