

**MEETING MINUTES**

**Jackson Affordable Housing Development Board**

November 1, 2022

Meeting was held at City Hall 161 W. Michigan Avenue,  
2<sup>nd</sup> Floor Council Chambers at 2:00 pm

MEMBERS PRESENT: Katima Dickenson, Jonathan Greene, Angelita Gunn, Laurie Ingram, Shaunta Patton, Rachael Wingle  
MEMBERS ABSENT: Wendy Clow, Kenneth Robinson,  
STAFF PRESENT: Lena Gray-Grant Administrator  
GUEST(S): Sheila Evarts-Habitat for Humanity

**1. CALL TO ORDER**

The meeting was called to order at 2:04 pm by Board Member Ingram in place of Chairperson Clow. The meeting was handed over to Vice-Chair Patton.

**2. ADOPTION OF AGENDA**

Moved by Board Member Greene, supported by Board Member Gunn. ***The motion passed unanimously.***

**3. APPROVAL OF MINUTES**

Moved by Board Member Greene, supported by Board Member Gunn. ***The motion passed unanimously.***

**4. PUBLIC COMMENT AND CORRESPONDENCE**

No citizen comments were made.

**5. BUSINESS**

- a. Receipt of Letter of Resignation from Chairperson Clow. The Board received and accepted the resignation letter from Chairperson Clow. A new Chair will be voted on in an upcoming meeting. Board Member Greene will also check on the status of Board Member Robinson.
- b. Recap of Zimmerman-Volk Housing Study. Board Members were invited to discuss their thoughts on the presentation provided at the October meeting. The Board discussed priorities that stood out to them as the need for more affordable housing and different types of housing. City Council will be receiving the Housing Study in the next couple of weeks. Guidehouse Consulting is expected to provide their Housing Analysis by December 1 to the City.
- c. Housing Services Discussion. Board Members provided an overview of the housing services, limitations, gaps and best practices of the organizations they represent. Board

Members represent organizations that provide affordable housing, preservation of historic homes, homeless services, disability services, housing stability programs, domestic violence and sexual assault emergency housing programs. Some of the limitations highlighted in services were demand for services exceeds availability or capacity to provide, funding limitations, social justice issues, and lack of properties that will accept housing vouchers. Best practices included showing up every day for clients, collaboration with other organizations, communication with stakeholders, meeting clients where they are at.

- d. ARPA Funds and Usage. An interpretive guidance was sent to Board Members to assist in the determination of next steps for making recommendations to City Council on the use of ARPA funds for affordable housing needs. One added possibility was to consider recommending an RFP process with board identified priorities for funding.

6. **NEXT BOARD MEETING DATE:** December 6, 2022, 2:00 p.m.

7. **ADJOURN:**

Board Member Greene moved to adjourn, supported by Board Member Patton. ***The motion passed unanimously.*** Meeting adjourned at 2:51 p.m.