



IF YOU WISH TO ADDRESS THE CITY COUNCIL,
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

AGENDA – CITY COUNCIL MEETING

June 24, 2008

7:00 p.m.

1. Call to Order.
2. Pledge of Allegiance – Invocation by Kenneth E. Gaiser, 4th Ward City Councilmember.
3. Roll Call.
4. Adoption of Agenda.
5. **Presentations/Proclamations.**
 - A. Kathleen Conley, Human Relations Commission Chair, will give an update regarding Human Relations Commission activities.
6. **Citizen Comments. (3-Minute Limit)**
7. **Consent Calendar.**
 - A. Approval of the minutes of the regular City Council meeting of June 10, 2008.
 - B. Approval of the request from the Downtown Development Authority to hold Picnic in the Park on Tuesdays, July 8, July 15, July 22, July 29, August 5, August 12, August 19, and August 26, 2008, from 12:00 p.m. until 1:00 p.m., at Bucky Harris Park. (Recommended approval received from the Police, Fire, Traffic Engineering, Public Services and Parks/Forestry Departments and the Downtown Development Authority. Proper insurance coverage is in place.)
 - C. Approval of the request from the Jackson Non-Profit Support Center to hold a Mentoring Awareness March, with police assistance, on Saturday, July 19, 2008, beginning at 10:00 a.m., at 500 Griswold Street and ending at Ella Sharp Park. (Recommended approval received from the Police, Fire, Traffic Engineering and Parks/Forestry Departments. Insurance coverage received and approved.)
 - D. Approval of payment of the Jackson County Emergency Dispatch Services invoice in the amount of \$10,800.00, for the period of April 2008 through March 2009, in accordance with the recommendation of the City Manager.
 - E. Approval of Traffic Control Order (TCO) No. 1982, removing the No Trucks restriction on Mitchell Street west of Elm Street rescinding TCO 1921, in accordance with the recommendation of the City Engineer.
 - F. Approval of Final Change Order No. 1 to the contract with Jule Swartz and Sons Excavating, Inc., in the increased amount of \$3,693.12, for the Hobart Street Storm Sewer Construction to balance the quantities for contract pay items and adding a pay item for rock excavation not included in the original contract, and authorization for the City Manager and City Engineer to execute the appropriate document(s), in accordance with the recommendation of the City Engineer.
 - G. Approval of the request to approve Change Order No. 1 to the contract with FEB Corporation, in the amount of \$1,197.00 for a new total contract price of \$21,542.00, for additional rehabilitation work at 1125 Walker, in accordance with the recommendation of

- the Community Development Director.
- H. Approval of the request to approve Change Order No. 1 to the contract with Bar Home Improvement, in the increased amount of \$900.00, for a new total contract price of \$20,040.00, for additional rehabilitation work at 518 Garfield, in accordance with the recommendation of the Community Development Director.
 - I. Receipt of a request to withdraw the 2008 Motion to Add a Subsequent Year filed by the Sprint Nextel Corporation with the Michigan Tax Tribunal, and referral to the City Assessor and City Attorney for appropriate action.
 - J. Receipt of a petition circulated by William R. Ross to vacate a 16-foot wide alley running east and west, situated south of Lots 1 through 12 and north of Lots 18 through 29, Block 7, Jackson Land and Improvement Company's subdivision of Blocks 2 and 7 and parts of Blocks 1, 3, 4, 5, 6, 11, and 12 of Francis Street Addition and referral to staff for appropriate action.
 - K. Receipt of the City of Jackson's summary of revenue and expenditures for the eleven (11) months ended May 31, 2008.
 - L. Receipt of the Community Development Department CDBG Financial Summary through May 31, 2008.
 - M. Referral of an application to the City Planning Commission from the City to rezone property located at 500 and 505 N. Jackson, 216-224 Trail and 523 Blackman from PUDD to C-4.
 - N. Establishment of July 15, 2008, at the City Council meeting as the time and place to hold a public hearing on the application for an Industrial Facilities Exemption Certificate filed by Edwards Machining, Inc., located at 2335 Research Drive.

8. **Committee Reports.**

9. **Appointments.**

10. **Public Hearings.**

Recess as a City Council and convene as a Board of Review

- A. Public hearing on Special Assessment Roll No. 3349 for street construction on Morrell Street from Hupp Avenue to Elm Avenue.
 - 1. Resolution confirming Special Assessment Roll No. 3349.
- B. Public hearing on Special Assessment Roll No. 4153 for streetscape construction on Cortland Street from Blackstone Street to Francis Street.
 - 1. Resolution confirming Special Assessment Roll No. 4153.
- C. Public hearing on Special Assessment Roll No. 4162 for delinquent miscellaneous General Fund Accounts Receivable.
 - 1. Resolution confirming Special Assessment Roll No. 4162.
- D. Public hearing on Special Assessment Roll No. 4163 for delinquent miscellaneous Building Department Fund Accounts Receivable.
 - 1. Resolution confirming Special Assessment Roll No. 4163.
- E. Public hearing on Special Assessment Roll No. 4164 for delinquent miscellaneous Community Development Block Grant Fund Accounts Receivable.
 - 1. Resolution confirming Special Assessment Roll No. 4164.
- F. Public hearing on Special Assessment Roll No. 4165 for delinquent miscellaneous Water Fund Accounts Receivable.
 - 1. Resolution confirming Special Assessment Roll No. 4165.
- G. Public hearing on Special Assessment Roll No. 4166 for delinquent miscellaneous Public Works Fund Accounts Receivable.
 - 1. Resolution confirming Special Assessment Roll No. 4166.

Adjourn as a Board of Review and reconvene as City Council

- H. Public hearing on the request to rezone from R-4 (high-density apartment and office) to C-4 (General Commercial), property located at 1617 N. West Avenue. (City Planning Commission recommends approval.)
 - 1. Consideration of an ordinance amending Chapter 28, Section 28.183, City Code, rezoning property located at 1617 N. West Avenue.

11. **Resolutions.**

- A. Consideration of a resolution ordering sidewalk replacement at 1119 Cooper Street, and 136 E. Mansion, in accordance with the City Sidewalk Restoration Program.
- B. Consideration of a resolution to approve the request to transfer ownership of a 2007 Class C licensed business with Entertainment Permit, located in escrow, to Buffalo Barbeque Wings, LLC, and transfer location to 1085 N. Wisner Street.
- C. Consideration of a resolution approving entering into a cost-participation agreement and contract with the Michigan Department of Transportation in the estimated amount of \$89,750.50, with federal funds paying 100% of construction costs, for Safe Routes to School infrastructure including sidewalk construction and repairs with other related work at Frost/Cascade Elementary, Northeast Elementary, and Jackson Arts and Technology schools, and authorization for the Mayor and City Clerk to execute the appropriate document(s).
- D. Consideration of a resolution approving entering into a contract with the Michigan Department of Transportation for the loan for the Local Jobs Today program to be used for the High Street repaving from Losey Avenue to Executive Drive, and authorization for the Mayor and City Clerk to execute the appropriate document(s).
- E. Consideration of a resolution approving entering into a contract with the Michigan Department of Transportation for street repavement on High Street from Losey Avenue to Executive Drive, and authorization for the Mayor and City Clerk to execute the appropriate document(s).

12. **Ordinances.**

- A. Final reading of Ordinance No. 2008.8 amending Chapter 3, Section 3-10 to add subparagraph (6), City Code, to provide for specific penalty provisions for Minors in Possession of Alcoholic Liquors.
- B. Final reading of Ordinance No. 2008.9 repealing Sections 24-32 - 24-40 of Chapter 24, City Code, to eliminate the current process of approving tax exemption status through the resolution process.

13. **Other Business.**

- *A. City Council recommendations to the Charter Review Committee.

14. **New Business.**

- A. Consideration of the request to approve Change Order No. 1 to the engineering contract with Earth Tech, Inc., Grand Rapids, in the not to exceed amount of \$358,217.12 (\$98,000.00 increase), for additional design, construction engineering and inspection work for replacement activity at the Wastewater Treatment Plant, in accordance with the recommendation of the Director of Sewage Treatment & Facility.
- B. Consideration of the request to enter into a contract with Rehman, Robson, in the not to exceed amount of \$29,500, to perform a classification and compensation study of non-union and MAPE bargaining unit positions, in accordance with the recommendation of the Personnel and Labor Relations Director.
- C. Consideration of the request to nominate and elect Councilmember Carl L. Breeding as the voting delegate to represent the City at the Annual National League of Cities 2008 Conference to be held in Orlando, Florida, from November 11-15, 2008, and approval of not more than the projected travel expenditures of \$1,370.00.
- D. Consideration of the request to approve the bid award to At A Moment's Notice, in the amount of \$24,585.00, for the owner-occupied rehabilitation project at 1123 Linwood, in accordance with the recommendation of the Community Development Director.

- E. Consideration of the recommendation to enter into an agreement between the City, and Jackson Transportation Authority (JTA) and Kelly Fuels, for a fueling card program from July 1, 2008 to June 30, 2011, in accordance with the recommendation of the Purchasing Agent.
 - F. Consideration of a Termination of Development Agreement between the City and DEM Investment, LLC, (the William Deary project) for property located on the southeast corner of Cooper and North Street, and approval of a Permanent Easement for location, construction and maintenance of a pedestrian public walkway along the prison wall abutting DEM's property, and authorization for the Mayor to execute the appropriate document(s), authorization for staff to make minor modifications to document(s), contingent upon receipt of an acceptable Indemnification Agreement, and direct staff to have same recorded with the Jackson County Register of Deeds.
15. **City Councilmembers' Comments.**
 16. **Executive Session at the request of the City Manager to evaluate the performance of the City Manager.**
 17. **Return to Open Session.**
 18. **Adjournment.**

*Item Added

JACKSON CITY COUNCIL MEETING

MINUTES

JUNE 10, 2008

CALL TO ORDER.

The Jackson City Council met in regular session in City Hall and was called to order at 7:02 p.m. by Mayor Jerry F. Ludwig.

PLEDGE OF ALLEGIANCE – INVOCATION.

The Council joined in the pledge of allegiance. Councilmember Greer gave the invocation.

ROLL CALL.

Present: Mayor Jerry F. Ludwig and Councilmembers Carl L. Breeding, Robert B. Howe, Daniel P. Greer, Kenneth E. Gaiser, Andrew R. Frounfelker and John R. Polaczyk—7. Absent: None.

Also present: City Manager William R. Ross, City Attorney Julius A. Giglio and City Clerk Lynn Fessel.

AGENDA.

Mayor Ludwig noted items that were added to the agenda. Motion was made by Councilmember Howe and seconded by Councilmember Greer to adopt the agenda, as amended. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

PRESENTATIONS/PROCLAMATIONS.

None.

CITIZEN COMMENTS.

Terry Mulvihill, introduced himself as the new AT & T Area Manager, External Affairs, who replaced Frank Weathers.

Aimee Potts, HRC member, reminded the City Council that there are two vacancies on the Human Relations Commission.

Ted Wilson, representing the Immanuel Lutheran Church at 1505 W. Michigan Avenue, stated they are requesting a variance to erect an electronic sign at the Church. Their alternative plan is to request a C-1 zoning designation.

Thomas Ratchford, 615 N. East Avenue, discussed the assessment for the Cortland Street project, wondering who is paying for the planters. He thinks Consumers Energy should be billed for costs related to their vaults. He also showed the Council a broken piece of cement, noting an area that has not been repaired.

Bruce Inosencio, 740 W. Michigan, showed Council drawings prepared by Robert Cole of the proposed 7th and 8th floors of the Hayes building. He asked for the City's cooperation with respect to the parking and discussed prospective tenants. In closing he asked for Council's support of an extension to the development agreement.

Robert Cole, Parking Advisory Committee Chair, distributed a report and discussed the preliminary work of that Committee, including the creation of four subcommittees.

Motion was made by Councilmember Breeding and seconded by Councilmember Frounfelker to receive Mr. Cole's report and that in the future it be placed on the agenda under reports so that it can be an official part of the record. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

CONSENT CALENDAR.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Polaczyk to approve the following Consent Calendar. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

Consent Calendar

- A. Approval of the minutes of the regular City Council meeting of May 27, 2008.
- B. Approval of the request from the Jackson Area Youth Council/Human Relations Commission to hold the Jackson Area Youth Council Summer Bash at Bucky Harris Park on Saturday, June 14, 2008, beginning at 1:00 p.m. (Recommended approvals received by the Police, Fire, Public Services and Parks/Forestry Departments and the Downtown Development Authority. Covered under City's insurance policy.)
- C. Approval of the request from the Downtown Development Authority to hold Brunofest '08 at the Riverwalk Amphitheater on Saturday, June 28, 2008, from 8:00 a.m. until 8:30 p.m. (event 12:00 noon until 8:30 p.m.). (Approval recommended by Police, Fire, Traffic Engineering, Parks/Forestry and Public Services Departments, the Amphitheater Review Committee, and the Downtown Development Authority. Contingent upon receipt of proper insurance.)
- D. Approval of payment of the Region 2 Planning Commission invoice, in the amount of \$18,365.82 for planning services for the month of May 2008, in accordance with the recommendation of the City Manager.
- E. Approval of the request to waive permit fees for listed properties related to the World Changers program, in accordance with the recommendation of the Community Development Director.

- F. Receipt of petitions filed by Roger and Sandra Lyons, and Certainteed Corporation with the Michigan Tax Tribunal, and referral to the City Assessor and City Attorney for appropriate action.
- G. Receipt of petitions filed by Sprint Nextel Corporation, Family Video, and Main Street Jackson, LLC, with the Michigan Tax Tribunal, and referral to the City Assessor and City Attorney for appropriate action.
- H. Receipt of the Michigan Department of Transportation (MDOT) projected 2011 construction projects.
- I. Establishment of June 24, 2008, at the City Council meeting as the time and place to hold public hearings on the following special assessment rolls for street and streetscape construction:
 - 1. Roll No. 3349 for street construction on Morrell Street from Hupp Avenue to Elm Avenue.
 - 2. Roll No. 4153 for streetscape construction on Cortland Street from Blackstone Street to Francis Street.

COMMITTEE REPORTS.

A. RULES AND PERSONNEL COMMITTEE.

1. CONSIDERATION OF THE RECOMMENDATION OF THE RULES AND PERSONNEL COMMITTEE TO APPROVE THE AMENDMENTS TO THE EMPLOYMENT AGREEMENT BETWEEN THE CITY AND JULIUS A. GIGLIO, CITY ATTORNEY.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to extend the Attorney's contract by one year and to adopt the next pay step as outlined on the personnel compensation table. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

2. CONSIDERATION OF THE RECOMMENDATION FROM THE RULES AND PERSONNEL COMMITTEE TO APPROVE THE AMENDMENTS TO THE EMPLOYMENT AGREEMENT BETWEEN THE CITY AND LYNN FESSEL, CITY CLERK.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to extend the Clerk's contract by one year and to adopt the next pay step as outlined on the personnel compensation table. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

3. CONSIDERATION OF THE RECOMMENDATION FROM THE RULES AND PERSONNEL COMMITTEE REGARDING WILLIAM R. ROSS, CITY MANAGER.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer that the City Council evaluate the City Manager at the June 24 meeting to discuss the past year's performance and to establish goals and priorities for the upcoming year and to do this, if requested by the Manager, in executive session. The

motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to receive the Clerk and Attorney's evaluations. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

Motion was made by Councilmember Breeding and seconded by Councilmember Gaiser that any requests for the composite evaluations of appointed officials be granted. The motion FAILED adoption on the following vote. Yeas: Councilmembers Breeding, Gaiser and Polaczyk—3. Nays: Mayor Ludwig and Councilmembers Howe, Greer and Frounfelker—4. Absent: 0.

B. RECEIPT OF CITY AFFAIRS COMMITTEE REPORT.

Councilmember Greer, City Affairs Committee Chair, discussed his written report, noting that the Committee has been meeting to discuss the Payment in Lieu of Taxes (PILOT) policies and procedures. The Committee recommends that Council repeal the current PILOT Ordinance as to any new project, but already existing PILOTs will be preserved for their respective duration. The Committee further recommends that all new PILOT applications be reviewed on a case-by-case basis. Councilmember Greer encouraged the Council to support the ordinance to eliminate the current process of approving tax exemption status through the resolution process.

Motion was made by Councilmember Greer and seconded by Councilmember Polaczyk to receive the report. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

APPOINTMENTS.

A. APPROVAL OF THE MAYOR'S RECOMMENDATION TO REAPPOINT JULIUS GIGLIO TO THE CITY OF JACKSON BUILDING AUTHORITY BEGINNING JULY 1, 2008, AND ENDING JUNE 30, 2011.

Motion was made by Councilmember Polaczyk and seconded by Councilmember Greer to approve the Mayor's recommendation. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

PUBLIC HEARINGS.

A. PUBLIC HEARING OF NECESSITY FOR STREET CONSTRUCTION ON HIGH STREET FROM LOSEY AVENUE TO EXECUTIVE DRIVE.

Mayor Ludwig opened the public hearing. No one spoke; no correspondence was received. The Mayor closed the public hearing.

1. RESOLUTION ORDERING THE CONSTRUCTION AND PREPARATION OF THE SPECIAL ASSESSMENT ROLL.

Motion was made by Councilmember Howe and seconded by Councilmember Polaczyk to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

B. PUBLIC HEARING OF NECESSITY FOR STREET CONSTRUCTION ON WILDWOOD AVENUE FROM DANIEL ROAD TO WEST AVENUE, AND DANIEL ROAD FROM HIGBY STREET TO WILDWOOD AVENUE.

Mayor Ludwig opened the public hearing. No correspondence was received. Bethany Heiler, 912 Wildwood, questioned her special assessment, as well as the raise in her property taxes. The Mayor referred her to the City Assessor. The Mayor closed the public hearing.

1. RESOLUTION ORDERING THE CONSTRUCTION AND PREPARATION OF THE SPECIAL ASSESSMENT ROLL.

Motion was made by Councilmember Greer and seconded by Councilmember Polaczyk to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

RESOLUTIONS.

A. CONSIDERATION OF A RESOLUTION URGING MICHIGAN LEGISLATURE TO ENACT LEGISLATION STRENGTHENING PROHIBITIONS AGAINST AND PENALTIES FOR THEFT AND/OR SALE OF VALUABLE SCRAP METALS.

Motion was made by Councilmember Greer and seconded by Councilmember Howe to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Howe, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: Councilmember Breeding—1. Absent: 0.

B. CONSIDERATION OF A RESOLUTION AMENDING THE 2007-2008 (YEAR 33) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET REALLOCATING \$15,000.00 FROM CDBG HOMEOWNER REHABILITATION FUNDS TO WORLD CHANGERS/MISSION SERVE PROGRAM.

Motion was made by Councilmember Polaczyk and seconded by Councilmember Greer to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

ORDINANCES.

A. CONSIDERATION OF AN ORDINANCE AMENDING CHAPTER 3, SECTION 3-10 TO ADD SUBPARAGRAPH (6), CITY CODE, TO PROVIDE FOR SPECIFIC PENALTY PROVISIONS FOR MINORS IN POSSESSION OF ALCOHOLIC LIQUORS.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the Ordinance and place it on the next Council meeting agenda for

adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Frounfelker and Polaczyk—6. Nays: Councilmember Gaiser—1. Absent: 0.

B. CONSIDERATION OF AN ORDINANCE REPEALING SECTIONS 24-32 – 24-40 OF CHAPTER 24, CITY CODE, TO ELIMINATE THE CURRENT PROCESS OF APPROVING TAX EXEMPTION STATUS THROUGH THE RESOLUTION PROCESS.

Motion was made by Councilmember Greer and seconded by Councilmember Frounfelker to approve the ordinance and place it on the next Council meeting agenda for adoption. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

OTHER BUSINESS.

None.

NEW BUSINESS.

A. ITEMS RELATED TO PRODUCTION ENGINEERING, INC.:

- 1. CONSIDERATION OF AN AMENDED RESOLUTION APPROVING AN APPLICATION FOR THE CREATION OF A RENAISSANCE ZONE ON BEHALF OF PRODUCTION ENGINEERING, INC. TO BE LOCATED AT 2400 ENTERPRISE ROAD (ORIGINAL RESOLUTION APPROVED ON MAY 13, 2008).**

Motion was made by Councilmember Frounfelker and seconded by Councilmember Greer to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

- 2. PUBLIC HEARING ON THE APPLICATION FILED BY PRODUCTION ENGINEERING, INC. FOR EXEMPTION OF NEW PERSONAL PROPERTY.**

Mayor Ludwig opened the public hearing. Community Development Director Carol Konieczki stated that Mr. Jansen executed the new personal property tax exemption agreement. The Mayor closed the public hearing.

- A. RESOLUTION GRANTING THE EXEMPTION, AND AUTHORIZATION FOR THE MAYOR AND CITY CLERK TO EXECUTE THE AGREEMENT WITH PRODUCTION ENGINEERING, INC.**

Motion was made by Councilmember Polaczyk and seconded by Councilmember Greer to adopt the resolution. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

- 3. CONSIDERATION OF THE REDEVELOPMENT RENAISSANCE ZONE (RRZ) DEVELOPMENT AGREEMENT WITH PRODUCTION ENGINEERING, INC.,**

AUTHORIZATION FOR THE MAYOR AND CITY CLERK TO EXECUTE THE NECESSARY DOCUMENT(S) FOR THE RRZ, AND AUTHORIZATION FOR THE CITY ATTORNEY TO MAKE MINOR MODIFICATIONS TO THE DOCUMENT(S) AND TAKE ANY AND ALL OTHER ACTION NECESSARY TO CLOSE THIS TRANSACTION.

Motion was made by Councilmember Greer and seconded by Councilmember Howe to approve the Redevelopment Renaissance Zone (RRZ) Development Agreement with Production Engineering, Inc., authorize the Mayor and City Clerk to execute the necessary document(s) for the RRZ and authorize the City Attorney to make minor modifications to the document(s) and take any and all other action necessary to close this transaction. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

B. CONSIDERATION OF THE REQUEST FROM CITY COUNCILMEMBERS DANIEL P. GREER AND KENNETH GAISER FOR APPROVAL OF TRAVEL EXPENSES FOR THE 2008 MICHIGAN MUNICIPAL LEAGUE ANNUAL CONVENTION, OCTOBER 1-4, 2008.

Motion was made by Councilmember Greer and seconded by Councilmember Breeding to approve both requests. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser and Polaczyk—6. Nays: Councilmember Frounfelker—1. Absent: 0.

C. CONSIDERATION OF THE REQUEST TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH THE MICHIGAN STATE UNIVERSITY REMOTE SENSING & RESEARCH DEVELOPMENT, IN THE NOT TO EXCEED AMOUNT OF \$21,000.00, TO PROVIDE SANITARY SEWER SYSTEM GPS/GIS DATA SERVICES.

Motion was made by Councilmember Polaczyk and seconded by Councilmember Gaiser to approve the request. The motion was adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—7. Nays: 0. Absent: 0.

D. CONSIDERATION OF THE REQUEST BY HOTEL HAYES DEVELOPMENT, LLC, TO EXTEND THE DEVELOPMENT AGREEMENT NEGOTIATION TIMELINE TO DECEMBER 9, 2008, FOR REDEVELOPMENT OF 228 WEST MICHIGAN AVENUE, AND AUTHORIZATION FOR THE MAYOR AND CITY CLERK TO EXECUTE THE APPROPRIATE DOCUMENT(S), IN ACCORDANCE WITH THE RECOMMENDATION OF THE COMMUNITY DEVELOPMENT DIRECTOR.

Motion was made by Councilmember Polaczyk and seconded by Councilmember Gaiser to extend the development agreement for 150 days. The motion was adopted by the following vote. Yeas: Councilmembers Breeding, Howe, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: Mayor Ludwig--1. Absent: 0.

E. CITY COUNCIL RECOMMENDATIONS TO THE CHARTER REVIEW COMMITTEE REGARDING CHARTER REVISIONS.

Motion was made by Councilmember Greer and seconded by Councilmember Howe to carry this item over to the next agenda so that Councilmembers can send in their comments (to the City Manager's office) so that everyone may have them in advance and to send communication of this action to the Charter Review Committee.

Motion was made by Councilmember Gaiser to amend the motion that Council send a clear communication to the Charter Review Committee that any Councilmember that comes before them in any shape or form will be speaking for themselves as a citizen and not on behalf of the Council. Councilmember Gaiser withdrew his amendment.

The motion was then voted on and adopted by the following vote. Yeas: Mayor Ludwig and Councilmembers Howe, Greer, Gaiser, Frounfelker and Polaczyk—6. Nays: Councilmember Breeding—1. Absent: 0.

CITY COUNCILMEMBERS' COMMENTS.

Councilmember Greer invited Councilmembers to attend the Jackson Brownfield Redevelopment Authority meeting on Wednesday (June 11) morning at 8:00 a.m. There will be a special guest from the Michigan Department of Environmental Quality giving a presentation on the remediation and redevelopment division of the MDEQ.

Councilmember Frounfelker inquired about the Inspection Department's procedure for mowing lawns at foreclosed homes, wondering if it was complaint driven or if Inspector's were reporting.

CITY MANAGER'S COMMENTS.

The City Manager encouraged Councilmembers to look at the City Engineer's item on the Consent Calendar regarding MDOT projected 2011 construction projects. There will be difficult detours, traffic issues and the bridge on West Avenue over the railroad will be replaced.

MDOT received bids on the First Street project which were slightly under the estimate. Bids on the High Street project will be opened next month, so there should be a report for Council at the July meeting.

There is a request from Blackman Township that will come before Council to connect the Faith Haven facility on West Michigan Avenue in Sandstone Township to the City's sewer system. There is a possibility that a small apartment building in the vicinity may request a connection as well.

ADJOURNMENT.

No further business being presented, a motion was made by Councilmember Howe and seconded by Councilmember Polaczyk to adjourn the meeting. The motion was adopted by unanimous voice vote and the meeting adjourned at 8:14 p.m.

Lynn Fessel
City Clerk



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

June 17, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: Downtown Development Authority – Picnic in the Park

The Downtown Development Authority is requesting use of Bucky Harris Park to hold their Picnic in the Park event on Tuesdays, July 8, July 15, July 22, July 29, August 5, August 12, August 19, and August 26, 2008 from 12:00 p.m. until 1:00 p.m.

Recommended approvals have been received from the Police, Fire, Traffic Engineering, Public Services and Parks/Forestry Departments, and the Downtown Development Authority.

Please place this request on the Council's June 24th consent calendar for their consideration.

Attachment



CITY OF JACKSON
SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 6/2/08 **Time:** 8 AM **By:** A. Arnold

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Downtown Development Authority

Organization Address: 161 W. Michigan Ave. Jackson, MI 49201

Organization Agent: Jill Yehl Title: Downtown Project Manager

Phone: Work 768-6410 Home _____ During event _____

Agent's Address: 161 W. Michigan Ave. Jackson, MI 49201

Agent's E-Mail Address: jyehl@cityofjackson.org

Event Name: Picnic in the Park

Please give a brief description of the proposed special event: An hour of music to provide lunchtime entertainment on stage at Bucky Harris Park each Tuesday afternoon in July and August.

Event Day(s) & Date(s): 7/8, 7/15, 7/22, 7/29, 8/5, 8/12, 8/19, 8/26 Event Time(s): 12:00-1:00pm

Set-Up Date & Time: each event day - 11:00am Tear-Down Date & Time: each event day - 1:30pm

Event Location: Bucky Harris Park

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? 8

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: N/A through Date/ Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:
Request 2 parallel spaces on Jackson St. next to Park for ease of loading/unloading for performers and elderly attendees.

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO

If yes, are liquor license and liquor liability insurance attached? YES NO

If yes, what time? _____ until _____



CITY OF JACKSON
SPECIAL EVENT APPLICATION, Page 2
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

ENTERTAINMENT: Are there any entertainment features related to this event? YES NO
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 20-40 people

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES NO
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
None

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:
Covered under City's Insurance Policy

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application. Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

6/2/08
 Date

Jill York
 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

CITY OF JACKSON
SPECIAL EVENT APPLICATION – Page 3
City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: **Downtown Development Authority Picnic in the Park - 2008**

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: <u>K. Hiller</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>-0-</u>
Fire Dept.: <u>L. Bosell</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>-0-</u>
Traffic Eng.: <u>R. Dietz</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>N/A</u>
Public Serv. Dept.: <u>G. Chinavare</u>	Recommend Approval: <u>YES*</u> NO	Est. Economic Impact: \$ <u>- 0 -</u>
Parks/Forestry: <u>T. Steiger</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>-0-</u>
DDA: <u>J. Yehl</u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u>N/A</u>

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions:

*Event sponsor expected to monitor and be responsible for removal and clean up of trash, garbage and debris.

Insurance/Indemnification Received: Covered by City's Insurance Insurance Approved: _____

City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

June 17, 2008

TO: William R. Ross, City Manager

FROM: Angela Arnold, Deputy City Clerk

A handwritten signature in cursive script, appearing to read "Angela", written over the printed name of the sender.

RE: Mentoring Awareness March

The Jackson Non-Profit Support Center is requesting approval of a Mentoring Awareness March, with police assistance, which will start at 500 Griswold Street and proceed to Ella Sharp Park, Saturday, July 19, 2008, beginning at 10:00 a.m.

Recommended approvals have been received from the Police, Fire, Traffic Engineering and Parks/Recreation Departments. Insurance coverage has been received and approved.

Please place this request on the Council's June 24th consent calendar for their consideration.

Attachment

C: Frank Weathers



CITY OF JACKSON
SPECIAL EVENT APPLICATION
 City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
 (517) 788-4025

Date Received By Clerk's Office: 5/30/08 Time: 11:15 By: A Arnold

Please complete this application in accordance with the City of Jackson Special Events Policy, and return it to the Office of the City Clerk at least 30 calendar days before the first day of the event.

Sponsoring Organization's Legal Name: Jackson Non-Profit Support Center (JNSC)

Organization Address: 536 North Jackson Street, Jackson, MI 49201

Organization Agent: Pegg Clevenger, Thomas Burke Title: Program Director, Volunteer + Chair of Event

Phone: Work 780-5844 Home 784-3040 During event 416-3758

Agent's Address: Same

Agent's E-Mail Address: stoney616@hotmail.com

Event Name: Mentoring Awareness March

Please give a brief description of the proposed special event: The Mentoring Awareness March is being organized to raise awareness of the need for volunteer mentors and to answer questions about mentoring services available in Jackson. The message of the March is simple: There is a shortage of mentors in Jackson.

Event Day(s) & Date(s): Saturday, July 19, 2008 Event Time(s): 10:00 am to 2:00 pm

Set-Up Date & Time: Saturday, July 19, 2008 8:00am Tear-Down Date & Time: Saturday, July 19 3:00pm

Event Location: 500 Gnswood
Casades Park kick off, walk to Ella Sharp Park for picnic

ANNUAL EVENT: Is this event expected to occur next year? YES NO How many years has this event occurred? one

MAP: (a) If your event will use streets or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. (b) Show any streets or parking lots that you are requesting to be blocked off, and location of vendors, if any. A final map, if different, must be provided seven (7) days before the event. (c) Please show an emergency vehicle access lane.

STREET CLOSURES: Start Date/ Time: _____ through Date/ Time: _____

RESERVED PARKING: Are you requesting reserved parking? YES NO
 If yes, list the number of street spaces, City lots or locations where parking is requested:

VENDORS: Food Concessions? YES NO Other Vendors? YES NO

DO YOU PLAN TO HAVE ALCOHOL SOLD/SERVED AT THIS EVENT? YES NO
 If yes, are liquor license and liquor liability insurance attached? YES NO
 If yes, what time? _____ until _____



ENTERTAINMENT: Are there any entertainment features related to this event? YES **NO**
 If yes, provide an attachment listing all bands/performers, type of entertainment, and performance schedule.

ATTENDANCE: What is the expected (estimated) attendance for this event? 500

AMUSEMENT: Do you plan to have any amusement or carnival rides? YES **NO**
 If yes, you are required to obtain a permit through the City Clerk's Office.

REST ROOMS: Are you planning to provide portable rest rooms at the event? YES NO If yes, how many? _____
 As an event organizer, you must consider the availability of rest room facilities during this event. Consideration should be made regarding the type of event, the length of time it will be held, the number of people, etc. You must determine the rest room facilities in the immediate area of the event venue and then identify the potential need for portable facilities. Remember to identify accessible facilities for ADA requirements as well.

OTHER REQUESTS: (i.e., Police Department assistance, Fire Dept., street closures, electrical, etc.)
JPD - assistance at busy intersections

INSURANCE: All sponsors of special events must carry liability insurance with coverage of at least \$500,000. An event sponsor must provide a valid certificate of insurance naming the City of Jackson as an additional insured party on the policy. A sponsor of a Low Hazard event may request that City Council waive the insurance requirement and execute a Hold Harmless and Indemnification Agreement. This event qualifies consideration for Low Hazard because:

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 A Certificate of Insurance must be provided which names the City of Jackson as an additional named insured party on the policy or I am requesting that City Council waive the insurance requirement for this Low Hazard Event as identified in paragraph above related to insurance, and I have executed the Hold Harmless and Indemnification Agreement on behalf of the event sponsor.
 All food vendors must be approved by the Jackson County Health Department, and each food or other vendor must provide the City of Jackson with a Certificate of Insurance which names the City of Jackson as an additional named insured party on the policy.
 The approval of this special event may include additional requirements or limitations, based on the City's review of this application.
 Applicants who fail to clean up and repair damages to the Event Area may be billed for City services and such failure will be considered for future applications.
 As the duly authorized agent of the sponsoring organization, I am applying for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the terms of the written confirmation of approval, and all other City requirements, ordinances and other laws, which apply to this Special Event. By signing this Special Event Application, I declare I am 21 years of age or older.

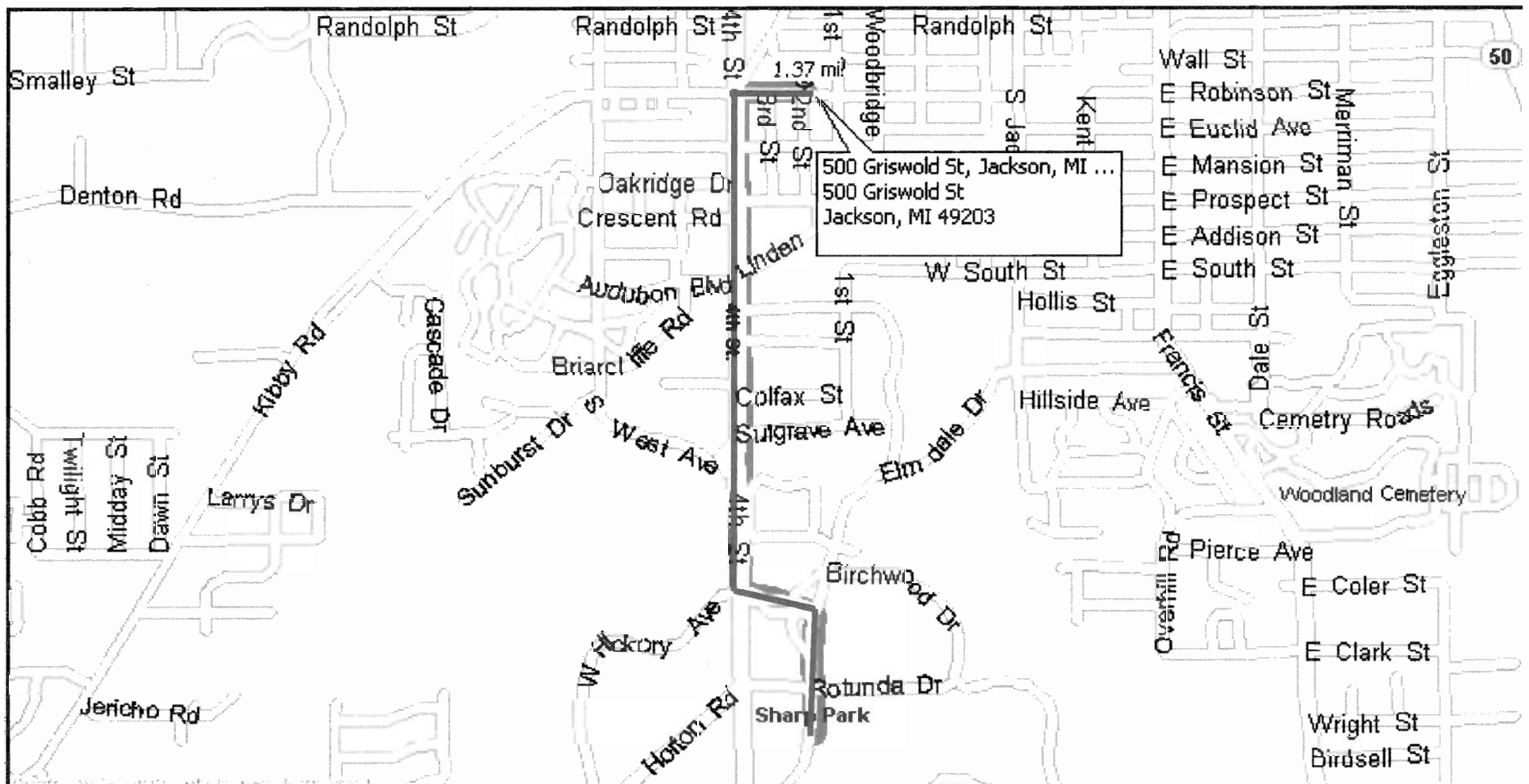
5/18/08
 Date

Peggy C. [Signature]
 Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days before the first day of the event to:
 CITY CLERK'S OFFICE - ATTN: ANGELA ARNOLD
 161 W. MICHIGAN AVENUE - JACKSON, MI 49201

July 19, 2008

Mentoring Awareness March



CITY OF JACKSON

SPECIAL EVENT APPLICATION – Page 3

City Clerk's Office * 161 W. Michigan Avenue * Jackson, MI 49201
(517) 788-4025

Event Title: **Mentoring Awareness March – Saturday, July 19, 2008**

DEPARTMENTAL USE ONLY: Please contact applicant directly with any questions or concerns. Sign and return to the City Clerk's office, as soon as possible.

Approvals noted below by departments, indicate they have been made aware of the request and the responsibility of their department has been met.

Police Dept: <u> K. Hiller </u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u> 100.00 </u>
Fire Dept.: <u> L. Bosell </u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u> -0- </u>
Traffic Eng.: <u> R. Dietz </u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u> N/A </u>
Public Serv. Dept.: <u> N/A </u>	Recommend Approval: YES NO	Est. Economic Impact: \$ <u> - 0 - </u>
Parks/Forestry: <u> E. Terrain </u>	Recommend Approval: <u>YES</u> NO	Est. Economic Impact: \$ <u> - 0 - </u>
DDA: <u> N/A </u>	Recommend Approval: YES NO	Est. Economic Impact: \$ <u> N/A </u>

Have businesses been notified for street closures?: YES NO

Reason for disapproval: _____

Any special requirements/conditions: _____

Insurance/Indemnification Received: 5/28/2008 Insurance Approved: 5/29/2008

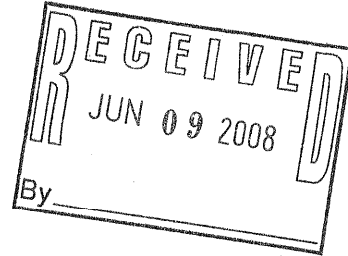
City Council Approved: _____ Denied: _____ Approval/Denial Mailed: _____

INVOICE

County of Jackson
120 West Michigan Ave.
Jackson, MI 49201

Customer Number: V000401
Invoice Number: AR112322
Invoice Date: 06/06/08
Terms: Net 30

To: CITY OF JACKSON
WILLIAM ROSS
161 W MICHIGAN AVE
JACKSON, MI 49201



Transaction Date	Description	Amount
06/06/08	EMERGENCY DISPATCH April'08-March'09 MDC 27 Units	10,800.00
<i>6-9-08 Approved WR</i>		
Total Due		10,800.00

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Please make checks payable to:

Jackson County Treasurer
120 West Michigan Ave.
Jackson, MI 49201

Customer Number V000401
Invoice Number AR112322
Invoice Date 06/06/08
Total Amount Due \$ 10,800.00

Total Payment \$ _____



JACKSON COUNTY

OFFICE OF THE SHERIFF

212 W. Wesley St. Jackson, Michigan 49201 Telephone (517) 768-7900

Daniel H. Heyns
Sheriff

June 5, 2008

Thomas G. Finco
Undersheriff

William Ross
Jackson City Manager
City Hall
212 W. Michigan Ave.
Jackson, MI 49201

MDC MAINTENANCE COSTS

INVOICE FOR PERIOD OF

APRIL 1, 2008 THROUGH MARCH 31, 2009

This billing is based on the rate of \$400.00 per unit.

You currently have twenty-two (22) Police units and four (5) Fire units for a total of twenty-six (27) units @ \$400.00 per unit = \$10,800.00.

Please remit payment to: Jackson County Treasurer
120 W. Michigan Avenue
Jackson, MI 49201

Sincerely,

Thomas G. Finco
Undersheriff

TGF/ds

cc: Police Chief Matt Heins
Chief Larry H. Bosell



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: June 17, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: TCO 1982, Truck Route Change

The Department of Engineering has received a request from a business located at 1300 Mitchell Street requesting a change to the Truck Route. We have reviewed the request and agree with their suggested change. We have prepared TCO 1982 to make the necessary changes.

With your concurrence, I request the attached TCO be submitted to Council for their approval. If you have any questions, please do not hesitate to contact me.

JD:tjs

c: Matt Heins, Chief of Police
Lynne Fessel, Clerk
Randy McMunn, P.E., Assistant City Engineer

CITY OF JACKSON, MICHIGAN
TRAFFIC ENGINEERING DIVISION
Traffic Control Order No. 1982

LOCATION: Mitchell Street

DATE: June 17, 2008

ASSIGNED TO: Engineering

TCO DESCRIPTION

At the request of a business located in the 1300 block of Mitchell Street review the possibility of removing the No Trucks restriction for Mitchell Street west of Elm Street.

BY JON H. DOWLING, P.E.

RECOMMENDATION

Remove the No Trucks restriction on Mitchell Street west of Elm Street. This will allow a more direct route to the business located at 1300 Mitchell Street. This will also lower the number of residences that delivery vehicles will have to travel past to get to the business and eliminate tight difficult turns required by the truck route currently in place. This action will also rescind Traffic Control Order #1921.

APPROVED **REJECTED**

DATE:

BY CITY COUNCIL

WORK ASSIGNMENT: To Sign Shop

DATE:

TO:

BY JON H. DOWLING, P.E.

MATERIAL USED

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

Posts Stop Time Limit No Parking Loading Zone One Way Yield Paint Other

ASSIGNMENT COMPLETED

DATE: **BY: Sign Shop**

WORK INSPECTED

REMARKS:

DATE: **BY: Jon H. Dowling, P.E., City Engineer'**

Copies: 1. Intersection File 2. TCO File 3. Work Order Copy 4. Police Dept. 5. Fire Dept 6. City Clerk

KRT PRECISION TOOL & MFG.
1300 MITCHELL STREET
JACKSON, MI 49203
517-783-5715 FAX 517-783-1475
krtmfg@sbcglobal.net

ISO 9001:2000 CERTIFIED

June 17, 2008

Mr. Jon Dowling, City Engineer
City of Jackson
161 W. Michigan Ave.
Jackson, MI 49201

Dear Mr. Dowling,

KRT Precision Tool & Manufacturing would like to request that a Traffic Control Order be considered to change the truck route to our business located at 1300 Mitchell Street.

As I have discussed with Ms. Stuart, the current truck route was put into place a few years back when the city changed the area from industrial to residential. I was at the city meeting for rezoning to address this issue. I had requested that the No Truck Sign be removed at that time. The city said that they would investigate it and get back to me. This was never accomplished.

KRT Precision Tool & Mfg. has been a viable family owned manufacturing facility in this neighborhood and the city of Jackson for over 23 years. Since the "No Truck" sign went up on the corner of Elm and Mitchell, we have had numerous trucks pulled over trying to either pick up or deliver product to our business.

The "original" route that KRT is requesting has the following benefits for both the neighborhood and the livelihood of my business:

1. A direct route for the truck drivers
2. Less turning radius (three turns on current route) Elm to Morrell to Locust to Mitchell
3. Less impact on neighborhood (only passing 4 houses) compared to passing 7 homes on the current route)

KRT respectfully request that you consider a Traffic Control Order to change the truck route back to the "original" Elm Street to Mitchell Street route.

Please contact me at 517-783-5715 with any further questions or concerns regarding this request.

Sincerely,

**Tim Hawkins, owner
KRT Precision Tool & Mfg.**

cc: Deborah Stuart, Economic Development Project Manager

attachment: map



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: June 17, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: Final Change Order 1, Hobart Street Storm Sewer Construction

Attached is Final Change Order 1 to the contract with Jule Swartz and Sons Excavating, Inc., for the Hobart Street Storm Sewer Construction. This change order balances quantities for contract pay items and adds a pay item for rock excavation not included in the original contract. It represents an increase of \$3,693.12.

With your concurrence, I request Final Change Order 1 be submitted to City Council for their approval and the City Manager and City Engineer be authorized to sign. This project is being paid from Storm Drain Funds.

JD:tjs

c: Randall T. McMunn, P.E., Assistant City Engineer
Margaret Cunningham, Purchasing Agent
Troy R. White, P.E., Civil Engineer II

**FINAL CHANGE ORDER NO. 1
To Contract for
Hobart Street Storm Sewer Construction
City of Jackson, Michigan**

Notice is hereby given that the following additional information and changes shall become a part of the contract documents, plans and specifications of the above-named contract.

ORIGINAL CONTRACT AMOUNT **\$57,744.67**

Change Order No. 1 **\$3,693.12**
Details of changes are shown on the attached pages.

NEW CONTRACT AMOUNT AS SET BY CHANGE ORDER NO. 1 **\$61,437.79**

REASON FOR CHANGE:

1. To balance quantities for contract pay items and to add a pay item not included in the original contract.

CONTRACT COMPLETION

The contract completion date remains unchanged.

Prepared by Troy R. White, P.E.
Civil Engineer II, Department of Engineering

ACCEPTED BY:

Jules Swartz and Sons Excavating, Inc.

Date

ACCEPTED BY:

Jon H. Dowling, P.E., City Engineer

Date

William R. Ross, City Manager

Date



Contract Modification

City of Jackson, Department of Engineering

6/16/2008 2:13 PM

FieldManager 4.3a

Contract: _Hobart Street, Storm Sewer Construction

Cont. Mod. Number 1	Revision Number	Cont. Mod. Date 6/16/2008	Electronic File Created No	Net Change \$3,693.12	Awarded Contract Amount \$57,744.67
Route NA		Managing Office City of Jackson, Department of Engineering			District 0
Contract Location Hobart, Walker to end					

Short Description

Final Balancing Change Order Number 1.

Description of Changes

The contract is modified to change all authorized quantities for completed items to final quantities placed. Pay items shall be increased or decreased as follows:

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Curb and Gutter, Rem	2040006	0002	0010	Hobart_Street	0006	Original	18.000	Ft	10.00000	\$180.00
Sidewalk, Rem	2040013	0003	0015	Hobart_Street	0006	Original	12.000	Syd	15.00000	\$180.00
_ Pavt Sawcut	2047001	0004	0020	Hobart_Street	0006	Original	111.500	Ft	1.10000	\$122.65
_ Driveway, Rem	2047011	0005	0025	Hobart_Street	0006	Original	8.000	Syd	15.00000	\$120.00
Erosion Control, Silt Fence	2080025	0007	0035	Hobart_Street	0006	Original	2.400	Ft	3.00000	\$7.20
_ Erosion Control, Stone Bag, Modified	2087050	0010	0045	Hobart_Street	0006	Original	-2.000	Ea	95.00000	-\$190.00



Contract Modification

City of Jackson, Department of Engineering

6/16/2008 2:13 PM

FieldManager 4.3a

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Aggregate Base, 6 inch	3020016	0012	0055	Hobart_Street	0006	Original	31.000	Syd	4.00000	\$124.00
Aggregate Base, 8 inch	3020020	0013	0060	Hobart_Street	0006	Original	-4.600	Syd	5.00000	\$-23.00
Trench Undercut and Backfill	4021260	0014	0065	Hobart_Street	0006	Original	17.500	Cyd	20.00000	\$350.00
_ Exploratory Trenching	4027001	0015	0070	Hobart_Street	0006	Original	-10.000	Ft	10.00000	\$-100.00
_ Sewer Backfill, Class II	4027001	0016	0075	Hobart_Street	0006	Original	-3.000	Ft	0.01000	\$-0.03
_ Sewer, CI B, 12 inch	4027001	0017	0080	Hobart_Street	0006	Original	2.000	Ft	37.59000	\$75.18
_ Sewer, CI B, 36 inch	4027001	0018	0085	Hobart_Street	0006	Original	-20.000	Ft	52.38000	\$-1,047.60
_ Storm Manhole, Add Depth of 60 inch dia, 8 feet to 15 feet	4037001	0021	0100	Hobart_Street	0006	Original	-0.280	Ft	208.85000	\$-58.48
HMA, 13A	5020034	0028	0135	Hobart_Street	0006	Original	17.640	Ton	95.00000	\$1,675.80
_ HMA Surface, Rem, Modified	5027011	0029	0140	Hobart_Street	0006	Original	97.780	Syd	2.00000	\$195.56



Contract Modification

City of Jackson, Department of Engineering

6/16/2008 2:13 PM

FieldManager 4.3a

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Cement	6020001	0030	0145	Hobart_Street	0006	Original	-0.380	Ton	200.00000	\$-76.00
_ Driveway, Nonreinf Conc, 8 inch, Modified	8017011	0031	0150	Hobart_Street	0006	Original	5.000	Syd	50.50000	\$252.50
Curb and Gutter, Conc, Det F4	8020038	0032	0155	Hobart_Street	0006	Original	9.000	Ft	17.60000	\$158.40
_ Sidewalk, Conc, 4 inch, Modified	8037010	0033	0160	Hobart_Street	0006	Original	17.000	Sft	4.80000	\$81.60
_ Sidewalk, Conc, 8 inch, Modified	8037010	0034	0165	Hobart_Street	0006	Original	88.000	Sft	7.20000	\$633.60
Dust Palliative, Applied	8120025	0037	0180	Hobart_Street	0006	Original	-1.000	Ton	100.00000	\$-100.00
_ Seeding, Fertilizer and Mulch	8167011	0043	0210	Hobart_Street	0006	Original	249.000	Syd	1.26000	\$313.74
_ Topsoil Surface, 4 inch, Modified	8167011	0044	0215	Hobart_Street	0006	Original	249.000	Syd	2.00000	\$498.00

Total Dollar Value: \$3,373.12



Contract Modification

City of Jackson, Department of Engineering

6/16/2008 2:13 PM

FieldManager 4.3a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Excavation, Rock	2050018	0049	0225	Hobart_Street	0006	Extra	1.600	Cyd	200.00000	\$320.00

Reason: Subsurface rock was encounter during the installation of catch basins on the southwest corner of Hobart and Walker.

Total Dollar Value: \$320.00

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
Hobart_Street	Storm Sewer Construction	0	CNST			
0006	101-446-195A Storm Drain					\$3,693.12
Total:						\$3,693.12

Total Net Change Amount: \$3,693.12



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

June 18, 2008

TO: William R. Ross, City Manager
FROM: Carol L. Konieczki, Community Development Director
RE: Change Orders for Rehabilitation Projects at 1125 Walker and 518 Garfield

During the course of construction on the above-subject rehabilitation projects, departmental staff have found it necessary to execute change orders to the scope of work in the original specifications.

For the project at 518 Garfield, while contractors (Bar Home Improvement) were preparing to change out the bathroom window (located in the tub alcove), it was discovered that the underlying drywall behind the ceramic tile had deteriorated from water infiltration. The housing inspector, Kurt Fritz, discussed the situation with the owner and the contractor, and a decision was made to remove the ceramic tile, reduce the overall size of the window, and salvage the ceramic tile for use in repairs elsewhere in the bathroom. In addition, the tub alcove will be re-drywalled with moisture-resistant drywall and the height of the window will be reduced to limit the possibility of future water infiltration. The contractor will install a new plastic tub kit, which will be less prone to leaks, and install a new tub faucet with shower to replace the existing handheld shower. This change order will result in an increase of \$900.00 to the original contract of \$19,140.00, for a total of \$20,040.00 (original CDBG \$17,350.00 and lead funding \$1,790.00; new CDBG distribution is \$18,250.00).

For the project located at 1125 Walker, additional work was necessary by the contractor (FEB Corporation) to comply with lead paint regulations to install four new basement windows and frames. These items were not on the original bid. In addition, it was necessary to re-vent the dryer vent, which is currently installed in the glass portion of an existing basement window. When servicing the furnace, it was determined that a new condensate pump, drain tube, and waste connection were necessary for the existing high-efficiency furnace. The costs associated with these additional items are \$1,197.00, \$597.00 from CDBG and \$600.00 for additional CDBG lead paint funds. The revised contract amount is \$21,542.00 (\$16,767.00 CDBG and \$5,375 CDBG lead).

Please place this item on the June 24th City Council agenda to accept and approve the change orders.

CK:see

cc: Dennis Diffenderfer, Rehabilitation Coordinator

REHABILITATION CHANGE ORDER # 1

The following changes are requested on the contract dated 3-4-08, by and between
Margaret Badowski
the owner of 1125 Walker and
FEB Corp., the Contractor.

CHANGE FROM:

Page#	Item #	Description	Amount
		<u>4 thru 4.</u> <u>Not in contract</u>	<u>- 0.</u>
<u>5.</u>	<u>9</u>	<u>2 Vinyl windows in kitchen</u>	<u>\$ 600</u>
<u>6</u>	<u>1</u>	<u>Strip + re-roof house and garage including installation of OSB sheathing to all surfaces.</u>	<u>\$ 5800</u>

CHANGE TO:

Page#	Item #	Description	Amount	
<u>1.</u>	<u>Add 38</u>	<u>Install vinyl hopper type cellar windows with treated wood frames - 2 north & 2 south</u>	<u>\$.600</u>	
<u>2.</u>	<u>Add 39</u>	<u>Lead safe work practices for cellar windows</u>	<u>\$ 600</u>	
<u>3.</u>	<u>Add 40</u>	<u>Replace dryer venting + relocate through wall</u>	<u>\$ 125</u>	
<u>4.</u>	<u>Add 41</u>	<u>Install condensate pump for furnace, drain tube and trap at waste connection.</u>	<u>\$ 165</u>	
<u>5.</u>	<u>5</u>	<u>9</u>	<u>2 Vinyl windows in kitchen but build down wall to reduce height of east window</u>	<u>\$ 825</u>
<u>6.</u>	<u>1</u>	<u>1</u>	<u>Strip + re-roof house and garage. Repair existing plywood roof deck where deteriorated.</u>	<u>\$ 5282</u>

Upon completion of this Change Order, the contract shall be increased as to dollar amount by 1197.

THIS CHANGE ORDER IS NOT BINDING UNTIL ALL PARTIES HAVE SIGNED AS DESIGNATED BELOW.

Cliff Wilson 5-22-08
Rehabilitation Specialist Date

Margaret Badowski 5-22-08
Owner Date

Dennis McFarland 5-30-08
Finance Officer Date
Supervisor Date

Frank Brennan 5/22/08
Contractor Date

[Signature] 5-22-08
Housing Inspector Date

City Manager Date

Community Development Director Date

Additional Funds: \$ 1197
Source: # 597 CDBG # 600 Lead
Revised Contract Amount \$ 21,542

c: Housing Inspector, Homeowner, Contractor, Rehabilitation Coordinator

02
3-11-08

REHABILITATION CHANGE ORDER # 1

The following changes are requested on the contract dated 3-27-08, by and between
Kevin & Lou Donovan
the owner of 578 Garfield and
Bas Home Improvement, the Contractor.

CHANGE FROM:

Page#	Item #	Description	Amount
8	12	Vinyl slider replacement window in lower bathroom	\$ 275

CHANGE TO:

Page#	Item #	Description	Amount
8	12	Remove ceramic tile in tub area of lower bathroom. Salvage tile and use to repair adjacent damaged walls. Build in east wall and install a vinyl awning type window approximately 13" high and full width of existing opening. Install moisture resistant drywall, insulation, sheathing and siding to fill affected area. Also install Tub wall Kit and new faucet with shower.	\$ 1175

JUSTIFICATION: Water damage at tub walls

Upon completion of this Change Order, the contract shall be increased
as to dollar amount by \$ 900

THIS CHANGE ORDER IS NOT BINDING UNTIL ALL PARTIES HAVE SIGNED AS DESIGNATED BELOW.

Chaffed C. Wynn 5-27-08
Rehabilitation Specialist Date

Jae Ann Dancer 5-23-08
Owner Date

Finance Officer _____ Date _____
Kevin M. DeFond 5-20-08
Supervisor Date

[Signature] 5-27-08
Contractor Date

City Manager _____ Date _____

Housing Inspector [Signature] 5-27-08 Date
Community Development Director _____ Date _____

Additional Funds: \$ 900
Source: CDBG
Revised Contract Amount \$ 20,040

c: Housing Inspector, Homeowner, Contractor, Rehabilitation Coordinator

26 4-4

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC GROWTH
MICHIGAN TAX TRIBUNAL

Sprint Nextel Corporation,
Petitioner,

V.

MTT Docket No.

City of Jackson,
Respondent.

REQUEST TO WITHDRAW MOTION TO ADD A SUBSEQUENT YEAR

NOW COMES Petitioner, Sprint Nextel Corporation, and requests the Tribunal to withdraw the 2008 Motion to Add a Subsequent Year for the City of Jackson parcel number 9-000200000.

Wherefore, Petitioner requests the Tribunal to withdraw the above captioned appeal.

Respectfully submitted,
Ryan, Inc.



James B. Crandall
Petitioner's Representative
777 Woodward Ave Ste 800
Detroit, MI 48226
313.230.0104
Date: June 9, 2008

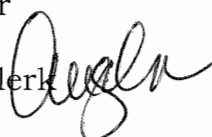


City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

June 5, 2008

TO: William R. Ross, City Manager

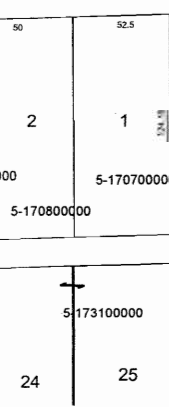
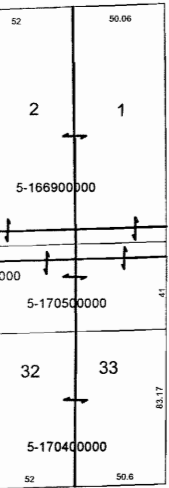
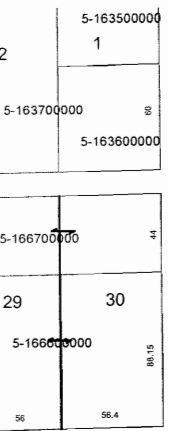
FROM: Angela Arnold, Deputy City Clerk 

RE: Petition to vacate a 16-foot wide alley running east and west, situated south of Lots 1 through 12 and north of Lots 18 through 29, Block 7, Jackson Land and Improvement Company's subdivision of Blocks 2 and 7 and parts of Blocks 1, 3, 4, 5, 6, 11, and 12 of Francis Street Addition

Attached please find a petition, to vacate the above-mentioned alley. Please place this item on the June 24th City Council agenda for receipt and referral to staff for appropriate action.

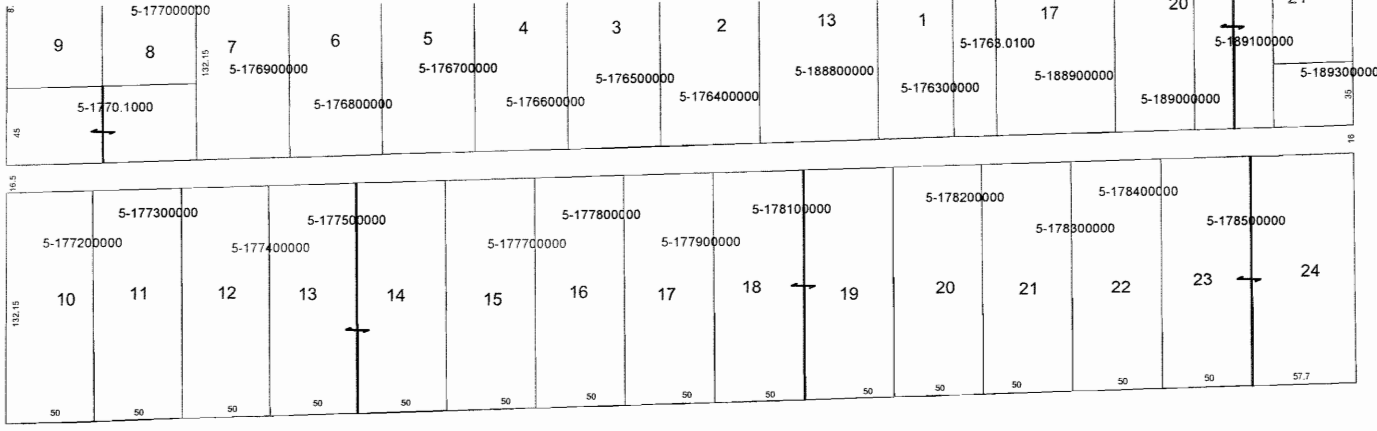
Thank you.

/aa
Attachment

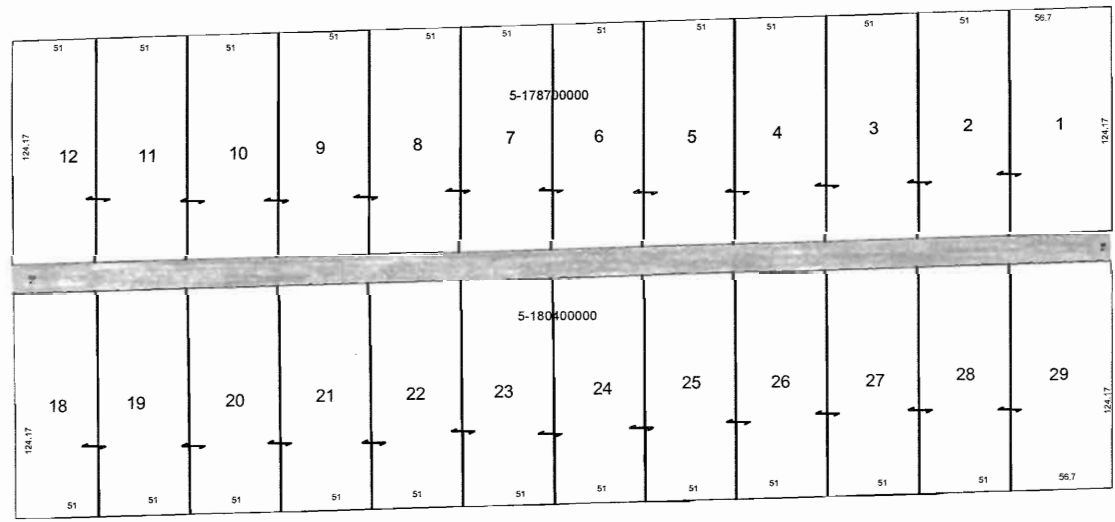
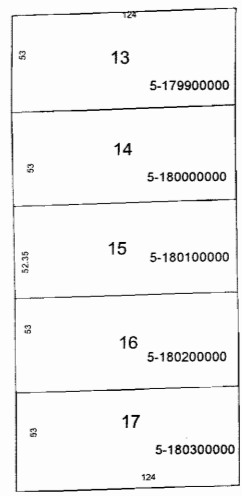


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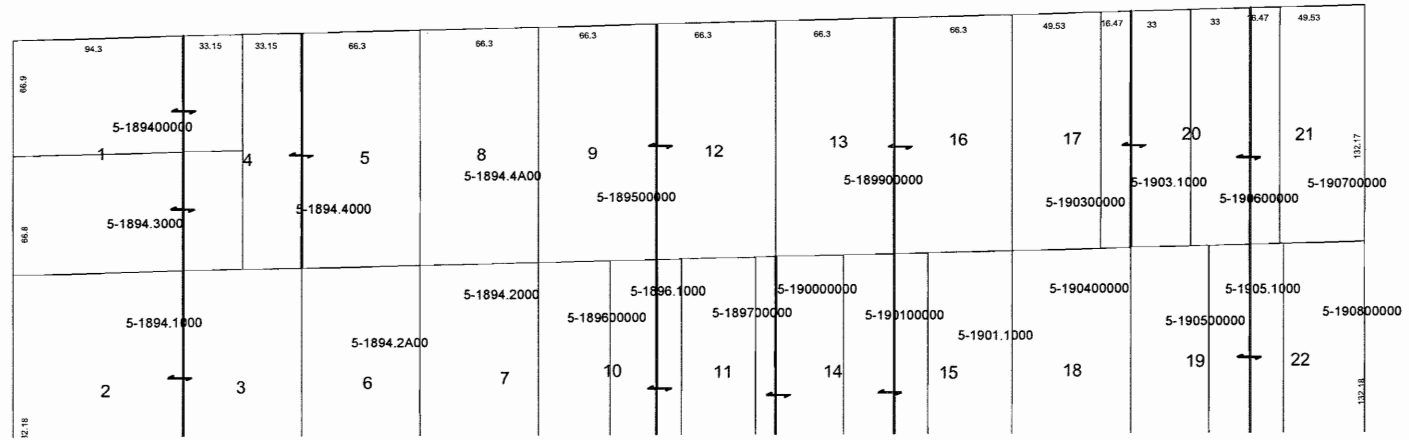
MILWAUKEE ST



EUCLID ST

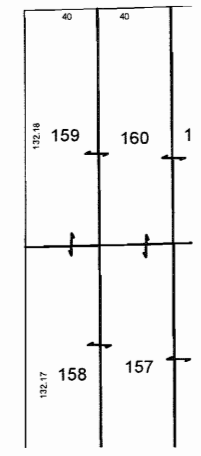
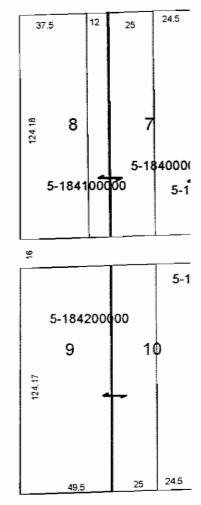
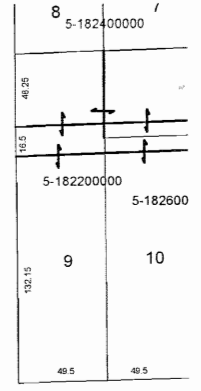


MANSION ST



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MERRIMAN ST





CITY OF JACKSON, MICHIGAN FINANCIAL STATEMENTS

AS OF AND FOR THE 11 MONTHS ENDED MAY 31, 2008

(UNAUDITED)

INDEX:	PAGE
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ALL FUNDS - REVENUE SUMMARY	5-6
NOTES TO REVENUE & EXPENDITURE SUMMARIES	7

City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the 11 Months Ended May 31, 2008
(Prepared on the Adopted Budget - Basis)

Function Department	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Legislative :</u>					
101-101 City Council	99,688	6,469	92,213	92.50%	7,475
<u>Judicial:</u>					
101-103 Charter Review Committee	10,000	0	195	1.95%	9,805
101-137 Administrative Hearings Bureau	28,292	1,919	24,876	87.93%	3,416
	38,292	1,919	25,071	89.88%	13,221
<u>General Government :</u>					
101-172 City Manager	252,274	19,698	243,956	96.70%	8,318
101-192 City Clerk-Elections	141,590	15,328	126,705	89.49%	14,885
101-201 Finance	411,854	30,243	359,973	87.40%	51,881
101-209 City Assessor	403,324	29,767	356,319	88.35%	47,005
101-210 City Attorney	518,853	37,459	449,209	86.58%	69,644
101-215 City Clerk	200,612	15,254	173,852	86.66%	26,760
101-226 Personnel	395,292	32,517	316,332	80.02%	78,960
101-233 Purchasing	163,884	12,303	144,068	87.91%	19,816
101-253 City Treasurer	324,222	27,828	279,326	86.15%	44,896
101-254 City Income Tax	268,306	23,429	215,049	80.15%	53,257
101-258 Management Information Services	335,557	29,865	300,995	89.70%	34,562
101-265 City Hall & Grounds	319,827	31,263	313,407	97.99%	6,420
101-276 Cemeteries	454,314	35,453	360,784	79.41%	93,530
101-299 Unallocated	601,011	26,455	515,159	85.72%	85,852
	4,790,920	366,862	4,155,134	86.73%	635,786
<u>Police Department :</u>					
101-301 Police	8,614,918	607,311	7,402,208	85.92%	1,212,710
101-303 Police Youth Services - JPS	307,662	22,168	265,959	86.45%	41,703
101-308 STEP Grants	20,733	0	20,733	N/A	0
101-311 JCCAE Grant	16,216	1,636	8,417	N/A	7,799
101-313 Consortium Training	46,164	424	25,416	55.06%	20,748
101-314 In-Service Training	15,776	600	13,736	87.07%	2,040
101-315 MCOLES Training	49,087	2,169	7,391	15.06%	41,696
	9,070,556	634,308	7,743,860	85.37%	1,285,000
<u>Fire Department :</u>					
101-337 Fire Administration	277,027	21,966	242,570	87.56%	34,457
101-340 Fire Suppression	4,850,206	352,521	4,300,552	88.67%	549,654
101-341 Fire Prevention	10,279	0	8,225	80.02%	2,054
101-343 Fire Training	236,403	11,574	139,998	59.22%	96,405
	5,373,915	386,061	4,691,345	87.30%	682,570
<u>Other Public Safety :</u>					
101-350 Public Safety - Unallocated	1,373,845	57,295	1,216,975	88.58%	156,870
101-401 Planning	87,948	12,496	68,499	77.89%	19,449
101-426 Office of Emergency Measures	61,031	4,193	48,202	78.98%	12,829
	1,522,824	73,984	1,333,676	87.58%	189,148

(Continued -)

City of Jackson, Michigan
General Fund Expenditure Summary
As of and For the 11 Months Ended May 31, 2008
(Prepared on the Adopted Budget - Basis)

- Continued -

Function Department	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Public Works :</u>					
101-441 Tax Property Maintenance	10,000	0	7,077	N/A	2,923
101-442 Civic Affairs	70,246	4,961	39,672	56.48%	30,574
101-445 Drains at Large	73,759	13,239	57,796	78.36%	15,963
101-446 Storm Drain Construction	96,462	879	35,930	37.25%	60,532
101-447 Grounds Maintenance	181,477	3,708	155,998	85.96%	25,479
101-448 Sidewalk Construction	129,777	42,834	127,278	98.07%	2,499
101-450 Street Lighting	406,249	31,964	374,634	92.22%	31,615
101-455 Weed Control	22,905	345	8,728	38.11%	14,177
	990,875	97,930	807,113	81.45%	183,762
<u>Recreation & Culture :</u>					
101-690 Forestry	560,954	50,026	539,875	96.24%	21,079
101-692 Parks, Recreation & Grounds Admin.	725,896	55,252	665,676	91.70%	60,220
101-697 Parks & Facilities Maintenance	505,174	32,590	425,521	84.23%	79,653
101-698 Lt. Nixon Memorial Pool	156,500	4,682	105,036	67.12%	51,464
101-699 Sharp Park Swimming Pool	126,992	2,805	82,729	65.15%	44,263
101-803 Historical District	27,583	3,829	26,175	94.90%	1,408
	2,103,099	149,184	1,845,012	87.73%	258,087
<u>Health & Welfare :</u>					
101-896 Human Relations	47,616	(935)	32,739	68.76%	14,877
<u>Contributions to Other Funds:</u>					
101-999 Contributions to Other Funds:	335,639	0	25,000	7.45%	310,639
Total General Fund Expenditures	24,373,424	1,715,782	20,751,163	85.14%	3,580,565

City of Jackson
All Other Funds - Expenditure Summary
As of and For the 11 Months Ended May 31, 2008
(Prepared on the Adopted Budget - Basis)

Fund Type/Fund Name		2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Special Revenue Funds :</u>						
202	Major Street	4,789,646	118,097	3,287,570	68.64%	1,502,076
203	Local Street	1,588,919	103,833	1,450,134	91.27%	138,785
208	Ella W. Sharp Park Operating	706,032	69,958	591,573	83.79%	114,459
210	Land Acquisition Fund	50,000	10,056	44,135	88.27%	5,865
211	Housing Initiative Fund	24,690	156	24,634	99.77%	56
245	Public Improvement	1,521,506	83,879	255,672	16.80%	1,265,834
249	Building Department	502,387	31,307	409,655	81.54%	92,732
257	Budget Stabilization	65,000	0	0	0.00%	65,000
265	Drug Law Enforcement	81,995	5,426	69,075	84.24%	12,920
266	Project Safe Neighborhood Grant	95,529	10,962	16,497	17.27%	79,032
268	Byrne JAG Grant	32,734	0	0	0.00%	32,734
270	LAWNET Grant	131,167	9,936	114,442	87.25%	16,725
288	Lead Hazard Control Grant	406,818	22,154	500,293	122.98%	(93,475)
293	Waterfront Redevelopment Grant	21,504	(38,810)	(6,019)	-27.99%	27,523
294	2004 Brownfield Assessment Grant	145,642	24,727	145,641	100.00%	1
295	2008 Brownfield Assessment Grant	100,000	759	759	0.76%	99,241
296	Recreation Activity	305,147	22,963	191,692	62.82%	113,455
297	JPS Recreation Millage Program	248,000	133,547	214,057	86.31%	33,943
<u>Debt Service Funds :</u>						
320	1998 MTF Bond D/S	128,144	0	128,144	100.00%	0
323	Mich. Urban Land Assembly D/S	144,000	12,000	144,000	100.00%	0
324	2003 MTF Bond D/S	153,210	0	153,210	100.00%	0
365	City Hall D/S	580,924	250	580,924	100.00%	0
368	Building Authority D/S	127,944	0	127,944	100.00%	0
395	2001 DDA TIF D/S	968,923	754,186	968,373	99.94%	550
398	2002 BRA TIF D/S	527,623	293,686	527,373	99.95%	250
399	2007 BRA TIF Refunding D/S	10,267,268	301,702	10,266,769	100.00%	499
<u>Capital Projects Funds :</u>						
401	Capital Projects Fund	780,963	14,060	466,727	59.76%	314,236
402	Water Equipment and Replacement	1,871,632	179,901	1,427,411	76.27%	444,221
404	Sanitary Sewer Maintenance Fund	468,773	30,273	337,069	71.90%	131,704
405	Sanitary Sewer Replacement	497,500	17,282	454,580	91.37%	42,920
406	Wastewater Equipment Replacement	3,118,000	362,890	651,611	20.90%	2,466,389
494	Brownfield Redevelopment Authority	1,242,686	580,265	1,038,465	83.57%	204,221
496	DDA Project	1,259,222	786,241	1,223,832	97.19%	35,390
<u>Enterprise Funds :</u>						
583	Sharp Park Golf Practice Center	71,295	7,151	38,699	54.28%	32,596
585	Auto Parking System	111,673	7,157	46,157	41.33%	65,516
586	Parking Assessment	249,026	5,599	173,572	69.70%	75,454
590	Sewer	6,793,701	452,391	4,509,853	66.38%	2,283,848
591	Water	7,138,068	417,396	4,868,827	68.21%	2,269,241
599	Parking Deck Fund	441,298	14,221	155,804	35.31%	285,494

(Continued -)

City of Jackson
All Other Funds - Expenditure Summary
As of and For the 11 Months Ended May 31, 2008
(Prepared on the Adopted Budget - Basis)

- Continued -

Fund Type/Fund Name		2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Spent	Variance - Favorable Unfavorable)
<u>Internal Service Funds :</u>						
641	Public Works Administration	734,960	38,905	585,240	79.63%	149,720
642	Engineering Administration	392,594	22,641	346,310	88.21%	46,284
643	Local Site Remediation Revolving	50,000	0	0	0.00%	50,000
661	Motor Pool and Garage	1,977,532	76,869	1,321,494	66.83%	656,038
663	Equipment Revolving Fund	70,912	0	64,232	90.58%	6,680
677	Workers' Compensation	434,426	21,735	396,624	91.30%	37,802
678	Prescription Drug	899,667	72,779	724,520	80.53%	175,147
679	Health Care Deductible Reimbursement	190,000	16,112	163,812	86.22%	26,188
<u>Trust & Agency Funds :</u>						
702	County & School Tax Collection	151,000	0	0	0.00%	151,000
711	Cemetery Perpetual Maintenance	71,000	0	6,180	8.70%	64,820
718	Ella W. Sharp Endowment	49,613	0	0	0.00%	49,613
731	Employees' Retirement System	2,120,000	331,171	1,935,096	91.28%	184,904
732	Policemen's/Firemen's Pension	1,310,000	0	771,606	58.90%	538,394
733	Policemen's/Firemen's Pens.-345	3,350,000	852,412	3,196,530	95.42%	153,470
736	Public Employees Health Care	15,400	0	0	0.00%	15,400
<u>Special Assessment Funds :</u>						
895	Special Assessment	535,097	0	366,637	68.52%	168,460

City of Jackson
All Funds - Revenue Summary
As of and For the 11 Months Ended May 31, 2008

Fund/Fund Name	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Collected
<u>General Fund :</u>				
Property Taxes	7,851,422	0	7,237,296	92.18%
Income Taxes	8,325,000	421,116	7,723,877	92.78%
Licenses & Permits	235,260	48,686	179,586	76.34%
Federal Grants	48,233	0	34,257	71.02%
State Grants	65,063	0	7,886	12.12%
State Revenue Sharing	5,153,768	601,646	4,497,722	87.27%
Contributions From Local Units	180,321	1,207	108,365	60.10%
Charges For Goods & Services	1,121,947	39,912	345,934	30.83%
Fines & Forfeits	279,077	19,123	259,870	93.12%
Investment Income	336,000	5,967	140,744	41.89%
Contributions From Other Funds	344,462	879	63,528	18.44%
Miscellaneous	289,407	9,940	158,533	54.78%
Total General Fund Revenues	24,229,960	1,148,476	20,757,598	85.67%
<u>Special Revenue Funds :</u>				
202 Major Street	4,780,248	146,227	2,446,068	51.17%
203 Local Street	1,503,876	43,986	986,387	65.59%
208 Ella W. Sharp Park Operating	708,794	136,409	449,587	63.43%
210 Land Acquisition Fund	72,384	175	72,619	100.32%
211 Housing Initiative Fund	21,000	0	0	0.00%
245 Public Improvement	1,244,300	6,489	1,139,811	91.60%
249 Building Inspection	501,541	37,000	232,780	46.41%
257 Budget Stabilization	65,000	7,559	65,681	101.05%
265 Drug Law Enforcement	54,685	8,545	47,800	87.41%
266 Project Safe Neighborhood Grant	95,529	1,016	5,535	5.79%
268 Byrne JAG Grant	32,734	0	0	0.00%
270 LAWNET Grant	131,166	4,968	104,470	79.65%
288 Lead Hazard Control Grant	406,818	70,714	477,959	117.49%
293 Waterfront Redevelopment Grant	21,504	172	(6,217)	-28.91%
294 2004 Brownfield Assessment Grant	145,642	0	83,282	57.18%
295 2008 Brownfield Assessment Grant	100,000	0	0	0.00%
296 Recreation Activity	310,000	19,076	226,852	73.18%
297 JPS Recreation Millage Program	248,000	0	124,000	50.00%
<u>Debt Service Funds :</u>				
320 1998 MTF Bond D/S	128,137	0	128,144	100.01%
323 Mich. Urban Land Assembly D/S	144,000	12,000	144,000	100.00%
324 2003 MTF Bond D/S	153,210	0	153,210	100.00%
365 2003 City Hall D/S	576,125	5,875	549,724	95.42%
368 Building Authority D/S	127,944	0	127,944	100.00%
395 2001 DDA TIF D/S	969,000	754,186	968,373	99.94%
398 2002 BRA TIF D/S	526,000	293,686	527,373	100.26%
399 2007 BRA TIF Refunding D/S	10,268,938	301,702	10,266,869	99.98%
<u>Capital Projects Funds :</u>				
401 Capital Projects Fund	748,951	0	187,861	25.08%
402 Water Equipment and Replacement	1,570,884	118,243	1,547,680	98.52%
404 Sanitary Sewer Maintenance Fund	468,773	30,293	341,524	72.85%
405 Sanitary Sewer Replacement	698,000	60,262	645,368	92.46%
406 Wastewater Equip. Replacement	760,000	69,100	714,146	93.97%

(Continued-)

City of Jackson
All Funds - Revenue Summary
As of and For the 11 Months Ended May 31, 2008

- Continued -

Fund/Fund Name	2007/08 Amended Budget	Actual Month To Date	Actual Year To Date	Percent Collected
<u>Capital Projects Funds : (Continued)</u>				
494 Brownfield Redevelopment Authority	1,496,398	9,559	91,664	6.13%
496 DDA Project	1,068,339	4,127	46,424	4.35%
<u>Enterprise Funds :</u>				
583 Sharp Park Golf Practice Center	66,652	17,293	38,853	58.29%
585 Auto Parking System	109,236	2,084	55,910	51.18%
586 Parking Assessment	193,376	9,300	170,508	88.17%
590 Sewer	5,340,000	664,111	4,890,558	91.58%
591 Water	6,636,828	630,976	6,294,132	94.84%
599 Parking Deck Fund	281,388	4,082	283,549	100.77%
<u>Internal Service Funds :</u>				
641 Public Works Administration	676,142	55,676	566,591	83.80%
642 Engineering Administration	364,243	31,026	345,098	94.74%
643 Local Site Remediation Revolving	159,377	0	0	0.00%
661 Motor Pool and Garage	1,302,432	122,133	1,248,265	95.84%
663 Equipment Revolving Fund	70,912	0	64,232	90.58%
677 Workers' Compensation	377,575	21,643	279,071	73.91%
678 Prescription Drug	1,192,025	75,025	832,146	69.81%
679 Health Care Deductible Reimb.	435,850	35,789	403,636	92.61%
<u>Trust & Agency Funds :</u>				
702 County & School Tax Collection	151,000	3,731	135,654	89.84%
711 Cemetery Perpetual Maintenance	106,000	2,483	196,408	185.29%
718 Ella W. Sharp Endowment	49,613	0	0	0.00%
731 Employees' Retirement System	2,056,990	1,262,083	290,108	14.10%
732 Policemen's/Firemen's Pension	1,232,545	0	1,325	0.11%
733 Policemen's/Firemen's Pension-345	6,214,972	1,318,707	1,728,958	27.82%
736 Public Employees Health Care	11,000	1,300	11,292	102.65%
<u>Special Assessment Funds :</u>				
895 Special Assessment	535,097	26,145	403,375	75.38%

City of Jackson
Notes to Revenue & Expenditure Summaries
As of and For the 11 Months Ended May 31, 2008

Note 1: Revenues do not include budgeted appropriations from fund balance. These appropriations, together with budgeted revenues, are sufficient to fund budgeted expenditures, in accordance with State law.

Note 2: Budget amendments are pending that will eliminate these variances.



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

June 16, 2008

TO: William R. Ross, City Manager
FROM: Carol L. Konieczki, Community Development Director
RE: CDBG Financial Summary through May 2008

Attached is a Financial Summary for the CDBG funds through May 2008.

Please place this item for consideration on the June 24, 2008 City Council agenda.

CLK:hls

**City of Jackson
Community Development Block Grant
Monthly Financial Summary
For the Eleven Months Ended May 31, 2008**

	<u>Budgeted</u>	<u>Prior Year</u>	<u>Actual Month-to-Date</u>	<u>Actual Year-to-Date</u>	<u>Total Funds Expended- to-Date</u>	<u>Balance</u>	<u>Percent Spent</u>
<u>Public Services</u>							
1 American Red Cross							
FY 2006/2007	3,301	1,021	-	2,280	3,301	-	100%
FY 2007/2008	3,000	-	-	713	713	2,287	24%
2 Big Brothers Big Sisters	2,500	-	-	2,500	2,500	-	100%
3 Center for Family Health	25,000	-	-	25,000	25,000	-	100%
4 Center for Women (FY 2006/2007)	5,000	3,057	-	1,943	5,000	-	100%
5 Fair Housing Services							
FY 2004/2005	10,000	-	-	-	-	10,000	0%
FY 2006/2007	37,000	25,917	-	11,083	37,000	-	100%
6 Family Services & Children's Aid							
FY 2006/2007	10,000	6,193	-	3,807	10,000	-	100%
FY 2007/2008	2,500	-	-	1,544	1,544	956	62%
7 Florence Crittendon - Male Transition Program							
FY 2006/2007	4,788	2,981	-	1,807	4,788	-	100%
FY 2007/2008	4,788	-	798	3,961	3,961	827	83%
8 Florence Crittendon - Reporting Center for Youth	5,400	-	-	1,500	1,500	3,900	28%
9 Human Relations Comm (Cool Cities Youth Council)	5,000	-	-	1,739	1,739	3,261	35%
10 Jackson Affordable Housing Programs							
FY 2006/2007	19,500	15,081	-	4,419	19,500	-	100%
FY 2007/2008	29,200	-	-	24,419	24,419	4,781	84%
11 Legal Services of SE Michigan							
FY 2006/2007	1,563	984	-	443	1,427	136	91%
FY 2007/2008	1,500	-	-	-	-	1,500	0%
12 MLK Summer Program	25,000	-	-	25,000	25,000	-	100%
13 Neighborhood Resource Centers							

	FY 2005/2006	14,750	13,038	-	1,712	14,750	-	100%
	FY 2007/2008	15,000	-	965	11,628	11,628	3,372	78%
14	Northeast School Dental Clinic (FY 2005/2006)	25,000	12,266	-	12,630	24,896	104	100%
15	Partnership Park-After School Programs							
	FY 2006/2007	10,000	-	-	10,000	10,000	-	100%
	FY 2007/2008	5,000	-	-	3,850	3,850	1,150	77%
16	Resident Officer Program-Property Expenses (FY 2004/2005)	3,993	1,547	48	1,654	3,201	792	80%
17	Salvation Army - Heating Assistance	68,108	-	-	27,385	27,385	40,723	40%
18	United Way - 211 Services							
	FY 2006/2007	12,500	9,375	-	3,125	12,500	-	100%
	FY 2007/2008	5,000	-	-	3,750	3,750	1,250	75%
19	Administration & Planning							
	FY 2005/2006	342,170	250,306	-	91,864	342,170	-	100%
	FY 2007/2008	344,100	-	22,108	170,968	170,968	173,132	50%
	Other Projects							
20	City Code Enforcement Division							
	FY 2006/2007	100,000	40,403	-	59,597	100,000	-	100%
	FY 2007/2008	532,545	-	37,090	363,726	363,726	168,819	68%
21	City Housing Rehabilitation Projects:							
	Owner Occupied Housing Rehabilitation							
	FY 2005/2006	292,000	133,588	-	43,476	177,064	114,936	61%
	FY 2006/2007	59,000	-	-	-	-	59,000	0%
	FY 2007/2008	332,451	-	-	-	-	332,451	0%
	City Emergency Hazard Repair Program							
	FY 2005/2006	60,000	59,403	-	597	60,000	-	100%
	FY 2006/2007	10,000	-	-	10,000	10,000	-	100%
	FY 2007/2008	50,000	-	6,557	11,446	11,446	38,554	23%
	New Neighbor Program (FY 2005/2006)	80,000	58,755	-	-	58,755	21,245	73%
	World Changers							
	FY 2005/2006	20,000	10,953	-	9,047	20,000	-	100%
	FY 2007/2008	30,000	-	-	15,052	15,052	14,948	50%
	City Rehab Administration (Denied Loans)							
	FY 2006/2007	1,000	480	-	520	1,000	-	100%

	FY 2007/2008	1,000	-	541	754	754	246	75%
22	Downtown Development Authority - Façade Loans							
	FY 2006/2007	60,000	15,000	-	23,000	38,000	22,000	63%
	FY 2007/2008	15,000	-	-	-	-	15,000	0%
23	John George Home - Building Repairs	50,000	-	-	50,000	50,000	-	100%
24	Ganson Street Pocket Park (FY 2006/2007)	70,000	-	-	70,000	70,000	-	100%
25	King Center - parking lot/courts							
	FY 2006/2007	65,000	-	-	65,000	65,000	-	100%
	FY 2007/2008	40,000	-	-	40,000	40,000	-	100%
26	Habitat - rehab (FY 2006/2007)	47,500	47,047	-	453	47,500	-	100%
27	Street Construction - Milwaukee (FY 2006/2007)	98,000	68,197	-	9,955	78,152	19,848	80%
28	Street Construction - High to Morrell (FY 2006/2007)	398,000	27,715	-	295,005	322,720	75,280	81%
29	Street Construction - Elm (FY 2006/2007)	99,400	54,798	-	6,155	60,953	38,447	61%
30	Street Construction - crush and shape (FY 2006/2007)	179,091	9,543	-	169,548	179,091	-	100%
31	Enterprise Group - Operations	7,500	-	-	-	-	7,500	0%
32	Job Creation Loans (FY 2006/2007)	30,000	-	-	-	-	30,000	0%
33	Enterprise Group-Incubator Bldg Imp (FY 2006/2007)	18,000	6,926	-	-	6,926	11,074	38%
34	Riverwalk Project (FY 2005/2006)	70,000	21,873	-	5,607	27,480	42,520	39%
35	Acquisition/Demolition - CAA (FY 2005/2006)	237,000	235,603	-	-	235,603	1,397	99%
36	Demolitions - Building Inspection (FY 2005/2006)							
	FY 2005/2006	62,949	20,795	-	-	20,795	42,154	33%
	FY 2007/2008	48,046	-	-	-	-	48,046	0%
37	NRC #2 - Repairs (FY 2006/2007)	20,470	-	-	20,470	20,470	-	100%
38	Spring Cleanup	5,000	-	4,418	4,418	4,418	582	88%

NOTE: All funds are FY 2007/2008 allocations unless otherwise indicated



**Application for District Change (Rezoning)
Before the City Planning Commission
City of Jackson, Michigan**

1. Application PC _____ - _____ Date Filed: _____ / _____ / _____
To be filled out by R2PC Staff To be filled out by R2PC Staff

2. City of Jackson _____

Name(s)
 161 W. Michigan Avenue

Street Address

Jackson , MI MI () 768 - 6711 Owners Occupants Buyers N/A
City State Zip Phone Number Status of the Applicant* (Circle One)
 505 & 500 N. Jackson,
 of the property located at: 216-224 Trail & 523 Blackman , 49201
Street Address Zip Code
 property identification #: 1-0145, 1-0175, 1-0265, & 1-0289

I (we) respectfully request a determination be made by the City Planning Commission on the following change of zoning as provided in §28-183 of the Zoning Ordinance:

3. Current zoning: R-1 R-2 R-3 R-4 R-5 R-6 C-1 C-2 C-3 C-4 I-1 I-2 **(PUDD)**
Circle One
 Proposed zoning: R-1 R-2 R-3 R-4 R-5 R-6 C-1 C-2 C-3 **(C-4)** I-1 I-2
Circle One

The proposed use is: Restoration of the original C-4 Zoning.
 The PUDD proposed for the properties was not built.

5. I certify that the information provided above is correct to the best of my belief and knowledge.

Grant Bauman, Principal Planner

Name & Title

Grant Bauman _____
Signature

Name & Title

Signature

6. City Clerk Use Only:
 Date: _____ / _____ / _____ Fee: \$ _____ Receipt #: _____

* If the applicant is not the owner of the property, a letter of consent from the property owner must accompany this application.



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

June 17, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: Establishment of a Public Hearing on the Application Filed by Edwards Machining, Inc., 2335 Research Drive, for an Industrial Facilities Exemption Certificate

Attached please find an application filed by Edwards Machining, Inc., for an Industrial Facilities Exemption Certificate for personal property for their facility located at 2335 Research Drive.

Requested action is for the City Council to establish a public hearing on July 15, 2008, on this application. Notification letters will be sent to the applicant and the legislative body of taxing units, which levy ad valorem taxes within the City informing them of the public hearing.

Thank you.

Attachments

C: Julius Giglio
C. Jan Markowski

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Sybil Fassel, City Clerk</i>	Date received by Local Unit <i>March 26, 2008</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION
All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) EDWARDS MACHINING, INC.		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3471	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 2335 RESEARCH DR.; JACKSON, MI 49203		1d. City/Township/Village (indicate which) CITY OF JACKSON	1e. County JACKSON
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located JACKSON	3b. School Code 38170
		4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

TO EXPAND CURRENT OPERATIONS OF MANUFACTURING PLANT.

6a. Cost of land and building improvements (excluding cost of land).....	▶ _____
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	
6b. Cost of machinery, equipment, furniture and fixtures.....	▶ \$810,542.00 807,383.00
* Attach itemized listing with month, day and year of beginning of installation, plus total	
6c. Total Project Costs.....	▶ \$810,542.00 807,383.00
* Round Costs to Nearest Dollar	
	Real Property Costs Personal Property Costs Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	10/1/07	10/1/09	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. 26	10. No. of new jobs at this facility expected to create within 2 years of completion. 5
---------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

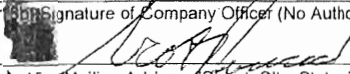
12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 6/22/93	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name ROBERT M. SMITH	13b. Telephone Number (517) 789-8900	13c. Fax Number	13d. E-mail Address
14a. Name of Contact Person SCOTT PENROD	14b. Telephone Number (517) 782-2568	14c. Fax Number	14d. E-mail Address
▶ 15a. Name of Company Officer (No Authorized Agents) SCOTT PENROD			
▶ 15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number	15d. Date
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 2335 RESEARCH DR.; JACKSON, MI 49203		15f. Telephone Number (517) 782-2568	15g. E-mail Address

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
 P.O. Box 30471
 Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

EDWARDS MACHINING, INC.

Certificate 2008- Personal Property Additions

Type	Date Acquired	Property Description	Tax Cost
<i>Machinery and Equipment</i>			
	10/26/07	Dake 10 Ton Press	2,389
	10/01/07	Trailer	3,159 - <i>delete</i>
	10/25/07	Tractor	6,500
	1/01/08	Mazak Lathe	61,575
	1/01/08	Mazak Lathe	67,350
	1/01/08	Mazak Lathe	60,236
	1/01/08	HAAS Mill	39,396
	1/01/08	Mazak Mill	61,800
	10/01/09	Additional Lathes and Mills	500,000
	Total		802,405 799,246
<i>Office Equipment</i>			
	10/01/07	Copier	1,000
	Total		<u>1,000</u>
<i>Computers</i>			
	12/31/07	Computer	1,937
	Total		<u>1,937</u>
<i>Tooling</i>			
	10/01/07	Tooling	5,200
	Total		<u>5,200</u>
	Total Purchases		810,542 807,383

RESOLUTION

BY THE CITY COMMISSION:

WHEREAS, Act 198 of 1974 as last amended was enacted to stimulate industrial redevelopment in the state by providing tax benefits via the establishment of industrial development districts; and

WHEREAS, Section 4 of said Act provides that a local unit of government may, upon the initiative of its legislative body, establish such a district upon property found to be properly qualified; and

WHEREAS, the City Commission, after due consideration, has determined that, on its own initiative, it wishes to designate the property described upon Attachment A owned by the City as an industrial development district; and

WHEREAS, in accordance with Act 198, a public hearing has been held on the establishment of said district; and

WHEREAS, the City Commission has determined that the subject property is qualified under the statute as a proper site for such a district.

NOW, THEREFORE, BE IT RESOLVED that:

- (1) The City Commission hereby finds that the property described upon Attachment A is qualified as eligible for the establishment of an industrial development district in accordance with Section 4 of Act 198 of 1974 as last amended; and
- (2) The City Commission hereby establishes and creates the property described on Attachment A as industrial development district No. 73.

* * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Sandra L. Price, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Commission on the 22nd day of June, 1993.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 23rd day of June, 1993.

 City Clerk

ATTACHMENT A

INDUSTRIAL DEVELOPMENT DISTRICT

COM AT N 1/4 POST SEC 12 T3S R1W TH S O DEG 06' 37" W 33 FT ALG N & S 1/4 LN
SEC 12 TO SLY LN OF E HIGH ST TH S 89 DEG 19' E 15.72 FT TH SELY 538.81 FT ON
AN ARC TO THE RIGHT ALG SLY LN OF E HIGH ST TO WLY LN OF PRODUCTION RD
TH S 29 DEG 06' 45" W 56.57 FT TH SLY ALG W LN OF SD RD 727.39 FT TO POB TH
SWLY 499.02 FT TO A PT 1120 FT S OF S LN OF E HIGH ST ALG N & S 1/4 LN TH S
ALG N & S 1/4 LN TO CENTER LINE OF GRAND RIVER TH ELY ALG CENTER LINE
OF GRAND RIVER TO A PT 520 FT W OF E LN SEC 12 TH N 17 DEG 16' 22" E 90 FT TH
N 43 DEG 06' 38" E 150.6 FT TH N 15 DEG 48' 07" E 357.6 FT TH S 88 DEG 36' 25" W 210.3
FT TO PROPOSED RD SD PT IS 319.04 FT S OF S LN OF E HIGH ST TH WLY ALG S LN
OF PROPOSED RD TO POB. CONTAINING 35.9 ACRES M/L.

TAX ABATEMENT AFFIDAVIT

STATE OF MICHIGAN)
) SS:
COUNTY OF JACKSON)

NOW COMES LYNN FESSEL, City Clerk of the City of Jackson, Michigan, and EDWARDS MACHINING, INC., the applicant for an Industrial Facilities Exemption Certificate, and by way of affidavit says as follows:

1. That she is the City Clerk in and for the City of Jackson, Michigan.
2. That as part of her duties, she is in charge of the Industrial Facilities Tax process at its inception for both district creation and for the final local approval involved in the issuance of a certificate by the State Tax Commission.
3. That by virtue of the above, she receives any and all fees charged for processing the tax abatement requests.
4. That a fee of \$157.00 was charged to the applicant.

Dated: 5/8/08

Lynn Fessel
Lynn Fessel

Subscribed and sworn to before me, this 8th day of May 2008.

Regella Howard
Notary Public, Jackson County, Michigan

My Commission Expires: 5-14-2008

EDWARDS MACHINING, INC.
Company Name

Dated: 5-27-08

By:

Scott Howard
Applicant

Subscribed and sworn to before me, this 27th day of May 2008.

Richard M. Klimmer
Notary Public, Jackson County, Michigan

My Commission Expires: May 12, 2013

RICHARD M. KLIMMER
Notary Public, State of Michigan
County of Jackson
My Commission Expires May 12, 2013
Acting in the County of Jackson

INDUSTRIAL FACILITIES TAX EXEMPTION AGREEMENT

AGREEMENT made this 5th day of May, 2006, by and between the CITY OF JACKSON, a Michigan municipal corporation, with office at 161 West Michigan Avenue, Jackson, Michigan 49201 (hereinafter "City"); and Edwards Machining, Inc., a Michigan corporation, with offices located at 2335 Rasual Drive, City of Jackson, Jackson County, Michigan (hereinafter "Applicant").

WHEREAS, the City has received an application from Applicant for the issuance of an Act 198 Tax Exemption Certificate for its Expansion of Current Operations & Plant (describe project) (the "Project") that was established as an Industrial Development District (the "District") by the City of Jackson on June 22, 1993; and

WHEREAS, Public Act 334 of 1993 requires a written agreement between the City and the Applicant before an Industrial Facilities Exemption Certificate can be approved by the Michigan Department of Treasury;

NOW, THEREFORE, in consideration of the approval of the Industrial Facilities Exemption Certificate, it is hereby agreed by and between the parties hereto as follows:

1. The Applicant, as a result of said improvements, shall use its best efforts to create not less than 5 new full time equivalent jobs and relocate and retain not less than 26 full time equivalent existing jobs from its current location within two years after the completion of its Project.

2. Applicant expects that the costs of the improvements proposed to be constructed on the basis of which the Industrial Facilities Exemption Certificate is issued, shall be within 10 percent (10%) of the estimated amount stated in the Applicant's application for the certificate.

3. The Applicant will not cease its operations within the District prior to the termination of the Industrial Facilities Exemption Certificate without a transfer of the certificate being approved by the City to a third party that continues adequate operations within the District or elsewhere in the City with the City's approval. Applicant will not become delinquent in payment of taxes owing under this certificate.

4. The parties agree that the City, in approving the tax abatement, has relied on the good faith of Applicant's estimates and expectations described in its application. The parties agree that exclusive jurisdiction to resolve any disputes in this Agreement shall be in Jackson County, Michigan. The City's exclusive remedy for a default shall be the right to request that the State Tax Commission either reduce the term of, or revoke, the abatement prospectively except that for a default in section 3, the Applicant shall repay the City all abated taxes which previously benefited the Applicant for disbursement proportionately to all taxing units having taxing jurisdiction over the improvements, plus all accrued interest, penalties and administration fees applicable to this exemption in the same amount as would be collected if this tax were considered delinquent and the City may, at its option, seek repayment of the taxes as allowed under section 21(2) of the tax abatement statute, MCLA 207.571(2).

The City shall not seek any remedy under this section 4 until after all of the following have occurred:

- a. The City shall have given written notice to the Applicant declaring a default and specifying the manner in which the Applicant is in default. Before a default is declared, the City and the Applicant shall meet informally with appropriate representatives to discuss the claimed default and how it may be cured.

b. The Applicant has not cured that default within thirty (30) days after receiving the notice, except that if the Applicant is diligently pursuing a cure, this thirty (30) day period shall automatically be extended for an additional thirty (30) days, and further extensions of this time period may be made only upon mutual agreement of the parties.

The parties acknowledge that certain conditions beyond Applicant's control may prevent Applicant from being able to make the capital investment, create or retain jobs or comply with other conditions in this Agreement. Therefore, Applicant shall not be in default to the extent the Applicant clearly shows, to the satisfaction of the City, that the failure was caused by unfavorable economic or other business conditions, loss of business, or some other reason beyond the actual or foreseeable control of Applicant.

5. Any payments due under Paragraph 4 above may be collected by either court proceedings or by adding to the next taxes due against the Applicant's property on the next tax roll of the City.

6. It is understood that the City of Jackson encourages the Applicant to review job applications of city residents, prior to filling new jobs in its facilities. Applicant will use its best efforts to employ City residents.

7. The Applicant further agrees that it shall submit annual reports to the City and the City Assessor setting forth the progress in attaining and maintaining the requirements of this Agreement and the provisions of the application for the Industrial Facilities Exemption Certificate.

8. The Applicant further agrees that during the term of the certificate, the Applicant shall not discriminate against any person on the basis of race, creed, color, sex, religious orientation, age, or other criteria not reasonably related to any jobs created as part of the grant of this tax abatement.

9. The Applicant further agrees that if Applicant ceases its use of the Project, and another entity asks the City for a transfer of the abatement, the Applicant will cooperate with the City

regarding the transfer by advising the transferee or new owner of the terms and conditions of this Agreement and by assisting the City to obtain the signature of the authorized agent of the transferee or new owner on this Agreement or one substantively the same.

10. This Agreement contains all of the terms of the agreement between the parties with respect to its subject matter and may be amended only in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

Signed in the presence of:

CITY OF JACKSON

By _____

Its _____



Daniel L. Jennings

APPLICANT

By  _____

Its President _____

Applicant Name
Edwards Machining

Fiscal Statement (to be completed by local unit)

	<u>YES</u>	<u>NO</u>
Is this project:		
Real Property?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Personal Property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both Real and Personal Property - New Facility?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Both Real and Personal Property - Rehabilitation Facility?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Both New and Replacement Facility?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Estimated Project Investment (not assessed value):

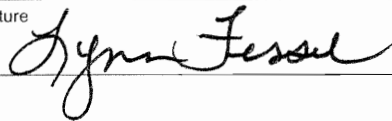
Real Property \$0.00	Personal Property \$807,383.00	Total \$807,373.00
-------------------------	-----------------------------------	-----------------------

	<u>YES</u>	<u>NO</u>	<u>REMARKS</u>
1. A. Has the proper local authority reviewed the plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
B. Is the project located in a certified industrial park?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
C. Is this a renovation or expansion of an existing building?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
2. Will this project require improvement of your road service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
3. Will this project require improvement of your sanitary sewer services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
4. Will this project require improvement of your storm sewer services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
5. Will this project require improvement of your water services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
6. Will this project require additional police personnel, police equipment or a need for new police building expansion?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
7. Will this project require the need for additional fire personnel, additional or specialized fire equipment or the need for a new fire building?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
8. Will this project require other costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
9. Are costs of infrastructure elements to be provided through Local Development Finance Authority or Tax Increment Finance Authority Bonds?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

If you answered yes to any of questions 2 through 8, the appropriate sections of the Supplement to Fiscal Statement form must be completed and accompany the IFT application. Call (517) 373-3272 to obtain that form.

LOCAL UNIT CERTIFICATION

This is to certify that the following has been provided as accurately as possible.

Signature 	Name and Title of Local Governmental Unit Official Lynn Fessel, City Clerk
--------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------

Edwaras
Machining

FISCAL STATEMENT FOR TAX ABATEMENT REQUEST SUMMARY INFORMATION

This form is issued under authority of P.A. 198 of 1974,
as amended. Filing is voluntary.

Revenue	One Year After Construction is Done	After 5 Years	After 15 Years
1. Revenue from proposed property (from page 2, line 1).....	2300	1875	2145
2. Revenue from related development (from page 2, line 2).....	0	0	0
3. TOTAL (Add lines 1 and 2).....	2300	1875	2145
Cost			
4. Roads (from page 3, line 6).....			
5. Sewer (from page 4, line 10).....			
6. Storm Drains (from page 5, line 14).....			
7. Water Systems (from page 6, line 18).....			
8. Police Personnel (Enter "total annual cost" from page 7, line 20).....			
9. Police Equipment (from page 7, line 22).....			
10. Police Buildings (from page 7, line 24).....			
11. Fire Personnel (Enter "total annual cost" from page 8, line 26).....			
12. Fire Equipment (from page 8, line 28).....			
13. Fire Buildings (from page 8, line 30).....			
14. Other Costs (from page 9, line 31).....			
15. TOTAL COST (Add lines 4 through 14).....			

RECEIVED
CITY of JACKSON
MAY 13 2008
CLERK'S OFFICE

BY _____

FISCAL STATEMENT FOR TAX ABATEMENT REQUEST - DETAIL

File this form with your application for a tax abatement, unless you have already filed it. Your application cannot be processed without this information.

You must complete all sections of this form. Attach additional pages whenever you need more space. Carry all results to page 1 of this form.

Estimated Average Annual Revenue

1. What is the expected annual change in revenue for your local unit because of the proposed property? Include in these figures the expected increase (or decrease) in property taxes due to the addition of the proposed property to the tax base, the change in the value of surrounding property, and in income tax revenue as a result of the proposed property.

One Year After Construction is Done	After 5 Years	After 15 Years
2,300	1,875	2,145

2. What is the expected annual change in revenue for your local unit because of related development expected from the proposed property? Include in these figures the expected increase (or decrease) in property taxes due to the addition of the new development to the tax base when constructed, the change in the value of surrounding property, and in income tax revenues as a result of the expected development.

One Year After Construction is Done	After 5 Years	After 15 Years
0	0	0



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

June 18, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: Public Hearing and Resolution Confirming Assessment Roll

Please place the attached resolution confirming the following special assessment roll for street construction on the June 24th City Council agenda for consideration after the public hearing is held:

Roll No. 3349 – Morrell Street from Hupp Avenue to Elm Avenue

The final figures for the assessment portion to property owners are reported to be \$107,456.60. This is an approximate 33% reduction, of the anticipated assessment amount of \$160,576.60 presented to Council at their meeting of April 10, 2007.

The required notice was published in the Jackson Citizen Patriot and a notification letter was sent to each property owner included on the roll.

Thank you.

Attachment

C: Jon Dowling, City Engineer
Jan Markowski, City Assessor
Andrew J. Wrozek, City Treasurer

RESOLUTION
STREET CONSTRUCTION

BY THE BOARD OF REVIEW:

WHEREAS, the Assessor, in accordance with the direction of the City Council, did prepare special assessments concerning street construction on Morrell Street from Hupp Avenue to Elm Avenue which assessments were by him placed on Assessment Roll No. 3349 in the amount of \$107,456.60 and reported to the City Council at its meeting held on the 10th day of June, 2008; and

WHEREAS, notice has been duly given that the City Council and Assessor would sit as a Board of Review in the Council Chambers in the City of Jackson on Tuesday, the 24th day of June, 2008, at 7:00 p.m. to hear any and all objections and suggestions by interested parties to said special assessments as contained in said roll; and

WHEREAS, the matter of said review having come on to be heard and the City Council and Assessor sitting as a Board of Review having heard all suggestions and objections made thereto and having fully considered the same;

NOW, THEREFORE, BE IT RESOLVED, that each and all of the special assessments as contained in said roll are hereby confirmed and made valid liens against the property and valid claims against the owners thereof, and the City Clerk is hereby directed to make certificates of this determination and attach the same to said roll and to turn said roll over to the City Treasurer for collection; and

BE IT FURTHER RESOLVED that each and all of the special assessments contained in Roll No. 3349 shall be divided into ten (10) equal installments, the first of which shall be payable within the next sixty (60) days without interest charge; and one of which, plus a 6% annual interest charge on each installment, shall be due annually on each anniversary of the adoption of this resolution until each of the special assessments has been paid in full; provided, however, that in the event the City issues obligations in anticipation of special assessments, the unpaid balance of said special assessments shall, in accordance with Section 22-9 of the Jackson City Code of Ordinances, bear a rate of interest which may not be in excess of six percent (6%) per annum, or one percent (1%) above the average interest cost if bonds were sold to finance the public improvement.

BE IT FURTHER RESOLVED that the unpaid balance of any special assessment, including pro rata interest charges, may be paid in full at any time and that each and any special assessment may be paid without interest if payment in full is made within thirty (30) days from the date of adoption of this resolution.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council sitting as a Board of Review on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

June 18, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: Public Hearing and Resolution Confirming Assessment Roll

Please place the attached resolution confirming the following special assessment roll for streetscape construction on the June 24th City Council agenda for consideration after the public hearing is held:

Roll No. 4153 – Cortland Street from Blackstone Street to Francis Street

The final figures for the assessment portion to property owners are reported to be \$65,346.80. This is an approximate 9% increase, of the anticipated assessment amount of \$60,098.46 reported to Council at their meeting of June 27, 2006.

The required notice was published in the Jackson Citizen Patriot and a notification letter was sent to each property owner included on the roll.

Thank you.

Attachment

C: Jon Dowling, City Engineer
Jan Markowski, City Assessor
Andrew J. Wrozek, City Treasurer

RESOLUTION
STREETSCAPE CONSTRUCTION

BY THE BOARD OF REVIEW:

WHEREAS, the Assessor, in accordance with the direction of the City Council, did prepare special assessments concerning streetscape construction on Cortland Street from Blackstone Street to Francis Street which assessments were by him placed on Assessment Roll No. 4153 in the amount of \$65,346.80 and reported to the City Council at its meeting held on the 10th day of June, 2008; and

WHEREAS, notice has been duly given that the City Council and Assessor would sit as a Board of Review in the Council Chambers in the City of Jackson on Tuesday, the 24th day of June, 2008, at 7:00 p.m. to hear any and all objections and suggestions by interested parties to said special assessments as contained in said roll; and

WHEREAS, the matter of said review having come on to be heard and the City Council and Assessor sitting as a Board of Review having heard all suggestions and objections made thereto and having fully considered the same;

NOW, THEREFORE, BE IT RESOLVED, that each and all of the special assessments as contained in said roll are hereby confirmed and made valid liens against the property and valid claims against the owners thereof, and the City Clerk is hereby directed to make certificates of this determination and attach the same to said roll and to turn said roll over to the City Treasurer for collection; and

BE IT FURTHER RESOLVED that each and all of the special assessments contained in Roll No. 4153 shall be divided into ten (10) equal installments, the first of which shall be payable within the next sixty (60) days without interest charge; and one of which, plus a 6% annual interest charge on each installment, shall be due annually on each anniversary of the adoption of this resolution until each of the special assessments has been paid in full; provided, however, that in the event the City issues obligations in anticipation of special assessments, the unpaid balance of said special assessments shall, in accordance with Section 22-9 of the Jackson City Code of Ordinances, bear a rate of interest which may not be in excess of six percent (6%) per annum, or one percent (1%) above the average interest cost if bonds were sold to finance the public improvement.

BE IT FURTHER RESOLVED that the unpaid balance of any special assessment, including pro rata interest charges, may be paid in full at any time and that each and any special assessment may be paid without interest if payment in full is made within thirty (30) days from the date of adoption of this resolution.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council sitting as a Board of Review on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk



City Clerk

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4025 — Facsimile: (517) 788-4651

June 18, 2008

TO: William R. Ross, City Manager
FROM: Angela Arnold, Deputy City Clerk *Angela*
RE: Public Hearings and Resolutions Confirming Assessment Roll Nos. 4162 through 4166

Please place the attached resolutions confirming the following special assessment rolls on the June 24th City Council agenda for consideration after the public hearings are held.

Roll No. 4162 – Delinquent Miscellaneous General Fund Accounts Receivable (alarms, weed mowing and concrete)

Roll No. 4163 – Delinquent Miscellaneous Building Department Fund Accounts Receivable (dangerous structure inspection fee and code enforcement inspection fees)

Roll No. 4164– Delinquent Miscellaneous Community Development Block Grant Fund Accounts Receivable (code enforcement inspection fees)

Roll No. 4165 – Delinquent Miscellaneous Water Fund Accounts Receivable (frozen meter and overtime service call)

Roll No. 4166 – Delinquent Miscellaneous Public Works Fund Accounts Receivable (property clean-up, board up and snow removal)

The required notice was published in the Jackson Citizen Patriot and a notification letter was sent to each property owner included on the rolls.

Thank you.

Attachments

RESOLUTION

BY THE BOARD OF REVIEW:

WHEREAS, the Assessor, in accordance with the direction of the City Council, did make assessments for delinquent miscellaneous General Fund accounts receivable which assessments were by him placed on Assessment Roll No. 4162 in the amount of \$5,467.66 and were reported to the City Council at its regular meeting held on the 27th day of May 2008; and

WHEREAS, notice has been duly given that the City Council and Assessor will sit as a Board of Review in the Council Chambers in the City of Jackson on Tuesday, the 24th day of June, 2008, at 7:00 p.m. and hear any and all objections and suggestions by interested parties to said special assessments as contained in said Assessment Roll, and the matter of said review having come on to be heard and the City Council and Assessor sitting as a Board of Review having heard all objections and suggestions made thereto and having fully considered same;

NOW, THEREFORE, BE IT RESOLVED, that each and all of the assessments as contained in said roll are hereby confirmed and made valid liens against the property and valid claims against the owners thereof, and the City Clerk is hereby directed to make certificates of this determination and attach the same to said roll and to present said roll to the City Treasurer for collection; and

BE IT FURTHER RESOLVED, that payment of each individual assessment shall be due and payable sixty (60) days after approval of this resolution.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council sitting as a Board of Review on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE BOARD OF REVIEW:

WHEREAS, the Assessor, in accordance with the direction of the City Council, did make assessments for delinquent miscellaneous Building Department Fund accounts receivable which assessments were by him placed on Assessment Roll No. 4163 in the amount of \$1,874.53 and were reported to the City Council at its regular meeting held on the 27th day of May 2008; and

WHEREAS, notice has been duly given that the City Council and Assessor will sit as a Board of Review in the Council Chambers in the City of Jackson on Tuesday, the 24th day of June, 2008, at 7:00 p.m. and hear any and all objections and suggestions by interested parties to said special assessments as contained in said Assessment Roll, and the matter of said review having come on to be heard and the City Council and Assessor sitting as a Board of Review having heard all objections and suggestions made thereto and having fully considered same;

NOW, THEREFORE, BE IT RESOLVED, that each and all of the assessments as contained in said roll are hereby confirmed and made valid liens against the property and valid claims against the owners thereof, and the City Clerk is hereby directed to make certificates of this determination and attach the same to said roll and to present said roll to the City Treasurer for collection; and

BE IT FURTHER RESOLVED, that payment of each individual assessment shall be due and payable sixty (60) days after approval of this resolution.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council sitting as a Board of Review on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE BOARD OF REVIEW:

WHEREAS, the Assessor, in accordance with the direction of the City Council, did make assessments for delinquent miscellaneous Community Development Block Grant Fund accounts receivable which assessments were by him placed on Assessment Roll No. 4164 in the amount of \$3,850.14 and were reported to the City Council at its regular meeting held on the 27th day of May 2008; and

WHEREAS, notice has been duly given that the City Council and Assessor will sit as a Board of Review in the Council Chambers in the City of Jackson on Tuesday, the 24th day of June, 2008, at 7:00 p.m. and hear any and all objections and suggestions by interested parties to said special assessments as contained in said Assessment Roll, and the matter of said review having come on to be heard and the City Council and Assessor sitting as a Board of Review having heard all objections and suggestions made thereto and having fully considered same;

NOW, THEREFORE, BE IT RESOLVED, that each and all of the assessments as contained in said roll are hereby confirmed and made valid liens against the property and valid claims against the owners thereof, and the City Clerk is hereby directed to make certificates of this determination and attach the same to said roll and to present said roll to the City Treasurer for collection; and

BE IT FURTHER RESOLVED, that payment of each individual assessment shall be due and payable sixty (60) days after approval of this resolution.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council sitting as a Board of Review on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE BOARD OF REVIEW:

WHEREAS, the Assessor, in accordance with the direction of the City Council, did make assessments for delinquent miscellaneous Water Fund accounts receivable which assessments were by him placed on Assessment Roll No. 4165 in the amount of \$1,451.86 and were reported to the City Council at its regular meeting held on the 27th day of May 2008; and

WHEREAS, notice has been duly given that the City Council and Assessor will sit as a Board of Review in the Council Chambers in the City of Jackson on Tuesday, the 24th day of June, 2008, at 7:00 p.m. and hear any and all objections and suggestions by interested parties to said special assessments as contained in said Assessment Roll, and the matter of said review having come on to be heard and the City Council and Assessor sitting as a Board of Review having heard all objections and suggestions made thereto and having fully considered same;

NOW, THEREFORE, BE IT RESOLVED, that each and all of the assessments as contained in said roll are hereby confirmed and made valid liens against the property and valid claims against the owners thereof, and the City Clerk is hereby directed to make certificates of this determination and attach the same to said roll and to present said roll to the City Treasurer for collection; and

BE IT FURTHER RESOLVED, that payment of each individual assessment shall be due and payable sixty (60) days after approval of this resolution.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council sitting as a Board of Review on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk

RESOLUTION

BY THE BOARD OF REVIEW:

WHEREAS, the Assessor, in accordance with the direction of the City Council, did make assessments for delinquent miscellaneous Public Works Fund accounts receivable which assessments were by him placed on Assessment Roll No. 4166 in the amount of \$35,829.29 and were reported to the City Council at its regular meeting held on the 27th day of May, 2008; and

WHEREAS, notice has been duly given that the City Council and Assessor will sit as a Board of Review in the Council Chambers in the City of Jackson on Tuesday, the 24th day of June, 2008, at 7:00 p.m. and hear any and all objections and suggestions by interested parties to said special assessments as contained in said Assessment Roll, and the matter of said review having come on to be heard and the City Council and Assessor sitting as a Board of Review having heard all objections and suggestions made thereto and having fully considered same;

NOW, THEREFORE, BE IT RESOLVED, that each and all of the assessments as contained in said roll are hereby confirmed and made valid liens against the property and valid claims against the owners thereof, and the City Clerk is hereby directed to make certificates of this determination and attach the same to said roll and to present said roll to the City Treasurer for collection; and

BE IT FURTHER RESOLVED, that payment of each individual assessment shall be due and payable sixty (60) days after approval of this resolution.

* * * * *

State of Michigan)
County of Jackson) ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council sitting as a Board of Review on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk



City Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)
120 W. Michigan Avenue • Jackson, MI 49201
Phone (517) 788-4426 • Fax (517) 788-4635

June 16, 2008

Honorable Mayor and City Council
City of Jackson, Michigan

Subject: **PC 08-09 – Proposed rezoning of 1617 N. West Ave. from High-Density
Apartment and Office (R-4) to General Commercial (C-4)**

Dear Mayor and Councilpersons:

The City Planning Commission recently considered a rezoning request to C-4 (general commercial) from R-4 (high-density apartment and office). The property, known as 1617 N. West Ave., is located on the southeast corner of West Ave. (M-50/BL-127) and Sparks St.

The City Planning Commission (CPC) held a public hearing on the proposal at its meeting on Wednesday, June 4, 2008. The rezoning request now comes to City Council for public hearing and possible action. The CPC and its staff recommend approval of the rezoning. An ordinance is attached for your consideration along with the notice of public hearings, the staff report, and the June 4, 2008 meeting minutes of the CPC.

If you have any questions, please do not hesitate to contact me at 768-6711.

Sincerely,

Grant E. Bauman, AICP
Principal Planner



City Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)
120 W. Michigan Avenue • Jackson, MI 49201
Phone (517) 768-6711 • Fax (517) 788-4635

DRAFT MEETING MINUTES

Wednesday, June 4, 2008
Council Chambers, City Hall

Members present: Lola Dodge; John Guidinger; Jeanne Kubish; Jerry Ludwig, Mayor; Clyde Mauldin, Chairperson; John Polaczyk; and William Ross, City Manager

Members absent: Richard Lawson

Staff present: Grant Bauman, R2PC Principal Planner; Susan Murphy, Deputy City Attorney; and Charles Reisdorf, R2PC Executive Director

Item 1 Call to order

Chairperson Mauldin called the meeting to order at 7:00 p.m.

Item 2 Pledge of allegiance

Those in attendance rose for the pledge of allegiance.

Item 3 Consideration of approval for the meeting minutes of April 2, 2008

A motion was made by Comm. Polaczyk, and supported by Comm. Kubish, to approve the minutes of the April 2, 2008 meeting of the City Planning Commission.

The motion passed by unanimous voice vote.

Item 4 PC 08-09 – Consideration of a rezoning request for 1617 N. West Ave., from High-Density Apartment and Office (R-4) to General Commercial (C-4)

Mr. Bauman presented the staff recommendation of approval of the rezoning. (See staff recommendation for PC 08-09).

Chairman Mauldin opened the public hearing. Mr. Steve Jepson, 4444 Lake Forest Dr., Kalamazoo, Michigan, spoke in favor of the rezoning. Mr. Jepson represents RX Optical which proposes to lease the building. Mr. Mike Hill, 1541 Charlotte, Duck Lake, Michigan, son of the owner of the property, also spoke in favor of the rezoning.

Theresa and Kenneth McGaugh, 664 Sparks Street, spoke in opposition to the rezoning. Mr. and Mrs. McGaugh also presented their objections in a letter dated May 19, 2008. A petition signed by 14 residents of Sparks St. and one resident of Commonwealth St. was also submitted. Both the letter and the petition were provided to the Planning Commission in the agenda packet for the meeting. Chairman Mauldin closed the public hearing.

The Planning Commission discussed possible solutions to resident concerns regarding on-street parking by employees of West Ave. businesses.

A motion was made by Comm. Polaczyk, and supported by, Comm. Dodge to recommend approval of the rezoning of 1617 N. West Ave., from R-4 to C-4.

The motion passed by the following vote: Yeas – 7 (Dodge, Guidinger, Kubish, Ludwig, Mauldin, Polaczyk and Ross); Nays – 0, Absent – 1 (Lawson).

Item 5 PC 08-08 – Consideration of the approval of a site plan for a medical office building and coffee shop proposed for the southwest corner of Cooper and North Streets.

Mr. Bauman reviewed the staff recommendation for the site plan. (See staff recommendation for PC 08-08).

The staff recommended approval with the following conditions:

1. City Engineer's Office comments:
 - a. The sidewalk on North Street must be constructed so that it is continuous through the drive approach. Curb for the drive approach must stop at the front of the sidewalk.
 - b. The sidewalk through the proposed drive approach must have a minimum thickness of six inches.
 - c. The back of the proposed sidewalk along North Street is to be 18 inches from the property line (not three feet from the property line as called for in Note 21).
 - d. A permit for the sanitary service connection on South Cooper must be obtained from MDOT prior to the issuance of a permit for the same by the Department of Engineering.
 - e. An Inserta-tee or equal fitting must be used for the connection of the sanitary service to the sewer main. A mortared rough cut connection will not be permitted.
2. Install signage or pavement markings indicating the flow of traffic in the parking lot and associated access drives/maneuvering lanes.
3. The permanent easement currently being established along the western property in front of the old prison wall and the temporary easement adjacent to the permanent must be honored. Those agreements must be finalized prior to the issuance of an occupancy permit for the building.
4. Landscaping requirements
 - a. Only six of the required eight trees within the landscape buffers are provided. An additional two trees must be planted within the buffer.
 - b. Landscaping matching the landscaping in the existing island must be installed in the proposed island.
 - c. The City Forester must approve the proposed landscaping.
5. Trash must be stored inside the building or otherwise meet the requirements of the ordinance.

Chairman Mauldin asked if anyone wished to speak in favor of, or in opposition to, the approval of the site plan. Paul Klein, Klein Engineering and representative of the project developer, addressed the conditions recommended by staff for the approval of the site plan, and spoke in favor of its approval. Mr. James Roberts, 842 Bittersweet Blvd. (Summit Township), representative of a property owner to the south, asked about the adequacy of parking in the area.

The Planning Commission discussed the site plan and parking matters.

A motion was made by Comm. Ross, and supported by, Comm. Polaczyk to approve the site plan with the conditions as recommended by staff, revising condition #5 to read: 'trash must be stored inside the building or otherwise meet the requirements of the ordinance.'

The motion passed by the following vote: Yeas – 7 (Dodge, Guidinger, Kubish, Ludwig, Mauldin, Polaczyk and Ross); Nays – 0, Absent – 1 (Lawson).

Item 6 Proposed policy on rezoning of non-initiated PUDD projects

Staff provided a memo proposing a rezoning policy for non-initiated PUDD projects (attached). The memo notes that if PUDD projects are not commenced within one year of final plan approval, the final plan expires and the City Council may rezone the property in any reasonable manner. If the property remains classified as a PUDD, a new PUDD application must be filed and reviewed in light of the then existing and applicable law and ordinance provisions for the property. Staff suggested the adoption of a policy to initiate the rezoning of any PUDD zoned area for which the project has not commenced within one year. The intent of the suggestion for rezoning is to facilitate development.

A motion was made by Comm. Guidinger, and supported by, Comm. Polaczyk to direct staff to prepare rezoning applications to the previous existing zoning in those instances where PUDD zoning has been approved but not initiated, and to prepare a zoning ordinance amendment for consideration by the Planning Commission and Council.

The motion passed by the following vote: Yeas – 7 (Dodge, Guidinger, Kubish, Ludwig, Mauldin, Polaczyk and Ross); Nays – 0, Absent – 1 (Lawson).

Item 7 Adjournment

There being no further business the meeting was adjourned at 8:25 p.m.

**Charles C. Reisdorf
Recording Secretary**



City Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)
120 W. Michigan Avenue • Jackson, MI 49201
Phone (517) 788-4426 • Fax (517) 788-4635

June 4, 2008

Application PC 08-09

Rezoning Request – Staff Recommendation

General Information

Applicant

Stephan J. Jepson
444 Lake Forest Drive
Kalamazoo, MI 49008

Request

A change in zoning to C-4 (general commercial) from R-4 (high-density apartment and office) is requested. Sec. 28-183 regulates the review and approval of rezoning change requests.

Location of Parcel

1617 N. West Ave. is located on the southeast corner of the intersection with Sparks St., across from the Jackson Crossing Mall.

Project Description

The rezoning will allow for an optical/optometry shop, as well as other retail enterprises permitted in the C-4 District.

Existing Land Use

The property was most recently utilized by an optical/optometry shop, a legally nonconforming use.

Future Land Use Plan

The site is located in one of the City's 'General Commercial Areas,' as identified in the Comprehensive Plan.

Adjacent Land Use/Zoning

North	Land Use – Commercial district and residential development Zoning – C-4 (general commercial) and R-1 (one-family residential)
South	Land Use – Commercial district Zoning – C-4
East	Land Use – Residential neighborhood Zoning – R-4 (high-density apartment and office) and R-1
West	Land Use – Commercial district Zoning – Planned building group shopping center (PB)

PC 08-09-1

Parking

On-street parking is an issue in the neighborhood located to the east of West Ave., between Commonwealth Ave. and St. Clair St. Figure 1 is a letter stating opposition to the rezoning which outlines that issue. Figure 2 is a petition signed by other neighbors opposed to the rezoning and who are in agreement with the letter. Figure 3 is a map identifying the properties represented on the petition. Staff drove neighborhood streets on two recent weekday afternoons. Although on-street parking was observed during both visits, its presence did not appear to be any greater near the intersections with West Ave. than anywhere else on the blocks (e.g., the intersections with Morris St.).

It should be noted that the subject property (e.g., 1617 N. West Ave.) has adequate off-street parking. Figure 4 identifies the available parking for all of the businesses located on the east side of West Ave. in the general area. The figure also shows that the subject property currently hosts 17 spaces, exceeding the City requirement for office or retail uses.

Staff Analysis/Findings

Factor(s) Favoring Approval

- The property has been the site of an optical/optometry shop, —currently a legally nonconforming use— for many years.
- The property is surrounded by general commercial (C-4) zoning to the north and south and planned building group shopping center (PB) zoning to the west.
- The City's future land use map recommends commercial zoning for the property.

Factor(s) Favoring Disapproval

- The neighborhood perceives on-street parking as an issue in the surrounding area.
- Many households in the adjacent neighborhood are opposed to the rezoning.

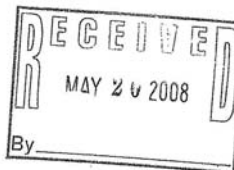
Recommendation

Based upon all of these factors, staff recommends **APPROVAL** of the proposed rezoning of 1617 N. West Avenue to C-4 (general commercial).

Figure 1

664 Sparks Street
Jackson, Michigan 49202

May 19, 2008



City Planning Commission
120 West Michigan Avenue
Jackson, Michigan 49201

Attention: Grant Bauman

RE: Request for rezoning of property at 1617 N. West Avenue

This letter is to express our opposition to the request to rezone property at 1617 N. West Avenue from R-4 to C-4 (General Commercial).

We oppose the rezoning for the following reasons:

- a. The homes on Sparks and Commonwealth Streets are well maintained and the sidewalks are in good condition. We have many people who walk for exercise from the County Offices on Lansing Avenue. We have several young families who use the sidewalks to push baby strollers, young children with bikes, seniors who walk for exercise, and others who walk their dogs. Preserving the neighborhood is an asset to the City of Jackson.
- 2. The Flagstar Bank and the Mail Port (with offices on the second floor) do not provide sufficient space for parking for their employees. Consequently, cars are parked on both sides of Sparks and Commonwealth Streets in front of residences.
- 3. Parked cars on Sparks Street near West Avenue create a dangerous situation for cars entering and leaving West Avenue. With a car parked near West Avenue it is difficult for a car to make a right turn off of West Avenue and also for a car trying to enter West Avenue.
- 4. The current businesses have not been good neighbors by failing to provide adequate parking. There is also a lack of landscaping and screening of the business facilities from homes.

We respectfully ask that the request for rezoning from R-4 to C-4 (General Commercial) be denied.

Theresa K. McGaugh *Theresa K. McGaugh*
 Kenneth V. McGaugh *Kenneth V. McGaugh*

To: City Planning Commission, City of Jackson, Michigan

Rezoning Of 1617 N. West Ave. Jackson MI

Name	Address	Opposed	Date				
Cristina Fear	1605 Sparks St	Yes!	5/25-08				
J. R. LAPINSKI	657 SPARKS ST.	YES	5/25/08				
D Russell	643 sparks	yes	5-25-08				
K Dorval	638 Sparks	yes	5-25-08				
Sisk Lewis	1076 Sparks St	YES	5-25-08				
Summer Ross	676 Sparks	yes	5-25-08				
Lorinda Vessey	669 Sparks	yes	5-25-08				
Theresa K. McNaugh	664 Sparks	yes	5-26-08				
Kenneth V. McNaugh	664 Sparks	yes	5-26-08				
Sharon Schneider	1080 Sparks	yes	5-26-08				
Veronique Carle	668 sparks	yes	5-26-08				
Paul Skelton	658 Sparks	yes	5-26-08				
Henry Shore	675 Sparks	yes	5-26-08				
Elizabeth Shore	675 Sparks	yes	5-26-08				
Anthony J. Ryan	165 COMMONWEALTH	YES	5-27-08				

Figure 2

C-4 Rezoning Request

Figure 3



City Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)
120 W. Michigan Avenue • Jackson, MI 49201
Phone (517) 788-4426 • Fax (517) 788-4635

PC 08-09 Notice of Public Hearing

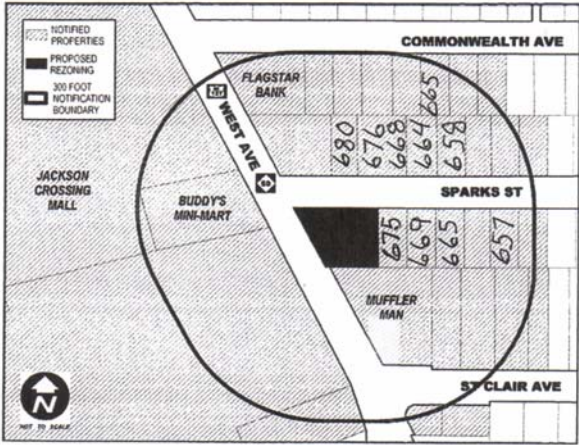
The Jackson City Planning Commission and Jackson City Council will hold public hearings to consider a request for a district change (rezoning), as provided for in Section 28-183 of the City's Zoning Ordinance.

Origin of the request:
Stephan J. Jepson
444 Lake Forest Drive
Kalamazoo, MI 49008

The location of the property:
1617 N. West Avenue

The rezoning request:
Rezone from R-4 (high-density apartment and office) to C-4 (general commercial).

The anticipated result of the request:
The proposed rezoning will allow for a retail optical/optometry shop.

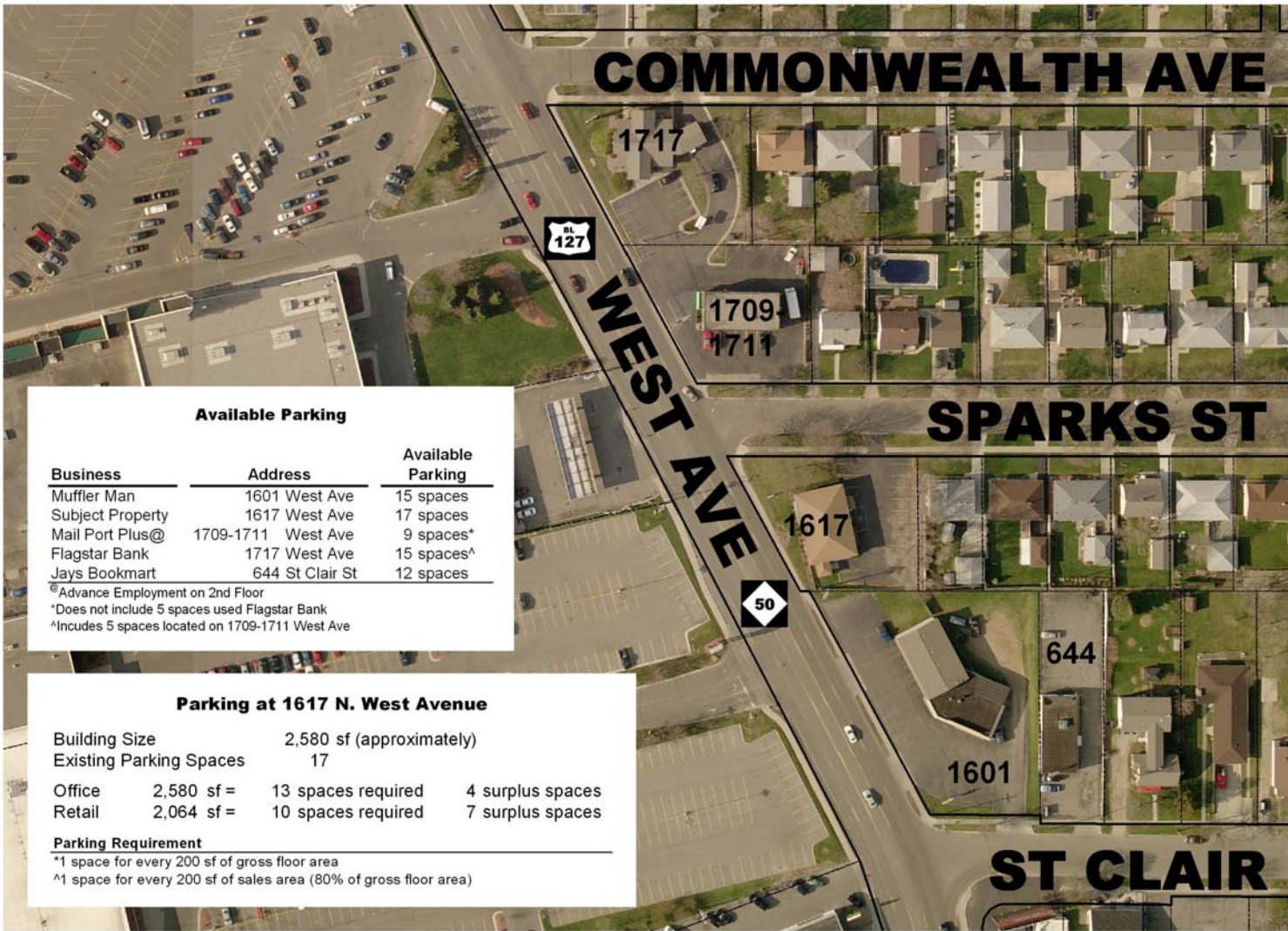


You are invited to attend the public hearings before the City Planning Commission and City Council to be held on:
City Planning Commission – Wednesday, June 4, 2008 at 7:00 pm
City Council – Tuesday, June 24, 2008 at 7:00 pm

The meetings will be held in the
City Hall Council Chambers, 2nd floor
161 W. Michigan Avenue

Please contact Grant Bauman at (517) 768-6711 with any questions about the proposed rezoning. Written comments can be sent to the Region 2 Planning Commission, which is located at 120 W. Michigan Avenue, Jackson, MI 49201.

By: Grant E. Bauman, AICP
R2PC Principal Planner



Available Parking

Business	Address	Available Parking
Muffler Man	1601 West Ave	15 spaces
Subject Property	1617 West Ave	17 spaces
Mail Port Plus@	1709-1711 West Ave	9 spaces*
Flagstar Bank	1717 West Ave	15 spaces^
Jays Bookmart	644 St Clair St	12 spaces

@ Advance Employment on 2nd Floor
 * Does not include 5 spaces used Flagstar Bank
 ^ Includes 5 spaces located on 1709-1711 West Ave

Parking at 1617 N. West Avenue

Building Size	2,580 sf (approximately)		
Existing Parking Spaces	17		
Office	2,580 sf =	13 spaces required	4 surplus spaces
Retail	2,064 sf =	10 spaces required	7 surplus spaces

Parking Requirement
 *1 space for every 200 sf of gross floor area
 ^1 space for every 200 sf of sales area (80% of gross floor area)

AVAILABLE PARKING IN THE VICINITY OF 1617 WEST AVE

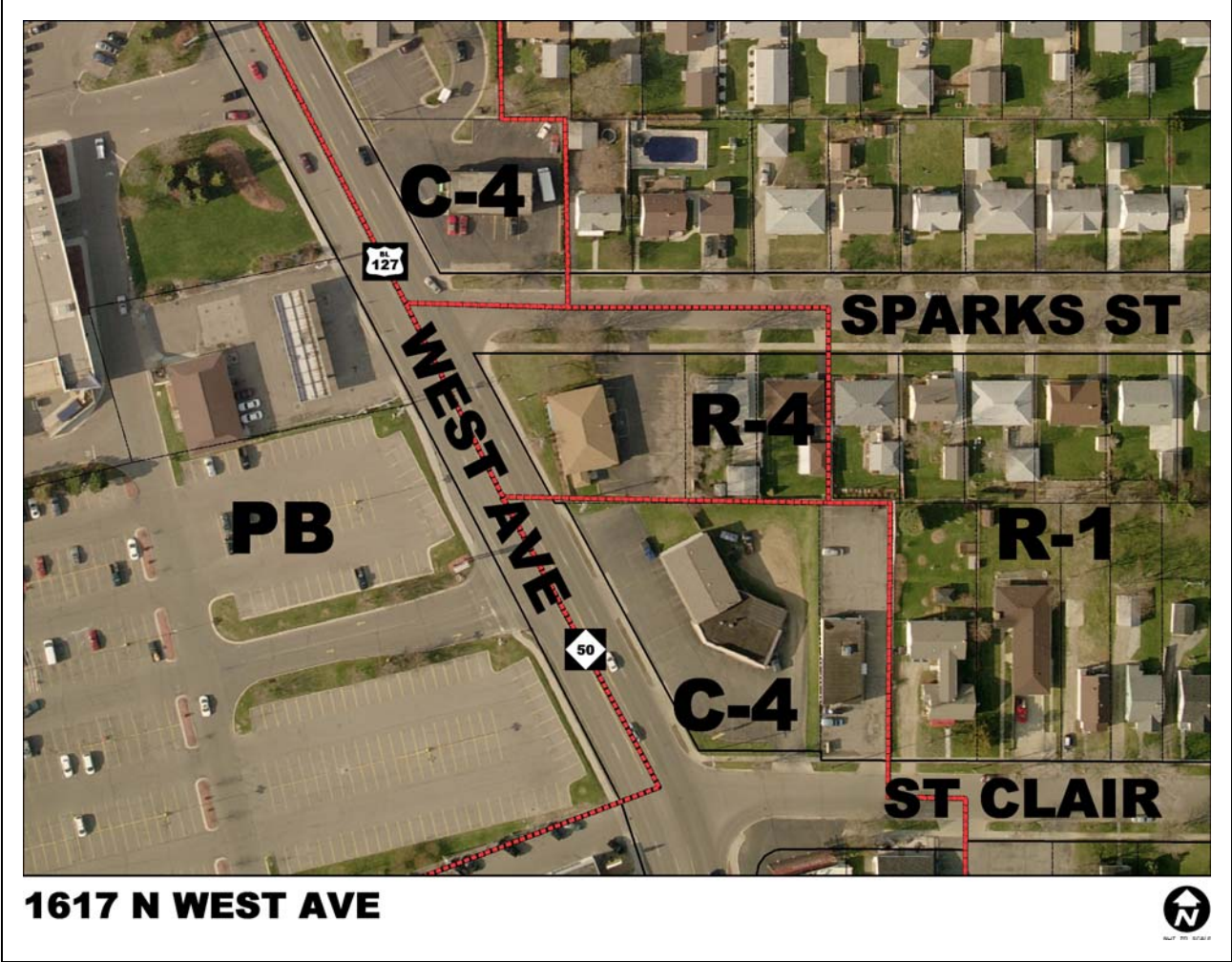


PC 08-09-6

Figure 4

C-4 Rezoning Request

Figure 5



ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 28.183, OF
CHAPTER 28, OF THE CODE OF THE CITY OF JACKSON

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1.

That Section 28.183 of Chapter 28 of the Code of the City be, and the same hereby is, amended by changing the map of the use districts required by said Section and said Chapter, and incorporated therein by reference as follows:

Change the parcel with the following legal description from R-4 (high-density apartment and office district) to C-4 (general commercial district):

LOTS 36 & 37 LANSING AVE HEIGHTS

Section 2.

This ordinance shall take effect thirty (30) days from date of adoption.

Adopted:



City Planning Commission

Staffed by the Region 2 Planning Commission (R2PC)
120 W. Michigan Avenue • Jackson, MI 49201
Phone (517) 788-4426 • Fax (517) 788-4635

PC 08-09 Notice of Public Hearing

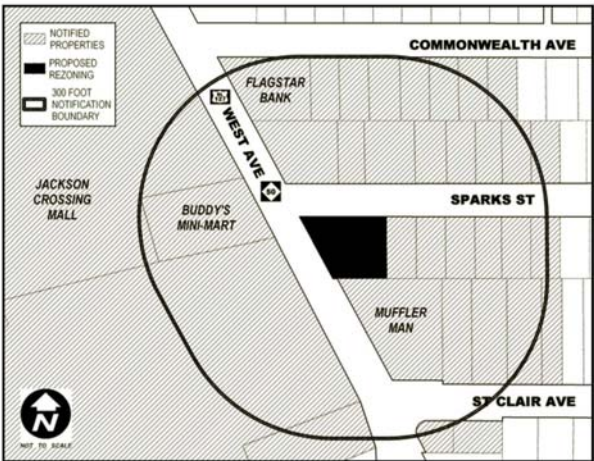
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Stephan J. Jepson
444 Lake Forest Drive
Kalamazoo, MI 49008

The location of the property:
1617 N. West Avenue

The rezoning request:
Rezone from R-4 (high-density apartment and office) to C-4 (general commercial).

The anticipated result of the request:
The proposed rezoning will allow for a retail optical/optometry shop.



You are invited to attend the public hearings before the
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The meetings will be held in the
City Hall Council Chambers, 2nd floor
161 W. Michigan Avenue

Please contact Grant Bauman at (517) 768-6711 with any questions about the proposed rezoning. Written comments can be sent to the Region 2 Planning Commission, which is located at 120 W. Michigan Avenue, Jackson, MI 49201.

By: Grant E. Bauman, AICP
R2PC Principal Planner



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: June 17, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: Report on Parking Issue on Commonwealth Avenue and St. Clair Avenue near West Avenue

At the City Planning Commission meeting on June 4, 2008, was a rezoning request for the doctor's office at 1617 N. West Avenue, which is on the Southeast corner of Sparks Street and West Avenue. One of the residents at the meeting was concerned about the employees from the Flagstar Bank and MailPort Plus, located on N. West Avenue between Sparks and Commonwealth Streets, parking all day on the two side streets.

Bob Dietz and I went out about 11:00 a.m. Monday, June 16, 2008 to investigate the concern. The MailPort Building has 9 spaces with one being a handicap space. Flagstar Bank has 5 employee spaces and 10 customer spaces with one being a handicap space. The doctor's office has 17 spaces for employees and patients with one being a handicap space. While we were out we observed two cars parked on Sparks adjacent to the doctor's office, one car parked adjacent to MailPort, and three cars parked on Commonwealth adjacent to Flagstar Bank. Other cars were observed further east on Sparks and Commonwealth, but appeared to be at private residences.

The Doctor's Office is currently vacant and no cars were parked in that lot. Two cars were in the MailPort lot. Four of the five bank employee spaces were used and less than half of the Flagstar lot was full. Without returning several times during the day, we don't know if the cars on the side streets are all employees or, if any of them are customers.

JD:tjs

c: Matt Heins, Police Chief
Randy McMunn, P.E., Assistant City Engineer
Bob Dietz, Parking Manager/Engineering Assistant



June 16, 2008

TO: William Ross, City Manager

FROM: Glenn M. Chinnare, Director of Public Services

RE: ORDERING HAZARDOUS SIDEWALK RESTORATION

In continuation of the City-wide Sidewalk Program, which began in June of 1992 to remove hazardous sidewalk from the City of Jackson, a sidewalk inspection was conducted and a notice mailed to the property owners of 1119 Cooper Street and 136 E Mansion on April 22, 2008. This notice allowed the property owner 45 calendar days to arrange for sidewalk construction through the City, through his or her own efforts or by private contractor. Based on the original letter's date, this would have given the homeowners a date of June 6, 2008 to comply.

On June 13, 2008, an inspection was performed by a Department of Public Works representative who found there was still deteriorated and hazardous sidewalk servicing the above properties at 1119 Cooper Street and 136 E Mansion.

The City Ordinance Section 23-105 and 23-106 regarding sidewalk replacement provides that, upon order by City Council, property owners will have 20 additional days from the date of council to arrange for sidewalk repair. If property owners do not bring their sidewalks into compliance within the 20-day period the repair work will be completed by the City and the work invoiced to the property owner. Weather permitting, this would be accomplished as soon as practical.

A resolution ordering sidewalk replacement at the locations identified is attached. I hereby request City Council adopt this resolution as necessary for compliance and implementation of the City Sidewalk Restoration Program.

Respectfully submitted,

pc: Greg Lucas, General Foreman
Lynn Fessel, City Clerk

RESOLUTION

BY CITY COUNCIL:

WHEREAS, the City Council on June 20 of 1992 adopted a program for restoration of hazardous sidewalks in the City of Jackson; and

WHEREAS, that program in part provides that where property owners fail to repair sidewalks within 45 days of the receipt of notice of hazardous sidewalk, that the City Council will order that sidewalk replacement; and

WHEREAS, notice of hazardous sidewalk conditions have been sent to certain property owners and those property owners have failed to restore sidewalks within the 45-day allotted time;

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby order sidewalk replacement as described in the individual notices provided for properties at the following address:

Stencil Number	Address
8-207000000	1119 Cooper
5-169900000	136 E Mansion

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson city Council on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

_____ City Clerk

MEMORANDUM

Lynn Fessel, City Clerk

June 17, 2008

TO: Honorable Mayor and City Councilmembers

SUBJECT: Resolution Transferring Ownership of a 2007 Class C Licensed Business with Entertainment Permit Located in Escrow to Buffalo Barbeque Wings, LLC, 1085 N. Wisner Street

On January 8, 2008, the City Council adopted a resolution approving the above request, **subject to final inspection.** I was notified by the applicants that they are nearing the completion of the remodel of 1085 N. Wisner Street and wish to open on July 15 (which is the next scheduled City Council meeting after June 24). It is anticipated that the City's Building Inspection Department will perform a final inspection and give their approval prior to your June 24 meeting. I received verbal approval today from the Jackson County Health Department.

My recommendation is that you adopt the attached resolution. If the final inspection is not performed or the Building Inspection Department is unable to give their approval, I will request that this matter be deleted from the June 24 agenda.

Thank you.

/lf

c: City Manager
Applicants
Police
Fire
Community Development/Inspection
County Health Department
City Treasurer

RESOLUTION

At a _____ meeting of the _____
(Regular or Special) (Township Board, City or Village Council)

called to order by _____ on _____ at _____ P.M.

The following resolution was offered:

Moved by _____ and supported by _____

That the request to TRANSFER OWNERSHIP OF 2007 CLASS C LICENSED BUSINESS WITH ENTERTAINMENT PERMIT, LOCATED IN ESCROW AT 701 PAGE, JACKSON, MI 49203, JACKSON COUNTY, FROM FIRST NATIONAL BANK OF AMERICA TO BUFFALO BARBEQUE WINGS, LLC; AND TRANSFER LOCATION TO 1085 N. WISNER, JACKSON, MI 49202, JACKSON COUNTY.

be considered for _____
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

It is the consensus of this legislative body that the application be:

_____ for issuance
(Recommended or Not Recommended)

State of Michigan _____)

County of _____)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
(Township Board, City or Village Council) (Regular or Special)

meeting held on _____
(Date)

(Signed) _____
(Township, City or Village Clerk)

SEAL

(Mailing address of Township, City or Village)



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: June 11, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: Resolution for Approval of Contract with MDOT for Safe Routes to School

Attached is a resolution to enter into a contract with the Michigan Department of Transportation for the Safe Routes to School Infrastructure. The contract includes sidewalk construction and repairs at Frost/Cascade Elementary, Northeast Elementary, and Jackson Arts and Technology schools. A concrete bike pad will also be constructed and bike racks will be purchased.

Work to be performed includes:

- Tree and stump removal;
- Prep work for new walk;
- Concrete sidewalk, ramps, and curb and gutter;
- Topsoil and seeding;
- Purchase bike racks; and
- Make signs.

The work will be done by the Department of Public Services this summer. The estimated cost for doing the work force account is \$89,750.50. The construction cost will be 100% federal funding.

With your concurrence, I am requesting the attached resolution to enter into contract with the Michigan Department of Transportation be submitted to Council for their approval, and the Mayor and City Clerk be authorized to sign the appropriate contract documents.

Please do not hesitate to contact me if you should have any questions.

JD:tjs

c: Lynn Fessel, City Clerk
Randall T. McMunn, P.E., Assistant City Engineer
Lucy Schultz, Accounting Manager

RESOLUTION

BY CITY COUNCIL:

WHEREAS, Frost/Cascade Elementary, Northeast Elementary, and Jackson Arts and Technology schools have received the Safe Routes to School Infrastructure Funding for sidewalk construction and repairs with other related work; and

WHEREAS, the City has prepared the plans for and will do the sidewalk construction and repairs with other related work; and

WHEREAS, the cost-participation agreement and contract for this project has been prepared by the Michigan Department of Transportation and forwarded to the City of Jackson for approval; and

WHEREAS, the estimate for the construction work is \$89,750.50 with federal funds paying 100% of construction costs.

NOW, THEREFORE, BE IT RESOLVED that the City Council does approve the contract for Safe Routes to School Infrastructure Funds; and

BE IT FURTHER RESOLVED that the City Council does approve entering into contract with the Michigan Department of Transportation for the sidewalk construction and repairs with other related work at Frost/Cascade Elementary, Northeast Elementary, and Jackson Arts and Technology schools; and

BE IT FURTHER RESOLVED that the City Council does authorize the Mayor and the City Clerk to sign the contract documents on behalf of the City.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: June 19, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: Resolution for Approval of Contract with MDOT for Local Jobs Today

Attached is a resolution to enter into a contract with the Michigan Department of Transportation for the loan for the Local Jobs Today program. This loan of the federal portion is being used for the High Street paving from Losey to Executive.

With your concurrence, I am requesting the attached resolution to enter into contract with the Michigan Department of Transportation be submitted to City Council for their approval, and the Mayor and City Clerk be authorized to sign the appropriate contract documents

If you have questions, please contact me.

JD:tjs

c: Lynn Fessel, City Clerk
Randall T. McMunn, P.E., Assistant City Engineer
Lucy Schultz, Accounting Manager

RESOLUTION

BY CITY COUNCIL:

WHEREAS, the Department of Engineering has determined that High Street from Losey to Executive is in need of reconstruction; and

WHEREAS, with the Local Jobs Today program, the construction of High Street is advanced from fiscal year 2009 on the Transportation Improvement Plan to Fiscal Year 2008; and

WHEREAS, the Michigan Department of Transportation has developed a contract for the loan amount with an interest rate of 4 percent annually for the Federal portion of \$668,627; and

WHEREAS, the loan amount will begin when the first construction payment is due; and

WHEREAS, the City is responsible for the loan until the Federal funds are available to the State for fiscal year 2009, which begins October 1, 2008.

NOW, THEREFORE, BE IT RESOLVED that the City Council does approve entering into contract with the Michigan Department of Transportation for the loan amount from Local Jobs Today; and

BE IT FURTHER RESOLVED that the City Council does authorize the Mayor and City Clerk to sign the contract documents on behalf of the City.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is true and complete copy of a resolution adopted by the Jackson City Council on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk



161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4160 — Facsimile: (517) 788-4639

DATE: June 19, 2008
TO: William R. Ross, City Manager
FROM: Jon H. Dowling, P.E., City Engineer
RE: Resolution for Approval of Contract with MDOT for High Street

Attached is a resolution to enter into a contract with the Michigan Department of Transportation for street paving on High Street from Losey Avenue to Executive Drive. This contract includes hot mix asphalt paving work with pavement removal, cold milling, minor curb and gutter replacement work, and any necessary related work.

The total construction cost of this project is estimated at \$816,300. State Local Jobs Today Grant Funds will pay 20% of the construction, capped at \$167,157. Federal fund will pay 80% of the construction. The breakdown is as follows:

Street Construction (MDOT/FHWA Funds)	\$653,000.00
Local Jobs Today	<u>\$163,300.00</u>
Total Construction Cost	\$816,300.00

With your concurrence, I am requesting the attached resolution to enter into contract with the Michigan Department of Transportation be submitted to City Council for their approval, and the Mayor and City Clerk be authorized to sign the appropriate contract documents.

If you have any questions, please contact me.

JD:tjs

c: Lynn Fessel, City Clerk
Randall T. McMunn, P.E., Assistant City Engineer
Lucy Schultz, Accounting Manager

RESOLUTION

BY CITY COUNCIL:

WHEREAS, the Department of Engineering has determined that High Street from Losey to Executive is in need of reconstruction; and

WHEREAS, the City has received Federal funding for 80% of the construction costs of the project; and

WHEREAS, the City has received Local Jobs Today funding for 20% of the construction cost of this project; and

WHEREAS, the cost-participation agreement and contract for this project has been prepared by the Michigan Department of Transportation and forwarded to the City of Jackson for approval; and

WHEREAS, the estimated cost for the construction work is \$816,300 with the State share being \$653,000, and the Local Jobs Today share being \$163,300.

NOW, THEREFORE, BE IT RESOLVED that the City Council does approve the construction on High Street from Losey to Executive; and

BE IT FURTHER RESOLVED that the City Council does approve entering into contract with the Michigan Department of Transportation for the street reconstruction, hot mix asphalt paving work with pavement removal, cold milling, minor curb and gutter replacement work, and any necessary related work; and

BE IT FURTHER RESOLVED that the City Council does authorize the Mayor and City Clerk to sign the contract documents on behalf of the City.

* * * *

State of Michigan)
County of Jackson)ss
City of Jackson)

I, Lynn Fessel, City Clerk in and for the City of Jackson, County and State aforesaid, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Jackson City Council on the 24th day of June, 2008.

IN WITNESS WHEREOF, I have hereto affixed my signature and the Seal of the City of Jackson, Michigan, on this 25th day of June, 2008.

Lynn Fessel, City Clerk

MEMORANDUM

Lynn Fessel, City Clerk

June 17, 2008

TO: Honorable Mayor and City Councilmembers

SUBJECT: Final Adoption of Ordinance Nos. 2008.8 and 2008.9

Attached please find Ordinance No. 2008.8, which is on the June 24 agenda for final adoption. Council approved this ordinance, which provides for specific penalty provisions for minors in possession of alcoholic liquors on June 10.

Also attached for final adoption is Ordinance No. 2008.9. Council approved this ordinance, which eliminates the current process of approving tax exemption status through the resolution process on June 10.

Thank you.

ORDINANCE 2008 - _____

An Ordinance amending Chapter 3, Section 3-10 to add subparagraph (6) to the Code of Ordinances, City of Jackson, Michigan to provide for specific penalty provisions for Minors in Possession of Alcoholic Liquors.

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. That Section 3-10 of Chapter 3, of the Code of Ordinances, City of Jackson, Michigan be amended to add subparagraph (6) as follows:

Sec. 3-10. Prohibited acts by minors.

No person under the age of twenty-one (21) years shall, in the city, do any of the following:

- (1) Purchase, offer or attempt to purchase, obtain, have in his possession, or consume any alcoholic beverage. The result (of a preliminary chemical breath analysis or other acceptable blood alcohol test) is admissible in a criminal prosecution to determine whether the person under the age of twenty-one (21) has consumed or possessed alcoholic liquor.
- (2) Bring any alcoholic beverage into any establishment licensed to sell alcoholic beverages.
- (3) Furnish any false information or make any false representation as to his age to any law enforcement officer, or to any person in charge of, or employed in, an establishment licensed to sell alcoholic beverages, for the purpose of obtaining a sale of any alcoholic beverage to himself.
- (4) When an accused, who has not previously been convicted of or received a juvenile adjudication for a violation of subsection (1) or a state or municipal offense substantially similar to subsection (1), pleads to a violation of subsection (1), the court may, with the consent of the accused, and without entering a judgment of guilt in a criminal proceeding, defer further proceedings and place the accused on probation upon terms and conditions that include, but are not limited to, sanctions set forth in subsection (6) below~~1-18~~ and payment of probation costs. Upon violation of a term or condition of probation or upon a finding that the accused is using this section, or a state or municipal provision substantially similar to this section, in another court, the court may enter an adjudication of guilt and proceed as otherwise provided by law. Upon fulfillment of the terms

and conditions of probation, the court must discharge the accused and dismiss the proceedings.

- (5) Discharge and dismissal under subsection (4) is without adjudication of guilt and is not a conviction for purposes of this section or for purposes of disqualifications or disabilities imposed by law upon conviction of a crime, including the additional penalties imposed for second or subsequent convictions. There may be only one (1) discharge and dismissal under subsection (4) as to a person. The court must maintain a nonpublic record of the matter while proceedings are deferred and the accused is on probation under this subsection. The secretary of state shall retain a nonpublic record of the plea and of the discharge and dismissal under this subsection. However, a record of the plea and discharge shall be furnished to:
- a. A court, the office of a prosecuting official, or law enforcement agency upon request for the purposes of determining if an individual has already used this section and
 - b. The department of corrections, the office of a prosecuting official, or a law enforcement agency, upon its request if:
 - 1. The individual is an employee of the requesting entity or an applicant for employment with the requesting entity and
 - 2. The record is being used to determine if the individual has violated his or her conditions of employment or whether an applicant meets criteria for employment.

(6) A person found guilty of an offenses under subsection (1) in this section and not otherwise entitled to treatment under subsection (4) in this section may be ordered to undergo substance abuse screening and assessment, at his or her expense; may be ordered to participate in substance abuse prevention services or substance abuse treatment and rehabilitation services; may be ordered to perform community service; and is subject to the following fines and jail time:

- a. First offense: a fine of not more than \$100.00;
- b. Second offense: a fine not in excess of \$200.00 and not more than 30 days jail, or both; or
- c. After Second or more offenses: a fine not in excess of \$500.00, and not more than 60 days jail, or both.

Section "2". This Ordinance takes effect thirty (30) days from the date of adoption

ORDINANCE NO. 2008-____

An Ordinance repealing Sections 24-32 – 24-40 of Chapter 24 of the Code of Ordinances, City of Jackson Michigan to eliminate the current process of approving tax exemption status through the resolution process.

THE PEOPLE OF THE CITY OF JACKSON ORDAIN:

Section 1. That Sections 24-32 through 24-40 of Chapter 24 of the Code of the City of Jackson be, and the same hereby are, repealed for the reason that the City is eliminating the resolution process of obtaining a tax exemption for low-income housing development projects. All future tax exemption applications will be considered through an individual project tax exemption ordinance.

Section 2. That Section 24-41 be and hereby is amended to read as follows:

Section 24-41. Effective Date. This Ordinance takes effect 30 days after its adoption and applies to all resolutions, ordinances, or parts of ordinances except the following:

- (1) Ordinance 331, enacted on May 16, 1979, granting PILOT to Woodland Hills--Senior Portion.
- (2) Ordinance 344, enacted on November 25, 1980, granting PILOT to Otsego Apartments.
- (3) Ordinance 360, enacted on November 20, 1984, granting PILOT to Interfaith Non-profit for the King Community Home. Further, Ordinance 360 is ratified to apply to the years 1984 through 2004.
- (4) Amended Resolution adopted on March 22, 2005 for the Partnership Park I Limited Dividend Housing Association Limited Partnership (Specific Properties) granting a 35 year 4% PILOT.
- (5) Resolution adopted on December 13, 2005 for the 310 S Mechanic Lofts Limited Dividend Housing Association Limited Partnership (310 S Mechanic Street Loft) granting an 18 year 4% PILOT.
- (6) Resolution adopted on February 28, 2006 for the Excel-new Urban Limited Dividend Housing Association Limited Partnership (for Armory Arts Village - Family Project Armory Arts Common) granting a 35 year 4% PILOT.

- (7) Resolution adopted on February 28, 2006 for the Excel-Artswalk Limited Dividend Housing Association Limited Partnership Armory Arts Village (for Core Project – Armory Artswalk Apartments) granting an 18 year 4% PILOT.
- (8) Resolution adopted on December 11, 2007 for the Blair Park 2005 Limited Dividend Housing Association, LLC (Blair Park) granting a 1 year 4% PILOT.

Section 3. Effective Date. This Ordinance takes effect 30 days after its adoption.

City Council Interoffice Memorandum

TO: Honorable Mayor and Council Members

FROM: Daniel P. Greer, Third Ward Council Member

DATE: June 20, 2008

RE: City Charter Review Committee Recommendations

#

I submit the following recommendations to the Charter Review Committee (CRC) for your consideration at our next Council meeting on June 24, 2008:

- 1) Eliminate the naming of departments in the Charter (see Article 11.1). Other than the offices of the appointed officials and treasurer, departments are established by the Council by ordinance. This would allow the elected body to provide for the health, safety and welfare of the citizens, as prescribed in the Charter in Article 2.18, in the most effective, efficient and fiscally responsible manner possible.
- 2) Article 13.5 states “A complete copy of the annual budget resolution, as adopted, shall be published on or before July 1 of each year in a newspaper of general circulation within the city.” This should be amended to “A complete copy of the annual budget resolution, as adopted, shall be published on or before July 1 of each year in a newspaper of general circulation within the city, **as well as made available through the City’s website**” Any other section or article of the Charter (Article 14.6 is one for example) where it references publishing in matters in a newspaper of general circulation should be amended in the same fashion described here.
- 3) Article 7.12 and Article 8.16 deal with forfeiture of office and interference with administration/prohibition. These sections are the ones that may have been applied last year during the Mure/Mead situation. After the Mayor’s letter asking for their resignations, Council directed staff to research the Mayor and Council’s authority for enacting penalties against Council Members for Charter violations. Legal staff subsequently advised Council of a desire to wait for the CRC to say whether they would be recommending any Charter amendments regarding this matter. I hope you all will agree that it is the Council’s function to update the ordinances to provide for removal

for office for knowingly violating the Charter. We should ask the CRC to dispatch of this issue right away so that we can deal with it.

- 4) Article 7.5 Residency requirements have been superceded by State law. Statute now bans municipalities from requiring any employees to live any closer than 20 miles radius from the City limits. I would recommend that this section be amended to reflect the strictest residency requirement allowed by State law.

I look forward to discussing these items with you. Thank you in advance for your consideration of these matters.



Wastewater Treatment

2995 Lansing Avenue - Jackson, MI 49202
Telephone: (517) 788-4075 — Facsimile: (517) 788-4641

June 12,2008

TO: William Ross, City Manager

FROM: Paul Vermaaten, Director Sewage Treatment & Fac.

RE: Change Order for Earth Tech Engineers for replacement work engineering

On 11-28-06 Earth Tech Inc. of Grand Rapids, Michigan was awarded an engineering contract concerning replacement activity at the Jackson Wastewater Treatment Plant. The not to exceed price was \$260,217.12. Attached is a letter where Earth Tech is asking that there be an increase from the \$260,217.12 not to exceed cost to \$358,217.12 (\$98,000 increase).

Earth Tech is doing extra design work, construction engineering work, and inspection work. It seems a responsible action to accept the Engineers request for change order 1, which would bring the not to exceed cost up to \$358,217.12. Money is available from the Wastewater Equipment Replacement Fund to pay for this change order.

If you concur, will you place this on the City Council agenda of June 24,2008?

June 10, 2008

Mr. Paul Vermaaten, Superintendent
City of Jackson Wastewater Treatment Plant
2995 Lansing Avenue
Jackson, MI 49202

RE: Request for Approval of Change Order No. 1

Dear Mr. Vermaaten:

Earth Tech, Inc. respectfully requests approval of Change Order No. 1 for the provision of additional services related to the inspection and oversight of construction activities associated with three (3) improvements projects at the Wastewater Treatment Plant (WWTP). The amount of the change order is **\$98,000**. Work performed under this change order will be on a time-and-material, not-to-exceed basis.

This change order is required due to several scope changes in the projects summarized in the following:

1. During the design phase, it was decided that three separate contracts were desirable to execute the projects in a manner that would provide the best value to the City. Separate contracts required the preparation of three separate sets of contract documents and associated activities relating to administration of these contracts. These efforts resulted in significant cost savings to the City by grouping similar types of work. For example, underground utility replacement work within the plant site is best suited for underground utility contractors. The pipe replacement work in the Power House was best suited for mechanical contractors. Lastly, the general construction work associated with the addition to the Maintenance Building lends itself to general building contractors
2. Significant effort was expended during the design phase to develop a construction sequence that would allow the WWTP to operate without interruption while the improvements were underway.
3. The original scope of work did not include the replacement of underground return activated sludge and primary effluent piping at the Power House. However, during the design it was determined that the single, existing 48-inch diameter underground pipe between the Power House and the Distribution Chamber should be replaced with two new 36-inch diameter pipes to increase system redundancy and reliability. As a result, Earth Tech devised a method for the installation of these pipes in casings under the existing mixed liquor piping in the yard north of the Power Plant.
4. The original scope of the project did not include the design and installation of waste activated sludge pumps. However, during the design phase WWTP staff indicated that this was preferred and Earth Tech designed such a system that is now under construction.

5. Our proposal included construction inspection services for a period of 16 weeks. When Earth Tech submitted a proposal for design services related to this project, the extent of construction could not be foreseen. As the design progressed, it became apparent that the period of construction required to implement the designs would be at least six months or 180 days. When bids for construction were being solicited, two bidders expressed concerns about the proposed schedule of completion and, with the City's consent, an addendum was issued that increased the duration of one of the contracts (Contract No. 1) from 180 days to 270 days. This will require additional inspection and associated support services.

To date, Earth Tech has not been staffing the construction at the WWTP on a full time basis. The three contractors have been ramping up their activities while necessary materials and equipment is ordered and delivered. We have made every effort to minimize costs to the City associated with our inspection efforts while attempting to be responsive to concerns that arise during construction.

Our change order is based on the following proposed level of effort for the duration of the construction activities:

Month of June, 2008

We propose to staff the construction site on a full time basis (40 hours per week) during June. Based on the Contractor schedules, we anticipate significant and sustained efforts during this period.

Month of July, 2008

In June, we expect the construction activity to diminish as Contract No. 2 should be complete and Contract No. 3 should be well underway. Work under Contract No. 1 is expected to be at its peak. However, the nature of the work under Contract No. 1 is such that our inspector does not need to be on site to monitor their activities. As a result, we anticipate having an inspector on site three (3) days or 24 hours per week.

Month of August, 2008:

In August, we propose to reduce our level of effort to an average of two and one-half (2.5) days or 20 hours per week. During this period it is anticipated that Contract No. 3 will be nearing completion and work on Contract No. 1 will be slowing.

Months of September, October, and November, 2008:

Beginning in September, we propose to reduce our on-site level of effort to two (2) days or 16 hours per week. During this period, we believe that the need for Earth Tech's on-site presence will be limited due to the work coming to completion on Contract Nos. 1 & 3.

The total level of effort proposed in this change order includes 528 hours of field inspection and 224 hours of home office support. Also included are mileage expenses associated with travel to and from the project site. Our original scope of work included a total of 2,578 hours, which includes 640 hours of field inspection.

The following table summarizes the level of effort on which this change order is based.

Month	Field Inspection Hours	Home Office Support Hours
June	160	40
July	96	40
August	80	32
September	64	32
October	64	32
November	64	48

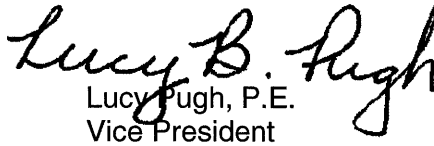
We have based this estimate on schedules obtained from the three Contractors working at the site and it is possible that additional effort may be required due to unforeseen circumstances. We propose to meet with you each month to review the budget status and, if necessary, will propose additional effort if warranted.

If you have questions or require additional information, please contact Dan Starkey at 616-975-4667 or Lucy Pugh at 616-940-4321.

Sincerely,

Earth Tech, Inc.


Daniel Starkey, P.E.
Project Manager


Lucy Pugh, P.E.
Vice President



Personnel & Labor Relations

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4046 — Facsimile: (517) 768-5824

June 17, 2008

TO: William Ross, City Manager

FROM: Catherine Brechtelsbauer, Personnel & Labor Relations Director

RE: Job Classification Study

City Council approved my request to fund a classification and compensation study for non-union and MAPE positions in the 2007-2008 budget, with \$30,000 earmarked for that purpose. Unfortunately, circumstances and competing priorities during this fiscal year have prevented me from finalizing this project and those funds will not be expended this year as planned.

I worked with the Purchasing Department and we published the RFP for the study a several weeks ago. We received six qualified proposals. I have analyzed the proposals and have determined that the lowest bidder, a local business, is well-qualified to perform the work. Therefore, I would like to contract with Rehman, Robson to proceed with the classification and compensation study at this time. This will require a budget amendment in my contractual services account for 2008-09 to use the funds that will not be pent this year. Copies of all proposals received are available for review in the Personnel Department offices.

Please ask City Council to approve entering into a contract to perform a classification and compensation study of non-union and MAPE bargaining unit positions, with a not to exceed cost of \$29,500.

Thanks for your consideration and support.

Attachment: Summary Review of Proposals

**Review of Proposals for Comprehensive Job Classification and Compensation Study
May 2008**

Company/ Primary Business	Qualifications, Experience, Training	Methodology/ Work Plan	Time Needed	Cost	References for Class/Comp	Work Product Examples
Charles Blockett, Jr. and Associates, Lansing; HR consulting for public sector and non-profit organizations	Experience/education related to classification & compensation: +++ Experience with municipal govt: + Depth of staff: ++ Similar projects: ++	Work plan described: +++	30 weeks	\$49,800	Lansing Schools Goodwill Accident Fund Virginia Beach, VA	Copy of similar report: not provided Sample job description: not provided
CPS, California; HR consulting for public sector and non-profit organizations	Experience/education related to classification & compensation: +++ Experience with mun. govt.: +++ Depth of staff: +++ Similar projects: +++	Work plan described: +++	21 weeks	\$79,262	Library of VA Modesto, CA Lynwood, CA	Copy of similar report: +++ Sample job description: +++
FLA, Phoenix & St. Paul, MN; HR consulting for public and private sectors	Experience/education related to classification & compensation: +++ Experience with mun. govt.: +++ Depth of staff: +++ Similar projects: +++	Work plan described: +++	6 – 8 mos	\$93,400	Kalamazoo Livingston Co. Kent Co. Mt. Pleasant	Copy of similar report: not provided Sample job description: +++
MML, Ann Arbor; HR consulting for municipalities	Experience/education related to classification & compensation: ++ Experience with mun. govt.: +++ Depth of staff: ++ Similar projects: +++	Work plan described: +++ Possibly weak in externals for some positions	22 weeks	\$36,000	Walker Grand Haven Garden City Adrian Inkster	Copy of similar report: not provided; but have report from 2000: ++ Sample job description: not provided, but have job descriptions from 2000: ++
Crowe, Grand Rapids; business & HR consulting	Experience/education related to classification & compensation: ++ Experience with mun. govt.: + Depth of staff: ++ Similar projects: +	Work plan described: +++	10 weeks	\$55,000	All private sector references provided	Copy of similar report: ++ Sample job description: +++
Rehman, Robson, Jackson; CPA + management consulting	Experience/education related to classification & compensation: +++ Experience with mun. govt.: +++ Depth of staff: ++ Similar projects: +++	Work plan described: +++	4 mos	\$29,500	Norton Shores Saginaw Tnshp Pittsfield Tnshp Wyoming Monroe Meridian Tnshp	Copy of similar report: not provided; have seen others: ++ Sample job description: +++

Carl L. Breeding, 1st Ward City Councilmember

1124 South Milwaukee Street • P. O. Box 361 • Jackson, Michigan 49204
Phone 517-784-3036 Fax 517-784-0674 e-mail: clbreeding@justice.com

June 18, 2008

To: Mayor and City Councilmembers

The 2008 National League of Cities Congress of Cities and Exposition will be held in Orlando, FL on November 11-15.

In addition to the reasons for attending which were included in the Citizen Patriot's article on City travel, the conference affords me the opportunity to network with local Black elected officials.

I am requesting the Council's approval of travel expenses not to exceed \$1370.00 as listed on my projected NLC Travel Expense budget.

A \$365.00 discounted conference registration fee, which has been paid, is not included in the requested amount

Also, I am requesting the Council to name Carl L. Breeding as the City's delegate to the NLC Congress of Cities.

Since airfares are increasing daily and since I will not be in the state from July 12 through July 16, please place my requests on the June 24, 2008 City Council agenda.

Warm regards,


Carl L. Breeding

PROJECTED NLC TRAVEL EXPENSES

FOR: Attending 2008 LEAGUE OF CITIES-ORLANDO, FL

NAME: Carl L. Breeding

DATES: NOV. 12-15, 2008

EXPENDITURES:

Hotel -----3 Nights-----	\$ 469.12
Travel (Air Fare)	\$ 381.00
Parking (Airport)-----	\$ 48.00
Special Event Fee(Constituency Group)	\$ 80.00
Taxi/ Ground Transportation	\$ 125.00
Mileage (120 Miles x \$.505)-----	\$ 60.60
Registration -----	\$ PAID
Refreshments (meals)	\$ 180.00
Gratuities (other than for meals)	<u>\$ 20.00</u>
TOTAL EXPENDITURES:	\$ 1363.72

PREPARED BY: Carl L. Breeding

DATE: JUNE 18, 2008



Community Development

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4060 — Facsimile: (517) 780-4781

June 16, 2008

TO: William R. Ross, City Manager
FROM: Carol L. Konieczki, Community Development Director
RE: Award of Bid for Rehab Project at 1123 Linwood

Rehab Specialist Cliff Winslow requested bids through the Purchasing Department for an owner-occupied Community Development rehab project at 1123 Linwood. The Bid Review Committee, comprised of the Rehab Coordinator (Diffenderfer), Rehab Specialist (Winslow), and Purchasing Agent (Cunningham), has analyzed the bids submitted and arrived at a recommendation on bid award.

Five contractors attended the mandatory pre-bid walk-through and submitted completed bids, the results of which are attached for your review. At this time, in concurrence with the Review Committee, we are requesting authorization to present to City Council the following recommendation of bid award:

Project	Awardable Contractor	Amount
1123 Linwood	At A Moment's Notice	\$24,585.00

The homeowner has been pre-qualified to receive funding through a CDBG or HOME rehab loan (\$20,000.00) for code work and (\$4,585.00) for lead work. The contractor awarded this project is required to obtain a current installation floater on its general liability policy.

Requested action is for City Council to approve the owner-occupied rehab bid award as outlined above. Please place this item on the June 24, 2008 agenda for consideration.

CLK/kve

cc: Margaret Cunningham, Purchasing Agent
Dennis M. Diffenderfer, Rehab Coordinator
Kim VanEvery, Loan Assistant

Bid Tabulation
for
Housing Rehabilitation
at
1123 Linwood

At-A-Moments-Notice 6937 Draper Road Jackson, MI 49201	Harrison Builders LLC 916 Homewild Jackson, MI 49201	Scott Fredrickson Construction Co. 13339 Nelson Bath, MI 48808	Concept Construction 1619 Cascade Ct. Jackson, MI 49203	Hartman Construction LLC 111Lincoln St. Hudson, MI 49247
--------------------------------------------------------------	------------------------------------------------------------	-------------------------------------------------------------------------	------------------------------------------------------------------	-------------------------------------------------------------------

Item #	Description	Location	Code	Rehab Inspector Estimate	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
1	Vinyl Siding - House	All	C	5,000.00	3,315.00	4,250.00	5,280.00	4,845.00	6,000.00
2	Lead		L	1,500.00	1,335.00	2,210.00	220.00	1,700.00	1,800.00
3	Soffit System - House	Only	C	800.00	600.00	1,000.00	2,250.00	1,140.00	1,200.00
4	Lead		L	400.00	400.00	520.00	220.00	400.00	500.00
5	Re-screen (8)	N. Porch	C	400.00	250.00	100.00	240.00	320.00	540.00
6	Tuckpoint	Foundation	C	200.00	100.00	100.00	140.00	780.00	450.00
7	Lead work - Paint Porch Columns	W. Porch	L	150.00	200.00	100.00	80.00	85.00	450.00
8	Handrail	W. Porch	C	125.00	200.00	120.00	90.00	285.00	200.00
9	Combination Door (1) West, (1) North		C	400.00	450.00	360.00	540.00	440.00	400.00
10	Steel Door	W. Porch	C	400.00	500.00	550.00	525.00	525.00	468.00
11	Cellar Windows (4)	N, S	C	600.00	1,000.00	1,200.00	960.00	816.00	780.00
12	Lead		L	200.00	250.00	320.00	95.00	200.00	45.00
13	Step Repair Outside Cellar Stairs	E	C	200.00	350.00	200.00	160.00	450.00	240.00
14	Lead Work - Repair & Paint	Garage	L	800.00	850.00	1,500.00	720.00	1,015.00	900.00
15	Garage Door	Garage	C	650.00	1,200.00	650.00	480.00	785.00	700.00
16	Vinyl Windows (2)	Living Room	C	700.00	500.00	600.00	575.00	540.00	700.00
17	Lead		L	200.00	175.00	160.00	45.00	200.00	75.00
18	Repair Trim	Living Room	I	45.00	50.00	60.00	40.00	45.00	75.00
19	Door Repair	Kitchen	C	75.00	50.00	60.00	70.00	40.00	10.00
20	Vinyl Windows (2)	Kitchen	C	350.00	300.00	350.00	305.00	415.00	325.00
21	Patch Plaster	Upstairs Stairway	C	100.00	40.00	100.00	100.00	180.00	50.00
22	Handrail	Upstairs Stairway	C	75.00	75.00	100.00	130.00	110.00	60.00
23	Bedroom Lockset	SW Bedroom	C	75.00	60.00	65.00	90.00	85.00	75.00
24	Vinyl Win (2)	SW Bedroom	C	700.00	500.00	600.00	570.00	540.00	700.00
25	Lead Work - Repair & Paint		L	200.00	200.00	160.00	70.00	200.00	50.00
26	Passage Set Closet	SW Bedroom	C	65.00	60.00	50.00	45.00	35.00	75.00
27	Bed Lock Set	SE Bedroom	C	75.00	60.00	65.00	90.00	75.00	75.00
28	Vinyl Windows (2)	SE Bedroom	C	700.00	500.00	600.00	570.00	540.00	700.00
29	Lead		L	200.00	200.00	160.00	70.00	200.00	100.00
30	Passage Set Closet	SE Bedroom	C	65.00	60.00	50.00	45.00	35.00	65.00

Bids are broken down to utilize/identify funding sources
 L = Lead based paint hazard elimination work
 C = Code requirement repair
 I = Incipient

Bid Tabulation
for
Housing Rehabilitation
at
1123 Linwood

					At-A-Moments-Notice 6937 Draper Road Jackson, MI 49201	Harrison Builders LLC 916 Homewild Jackson, MI 49201	Scott Fredrickson Construction Co. 13339 Nelson Bath, MI 48808	Concept Construction 1619 Cascade Ct. Jackson, MI 49203	Hartman Construction LLC 111Lincoln St. Hudson, MI 49247
Item #	Description	Location	Code	Rehab Inspector Estimate	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
31	Bath Lock Set	Bath	C	85.00	60.00	65.00	90.00	75.00	75.00
32	Vinyl Window (1)	Bath	C	350.00	300.00	350.00	295.00	295.00	400.00
33	Lead		L	100.00	75.00	80.00	35.00	100.00	50.00
34	Underlayment	Bath	C	150.00	200.00	150.00	240.00	55.00	400.00
35	Sheetgoods	Bath	C	300.00	350.00	300.00	680.00	310.00	400.00
36	Paint - Repair Walls	Bath	C	475.00	250.00	300.00	405.00	390.00	375.00
37	Bedroom Lockset	NW	C	65.00	60.00	65.00	90.00	75.00	75.00
38	Vinyl Windows (2)	NW	C	700.00	500.00	300.00	570.00	540.00	720.00
39	Lead		L	200.00	200.00	160.00	70.00	200.00	150.00
40	Passage Set	Attic	C	65.00	60.00	65.00	80.00	75.00	75.00
41	Handrail	Attic	C	85.00	50.00	80.00	20.00	55.00	10.00
42	Vinyl Windows (1) E	Attic	C	350.00	300.00	350.00	295.00	305.00	400.00
43	Lead		L	100.00	100.00	80.00	35.00	100.00	100.00
44	Railing Top of Attic Stairway	Attic Stairway	C	150.00	300.00	150.00	260.00	125.00	100.00
45	Handrail	Basement Stairs	C	75.00	75.00	80.00	80.00	55.00	60.00
46	Ceiling Repair App 16 Tiles	Basement Stairs	C	200.00	500.00	200.00	180.00	165.00	200.00
47	Pre-Hung Door	Bath	C	275.00	325.00	300.00	225.00	245.00	275.00
48	Smoke Det (6)	House - All	C	120.00	150.00	100.00	130.00	300.00	35.00
49	Clearance Test		L	600.00	600.00	700.00	1,500.00	800.00	670.00
50	Plumbing		C	2,500.00	3,500.00	3,478.00	3,710.00	3,547.00	3,600.00
51	Electrical		C	2,000.00	2,800.00	2,627.00	2,775.00	2,660.00	2,700.00
	Total			24,395.00	24,585.00	26,340.00	26,580.00	27,498.00	28,678.00
			C	19,700.00	19,950.00	20,130.00	23,380.00	22,253.00	23,713.00
			L	4,650.00	4,585.00	6,150.00	3,160.00	5,200.00	4,890.00

Bids are broken down to utilize/identify funding sources

L = Lead based paint hazard elimination work

C = Code requirement repair

I = Incipient



Purchasing Department

161 W. Michigan Avenue - Jackson, MI 49201
Telephone: (517) 788-4020 — Facsimile: (517) 788-4630

June 4, 2008

TO: William R. Ross, City Manager
FROM: Margaret Cunningham, Purchasing Agent
RE: Fueling Card Program Summary

For several years City vehicles were fueled at the Buddy's gas stations throughout Jackson County, using a fueling card system owned and operated by Pipeline Oil. Recently Pipeline sold the Buddy Mini-Marts to individual owners and their gasoline division sold to Corrigan Oil. Once the Buddy's were sold, Pipeline shut down their fueling card program and most of the individually owned Buddy's switched to a BP Solutions fueling card system. After we set up all departments on BP fueling cards, it was discovered we were not receiving the same discounts as originally indicated, plus we were charged several other fees that I was eventually able to get waived. As it turned out, BP's discount runs from .03 to .035 cents per gallon off the pump price and is calculated on an accelerated volume discount. Based on estimating fuel purchases for a one-year period, the costs are calculated on 130,655 gallons usage, which converts to approximately \$275,760 using the BP program,

During the conversion to the BP card system, Jackson Transit Authority (JTA) offered all governmental agencies in Jackson County to use their fueling site at 2350 E. High Street at 5 cents over their invoice costs for fuel, with no minimum volume requirements. This calculates to approximately \$256,845 for a one-year period.

Additionally, Kelly Fuels Incorporated asked to be considered in the evaluation process with an offer of fueling site locations at 1939 Cooper and 2045 E. South Street, at 5 cents off the pump price. Using this calculation, it would cost the City approximately \$273,312.

I also contacted the State of Michigan about the MiDeal fueling card program that is offered through Write Express Financial Services Corporation, which has no volume requirements. Calculations indicate we would have paid approximately \$278,861 for fuel over a one-year period.

Further discussion with Kelly Fuels found they offer another fueling plan to non-profit agencies only, with no minimum volume requirements using the two fueling sites at Cooper and South St., for 4 cents charge per gallon over their wholesale cost. This would bring the cost per gallon down slightly below JTA's offer.

After a thorough and extensive comparison, based on these calculations and other considerations such as convenience of fueling areas, traffic back-ups, etc., it is my recommendation to accept the proposals from Kelly Fuels at 4 cents per gallon cost over wholesale and Jackson Transit's offer at 5 cents per gallon over their wholesale cost. This recommendation is based on cost savings and convenience of fueling sites for all users.

Attached are contracts for approval by Council from JTA and Kelly Fuels, which have been pre-approved by the City Attorney and both agencies.

Page 1
AGREEMENT FOR SALE OF MOTOR FUELS

THIS AGREEMENT made this 18th day of June, 2008, between KELLY FUELS, INC., a Michigan corporation, dba Commercial Fuels ("Seller") and City of Jackson ("Buyer").

1. **Sale of Motor Fuels.** The Seller shall sell to the Buyer motor fuels from its location at the corner of South and Meridian Streets (U.S. 127), Jackson, Michigan or its location at the corner of Cooper and Rosehill Streets (off I-94), Jackson, Michigan.
2. **Price.** The price of the motor fuels shall be four cents (\$0.04) per gallon over Seller's delivered cost, based on weighted average. "Weighted average" shall mean the actual cost of the fuel in the underground storage tank at the time of delivery to Buyer. Upon request, Seller shall provide sufficient documentation to Buyer which identifies its wholesale price. The price for said motor fuels will not be posted at Seller's locations, but will be available by telephone for the previous day. Prices are subject to change without notice. The price includes all charges and taxes, where applicable, except finance charges as set forth below.
3. **Payments.** Seller shall bill Buyer twice monthly. Payment is due on a thirty-day "net" basis. Payments not received on or before the due date shall have a finance charge of one percent (1%) per month added to the unpaid balance.
4. **Non-Assignment.** Buyer shall not assign this Agreement in any form. Seller operates private fueling stations for the sole and exclusive benefit of Seller's customers. Any unauthorized use or distribution of Seller's fueling station identification card(s) may result in cancellation of this Agreement without prior notice. Buyer shall have the obligation to notify Seller of the vehicle identification number of all Buyer's vehicles authorized to use the private fueling station. Unauthorized use by unlisted vehicles may result in termination of this Agreement.
5. **Identification Card Systems.** A one (1) card or two (2) card system shall be used for identification and billing purposes. Buyer shall have the option of determining whether it shall use a one (1) card system, a two (2) card system, or a combination of systems.

One Card System. The driver of each vehicle shall be issued a specially coded card together with an individual Personal Identification Number (PIN). The fuel station will not dispense fuel unless the card is inserted into the reader and the driver enters his PIN code into the computer.

Two Card System. The two card system is identical to the One Card System except that an additional card is issued for the vehicle. The fuel station will not operate unless both cards are used. PIN codes will customarily be assigned to the driver's card and are recommended. All unauthorized use of the card (whether by loss or otherwise) will be the customarily be assigned to the driver's card and are recommended. All unauthorized use of the card (whether by loss or otherwise) will be the responsibility of Buyer until written notification of loss is received by Seller.

6. **Types of Fuels.** Seller will offer a choice of four (4) fuels: Unleaded Gasoline, Unleaded Premium Gasoline, Seasonal Blended Diesel, and Premium Diesel are available at the South St. location. Unleaded Gasoline, Seasonal Blended Diesel, E-85 and Biodiesel are available at the Cooper St. location. Buyer may assign specific fuel types to specific vehicles. It shall be Buyer's responsibility to notify Seller of specific assignments on forms to be provided by Seller.
7. **Ownership of Cards.** Identification cards are owned by Seller and subject to return at any time upon Seller's request.
8. **Unauthorized Use.** Buyer shall be responsible for any unauthorized use of the identification cards prior to notification to Seller of loss or misuse of the card. Following receipt of notification, Seller shall be responsible for any unauthorized use. Buyer (including its employees) shall also be responsible for following all reasonable rules and regulations established by Seller.
9. **Allocation/Limitation.** Seller reserves the right to allocate/limit product in the unlikely event of shortage of one or more of the fuels offered for sale.
10. **Reports.** Seller will provide Buyer a vehicle analysis describing the vehicle, the driver, the date and time of the transaction, the odometer reading (provided such information is supplied by the driver), and the miles per gallon. Seller will attempt to provide a complete and accurate report, but does not warrant completeness and accuracy. Said report will be subject to the accuracy of the information provided by Buyer and the assumption that Buyer's vehicles are fueled only at Seller's facility. Said information will be provided on Seller's invoice to the Buyer.
11. **Indemnification.** The Seller shall indemnify, save and hold the Buyer harmless from all losses, damages, claims, penalties, liabilities and expenses, including attorney fees, resulting or arising from acts or omissions of the Seller or its officers, staff, employees, agents or representatives in the performance of this contract.
12. **Term.** Subject to the provisions of Section 13, the term of this agreement shall be from July 1, 2008 to June 30, 2011, period. However, this contract shall be subject to two three-year renewals under the same terms and conditions, contingent upon approval by both parties.
13. **Termination.** Seller and Buyer reserve the right to terminate this Agreement at any time for any reason at each party's sole discretion. Buyer may terminate this Agreement upon notification and return of all identification cards to Seller. In the event of termination by either party, Seller shall be entitled to receive all unpaid amounts owed by Buyer. The venue of any litigation arising out of this contract shall be Jackson County, Michigan.
14. **Insurance.** The Seller shall list the Buyer as an additional insured on its General Business Liability Insurance policy and shall provide a Certificate of Insurance to the Buyer identifying such coverage. The Buyer shall also list the Seller as an additional insured on its General Business Liability Insurance policy and shall provide a Certificate of Insurance to the Seller identifying such coverage.

- 15. **Notices.** All notices shall be given in writing and shall be effective forty-eight (48) hours after having been given.

If to Seller:

Kelly Fuels, Inc.
 P.O. Box 375
 Jackson, Michigan 49204

If to Buyer:

City of Jackson, Purchasing Department
 Att: Purchasing Agent
 161 West Michigan Avenue
 Jackson, Michigan 49201

- 16. **Binding Effect.** This Agreement shall be binding on the parties, their heirs, representatives, successors, and assigns, provided that Buyer shall not assign this Agreement as set forth in paragraph 4.
- 17. **Entire Agreement.** This Agreement represents the entire agreement between the parties. It may not be modified except in a writing signed by both parties.
- 18. **Governing Law.** Michigan law shall govern the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement the date and year first above written.

Sinda Kughn
 Witness

Sinda Hall
 Witness

Dated: 6/18/08

Witness

Witness

Dated: _____

SELLER:

KELLY FUELS, INC.

By: [Signature]
 Its: President

BUYER:

CITY OF JACKSON, MICHIGAN

By: _____

Its: _____

(Title of Officer)

VEHICLE FUEL AGREEMENT

This **Agreement**, by and between the City of Jackson Transportation Authority, an entity organized and existing under the authority of Act 196 of 1986, as amended, with offices located at 2350 East High Street, Jackson, Michigan 49203 (hereinafter the "Authority"), and the City of Jackson Michigan, a Michigan Municipal Corporation, with offices located at 161 W. Michigan, Jackson, Michigan 49201 (hereinafter the "City").

WITNESSETH:

WHEREAS, the Authority has the facilities and staff available to provide, by contract, fueling, to the City; and

WHEREAS, the City wishes to contract with the Authority to obtain such services;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Authority and the City agree that in exchange for the monies to be paid by the City to the Authority in accordance with the rates and payment schedule identified in this agreement, the Authority shall, during the contract term, provide the following services:

Fueling - Authority cost plus \$0.05 per gallon handling fee. Fuel cost will be determined by the average per gallon prices paid by the Authority during any one month. The Authority purchases regular unleaded gasoline and #2 diesel fuel. There will be a charge of \$8.00 per vehicle for the purchase and coding of the chip key required for each vehicle. Replacement of lost keys will also result in an \$8.00 charge.

A. Vehicle fueling shall be performed between 6:00 a.m. and 7:00 p.m., Monday through Friday, and 10:00 a.m. to 5:00 p.m. on Saturday, at the Authority maintenance facility, located at 2350 East High Street, Jackson, Michigan. Upon request from the City, the Authority shall provide keyed access to the fueling station at anytime (24/7).

1. The Authority shall indemnify, save and hold the City harmless from all losses, damages, claims, penalties, liabilities and expenses, including attorney fees, resulting or arising from the acts or omissions of the Authority or its officers, staff, employees, agents or representatives in the performance of this contract.

2. The Authority shall maintain such records of fuel utilized for City vehicles so as to provide a clear audit trail to substantiate all billings generated and remitted by the Authority to the City for payment. Copies of such records will be submitted with the Authority's monthly billing. Original documents may be viewed by City Auditors or Accounting personnel upon reasonable request between the Authority's normal business hours of 8:30 a.m. to 5:00 p.m., Monday through Friday, scheduled holidays excepted.

3. The City hereby agrees that for and in consideration of the services provided by the Authority in accordance with this contract, the City will pay to the Authority all charges for vehicle fueling under this Agreement within forty-five (45) days of Invoice date. A 5% late fee will apply for payments after 45 days.
4. The term of this agreement shall be from July 1, 2008 to June 30, 2011, period. However, this contract shall be subject to two three-year renewals under the same terms and conditions, contingent upon approval by both parties.
5. The Authority and the City further agree that either party shall have the right to terminate this agreement by giving written notice to the other party at least thirty (30) days prior to termination of services.
6. The Authority shall list the City as an additional insured on its General Business Liability Insurance policy and shall provide a Certificate of Insurance to the City identifying such coverage.
7. The Authority and City agree that amendments to this Agreement may be made with the approval of each of the parties and any such amendment shall be in writing.
8. The Authority and the City further agree that this contract and any mutually approved addendum are intended by the parties to constitute the entire and integrated understanding between them. No oral amendments shall be made to this contract.

IN WITNESS WHEREOF, the parties have set their hands and seals on this _____ day of _____, 2008

IN THE PRESENCE OF

**THE CITY OF JACKSON
TRANSPORTATION AUTHORITY**

By: _____
Cameron D. McCollum, General Manager

IN THE PRESENCE OF:

CITY OF JACKSON MICHIGAN

By: _____
Jerry F. Ludwig, Mayor

By: _____
Lynn Fessel, City Clerk

OFFICE OF THE

Julius A. Giglio
City Attorney

Susan G. Murphy
Deputy City Attorney

Gilbert W. Carlson
Assistant City Attorney



161 West Michigan Avenue
Jackson, MI 49201
(517) 788-4050; (517) 788-4023
Fax: (517) 788-4059

CITY ATTORNEY

MEMORANDUM
June 18, 2008

TO: Honorable Mayor and City Council

FROM: Julius A. Giglio, City Attorney

RE: DEM Investments, L.L.C. – City of Jackson Development Agreement

Attached please find the proposed Termination of Development Agreement between the City and DEM Investment, L.L.C. (“DEM”) (the William Deary project). As Council will remember, the City and DEM entered into a Development Agreement on August 18, 2004 in reference to the acquisition and development of the property for the Great Lakes Home Health Services building. Mr. Deary now wants to sell a portion of the property (located on the southeast corner of Cooper and North Street) for development. The purchaser has requested that the Development Agreement be terminated so as to avoid any cloud on his title. It is my understanding DEM has complied with all of the requirements contained in the Development Agreement. Accordingly, we may proceed with termination of the Agreement. The indemnification language contained in paragraph 14 of the Agreement will be preserved through another document in the event there are any claims against the City in reference to the Development Agreement, which would be highly unlikely.

I am also attaching the Easement submitted by DEM to the City for development of a walkway along the prison wall abutting DEM’s property. As part of its site plan review process, DEM represented to the City that it would provide an easement for the walkway. The attached easement has been executed by DEM and needs to be formally accepted by the City.

The requisite action is to authorize the Mayor to sign the Termination of Development Agreement, and authorize staff to make minor modifications to same, contingent upon receipt of an acceptable Indemnification Agreement. Additionally, the City needs to accept the Permanent Easement from DEM for the pedestrian walkway, and direct staff to have same recorded with the Jackson County Register of Deeds. If council has any questions, please feel free to contact me.

JG/cr

cc: w/enc.
William Ross, City Manager
Susan Murphy, Deputy City Attorney
Carol Konieczki, Community Development Director
Debi Stuart, Economic Development Project Manager

**TERMINATION OF DEVELOPMENT AGREEMENT
DATED AUGUST 18, 2004**

THIS AGREEMENT is entered into and is effective as of the 24th day of June, 2008, between CITY OF JACKSON, a Michigan municipal corporation, 161 W. Michigan Avenue, Jackson, Michigan 49201 (the "City") and DEM INVESTMENTS, L.L.C., a Michigan limited liability company, of 1907 Grovedale, Jackson, Michigan 49203 (the "Developer").

WHEREAS, on August 18, 2004, the parties entered a Development Agreement (the "Development Agreement") providing for the development of the following described property (the "Property") in the City of Jackson, Jackson County, Michigan, described as follows, to wit:

A parcel of land in the NE 1/4 of Section 34, T2S, R1W, City of Jackson, Jackson County, Michigan and more particularly described as commencing at the northeast corner of said Section 34; thence S 00°09'38" W 1141.27 feet, on the east line of said Section 34; thence N 89°50'22" W 33.00 feet, to the intersection of the south line of North Street and the west line of Cooper Street and the point of beginning of this description; thence N 89°36'04" W 129.71 feet, on the south line of North Street; thence S 00°10'48" W 660.53 feet; thence N 89°55'37" W 105.84 feet; thence S 01°54'51" W 259.81 feet, to the north line of Armory Court; thence N 89°48'35" E 93.72 feet on the north line of Armory Court; thence N 73°08'23" E 156.87 feet, to the west line of Cooper Street; thence N 00°09'38" E 873.35 feet, to the point of beginning, containing 3.316 acres (herein "Property").

by Developer to generate economic activity and employment to benefit the City and its residents;
and

WHEREAS, the Development Agreement is recorded with the Jackson County Register of Deeds at Liber 1798, Page 649, Jackson County Records; and

WHEREAS, Developer has entered into a Purchase Agreement for the sale of the North 300 feet of the Property (now or to be described as Unit 3, Punkin Properties Site Condominium) and the Purchaser thereunder has informed the Developer that the Development Agreement constitutes a defect in title; and

WHEREAS, City of Jackson and DEM Investments, LLC have agreed that the terms and conditions of the Development Agreement have been fulfilled and the Development Agreement no longer serves any useful purpose; and

WHEREAS, except as otherwise provided herein, the parties desire to rescind, cancel and terminate said Development Agreement and all rights and obligations of the parties thereunder in its entirety, effective June 24, 2008.

NOW, THEREFORE, the parties agree as follows:

1. The Development Agreement, and all rights and obligations of the parties thereunder, are hereby rescinded, cancelled and terminated in its entirety, effective June 24, 2008.

2. The City of Jackson releases and discharges the Developer, and the Developer releases and discharges the City of Jackson, and the parties' respective successors and assigns, of and from any and all responsibility, obligations, duties, terms, conditions, of the Development Agreement, including all liability, actions, causes of action, claims and demands, of any kind or nature, known or unknown, arising out of or relating to the Development Agreement.

3. Developer and each person executing this agreement on behalf of Developer represent and warrant to the City of Jackson that (a) Developer is validly organized, existing and authorized to do business under Michigan law; (b) Developer has full power and lawful authority to enter into this agreement; (c) the execution of this agreement by the individual who signed below is legally binding on the Developer in accordance with its terms; and (d) Developer has not assigned or transferred any rights, obligations or interest under the Development Agreement to any third party. City of Jackson and each person executing this agreement on behalf of the City of Jackson represent and warrant to the Developer that (a) the City of Jackson has full power and lawful authority to enter into this agreement; (b) the execution of this agreement by the individual who signed below is legally binding on the City of Jackson in accordance with its terms and (c) the City of Jackson has not assigned or transferred any rights, obligations or interest under the Development Agreement to any third party.

City of Jackson

By: _____

Its: _____

PERMANENT EASEMENT

DEM Investments, LLC, a Michigan limited liability company, with offices located at 900 Cooper Street, Jackson, Michigan 49203, GRANTOR, for less than One Hundred (\$100.00) Dollars, conveys to the CITY OF JACKSON, a Michigan municipal corporation, with offices located at 161 West Michigan Avenue, Jackson, Michigan, and its successors and assigns, GRANTEE, a Permanent Easement for location, construction and maintenance of a pedestrian public walkway over, across, and upon property situated in the City of Jackson, County of Jackson, State of Michigan, described as follows:

A parcel of land in the Northeast $\frac{1}{4}$ of Section 34, Town 2 South, Range 1 West, City of Jackson, Jackson County, Michigan, and more particularly described as commencing at the Northeast corner of said Section 34; thence South $00^{\circ}09'38''$ West, 1141.27 feet, on the East line of said Section 34, thence North $89^{\circ}50'22''$ West 33.00 feet, to the intersection of the South line of North Street and the West line of Cooper Street and the point of beginning of this description; thence North $89^{\circ}36'04''$ West 129.71 feet on the South line of North Street; thence South $00^{\circ}10'48''$ West 660.53 feet; thence North $89^{\circ}55'37''$ West 105.84 feet; thence South $01^{\circ}54'51''$ West, 259.81 feet to the North line of Armory Court; thence North $89^{\circ}48'35''$ East 93.72 feet on the North line of Armory Court; thence North $73^{\circ}08'23''$ East 156.87 feet to the West line of Cooper Street; thence North $00^{\circ}09'38''$ East 873.35 feet to the point of beginning. (Parcel A)

The Permanent Easement over Parcel A is limited to and is more particularly described as:

Commencing at the Northeast corner of Parcel "A"; thence N $89^{\circ}36'04''$ W along the South line of North Street a distance of 124.71 feet to the Point of Beginning of this description; thence S $00^{\circ}10'48''$ W and parallel with the West line of Parcel "A" a distance of 679.50 feet; thence N $89^{\circ}55'37''$ W a distance of 26.00 feet; thence N $00^{\circ}10'48''$ E a distance of 19.00 feet; thence S $89^{\circ}55'37''$ E a distance of 21.00 feet; thence N $00^{\circ}10'48''$ E and parallel with the West line of Parcel "A" a distance of 660.53 feet; thence S $89^{\circ}36'04''$ E a distance of 5.00 feet back to the Point of Beginning of this description. Containing 3796.56 square feet or .087 acres.

IT IS UNDERSTOOD that no buildings, construction or any other improvements of any kind or nature will be placed upon the Permanent Easement without consent of Grantee. Grantee covenants and agrees that upon completion of any work pursuant to, and permitted under, this Permanent Easement, Grantee shall leave the property in a reasonably neat and orderly condition; provided, however, if Grantor needs to repair or maintain its utilities, underground water system, or signage, Grantor will restore the pedestrian public walkway to the condition existing before said repair or maintenance and the Grantee shall not be responsible for conditions caused by Grantor.

IT IS FURTHER UNDERSTOOD that the pedestrian public walkway be designed for a continuation of the future Riverwalk trail and will be developed in a manner that will allow pedestrians, wheelchairs, and bicycles to use the walkway, but will also prevent and discourage its use by those articles that may destroy the walkway such as roller skates, rollerblades, scooters, skateboards, and other similar articles. While pedestrian traffic may include the walking of leashed dogs, Grantee will take steps to prevent and discourage the use of the pedestrian public walkway by persons walking or riding larger animals, such as horses.

The benefit and access to the Permanent Easement by the public shall be limited to existing and connecting Riverwalk easements if any, or such access points that constitute public property. Access is not permitted over any other portion of Parcel A.

This grant of a Permanent Easement includes a temporary right to enter upon adjoining lands not to exceed an additional twelve feet (12') in width for the purpose of staging construction, alteration, extension, installation, operation, maintenance, inspection, improvement, repair, or replacement of the pedestrian public walkway. To exercise this temporary right to enter, Grantee must provide at least seven days notice to Grantor or its successors of Grantee's intent to exercise this right, and identify the locations to be used, the stages of use, and the length of any interruption in Grantor's use of its property.

This grant of Permanent Easement shall supersede all previous easements with respect to the sidewalk installation, use, maintenance, and repair thereof. All costs of installation, use, maintenance and repair shall be the responsibility of the Grantee without charge or assessment to Grantor, its successors and assigns. Except for negligence or omissions of Grantor, or its agents, Grantee shall assume liability for personal injury, property damage, and the cost of installation, use, maintenance, and repair of the Permanent Easement, and the improvements thereon.

This grant of Permanent Easement and the mutual covenants herein contained shall be deemed to run with the land and be binding on and enforceable by the parties hereto and their respective representatives, successors, and assigns forever.

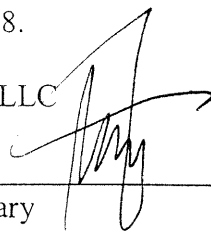
Grantee, by acceptance of this Grant of Permanent Easement, agrees to the foregoing conditions.

This instrument is exempt from real estate transfer tax under MCL 207.526(a), MSA 7.456(26) and MCL 207.505(a), MSA 7.456(5)(a).

This Permanent Easement is executed on this 13th of June 2008.

DEM Investments, LLC

By: _____
William Deary
Its: Member



City Manager's Office

TO: Honorable Mayor and City Councilmembers

FROM: William R. Ross, City Manager

SUBJ: Current Affairs (Volume Five, No. 20)

DATE: June 19, 2008

Electric Bill - Former Consumers Headquarters

We have been working with representatives of Consumers Energy to address the amount of money spent on the electric bill for the former Consumers Headquarters, 212 W. Michigan Avenue. One alternative which I have requested Consumers Energy to take is changing the rate base for the 212 building. This change will result in a savings of approximately \$2,000 per month. Consumers Energy also suggested that the City could make an investment in capacitors that would reduce the peaks, and thus, reduce the electric bill on the building. This change would be at City expense. The payback on the change would be approximately 18 months. I chose not to take this alternative because I felt that it would be unwise to invest additional money into the building. I will keep this alternative in mind, and make it available to any potential purchaser who actually closes on the building, and wants to work with Consumers Energy in reducing the energy usage in the building. I appreciate the assistance of Consumers Energy in helping us address this issue.

Center Street Construction - Ganson to North Street

The replacement of the water main, sewer lines, and street construction on Center Street were scheduled to begin on June 16, 2008. This construction has been delayed until June 30th because Consumers Energy is completing relocation of a gas line that was in the way of the street, water, and sewer reconstruction. We now anticipate that this construction work will begin on June 30, 2008. We have mailed postcards to all residents on Center Street informing them of this delay.

Earth Tech Change Order

You will find on this agenda a Change Order for an increase in engineering fees for Earth Tech for the piping replacement and the building additions at the Wastewater Treatment Plant. Paul Vermaaten has informed me that Earth Tech has put a considerable amount of time into the project because of underground issues that were not anticipated when the original project was bid. This is not surprising considering the age of the facility and the fact that the condition of some of the buried piping and other ancillary facilities could not be determined until the actual excavation of the piping took place. The work is progressing on schedule and is being done in a very efficient and appropriate manner. Paul is pleased with the contractors, and the cooperative nature that the contractors and engineers are showing the staff at the WWTP. This is an extremely complex project because it involves replacing the main piping of the plant while keeping the plant operating in a manner that does not violate the City's discharge permit. We believe that the proposed Change Order for engineering is appropriate, and concur with Paul Vermaaten with recommending approval.

Ambs Call Center Parking Lot

Ambs Call Center raised a concern with me regarding the expansion of their parking lot that is needed to accommodate an increased workforce. Ambs purchased several adjacent properties, including one that had hard surfacing on it. Ambs original intention was to overlay the existing hard surface and expand the parking lot into areas that had been open ground in the past. We raised a concern about draining the snowmelt and rain water from the parking lot directly over the sidewalk. The drainage of storm water and snowmelt can cause a freeze thaw situation and the potential for slips and falls. Jon Dowling and I met with Ambs representatives on the site

to review the issue with them. We pointed out to them that the existing paving was in extremely poor condition, and if they overlaid it, they would probably be rebuilding the parking lot within two, to possibly three years maximum. We also explored alternatives for handling the drainage in order to help them find the least expensive alternative depending on which level of reconstruction they chose. Ambs representatives told us that they appreciated the time that we spent with them, and they would get back to us with their final plans. I spoke with a representative of Ambs after a Chamber of Commerce Board meeting this week. He informed me that after looking at the financial alternatives they decided to remove the existing paving, put in new gravel for a base for a new parking lot, and build a new parking lot on the property. They concluded over the life of their project this would be a far less expensive alternative than overlaying their parking lot, and then having to redo the area in a year or two. He told me that he greatly appreciated our input and analysis, and felt that it helped them make a decision that would be in the best interest of Ambs for the long-term.

Congressman Walberg Meeting

Mayor Ludwig, Chief Heins, Chief Bosell, Margaret Cunningham, Sheriff Dan Heyns, other citizens and I met this week at the request of Congressman Walberg to discuss with him the impact of increasing fuel prices on public services, and most particularly public safety services. Chief Heins, Chief Bosell, Margaret Cunningham, and Sheriff Heyns did an excellent job of presenting to Congressman Walberg both the financial impact and the service impact of increasing fuel costs. Congressman Walberg indicated that he would be using this information as part of his legislative program to promote additional energy resources within the United States.

Copper Theft Legislation

At your last meeting, the City Council adopted a resolution supporting proposed legislation that would strengthen the penalties for theft of copper and other metals. We forwarded copies of this resolution to the appropriate legislators. You will find in this packet a copy of an e-mail that I received from Terry Mulvihill of AT& T thanking the City Council for supporting this legislation, and informing us that the legislation has been passed in the House, and is being moved to the Senate for further action. We will keep you informed of the status of this legislation.

Parking on Sparks and Commonwealth Streets

A concern was raised by a resident at the Planning Commission meeting this month during a public hearing to rezone the property on the east side of West Avenue between Sparks and Commonwealth regarding parking by customers and employees of existing businesses in the area on both Sparks and Commonwealth Streets. I directed Jon Dowling to conduct a study of parking in the area in order to determine the level of impact of parking on the neighborhood. A copy of the report submitted by Jon Dowling is enclosed with this packet. I have also reviewed parking in the area on several occasions during the day, and have reached the same conclusions that Jon Dowling has reached. There are a few cars parked on the street, but not many. The Optometrist's office is currently vacant, and therefore, customers and employees of the Optometrist's office are not impacting parking. The Optometrist's office has sufficient parking, and has not created a problem in the past. There is a new Optometrist who is interested in purchasing the building and utilizing it as an office. I concur with Jon Dowling that it does not appear that a change in zoning will not create an impact on parking on either of the streets mentioned. I further concur that parking regulations on Sparks and Commonwealth would be difficult to enforce, and are not necessary because of the small number of cars that park in the area. The Planning Commission recommended approval of the rezoning. The rezoning itself is a policy matter that the Council needs to consider. However, it is my belief that the parking issue itself is not relevant to the issue of the rezoning. The rezoning issue should be considered on its own rather than in light of the parking issue.

Thank you.

Bill Ross

From: MULVIHILL, TERRENCE (ATTSI) [TM9797@att.com]
Sent: Wednesday, June 18, 2008 1:11 PM
To: Bill Ross; georgial@tds.net
Subject: Copper Theft Legislation

City Manager William Ross & Mayor Jerry Ludwig

AT&T, and our customers thank you both and the Jackson City Council for supporting anti-copper theft legislation that will help alleviate the incidents of theft, destruction, and worse. Several bills, with similar language have been introduced over the past several months. It appears that HB 6181 may be the vehicle for this important issue.

Thanks to your help, HB 6181 passed in the State House today by a vote of 107 - 1. It now moves over to the Senate for further action. I will keep you updated at critical junctures of this evolving situation.

Again, thanks for your timely and valuable assistance. Please share this information with appropriate officials and employees.

Terry Mulvihill-AT&T
133 W. Lovell Room 100
Kalamazoo, MI. 49007
Ofc: 269-384-4444
Cell: 269-870-5877



INFORMATIONAL MEMO

June 18, 2008

TO: William R. Ross, City Manager
FROM: Carol L. Konieczki, Community Development Director
RE: Award of Bid for Rehab Project at 214 Bates

Rehab Specialist Cliff Winslow requested bids through the Purchasing Department for an owner-occupied Community Development rehab project at 214 Bates. The Bid Review Committee, comprised of the Rehab Coordinator (Diffenderfer), Rehab Specialist (Winslow), and Purchasing Agent (Cunningham), has analyzed the bids submitted and arrived at a recommendation on bid award.

Five contractors attended the mandatory pre-bid walk-through and submitted completed bids, the results of which are attached for your review. At this time, in concurrence with the Review Committee, we are requesting authorization to present to City Council the following recommendation of bid award:

Project	Awardable Contractor	Amount
214 Bates	Hartman Construction LLC	\$13,285.00

The homeowner has been pre-qualified to receive funding through a CDBG or HOME rehab loan (\$11,135.00) for code work and (\$2,150.00) for lead work. The contractor awarded this project is required to obtain a current installation floater on its general liability policy.

The bid is under \$20,000.00; therefore, no action is required. This memorandum is for informational purposes only.

CLK/kve

cc: Margaret Cunningham, Purchasing Agent
Dennis M. Diffenderfer, Rehab Coordinator
Kim VanEvery, Loan Assistant

Attachment

Bid Tabulation
for
Housing Rehabilitation
at
214 Bates

					Hartman Construction LLC 111Lincoln St. Hudson, MI 49247	Harrison Builders LLC 916 Homewild Jackson, MI 49201	Scott Fredrickson Construction Co. 13339 Nelson Bath, MI 48808	Concept Construction 1619 Cascade Ct. Jackson, MI 49203	At-A-Moments-Notice 6937 Draper Road Jackson, MI 49201
Item #	Description	Location	Code	Rehab Inspector Estimate	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
1	Rescreen window	E. Porch	C	40.00	65.00	30.00	70.00	50.00	35.00
2	Roof repair & flashing	N	C	1,000.00	350.00	1,000.00	540.00	750.00	1,000.00
3	Painting - Trim	Garage	C	200.00	150.00	100.00	200.00	145.00	150.00
4	Garage Door	Garage	L	1,000.00	800.00	800.00	540.00	785.00	1,200.00
5	Lead Work		L	200.00	50.00	100.00	75.00	150.00	150.00
6	Lead Work - Siding Repair	S	L	150.00	50.00	100.00	70.00	325.00	300.00
7	Handrail	S	C	175.00	50.00	100.00	100.00	210.00	250.00
8	Vinyl Windows (1) Picture, (2) Flankers	Living Room	C	1,200.00	900.00	900.00	895.00	740.00	950.00
9	Lead		L	600.00	50.00	150.00	50.00	300.00	250.00
10	Vinyl Window (2)	Dining Room	C	800.00	400.00	600.00	570.00	540.00	500.00
11	Lead		L	200.00	50.00	100.00	70.00	200.00	175.00
12	Vinyl Window (1)	Bath E.	C	400.00	325.00	300.00	315.00	270.00	250.00
13	Lead		L	100.00	25.00	50.00	35.00	100.00	75.00
14	Vinyl Window (1)	1/2 Bath	C	400.00	275.00	300.00	315.00	270.00	250.00
15	Lead		L	100.00	25.00	50.00	35.00	100.00	75.00
16	Sub Floor	Kitchen	C	200.00	300.00	300.00	440.00	195.00	300.00
17	Vinyl Sheetgoods	Kitchen	C	450.00	300.00	400.00	910.00	450.00	400.00
18	Vinyl Casement Window	Kitchen	C	400.00	300.00	300.00	305.00	310.00	250.00
19	Lead		L	100.00	25.00	50.00	35.00	100.00	75.00
20	Vinyl Window (1)	W. Entry	C	400.00	310.00	300.00	285.00	270.00	250.00
21	Lead		L	100.00	75.00	50.00	35.00	100.00	75.00
22	Vinyl Window (1) E, (2) S, (2) W	SW Bedroom	C	2,000.00	1,400.00	1,500.00	1,425.00	1,350.00	1,250.00
23	Lead		L	500.00	125.00	250.00	180.00	500.00	400.00
24	Patch Plaster Stairway	Upstairs	C	250.00	200.00	100.00	150.00	350.00	225.00
25	Handrail Stairway		C	150.00	60.00	140.00	125.00	185.00	75.00
26	Vinyl Window (1) S	S Bedroom	C	400.00	300.00	300.00	285.00	270.00	250.00
27	Lead		L	100.00	25.00	50.00	35.00	100.00	75.00
28	Vinyl Window (2) W	Attic	C	800.00	540.00	600.00	570.00	540.00	500.00
29	Lead		L	200.00	75.00	100.00	70.00	200.00	150.00
30	Painting - Attic E. Wall	Attic	L	175.00	175.00	100.00	130.00	110.00	200.00
31	Handrail	Attic Stair	C	75.00	60.00	80.00	90.00	75.00	75.00
32	Clearance Testing		L	600.00	600.00	700.00	1,500.00	800.00	600.00
33	Plumbing		C	1,800.00	2,450.00	2,430.00	2,565.00	2,447.00	2,500.00
34	Electrical		C	1,300.00	2,400.00	2,338.00	2,460.00	2,346.00	2,500.00
	Total			16,565.00	13,285.00	14,768.00	15,475.00	15,633.00	15,760.00
			C	12,440.00	11,135.00	12,118.00	12,615.00	11,763.00	11,960.00
			L	4,125.00	2,150.00	2,650.00	2,860.00	3,870.00	3,800.00

Bids are broken down to utilize/identify funding sources

L = Lead based paint hazard elimination work

C = Code requirement repair

Prepared by Purchasing



INFORMATIONAL MEMO

June 18, 2008

TO: Jerry F. Ludwig, Mayor
City Councilmembers
William R. Ross, City Manager

FROM: Carol L. Konieczki, Community Development Director

RE: Mission Serve/World Changers Kickoff Party

As you are aware, the City of Jackson is privileged to host back-to-back volunteer service providers. Mission Serve, a startup organization based on the World Changers tradition, will be starting roofing projects at 203 Gilbert (Christine Commet) and 1113 Seymour (Heather Gilbert), plus an exterior paint project at 143 Wall (Betty Mahoney), from June 23, through 27, 2008.

World Changers is then returning to Jackson for their 12th consecutive year from June 30 through July 4, 2008. In addition to completing the larger projects started by Mission Serve listed above, we have also lined up the following projects:

Address	Owner	Project
238 E. High	Cynthia Palmer	Paint
910 Homewild	Marcia Hoffman	Roof
249 Griswold	Ruth West	Roof
154 W. Euclid	Ariner Etheridge	Roof
748 Kennedy	Patricia Olds	Roof
224 E. Euclid	Lula Mae Sims	Paint

In addition, should World Changers be able to finish any of their projects early enough, we also have three fill-in projects as follows:

Address	Owner	Project
175 W. Addison	Ida Patterson	Roof repair
1025 Pigeon	George/Elnora Hardman	Small flat roof
962 Whitney	Sanford Polo	Roof

If you are available, we would like to invite you to say a few words at the annual kickoff party to greet these wonderful young volunteers. Mission Serve's kickoff party will be held on **Sunday, June 22, 2008**, at **7:45 p.m.** at Jackson Christian High School, 4200 Lowe. World Changers' kickoff party takes place on **Saturday, June 28, 2008**, beginning at **4:00 p.m.**, also at Jackson Christian High School, 4200 Lowe. If you choose to attend, your presence would be requested for approximately 20 to 30 minutes; dress casual. Please also feel free to drop by the project sites during their two weeks in Jackson to see the progress being made and offer words of encouragement.

CK:see

cc: Dennis Diffenderfer, Rehabilitation Coordinator