

**April 12, 2021**  
**RFQP 21-005 Complete Parking Management Solutions**

**Questions and Answers**

Q1. How many citations were issued in 2018, 2019, and 2020?

A1. 2,176; 1,960; 647 respectively.

Q2. How many permits are issued annually?

A2. There are approximately 201 annual permits issued as well as approximately 131 that are purchased monthly.

Q3. What is their current collection rate?

A3. November 2019 thru October 2020 collection rate was 88.51%.

Q4. Is the City flexible to different pricing structures other than the one proposed?

A4. All proposed pricing is to be shown on the Figure A table. There is room for flexibility as there are field on the Figure A table for responder defined items in lines 35 through 44. If additional lines are needed, the responder may add them.

Q5. Does the City want the vendor to Request Register Owner information in state and out of state?

A5. Yes.

Q6. Does the City want the vendor to send out delinquent notices?

A6. Yes.

Q7. Does the City have their own Lock Box for mail-in payments?

A7. Mail-in payments are currently mailed to the City Hall address at 161 W Michigan Avenue, Jackson, MI 49201.

Q8. What are your different meter rates.

A8. The meter rates in the off-street parking lots will match those of the current permit system as shown on Attachment 1. The meter rates for on-street parking have yet to be determined. The on-street rates will be set to 1) offset the loss of parking assessment revenue and 2) distribute demand across the entire system (this will likely mean different rates in different zones).

Q9. Is it your intent to continue to have an enforcement team?

A9. Yes.

Q10. In the RFF Jackson defined the number of on street spaces to be 456. It also states that in field kiosk need to be installed so that all spaces are with 300 feet of a well demarcated kiosk. This distance would require the user to walk up to the length of a football field to pay for parking. Is that what you want?

A10. The intent is that users walk no more than 300 feet if they choose to pay for parking at a kiosk. For off-street parking, customers should not have to leave the lot in which they parked to pay. For on-street parking, customers should not have to cross a street or travel to another block to pay for parking.

Q11. What rates do you want to charge on an hourly basis?

A11. See the response to inquiry number eight on your previous email.

Q12. Do you plan to manage the meters yourself?

A12. Maintenance of the payment kiosks will be performed by the selected service provider. As stated in the Cost Proposal Pay Item Summary on page 19 of the RFQP, the costs for maintenance is included in the "Parking Payment Kiosk, Furnish" pay item.

Q13. Why are the kiosk required to be hardwired when solar power can better satisfy and comply with environmental standards and is more cost effective?

A13. The kiosks will be hardwired for the sake of reliability.

Q14. Is all street parking just hourly time restricted today?

A14. Yes.

Q15. How do you plan to fund the Kiosk purchase? CapX purchase? Lease?

A15. The Kiosk purchases will be made over a period of time as shown on the Figure A table and will be funded by parking sales and fines.

Q16. Would it interest Jackson to entertain very affordable Lease options so it does not have to sacrifice so much revenue / profit as part of a Zero Investment Revenue Share Agreement?

A16. Yes, the City of Jackson is open to such a proposal. The costs for such a proposal will need to be shown as a Responder defined pay item at the bottom of the Figure A Cost Proposal Summary Table on page 18 of the RFQP.