

BLOCK PARTY REQUEST
(Must submit at least 2 weeks prior to event)



Important: in light of COVID-19, I, the applicant below; agree to ensure this Block Party will adhere to the current Center for Disease Control (CDC) Guidelines and Michigan regulations in place at the time of this event, including but not limited to:

- Encouraging mask wearing to prevent the spread of Covid-19 and keep others safe;
- Encouraging people to maintain physical distancing guidelines (6 ft between people) by bringing their own food/beverages to the party, along with a lawn chair or blanket to sit on;
- Maintaining a list of attendees in the event contact tracing becomes necessary.
- Current CDC & Michigan guidelines: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>
<https://www.michigan.gov/coronavirus/>

Today's Date _____

Date of Block Party _____

Rain Date (if applicable) _____

Time of Block Party _____

Street to be blocked for party _____

Streets at ends of block _____ and _____

Application may be turned in at
Engineering, City Hall,
161 W. Michigan Ave., 4th Fl.,
or emailed to:
ssykes@cityofjackson.org

BLOCK PARTY RULES AND REGULATIONS:

- Block parties must include invitations to all residents living on the block.
- For safety reasons, the street can only remain closed until dusk.
- All City ordinances and laws must be observed during the block party.
- Barricading* of street must not interfere with access to local businesses.

*Barricades to set up street closing are available at the Department of Public Works. To avoid any City charges, the sponsors are asked to pick up and return barricades. They must be picked up at the Sign Shop at 521 Water Street, before 3:30 p.m. on Friday before the event, and returned on the following Monday, as early as possible. **PLEASE CALL 788-4170 TO MAKE ARRANGEMENTS.**

With my signature as applicant, I verify that I am at least 18 years old and will be present at and responsible for this block party, and that the party will adhere to current COVID-19 regulations.

Applicant (please print)

Street Address, City, State, ZIP

Signature

Phone and Email

OFFICE USE ONLY BELOW THIS LINE

___ YES, this block party is authorized. With this authorization, I also send my best wishes for good weather and a successful celebration.

___ NO, this block party cannot be authorized.

Jon H. Dowling, P.E., City Engineer

Date

C: Mike Osborn, Dir. of Public Works; Randy Lybarger, DPW Foreman; Tina Clark, Public Works; Chris Ermatinger – Fire Department; Adam Williams - Police Department